

## Nicollet County Board of Commissioners Meeting



**August 10, 2021**

Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082

Commissioners – Terry Morrow, Chair; Jack Kolars; John Luepke; Marie Dranttel; Denny Kemp

**9:00 a.m.** Call Board of Commissioners Meeting to Order: Commissioner Kemp

1. Flag Pledge
2. Silence Your Cell Phones
3. Approval of Agenda

Consent Agenda

1. [Approval of July 27, 2021 Board Minutes](#)
2. [End of Probation](#)
3. Approval of Bills

Public Appearances

**9:05 a.m.** Board Engagement

1. [Southern Minnesota Initiative Foundation Presentation](#)

**9:20 a.m.** Finance

1. [Quarter 2 2021 Donations](#)

**9:25 a.m.** Call Drainage Authority Meeting to Order: Commissioner Kemp  
Drainage Authority Agenda Items

1. Consent Agenda
  - a. [Approval of July 27, 2021 Drainage Authority Minutes](#)
  - b. [Consider Ditch Repair Report 21-014 through 21-018](#)

Adjourn Drainage Authority Meeting

**9:30 a.m.** County Attorney Update

Chair's Report

Commissioner Committee Reports

Commissioners Meetings & Conferences

Approve Per Diems and Expenses

**9:35 a.m.** **BREAK**

**10:00 a.m.** Public Services

1. [Public Hearing for Detachment and Annexation of School District 508 to 2310](#)

Adjourn Board of Commissioners Meeting

Continued...

### Vision Statement

Setting the standard for providing superior and efficient county government services through leadership, accountability and innovation to a growing and diverse society.

**Leadership. Efficiency. Accountability.  
Innovation. Integrity.**

### Mission Statement

Providing efficient services with innovation and accountability

## Nicollet County Board of Commissioners Meeting



**August 10, 2021**

*Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082*

*Commissioners – Terry Morrow, Chair; Jack Kolars; John Luepke; Marie Dranttel; Denny Kemp*

Page 2

### Notice of Scheduled Meetings

The following is a notice of scheduled meetings. Pursuant to Minnesota Statute 13D.04, this notice of meetings also serves as notice of regular and special meetings of the Nicollet County Board of Commissioners. Meetings with a quorum of Nicollet County Board of Commissioners expected to attend is noted with an asterisk (\*).

**Questions or comments regarding any Nicollet County meeting and requests to participate in any meeting can be directed to Mandy Landkamer, Nicollet County Interim Administrator, at 507-934-7893 or [mandy.landkamer@co.nicollet.mn.us](mailto:mandy.landkamer@co.nicollet.mn.us).**

August 10 – County Board of Commissioners Meeting, 9 a.m., Nicollet County Board Room, St. Peter \*  
August 10 – County Drainage Authority Meeting, 9 a.m., Nicollet County Board Room, St. Peter \*  
August 16 – Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Board Room, St. Peter\*

August 17 – Individual Department Head Meeting with Technologies, 8:15 a.m., Nicollet Room, St. Peter\*  
August 17 – County Board Workshop, 9:30 a.m., Nicollet County Government Center, EOC, St. Peter \*  
August 24 – County Board of Commissioners Meeting, 9 a.m., Nicollet County Board Room, St. Peter \*  
August 24 – County Drainage Authority Meeting, 9 a.m., Nicollet County Board Room, St. Peter \*  
August 26 – Brown-Nicollet Community Health Executive Committee Meeting, 8:15 a.m.

September 1 – SWCD Board Meeting, 8:30 a.m.  
September 2 – Highway 169 Coalition Meeting  
September 2 – Budget Workshop, Nicollet County Board Room, St. Peter\*  
September 9 – Budget Workshop #2, Nicollet County Board Room, St. Peter\*  
September 14 – County Board of Commissioners Meeting, 9 a.m., Nicollet County Board Room, St. Peter \*  
September 14 – County Drainage Authority Meeting, 9 a.m., Nicollet County Board Room, St. Peter \*  
September 15 – Budget Workshop #3, Nicollet County Board Room, St. Peter\*  
September 16 – AMC Fall Policy Conference, Arrowwood Conference Center, Alexandria, MN  
September 20 – Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Board Room, St. Peter\*  
September 21 – Individual Department Head Meeting with County Attorney, 8:15 a.m., Nicollet Room, St. Peter\*  
September 21 – County Board Workshop, 9:30 a.m., Nicollet County Government Center, EOC, St. Peter \*  
September 24 – Brown-Nicollet Community Health Full Board Meeting, 8:15 a.m.  
September 28 – County Board of Commissioners Meeting, 9 a.m., Nicollet County Board Room, St. Peter \*  
September 28 – County Drainage Authority Meeting, 9 a.m., Nicollet County Board Room, St. Peter \*

### Vision Statement

*Setting the standard for providing superior and efficient county government services through leadership, accountability and innovation to a growing and diverse society.*

**Leadership. Efficiency. Accountability.  
Innovation. Integrity.**

### Mission Statement

*Providing efficient services with innovation and accountability*

OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS FOR  
NICOLLET COUNTY, MINNESOTA  
JULY 27, 2021

The Nicollet County Board of Commissioners met in regular session on Tuesday, July 13, 2021, at 9:03 a.m. Commissioners Terry Morrow, Denny Kemp, Jack Kolars, Marie Dranttel, and John Luepke were present. Also present were Interim County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Abigail Lewis.

**Approval of Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the consent agenda items as follows: July 13, 2021 Board Meeting minutes, and approval of the Commissioner Warrants as presented for the following amounts: General Revenue Fund - \$114,952.60, Road & Bridge Fund - \$105,349.82, Human Services Fund - \$261,230.34, and acknowledge review of the Auditor's Warrants. Motion carried with all voting in favor.

**Public Appearances**

There were no public appearances.

**Probation**

**Out of State Travel Request**

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the out of state travel request for Kevin Olson and Hilary Chaffee. Motion carried with all voting in favor.

**Board Engagement Presentation**

**MnDOT District 7 Community Outreach**

Peter Harff, Assistant District Engineer, and Sam Parker, Principal Planner, from MnDOT District 7 provided an overview of the 10-Year Capital Highway Investment Plan (CHIP) 2021-2030, process, and next steps.

**Property Services**

**Ag BMP Low Interest Loan Project – Septic Lien**

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the resolution authorizing the lien attachment to parcel 06.004.0500. Motion carried with all voting in favor on a roll call vote.

**Public Works**

**Consider Great River Energy Facility Relocation/Reinforcement Agreement**

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Great River Energy Facility Relocation/Reinforcement Agreement and authorize payment of invoice. Motion carried with all voting in favor.

**Consider Revised MnDOT Detour Agreement No. 1046838**

Motion by Commissioner Luepke and seconded by Commissioner Kemp to approve the revised MnDOT Detour Agreement No. 1046838 and resolution. Motion carried with all voting in favor.

Public Works Director, and County Engineer, Seth Greenwood, provided an update on road projects throughout the County.

### **Administration**

#### **David Drown Associates Company Update**

Gary Weiers, from David Drown Associates, provided an update on the hiring process for the Nicollet County Administrator.

Motion by Commissioner Kolars and seconded by Commissioner Kemp to conduct Board interviews of Candidates Eight and Six. Motion carried with all voting in favor.

**Chair Morrow recessed the meeting at 10:23 a.m. for a short break.**

**At 10:36 a.m. Chair Morrow called the meeting back to order.**

#### **Vetter Johnson Architects, Inc and Contegrity Group Presentation**

Travis Fuechtmann with Contegrity Group, and Tyler Johnson, and Steve Johnson with Vetter Johnson Architects provided an overview of the two options for the North Mankato Health and Human Services Building. The two options would be to remodel the existing space, or complete the remodel along with an addition to the building.

Motion by Chair Morrow and seconded by Commissioner Kemp to have Contegrity and Vetter Johnson to proceed with the Design Development Phase to keep the project moving forward. Commissioner Morrow, Kemp, Luepke and Kolars voted in favor, Commissioner Dranttel voted against. Motion carried.

#### **Star Tribune Top Work Place 2021 Designation**

Nicollet County has been selected as a 2021 Star Tribune Top Work Place. This award recognizes the hard work and dedication of all Nicollet County employees. This special designation places the County among an elite group of organizations.

#### **Proclamation of County Staff Appreciation Day**

Motion by Commissioner Kolars and seconded by Commissioner Kemp to proclaim July 27, 2021 as County Staff Appreciation Day. Motion carried with all voting in favor on a roll call vote.

#### **County Attorney**

County Attorney Zehnder Fischer reminded the Board about Night to Unit in Courtland tonight.

