

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
NOVEMBER 23, 2021

The Nicollet County Board of Commissioners met in regular session on Tuesday, November 23, 2021, at 9:00 a.m. Commissioners Terry Morrow, Marie Dranttel, Jack Kolars, and John Luepke were present. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

Approval of Agenda

Motion by Commissioner Luepke and seconded by Commissioner Kolars to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Dranttel and seconded by Commissioner Luepke to approve the consent agenda items as follows:

- November 9, 2021 Board Meeting Minutes;
- Contract to Provide Services to Brown County;
- Legal Services Contract for CHIPS Cases;
- Approval of the Commissioner Warrants as presented for the following amounts:
General Revenue Fund - \$168,118.17, Road & Bridge Fund - \$52,594.52,
Human Services Fund - \$240,867.87, and acknowledge review of the Auditor's
Warrants. Motion carried with all voting in favor on a roll call vote.

Public Appearances

- Harold Rodning approached the Board with concerns about two of his field approaches on CR 15 that are potentially being moved.
- Douglas Schultz also approached the Board with concerns that he may be losing land and trees on his property due to the CR 15 reconstruction project.
- Peter Anthony approached the Board with two issues regarding the CR 15 reconstruction project:
 - One of the relocated field approaches is very narrow;
 - Two of the field approaches have been moved to the middle of the field;He also requested more information about who is requiring the proposed storm water retention basins in the middle of the field
- Peter Bauer came before the Board to state that the CR 15 project seems fine, but more land continues to be taken away from small farmers in the area who may not have the land to give away.

Finance

Motion for December 2021 and January 2022 Bill Approval

Motion by Commissioner Kolars and seconded by Commissioner Luepke to authorize Director McCormick to issue the following Commissioner Warrants with Board

approval at the scheduled Board meetings for the December 2021 and January 2022 on the following dates:

<u>Payment Date</u>	<u>Board Approval Date</u>
12/28/21	01/04/22
12/30/21	01/04/22
01/11/22	01/25/22

Motion carried with all voting in favor.

Transfer of Missing Heir Assets held under Minn. Stat. § 524.3-914 to the General Fund

Motion by Commissioner Luepke and seconded by Commissioner Dranttel to authorize Director McCormick to transfer \$9,466.19 from the missing heirs restricted fund to the general fund. Motion carried with all voting in favor.

Nicollet County Trails Association Agreements, Contracts, and Resolution

Annually, Nicollet County approves the State of Minnesota Grant Contract Agreement for Snowmobile Grant-in-Aid Program – Maintenance & Grooming Grant. The amount of this Grant is \$39,966.03. Included is the agreement between Nicollet County and Nicollet County Trails Association, and the contract between Nicollet County and the State of Minnesota. Upon recommendation by the MN DNR, the County desires to enter into a contract with the snowmobile club to define roles and responsibilities of each party.

Motion by Commissioner Luepke and seconded by Commissioner Dranttel to approve the annual trail agreement resolution. Motion carried on a roll call vote.

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the Grant Contract #203698 between the State of MN, acting through its Commissioner of Natural Resources, and Nicollet County in the amount of \$39,966.03. Motion carried with all voting in favor.

Motion by Commissioner Luepke and seconded by Commissioner Dranttel to approve the Grant Contract #194790 for the Minnesota River Valley Trail in the amount of \$43,990.01. Motion carried with all voting in favor.

Public Works

Consider MnDOT Cooperative Construction Agreement No. 1047570

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the Cooperative Construction Agreement between Nicollet County and MnDOT. Motion carried with all voting in favor.

Motion by Commissioner Dranttel and seconded by Commissioner Luepke to authorize the Board Chair to sign the resolution for MnDOT Agreement No. 1047570 with the State of MN Department of Transportation.

Consider Professional Service Agreement for CSAH 23 Ravine Stabilization Project

authorize Director Greenwood to sign the agreement. Motion carried with all voting in favor.

Health and Human Services

Family First Prevention Services Act: Assessment Contracts

Motion by Commissioner Luepke and seconded by Commissioner Dranttel to delegate Director Sassenberg, in collaboration with Attorney Zehnder Fischer, the authority to execute contracts for the purchase of assessments completed by qualified individuals prior to QRTP entry. Motion carried with all voting in favor.

COVID-19 Response Update

Director Sassenberg shared recent developments regarding COVID-19 in Nicollet County. Cases are continuing to trend upward, and Nicollet County has roughly the same case rates as one year ago at this time. Nicollet County has been continuing to expand and promote booster clinics, and the weekly clinics have been very well attended. HHS has planned additional clinics, including one in Lafayette and a pediatric clinic on Dec 6 and 7th. The pediatric clinics are smaller in size to allow families more time for questions. The Public Health team is continuing to do great work and is enthusiastic about continuing their work with COVID-19 vaccine clinics.

Administration

American Rescue Plan Act Funds Resolution

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the resolution accepting American Rescue Plan Act funds (ARPA funds) from the Federal Government through the United States Treasury. Motion carried with all voting in favor.

Consideration of the Amendment of AIA Document C132-2009 with Contegrity Group, Inc.

Motion by Commissioner Dranttel and seconded by Commissioner Kolars to approve the amended AIA Document C132-2009 between Nicollet County and Contegrity Group, Inc. Motion carried with all voting in favor.

Commissioner Morrow motioned to amend 1.1.8 to identify Administrator Landkamer as the Nicollet County representative. Commissioner Luepke seconded. Motion approved.

Consideration of a Purchase Agreement for Real Property

Commissioner Luepke moved and Commissioner Dranttel seconded to approve the earnest money payment for Real Property in the amount of \$5,000. Motion carried unanimously.

Motion by Commissioner Kolars and seconded by Commissioner Dranttel for authorization for the Board Chair to sign the purchase agreement and associated closing documents for said Real Property. Motion carried with all voting in favor.

Motion passed unanimously to approve the purchase agreement for Real Property, and all included furnishings, in the amount of \$800,000.

County Attorney Update

County Attorney Zehnder Fischer shared that the Attorney's Office continues to work with law enforcement and HHS regarding the increase of substance use and its effects in Nicollet County.

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Chair's Report

Commissioner Marie Dranttel

- Board Workshop
- Joint Ditch meeting - Gaylord
- Tri-County Solid Waste meeting
- County Board

Commissioner Jack Kolars

- REDA
- MVAC
- Diversity council
- GMG
- Traverse de Sioux
- Rural MN Energy Board
- Immtrak meeting via Zoom
- County Board

Commissioner John Luepke

- Ditch Meetings – Sibley and Renville Counties
- County Board
- Community Thanksgiving in New Ulm
- Rural MN Energy Board

Approve Per Diems and Expenses

Motion by Commissioner Luepke and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

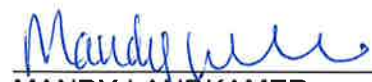
Adjourn

Motion by Commission Luepke and seconded by Commissioner Dranttel to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 10:22 a.m.

Nicollet County Board Meeting Minutes
November 23, 2021


TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:


MANDY LANDKAMER
CLERK TO THE BOARD