#### **Commissioner Committee Reports**

The Commissioners reported on various meetings and activities including:

#### **Chair Morrow**

- Board Workshop

#### **Commissioner Marie Dranttel**

- Board Workshop
- A Hundred Rural Women Zoom Meeting

**Commissioner Denny Kemp**

- Board Workshop
- Statewide Communications Meeting
- Statewide Planning Committee
- Brown Nicollet Community Health

**Commissioner Jack Kolars**

- REDA
- Traverse des Sioux Meeting
- Minnesota Valley Action Council Annual Meeting
- Board Workshop
- CHS
- Immtrack
- Diversity Council

**Commissioner John Luepke**

- Board Workshop
- Soil and Water Meeting
- Brown Nicollet
- Rural Minnesota Energy Board

**Approve Per Diems and Expenses**

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor on a roll call vote.

**Adjourn**

Motion by Commission Luepke and seconded by Commissioner Kemp to adjourn the meeting. Motion carried with all voting in favor on a roll call vote. The meeting adjourned at 11:51 a.m.

---

TERRY MORROW, CHAIR  
BOARD OF COMMISSIONERS

ATTEST:

---

JACI KOPET  
CLERK TO THE BOARD

Nicollet County Board of Commissioners  
Board Meeting Agenda Item



|                                                                                                                                                                                                                                |                                                                            |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| <b>Agenda Item:</b><br>End of Probations                                                                                                                                                                                       |                                                                            |  |
| Primary Originating Division/Dept.: Human Resources                                                                                                                                                                            | Meeting Date: 08/10/2021                                                   |  |
| Contact: Whitney Krebs Title: Interim HR Director                                                                                                                                                                              | Item Type: Consent Agenda<br>(Select One)                                  |  |
| Amount of Time Requested minutes                                                                                                                                                                                               |                                                                            |  |
| Presenter: Whitney Krebs Title: Interim HR Director                                                                                                                                                                            | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |  |
| County Strategy: Facilities and Space - preserve, maintain and build our assets<br>(Select One)                                                                                                                                |                                                                            |  |
| <b>BACKGROUND/JUSTIFICATION:</b><br>Health and Human Services<br>HHS Director Cassie Sassenberg has requested the end of probation for Kalli Clark, Home and Community Based Services Case Manager, effective August 10, 2021. |                                                                            |  |
| Supporting Documents: <input type="radio"/> Attached <input checked="" type="radio"/> In Signature Folder <input type="radio"/> None                                                                                           |                                                                            |  |
| Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No                                                                                                                    |                                                                            |  |
| If "yes", when? (provide year; mm/dd/yy if known)                                                                                                                                                                              |                                                                            |  |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A                                                                                                  |                                                                            |  |
| <b>ACTION REQUESTED:</b><br>Grant end of probationary status                                                                                                                                                                   |                                                                            |  |
| <b>FISCAL IMPACT:</b> Other<br>(Select One)<br>If "Other", specify                                                                                                                                                             | <b>FUNDING</b><br>County Dollars =<br>Grant<br>(Select One)                |  |
| <b>FTE IMPACT:</b> No FTE change<br>(Select One)<br>If "Increase or "Decrease" specify:<br>Related Financial/FTE Comments:                                                                                                     | <b>Total</b>                                                               |  |

# Nicollet County Board of Commissioners Board Meeting Agenda Item



|                                                                                                                                                                                                                                        |                                                                            |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| <b>Agenda Item:</b><br>Southern Minnesota Initiative Foundation                                                                                                                                                                        |                                                                            |  |
| Primary Originating Division/Dept.: Administration                                                                                                                                                                                     | Meeting Date: 8/10/2021                                                    |  |
| Contact: Mandy Landkamer Title: Interim County Admin.                                                                                                                                                                                  | Item Type: Regular Agenda<br>(Select One)                                  |  |
| Amount of Time Requested 15 minutes                                                                                                                                                                                                    |                                                                            |  |
| Presenter: Forest Ward Title: Development                                                                                                                                                                                              | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |  |
| County Strategy: Programs and Services - deliver value-added quality services<br>(Select One)                                                                                                                                          |                                                                            |  |
| <b>BACKGROUND/JUSTIFICATION:</b><br>Southern Minnesota Initiative Foundation (SMIF) will present on the impact they have had on Nicollet County over the past year through various projects and resources available for the community. |                                                                            |  |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None                                                                                                   |                                                                            |  |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No                                                                                                                            |                                                                            |  |
| If "yes", when? (provide year; mm/dd/yy if known)                                                                                                                                                                                      |                                                                            |  |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A                                                                                                          |                                                                            |  |
| <b>ACTION REQUESTED:</b>                                                                                                                                                                                                               |                                                                            |  |
| <b>FISCAL IMPACT:</b> Other<br>(Select One)<br>If "Other", specify                                                                                                                                                                     | <b>FUNDING</b><br>County Dollars =<br>Grant<br>(Select One)                |  |
| <b>FTE IMPACT:</b> No FTE change<br>(Select One)<br>If "Increase or "Decrease" specify:<br>Related Financial/FTE Comments:                                                                                                             | <b>Total</b>                                                               |  |



SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695  
PH 507.455.3215 • FAX 507.455.2098 • [smifoundation.org](http://smifoundation.org)

August 3, 2021

Ryan Krosch  
Nicollet County  
Government Center  
501 Minnesota Ave S  
Saint Peter, MN 56082

Hello Mr. Krosch and County Board,

35 years ago, a devastating farming crisis swept across greater Minnesota. In response, Southern Minnesota Initiative Foundation (SMIF) along with five other regional foundations, were created to provide economic and philanthropic support to the 80 rural counties of Minnesota. 35 years later, we are faced with another crisis threatening the vitality of our region.

Southern Minnesotans have inspired us with their strength and unity in the face of the COVID-19 pandemic. At SMIF, we are proud to have facilitated more than \$12 million in relief to our region through emergency grants, loans and additional support such as professional trainings and one-on-one assistance. We have also continued our \$5 million in annual programming and grantmaking. Below is the impact we made last year in your county:



### *In Nicollet County...*

**\$355K**

in COVID-19 response funding was distributed to entrepreneurs, child care providers and communities.



**37**

early childhood professionals were impacted through grants, trainings and technical assistance.



**38**

businesses were impacted through our entrepreneur programming, grantmaking and lending.



For 35 years, SMIF has served the region in times of need. The enclosed fact sheets highlight this work and feature stories from those impacted by your financial gift. Thank you for your gift of \$3,500.00 on 1/20/2021. **Will you consider making a donation to SMIF again in 2022?** With your support, we can continue to invest in our region's early childhood professionals, entrepreneurs and communities.

Sincerely,

Tim Penny  
President & CEO

Collaborating for Regional Vitality



# *Your Gift* ENABLED US TO RESPOND QUICKLY TO THE COVID-19 CRISIS

**TOTAL IMPACT: MORE THAN \$12 MILLION**



## Community Foundation Relief Grants

SMIF provided \$101,218 in matching grants to 21 of our community foundations to support their localized relief efforts. By leveraging this opportunity, they were able to provide a total of \$121,050 to their communities, impacting more than 56,000 people.

## Emergency Child Care Grants

SMIF provided \$254,950 in immediate financial support to licensed child care providers. 491 family providers and 34 centers were awarded with immediate funds, serving approximately 1,800 children in southern Minnesota.



## Grow a Farmer Assistance Grants

SMIF awarded three organizations \$10,000 each through the Grow a Farmer Assistance Fund. They are working collaboratively to support at least 120 farmers in southern Minnesota through grants that help their businesses respond to new challenges.

## Small Town Grants

SMIF awarded 22 organizations a total of \$192,500 to respond and recover from the hardships created by the crisis and the impact on their communities, all of which have populations of less than 10,000.



## Small Business Relief Grants and Loans

SMIF distributed 1,024 MN DEED Small Business Relief Grants to southern Minnesota businesses for a total of \$10,240,000. The grants support businesses that have experienced financial hardship as a result of the crisis. Additionally, SMIF dispersed 50 MN DEED Small Business Emergency Loans for a total of \$1.2 million.

## Early Care and Education Wrap Around Grants

SMIF approved 18 Early Care and Education Wrap Around Grants totaling \$180,000 in partnership with Minnesota Department of Education. This grant helped fund early care and education wrap around services for children birth to age eight from underserved populations impacted by the pandemic.



### *Learn how you can help!*

To learn more about our **COVID-19 RESPONSE**, and the many partners and donors who have supported these efforts, visit [smifoundation.org/covid-19](https://smifoundation.org/covid-19). Making a gift to SMIF's general endowment supports these response efforts, including expenses related to the administration of these emergency funds and other essential response resources. Visit [smifoundation.org/donate](https://smifoundation.org/donate) to make a gift.

# Your Gift MADE AN IMPACT ON THEIR STORIES

“ In February 2020 when we were jumping-up-and-down-ecstatic to receive a Child Care Expansion Grant through SMIF, we didn't fully understand the true impact it would have on our ability to provide a safe, caring environment for children and families during one of the darkest times of our lives. Not only did the grant allow us to open an additional classroom during the pandemic so the children could learn safely in smaller group sizes, we also received critical support from the dedicated professionals at SMIF. Jeff Andrews helped us work through financial management and planning while John Katz went above and beyond to help us solve issues we were having with our online QuickBooks program. In this time of social distancing, it's this encouragement and generosity that helped our staff remain positive and know that their work was making a true difference in the lives of others. We cannot thank the donors and professionals of Southern Minnesota Initiative Foundation enough for your foresight, dedication and support throughout this pandemic.”

-CHRISTINA VALDEZ, DIRECTOR OF LISTOS PRESCHOOL AND CHILDCARE



“ I'm so grateful to Southern Minnesota Initiative Foundation for their Grow A Farmer Assistance Grant. We've so far distributed funds to our members for things as diverse as installing internet on their farm, getting drone photography, starting up a tea business, buying COVID safety and health equipment and supplies, setting up an online fiber sale site, and more than that. It's been really interesting to see what the farmers are doing with these funds. We're all really dependent on each other when we're small entrepreneurs like this and the more healthy our local economy is we all do better. We've kind of adopted that model for ourselves, 'We all do better when we all do better.' From everyone in the Cannon River Sustainable Farming Association to Southern Minnesota Initiative Foundation, a big thank you for supporting us in our Cannon Valley Grown Project.”

-GWEN ANDERSON, BOARD SECRETARY OF CANNON RIVER SUSTAINABLE FARMING ASSOCIATION



“ In April of 2020, Preston Area Community Foundation (PACF) discussed ways to help the local business community at the onset of the pandemic challenges. PACF reached out to the local EDA to develop a grant and loan program for local businesses to use for normal operating expenses. At this same time, SMIF made available a Community Foundation Relief Fund to be used by community foundations to address pandemic issues in their community. PACF reached out to the F & M Community Bank for support to take advantage of the \$5,000 SMIF matching grant and generously, the bank agreed to underwrite the entire \$5,000 PACF contribution. Thanks to SMIF and F & M Community Bank, the EDA loan and grant program funds increased to \$30,000. To date, over \$21,000 has been provided to local businesses with applications still being accepted. Preston area businesses have been so grateful to receive this support during these challenging times. Our community stepped up this year and we are proud of the work PACF accomplished with the help of local organizations and SMIF.”

- CHUCK AUG, BOARD MEMBER OF PRESTON AREA COMMUNITY FOUNDATION





SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

Collaborating for Regional Vitality

## Nicollet County Investments

We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

For every donation of  
from Nicollet County

\$1

=

\$12

is invested back  
into Nicollet County  
communities.\*

\*includes grants, loans & programming

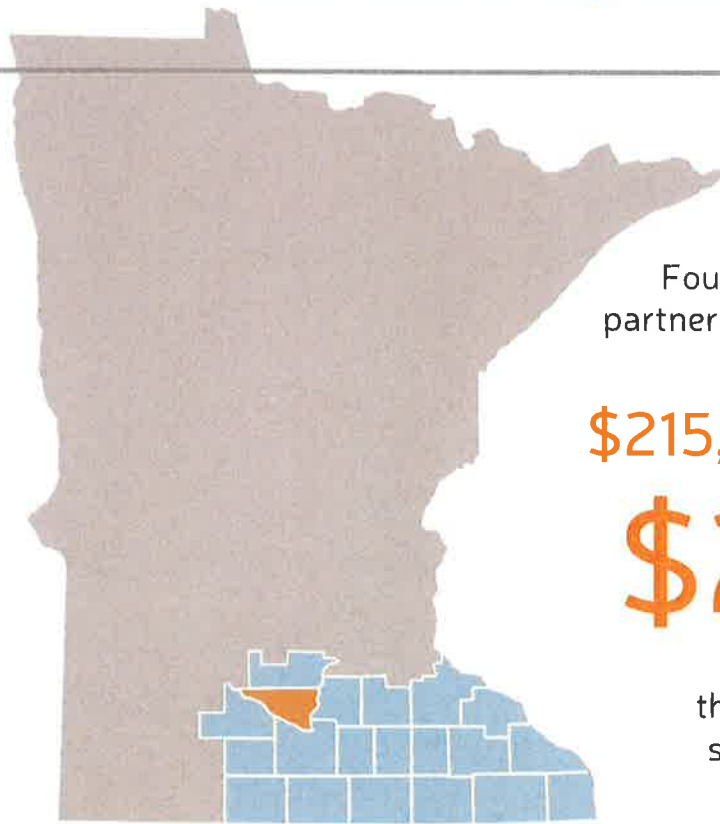
20 LOANS

\$1 million to Nicollet County entrepreneurs

93 GRANTS

\$534,000 to support community initiatives

***\$5 million invested annually to the 20 counties of  
south central and southeastern Minnesota***



Since 1986, Southern Minnesota Initiative  
Foundation has leveraged local investments &  
partnerships to create a stronger **Nicollet County**:

**\$215,000** in local donations to SMIF

**\$2.6 million**

invested by SMIF in Nicollet County  
through grants, loans, and programming for  
stronger kids, businesses and communities

## Loans & Equity Investments\* Supporting local entrepreneurs & creating jobs

|                                             |                                                                 |
|---------------------------------------------|-----------------------------------------------------------------|
| Angie's Artisan Treats LLC, North Mankato   | Snack food manufacturer                                         |
| River Rock Coffee LLC, Saint Peter          | Café specializing in fresh homemade foods and speciality drinks |
| Exceed Packaging Inc, Saint Peter           | Contract packaging (non-food) & assembly                        |
| Lucky's Popcorn Dressing LLC, North Mankato | Manufactures, bottles & distributes gourmet sauces              |
| CAB Construction Company, North Mankato     | Manufacturing, metal fabrication, and construction enterprise   |

\*SCORE Chapter

## Grants Investments in economic development, early childhood and community vitality

|                                                                     |                                                                      |
|---------------------------------------------------------------------|----------------------------------------------------------------------|
| AmeriCorps LEAP (Learning Early Achieves Potential), Saint Peter    | Members helping with social emotional skill development              |
| Saint Peter Community Childcare Center Incorporated                 | Hundreds of books awarded through multiple literacy grants           |
| Saint Peter Public Schools                                          | Linking to learning - program supporting parents of at-risk students |
| Region Nine Centers of Excellence, Mankato                          | Trainings on the social emotional development of children birth to 5 |
| ECDN (Early Childhood Dental Network), Blue Earth & Nicollet County | Increase awareness of the importance of dental health in children    |
| Region Nine                                                         | Increasing capacity to provide technical assistance to entrepreneurs |
| MNVAC                                                               | Implement Growing Great Kids curriculum                              |
| Quality Child Care Program, Saint Peter                             | Increasing quality child care through provider training              |
| Nicollet Public Schools                                             | Awarded 75 books for bookmobile program                              |
| Ruhk, North Mankato                                                 | FEAST! Smart Start client                                            |
| Region Nine                                                         | FEAST! Smart Start grant to expand local foods coaching program      |
| Small Business Relief Grants                                        | 34 businesses received COVID-19 relief grants                        |

## Making a Difference

Providing relief to small business owners



In partnership with the Minnesota Department of Employment and Economic Development (DEED), SMIF verified, administered and distributed 1,024 Small Business Relief Grants to southern Minnesota businesses for a total of \$10,240,000. The grants were directed to Minnesota-owned and -operated businesses that can demonstrate financial hardship as a result of the COVID-19 outbreak. In Nicollet county, 34 businesses received relief grants totaling \$340,000. These grants provided needed relief for entrepreneurs who were affected by the uncertainty of the pandemic.

Nicollet County Board of Commissioners  
Board Meeting Agenda Item



|                                                                                                                                      |                                    |                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------|
| <b>Agenda Item:</b><br>Quarter 2 2021 Donations                                                                                      |                                    |                                                                            |
| Primary Originating Division/Dept.:                                                                                                  |                                    | Meeting Date: 08/10/21                                                     |
| Contact: Heather McCormick                                                                                                           | Title: Finance Director            | Item Type: Regular Agenda<br>(Select One)                                  |
| Amount of Time Requested 5 minutes                                                                                                   |                                    |                                                                            |
| Presenter: Heather McCormick Title: Finance Director                                                                                 |                                    | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| County Strategy: Programs and Services - deliver value-added quality services<br>(Select One)                                        |                                    |                                                                            |
| <b>BACKGROUND/JUSTIFICATION:</b><br>This is to present the Quarter 2 2021 Donations received for approval by resolution.             |                                    |                                                                            |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None |                                    |                                                                            |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No                          |                                    |                                                                            |
| If "yes", when? (provide year; mm/dd/yy if known)                                                                                    |                                    |                                                                            |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A        |                                    |                                                                            |
| <b>ACTION REQUESTED:</b><br>Approval of Donations                                                                                    |                                    |                                                                            |
| <b>FISCAL IMPACT:</b> Other<br>(Select One)                                                                                          | <b>FUNDING</b><br>County Dollars = | (\$4,050.00)                                                               |
| If "Other", specify Donations                                                                                                        | Other<br>(Select One)              |                                                                            |
| <b>FTE IMPACT:</b> No FTE change<br>(Select One)                                                                                     | <b>Total</b>                       | (\$4,050.00)                                                               |
| If "Increase or "Decrease" specify:                                                                                                  |                                    |                                                                            |
| Related Financial/FTE Comments:                                                                                                      |                                    |                                                                            |



## RESOLUTION APPROVING THE ACCEPTANCE OF DONATIONS



WHEREAS, MN Statute 465.03 states any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.

WHEREAS, the Nicollet County Finance Office has compiled a list of donations made to the County from April 1 through June 30, 2021.

THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners approve the following donations made to the County from April 1 through June 30, 2021:

### **Donations received by Nicollet County April 1 through June 30, 2021**

| <u>FROM WHOM</u>         | <u>AMOUNT</u>   | <u>PURPOSE</u>  |
|--------------------------|-----------------|-----------------|
| Various Donations        | \$ 400.00       | Van Services    |
| American Legion Post #37 | 3,000.00        | Van Services    |
| <br>Various Donations    | <br>\$ 650.00   | <br>Loan Closet |
| <br>Total                | <br>\$ 4,050.00 |                 |

Dated this 10th day of August, 2021.

---

Terry Morrow, Chair  
Nicollet County Board of Commissioners

ATTEST:

---

Jaci Kopet  
Clerk to the Board

OFFICIAL PROCEEDINGS OF THE NICOLLET  
COUNTY DRAINAGE AUTHORITY  
JULY 27, 2021

The Nicollet County Drainage Authority met in regular session on Tuesday, July 27, 2021 at 11:51 a.m. with Chair Terry Morrow presiding. Commissioners John Luepke, Jack Kolars, Marie Dranttel and Denny Kemp were present. Also present were Interim County Administrator Mandy Landkamer, Recording Secretary Abigail Lewis and County Attorney Michelle Zehnder Fischer.

**Consent Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the consent agenda items as follows: approval of the July 13, 2021 Drainage Authority minutes. Motion carried with all voting in favor on a roll call vote.

**Adjourn**

Motion by Commissioner Kemp and seconded by Commissioner Luepke to adjourn the Drainage Authority Meeting. Motion carried with all voting in favor.

Chair Morrow adjourned the meeting at 11:51a.m.

---

TERRY MORROW, CHAIR  
BOARD OF COMMISSIONERS

ATTEST:

---

JACI KOPET  
CLERK TO THE BOARD

Nicollet County Drainage  
Authority Meeting  
Agenda Item



|                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------|------------|--------------|-------------------|
| <b>Agenda Item:</b><br>Consider ditch repair report 21-014 through 21-018                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |
| Primary Originating Division/Dept.: Public Works<br><br>Contact: Nate Henry                      Title: Drainage Inspector<br><br>Amount of Time Requested 0            minutes<br><br>Presenter: Nate Henry                      Title: Drainage Inspector | Meeting Date: 08/10/2021<br><br>Item Type: Consent Agenda<br><small>(Select One)</small><br><br>Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No                                                                                                                                                                |  |                                      |            |              |                   |
| County Strategy: Facilities and Space - preserve, maintain and build our assets<br><small>(Select One)</small>                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |
| <b>BACKGROUND/JUSTIFICATION:</b><br>See attached ditch repair reports                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None                                                                                                                        |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |
| Prior Drainage Authority Action Taken on this Item: <input type="radio"/> Yes <input checked="" type="radio"/> No<br><br>If yes, when? (provide year; mm/dd/yy if known)                                                                                    |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A                                                                                                                               |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |
| <b>ACTION REQUESTED:</b><br>Approve ditch repair reports 21-014 through 21-018.                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |
| <b>FISCAL IMPACT:</b> Other<br><small>(Select One)</small><br><br>If "Other", specify                                                                                                                                                                       | <b>FUNDING</b><br>Drainage Authority Dollars =<br><br><table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Other<br/><small>(Select One)</small></td> <td style="width: 50%; text-align: right;">\$6,500.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$6,500.00</b></td> </tr> </table> |  | Other<br><small>(Select One)</small> | \$6,500.00 | <b>Total</b> | <b>\$6,500.00</b> |
| Other<br><small>(Select One)</small>                                                                                                                                                                                                                        | \$6,500.00                                                                                                                                                                                                                                                                                                                                |  |                                      |            |              |                   |
| <b>Total</b>                                                                                                                                                                                                                                                | <b>\$6,500.00</b>                                                                                                                                                                                                                                                                                                                         |  |                                      |            |              |                   |
| <b>FTE IMPACT:</b> No FTE change<br><small>(Select One)</small><br>If "Increase or "Decrease" specify:<br><br>Related Financial/FTE Comments:                                                                                                               |                                                                                                                                                                                                                                                                                                                                           |  |                                      |            |              |                   |

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 46-A Repair #21-014



|                   |                              |                              |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities  | ▼ Public Drainage Systems    | ▼ Drainage System Watersheds |
| ▼ Townships       | Open Ditch                   | ▼ Roads                      |
| ▼ Sections        | Shallow Ditch                | Interstate                   |
| ▼ County Boundary | Tile                         | U.S. and State Hwy           |
| ▼ Parcels         | ▼ Streams                    | CSAH                         |
|                   | Protected Natural            | County Road                  |
|                   | Protected Altered            | Township Road                |
|                   | Other Perennial/Intermittent | City Street                  |
|                   | ▼ Private Drainage           |                              |
|                   | Drainage Outlet              |                              |
|                   | Open Ditch                   |                              |

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## OVERVIEW

|                          |                                                                                                                                                                                                                      |            |      |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| Date Repair Was Created: | 2021-05-24                                                                                                                                                                                                           | Branch:    | main |
| Problem/Proposed Work:   | Beavers are building a dam that is holding back water. Landowners are requesting the ditch system destroy the beavers and then clear the dam out of the ditch. A trapper will be retained and paid \$50.00/per tail. |            |      |
| Ditch Repair:            |                                                                                                                                                                                                                      |            |      |
| Tile Repair:             |                                                                                                                                                                                                                      |            |      |
| FEMA Event:              | False                                                                                                                                                                                                                | FEMA Date: |      |

## REPAIR LOCATION DETAILS

|                        |            |                  |            |
|------------------------|------------|------------------|------------|
| Commissioner District: | 2          | Township:        | Oshawa     |
| Twp:                   | 110N       | Range:           | 27W        |
| Section:               | 31         | Qtr-Qtr Section: |            |
| Latitude:              | 44.289652  | Longitude:       | -94.123768 |
| Parcel Number:         | 1331400010 |                  |            |
| Location Details:      |            |                  |            |

## PERSON REQUESTING REPAIR

| Name        | Address | Phone |
|-------------|---------|-------|
| Tom Martens |         |       |

## LANDOWNER

| Name               | Address                                     | Phone |
|--------------------|---------------------------------------------|-------|
| PETERS FAMILY LLLP | 41129 STATE HIGHWAY 99 SAINT PETER MN 56082 |       |

## STATUS LOG

| Action     | Date       | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 05/24/2021 | nhenry   |       |

## DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

## REPAIR ESTIMATES

| Order | Date       | Contractor           | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1     | 2021-05-24 | Lafayette Excavating | 500.00     |       |

## REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

## INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 77 Repair #21-015



|                   |                              |                              |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities  | ▼ Public Drainage Systems    | ▼ Drainage System Watersheds |
| ▼ Townships       | Open Ditch                   | ▼ Roads                      |
| ▼ Sections        | Shallow Ditch                | Interstate                   |
| ▼ County Boundary | Tile                         | U.S. and State Hwy           |
| ▼ Parcels         | ▼ Streams                    | CSAH                         |
|                   | Protected Natural            | County Road                  |
|                   | Protected Altered            | Township Road                |
|                   | Other Perennial/Intermittent | City Street                  |
|                   | ▼ Private Drainage           |                              |
|                   | Drainage Outlet              |                              |
|                   | Open Ditch                   |                              |

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## OVERVIEW

|                          |                                                                                                                                                                                                 |            |      |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| Date Repair Was Created: | 2021-05-24                                                                                                                                                                                      | Branch:    | main |
| Problem/Proposed Work:   | The end section of a concrete pipe is separated and leaking fill. The landowner is requesting the ditch system tie and wrap the end of the pipe and stabilize the outlet with class III riprap. |            |      |
| Ditch Repair:            |                                                                                                                                                                                                 |            |      |
| Tile Repair:             |                                                                                                                                                                                                 |            |      |
| FEMA Event:              | False                                                                                                                                                                                           | FEMA Date: |      |

## REPAIR LOCATION DETAILS

|                        |            |                  |            |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5          | Township:        | Lafayette  |
| Twp:                   | 111N       | Range:           | 30W        |
| Section:               | 16         | Qtr-Qtr Section: |            |
| Latitude:              | 44.412910  | Longitude:       | -94.443521 |
| Parcel Number:         | 0416400006 |                  |            |
| Location Details:      |            |                  |            |

## PERSON REQUESTING REPAIR

| Name                    | Address                          | Phone |
|-------------------------|----------------------------------|-------|
| RANDALL A ASCHENBRENNER | 40636 521ST AVE NEW ULM MN 56073 |       |

## LANDOWNER

| Name                    | Address                          | Phone |
|-------------------------|----------------------------------|-------|
| RANDALL A ASCHENBRENNER | 40636 521ST AVE NEW ULM MN 56073 |       |

## STATUS LOG

| Action     | Date       | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 05/24/2021 | nhenry   |       |

## DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

## REPAIR ESTIMATES

| Order | Date       | Contractor           | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1     | 2021-05-24 | Lafayette Excavating | 2000.00    |       |

## REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

## INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 58-A Repair #21-016



|                   |                              |                              |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities  | ▼ Public Drainage Systems    | ▼ Drainage System Watersheds |
| ▼ Townships       | Open Ditch                   | ▼ Roads                      |
| ▼ Sections        | Shallow Ditch                | Interstate                   |
| ▼ County Boundary | Tile                         | U.S. and State Hwy           |
| ▼ Parcels         | ▼ Streams                    | CSAH                         |
|                   | Protected Natural            | County Road                  |
|                   | Protected Altered            | Township Road                |
|                   | Other Perennial/Intermittent | City Street                  |
|                   | ▼ Private Drainage           |                              |
|                   | Drainage Outlet              |                              |
|                   | Open Ditch                   |                              |

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## OVERVIEW

|                          |                                                                                                                        |            |      |
|--------------------------|------------------------------------------------------------------------------------------------------------------------|------------|------|
| Date Repair Was Created: | 2021-07-15                                                                                                             | Branch:    | main |
| Problem/Proposed Work:   | There is a hole in the field above a county tile. The landowner is requesting the ditch system repair the county tile. |            |      |
| Ditch Repair:            |                                                                                                                        |            |      |
| Tile Repair:             |                                                                                                                        |            |      |
| FEMA Event:              | False                                                                                                                  | FEMA Date: |      |

## REPAIR LOCATION DETAILS

|                        |            |                  |            |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5          | Township:        | Belgrade   |
| Twp:                   | 109N       | Range:           | 27W        |
| Section:               | 9          | Qtr-Qtr Section: |            |
| Latitude:              | 44.262410  | Longitude:       | -94.077890 |
| Parcel Number:         | 1809200006 |                  |            |
| Location Details:      |            |                  |            |

## PERSON REQUESTING REPAIR

| Name               | Address                             | Phone |
|--------------------|-------------------------------------|-------|
| KEVIN J SR MICHELS | 40196 478TH ST SAINT PETER MN 56082 |       |

## LANDOWNER

| Name               | Address                             | Phone |
|--------------------|-------------------------------------|-------|
| KEVIN J SR MICHELS | 40196 478TH ST SAINT PETER MN 56082 |       |

## STATUS LOG

| Action     | Date       | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 07/15/2021 | nhenry   |       |

## DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

## REPAIR ESTIMATES

| Order | Date       | Contractor    | Total Cost | Notes |
|-------|------------|---------------|------------|-------|
| 1     | 2021-07-15 | Sample Vendor | 1000.00    |       |

## REPAIR INVOICES

| Order | Date       | Contractor    | %Complete | Total Cost | Notes         |
|-------|------------|---------------|-----------|------------|---------------|
| 1     | 2021-07-15 | Sample Vendor | 100       | 0.00       | Final Payment |

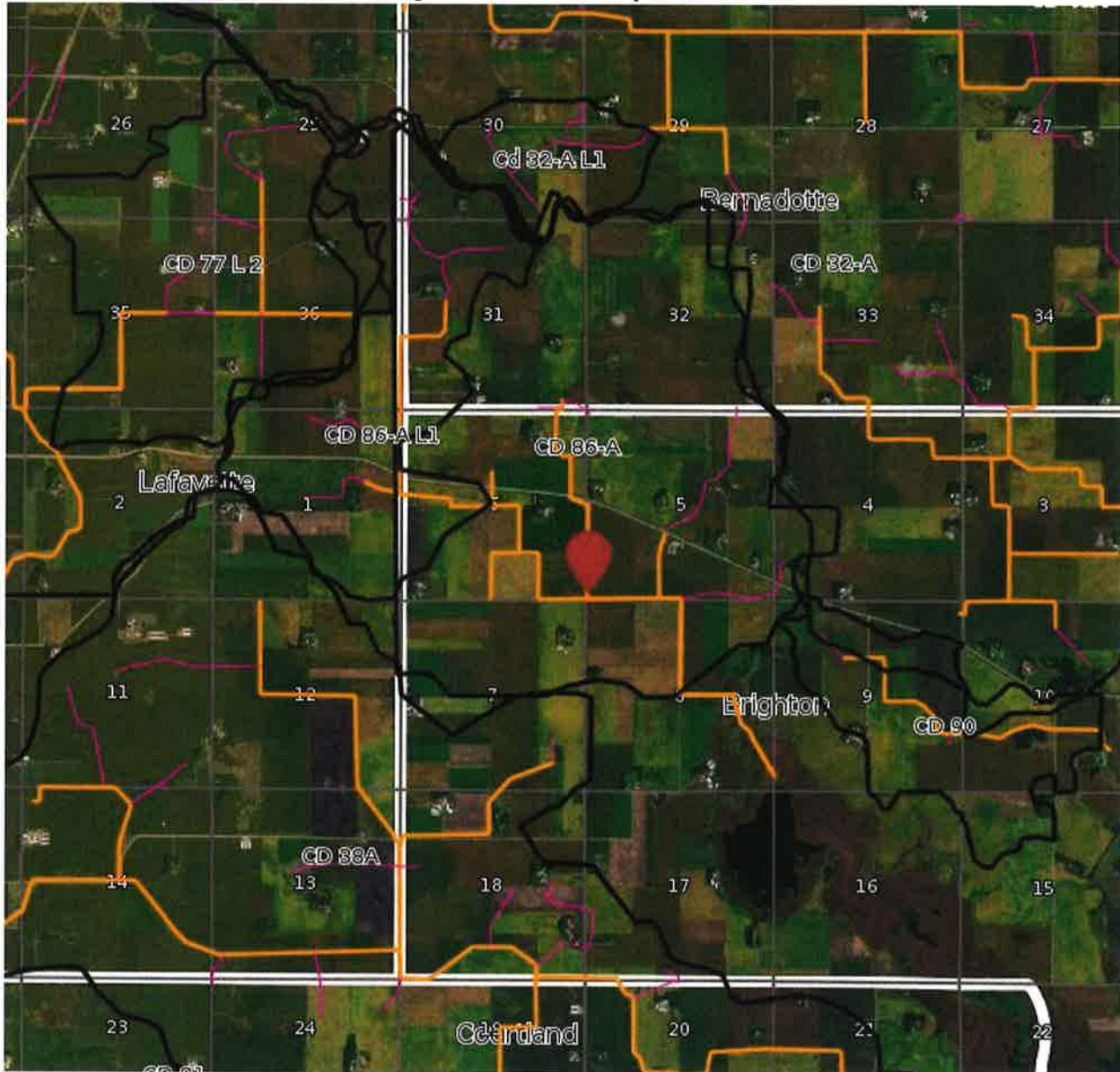
## INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 86-A Repair #21-017



|                   |                              |                              |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities  | ▼ Public Drainage Systems    | ▼ Drainage System Watersheds |
| ▼ Townships       | Open Ditch                   | ▼ Roads                      |
| ▼ Sections        | Shallow Ditch                | Interstate                   |
| ▼ County Boundary | Tile                         | U.S. and State Hwy           |
| ▼ Parcels         | ▼ Streams                    | CSAH                         |
|                   | Protected Natural            | County Road                  |
|                   | Protected Altered            | Township Road                |
|                   | Other Perennial/Intermittent | City Street                  |
|                   | ▼ Private Drainage           |                              |
|                   | Drainage Outlet              |                              |
|                   | Open Ditch                   |                              |

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## OVERVIEW

|                          |                                                                                                                                                 |            |      |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| Date Repair Was Created: | 2021-07-27                                                                                                                                      | Branch:    | main |
| Problem/Proposed Work:   | The south side of a ditch crossing is beginning to cave in. The landowner is requesting the ditch system use rip rap to stabilize the crossing. |            |      |
| Ditch Repair:            |                                                                                                                                                 |            |      |
| Tile Repair:             |                                                                                                                                                 |            |      |
| FEMA Event:              | False                                                                                                                                           | FEMA Date: |      |

## REPAIR LOCATION DETAILS

|                        |            |                  |            |
|------------------------|------------|------------------|------------|
| Commissioner District: | 2          | Township:        | Brighton   |
| Twp:                   | 110N       | Range:           | 29W        |
| Section:               | 5          | Qtr-Qtr Section: |            |
| Latitude:              | 44.360004  | Longitude:       | -94.353976 |
| Parcel Number:         | 1105300006 |                  |            |
| Location Details:      |            |                  |            |

## PERSON REQUESTING REPAIR

| Name        | Address                         | Phone |
|-------------|---------------------------------|-------|
| Les BRANDES | 53619 422ND ST NEW ULM MN 56073 |       |

## LANDOWNER

| Name             | Address                         | Phone |
|------------------|---------------------------------|-------|
| DONALD L BRANDES | 53619 422ND ST NEW ULM MN 56073 |       |

## STATUS LOG

| Action     | Date       | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 07/27/2021 | nhenry   |       |

## DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

## REPAIR ESTIMATES

| Order | Date       | Contractor           | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1     | 2021-07-27 | Lafayette Excavating | 2500.00    |       |

## REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

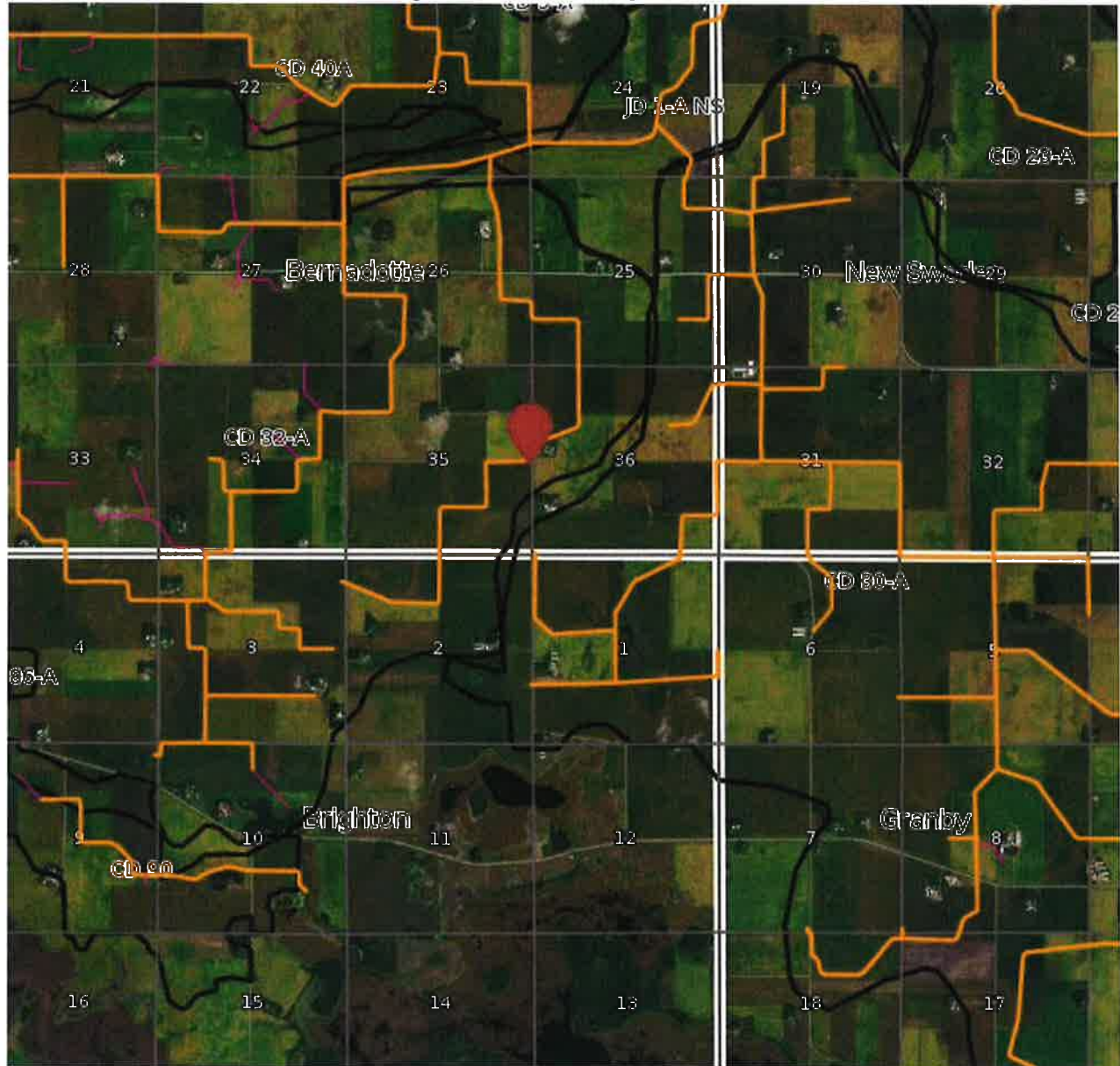
## INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 32-A Repair #21-018



|                   |                              |                              |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities  | ▼ Public Drainage Systems    | ▼ Drainage System Watersheds |
| ▼ Townships       | Open Ditch                   | ▼ Roads                      |
| ▼ Sections        | Shallow Ditch                | Interstate                   |
| ▼ County Boundary | Tile                         | U.S. and State Hwy           |
| ▼ Parcels         | ▼ Streams                    | CSAH                         |
|                   | Protected Natural            | County Road                  |
|                   | Protected Altered            | Township Road                |
|                   | Other Perennial/Intermittent | City Street                  |
|                   | ▼ Private Drainage           |                              |
|                   | Drainage Outlet              |                              |
|                   | Open Ditch                   |                              |

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## OVERVIEW

|                          |                                                                                                                                                                                                   |            |        |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------|
| Date Repair Was Created: | 2021-08-03                                                                                                                                                                                        | Branch:    | Spur 1 |
| Problem/Proposed Work:   | Two Cedar trees are growing in the ditch bank, adjacent to the township road. The landowner is requesting the ditch system cut down the trees. He has offered to dispose of the trees on his own. |            |        |
| Ditch Repair:            |                                                                                                                                                                                                   |            |        |
| Tile Repair:             |                                                                                                                                                                                                   |            |        |
| FEMA Event:              | False                                                                                                                                                                                             | FEMA Date: |        |

## REPAIR LOCATION DETAILS

|                        |            |                  |            |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5          | Township:        | Bernadotte |
| Twp:                   | 111N       | Range:           | 29W        |
| Section:               | 35         | Qtr-Qtr Section: |            |
| Latitude:              | 44.371249  | Longitude:       | -94.267560 |
| Parcel Number:         | 0535400001 |                  |            |
| Location Details:      |            |                  |            |

## PERSON REQUESTING REPAIR

| Name           | Address                           | Phone |
|----------------|-----------------------------------|-------|
| BRETT T GIEFER | 39825 501ST AVE NICOLLET MN 56074 |       |

## LANDOWNER

| Name           | Address                           | Phone |
|----------------|-----------------------------------|-------|
| BRETT T GIEFER | 39825 501ST AVE NICOLLET MN 56074 |       |

## STATUS LOG

| Action     | Date       | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 08/03/2021 | nhenry   |       |

## DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

## REPAIR ESTIMATES

| Order | Date       | Contractor           | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1     | 2021-08-03 | Lafayette Excavating | 500.00     |       |

## REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

## INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

Nicollet County Board of Commissioners  
Board Meeting Agenda Item

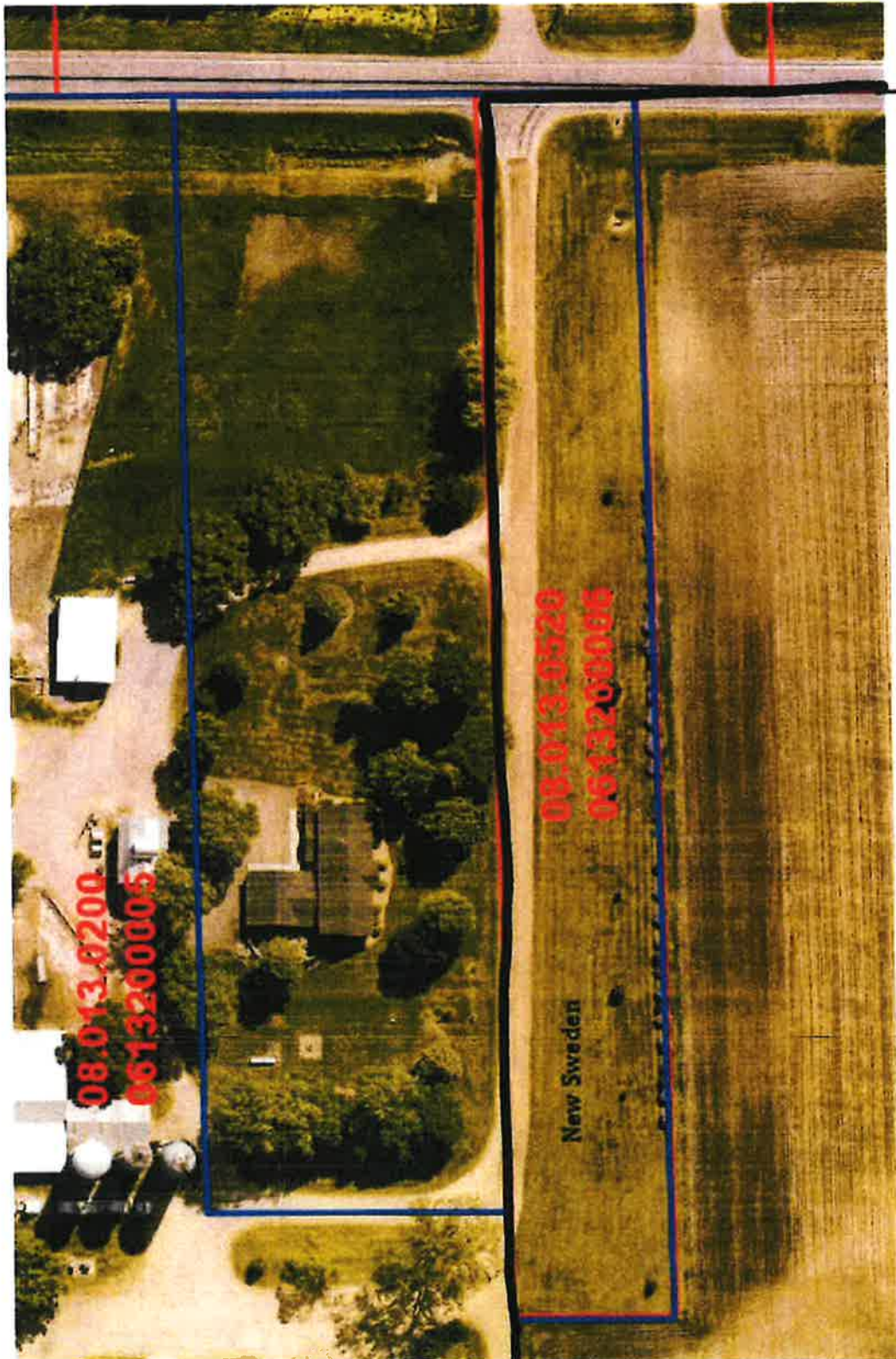


|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                            |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| <b>Agenda Item:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                            |  |
| Public Hearing for Detachment and Annexation of School District 508 to 2310                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                            |  |
| Primary Originating Division/Dept.: Public Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Meeting Date: 08/10/2021                                                   |  |
| Contact: Jaci Kopet                      Title: Public Services <span style="float: right;">+</span>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Item Type: Regular Agenda<br>(Select One)                                  |  |
| Amount of Time Requested 20 minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                            |  |
| Presenter: Jaci Kopet                      Title: Public Services <span style="float: right;">+</span>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |  |
| County Strategy: Programs and Services - deliver value-added quality services<br>(Select One)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                            |  |
| <b>BACKGROUND/JUSTIFICATION:</b><br><p>On June 29, 2021, Marci Norell delivered a Petition of Landowners for Detachment and Annexation from one School District to another School District to the Nicollet County Public Services office as per M.S.123A.45.</p> <p>Please see the attached petition and map. The Norell's intent is to combine two parcels that they own, parcel numbers 08.013.0520 &amp; 08.013.0200. Although, during the process they became aware that these parcels are in two different school districts, St Peter School District and Sibley East School District. Because they are in two different school districts, they can not be combined at this time.</p> <p>Therefore, the attached petition is asking that parcel 08.013.0520 be annexed into Sibley East School District. This petition has been presented to each school at the last school board meetings and is signed by each school board.</p> <p>A public hearing will be held at 10:00 am to hear public testimony in the issue. The board will then be asked to approve or or deny the petition. If approved a resolution will be presented for your approval. <span style="float: right;">+</span></p> |                                                                            |  |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                            |  |
| Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                            |  |
| If "yes", when? (provide year; mm/dd/yy if known)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                            |  |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                            |  |
| <b>ACTION REQUESTED:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                            |  |
| Approval or deny the petition from the Norell's to move to school district 2310 from 508                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                            |  |
| <b>FISCAL IMPACT:</b> Other<br>(Select One)<br>If "Other", specify                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>FUNDING</b><br>County Dollars =<br><br>Grant<br>(Select One)            |  |
| <b>FTE IMPACT:</b> No FTE change<br>(Select One)<br>If "Increase or "Decrease" specify:<br><br>Related Financial/FTE Comments:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Total</b>                                                               |  |

Petition of Landowners for Detachment and Annexation  
From one School District to Another School District  
Public Hearing  
August 10, 2021 at 10:00 am

**AGENDA**

- Open Public Hearing – Board Chair
- Purpose of Hearing – Jaci Kopet, Nicollet County Public Services Manager
- Record of Notice Requirements – Jaci Kopet, Nicollet County Public Services Manager
- Allow Public Comments and Questions
- Possible Action by Board:
  - Accept the petition from the Norell's to annex the referenced parcel from School District 508 (St Peter) to School District 2310 (Sibley East)
  - Deny the petition
- If the petition is approved, the board will consider adopting the proposed resolution approving the action.



08.013.0200  
0613200005

08.013.0520  
0613200006

New Sweden

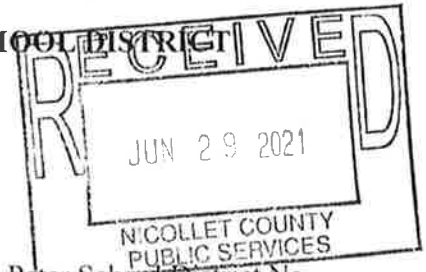
Siblen  
East

St.  
Peter

Siblen  
East

St.  
Peter

**PETITION OF LANDOWNERS FOR DETACHMENT AND ANNEXATION  
FROM ONE SCHOOL DISTRICT TO ANOTHER SCHOOL DISTRICT**



To the County Board of Nicollet County, Minnesota.

The undersigned Petitioners represent and state:

1. We are the owners of adjoining tracts of land lying in both St. Peter School District No. 508 and Sibley East School District No. 2310 as depicted on the attached photo.
2. The tract of land lying and being in Sibley East School District No. 2310 is described as follows, to-wit:

SEE ATTACHED EXHIBIT "A"

3. The tract of land lying and being in St. Peter School District No 508 is described as follows, to-wit:

SEE ATTACHED EXHIBIT "B"

4. Petitioners are desirous of combining the two tracts in order to meet the minimum ag district lot requirements of the Nicollet County Planning and Zoning for the sale of real estate to Bruce M. Norell and Marci L. Norell pursuant to the fulfillment of an Option Contract by and between themselves and Maurice E. Norell and Margaret E. Norell dated June 14, 2001. The surveyed legal description for the parcel to be conveyed is as follows:

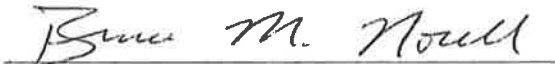
SEE ATTACHED EXHIBIT "C"

5. Applicable rules and regulations administered by Nicollet County Environmental Services require a minimum of 3.50 acres.
6. The tracts of land described in Exhibit "A" and Exhibit "B" cannot be combined under Minnesota Statute unless they are under the same taxing authority.
7. Combining the Exhibit "A" tract and Exhibit "B" tract will allow for compliance with Nicollet County Environmental Services minimum acreage requirement for ag districts and not diminish the use and ownership of the agricultural buildings used in the combined farming operations of Byron C. Norell, Burton A. Norell and Bruce M. Norell.
8. The granting of this Petition will not reduce the size of the St. Peter School District 508 more than forty (40) acres.

WHEREFORE, your Petitioners pray, that the tract described on the attached Exhibit "B" be detached from the St. Peter School District 508 and annexed to Sibley East School District No. 2310.

Dated: June 17, 2021

Respectfully submitted,

  
Bruce M. Norell

  
Marci L. Norell

**VERIFICATION**

STATE OF MINNESOTA     )  
                                          ) SS.  
COUNTY OF \_\_\_\_\_ )

Bruce M. Norell of said County and State, deposes and says that he is one of the Petitioners named in the foregoing within-entitled proceeding; that he has read the attached Petition and that the same is true of his own knowledge, except those statements based on information and belief, which statements he believes to be true, and so declares under penalty of perjury.

I declare under penalty of perjury that everything I have stated in this document is true and correct. Minn. Stat. § 358.116.

  
Petitioner Bruce M. Norell

**VERIFICATION**

STATE OF MINNESOTA     )  
                                          ) SS.  
COUNTY OF \_\_\_\_\_ )

Marci L. Norell of said County and State, deposes and says that she is one of the Petitioners named in the foregoing within-entitled proceeding; that she has read the attached Petition and that the same is true of her own knowledge, except those statements based on information and belief, which statements she believes to be true, and so declares under penalty of perjury.

I declare under penalty of perjury that everything I have stated in this document is true and correct. Minn. Stat. § 358.116.

  
Petitioner Marci L. Norell

**Estate of Margaret E. Norell**

By: Byron C. Norell PR  
Byron C. Norell, Personal Representative

**VERIFICATION**

**STATE OF MINNESOTA** )  
 ) SS.  
**COUNTY OF** \_\_\_\_\_ )

Byron C. Norell as Personal Representative of the Estate of Margaret E. Norell of said County and State, deposes and says that he is one of the Petitioners named in the foregoing within-entitled proceeding; that he has read the attached Petition and that the same is true of his own knowledge, except those statements based on information and belief, which statements he believes to be true, and so declares under penalty of perjury.

I declare under penalty of perjury that everything I have stated in this document is true and correct. Minn. Stat. § 358.116.

Byron C. Norell P.R.  
Petitioner Byron C. Norell as  
Personal Representative of the Estate  
of Margaret E. Norell

Byron C. Norell  
Byron C. Norell

Jill A. Norell  
Jill A. Norell

**VERIFICATION**

STATE OF MINNESOTA     )  
                                          ) SS.  
COUNTY OF \_\_\_\_\_ )

Byron C. Norell of said County and State, deposes and says that he is one of the Petitioners named in the foregoing within-entitled proceeding; that he has read the attached Petition and that the same is true of his own knowledge, except those statements based on information and belief, which statements he believes to be true, and so declares under penalty of perjury.

I declare under penalty of perjury that everything I have stated in this document is true and correct. Minn. Stat. § 358.116.

Byron C. Norell  
Petitioner Byron C. Norell

**VERIFICATION**

STATE OF MINNESOTA     )  
                                          ) SS.  
COUNTY OF \_\_\_\_\_ )

Jill A. Norell of said County and State, deposes and says that she is one of the Petitioners named in the foregoing within-entitled proceeding; that she has read the attached Petition and that the same is true of her own knowledge, except those statements based on information and belief, which statements she believes to be true, and so declares under penalty of perjury.

I declare under penalty of perjury that everything I have stated in this document is true and correct. Minn. Stat. § 358.116.

Jill A. Norell  
Petitioner Jill A. Norell

Burt A. Norell  
Burton A. Norell

Kelly L. Norell  
Kelly L. Norell

**VERIFICATION**

STATE OF MINNESOTA       )  
                                          ) SS.  
COUNTY OF \_\_\_\_\_ )

Burton A. Norell of said County and State, deposes and says that he is one of the Petitioners named in the foregoing within-entitled proceeding; that he has read the attached Petition and that the same is true of his own knowledge, except those statements based on information and belief, which statements he believes to be true, and so declares under penalty of perjury.

I declare under penalty of perjury that everything I have stated in this document is true and correct. Minn. Stat. § 358.116.

Burt A. Norell  
Petitioner Burton A. Norell

**VERIFICATION**

STATE OF MINNESOTA       )  
                                          ) SS.  
COUNTY OF \_\_\_\_\_ )

Kelly L. Norell of said County and State, deposes and says that she is one of the Petitioners named in the foregoing within-entitled proceeding; that she has read the attached Petition and that the same is true of her own knowledge, except those statements based on information and belief, which statements she believes to be true, and so declares under penalty of perjury.

I declare under penalty of perjury that everything I have stated in this document is true and correct. Minn. Stat. § 358.116.

Kelly L. Norell  
Petitioner Kelly L. Norell

**EXHIBIT "A"**

Part of the North Half of the Northeast Quarter of Section 13, Township 111, Range 28, Nicollet County, Minnesota, described as follows: Beginning at the southeast corner of said North Half of the Northeast Quarter of Section 13; thence on an assumed bearing of South 88 degrees 49 minutes 05 seconds West along the South line of said North Half of the Northeast Quarter 675.00 feet; thence North 00 degrees 01 minutes 31 seconds West 185.00 feet; thence North 88 degrees 49 minutes 05 seconds East 675.00 feet to the East line of said Northeast Quarter; thence South 00 degrees 01 minutes 31 seconds East along said East line 185.00 feet to the point of beginning. This tract contains 2.87 acres of land and is subject to any and all easements of record.

**EXHIBIT "B"**

That part of Southeast Quarter of the Northeast Quarter of Section 13, Township 111 North, Range 28 West, Nicollet County, Minnesota, described as follows: Beginning at the Northeast Corner of the Southeast Quarter of the Northeast Quarter of Section 13; thence South 88 degrees 43 minutes 29 seconds West (assumed bearing) on the North line of the Southeast Quarter of the Northeast Quarter of Section 13, a distance of 740.00 feet; thence South 00 degrees 07 minutes 26 seconds East on a line parallel with the East line of the Southeast Quarter of the Northeast Quarter of Section 13, a distance of 100.00 feet; thence North 88 degrees 43 minutes 29 seconds East on a line parallel with the North line of the Southeast Quarter of the Northeast Quarter of Section 13, a distance of 740.00 feet to the East line of the Southeast Quarter of the Northeast Quarter of Section 13; thence North 00 degrees 07 minutes 26 seconds West on said East line, 100.00 feet to the point of beginning.

Said parcel contains 1.70 acres of land, more or less.

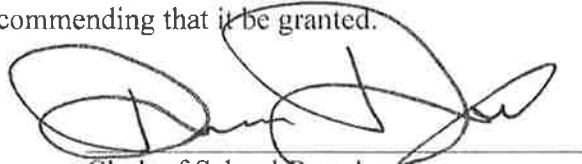
**EXHIBIT "C"**

That part of the Northeast Quarter of the Northeast Quarter and that part of the Southeast Quarter of the Northeast Quarter of Section 13, Township 111 North, Range 28 West, Nicollet County, described as follows: Commencing at the Northeast Corner of said Section 13; thence South 00 degrees 07 minutes 26 seconds East (bearings based on Nicollet County Coordinate System NAD83, 1996 Adjustment) on the east line of said Section 13, a distance of 1134.98 feet to the point of beginning; thence continuing South 00 degrees 07 minutes 26 seconds East on said east line, a distance of 285.05 feet; thence South 88 degrees 43 minutes 29 seconds West, a distance of 740.00 feet; thence North 00 degrees 07 minutes 26 seconds West, a distance of 100.00 feet to the north line of said Southeast Quarter of the Northeast Quarter; thence North 88 degrees 44 minutes 16 seconds East on said north line, a distance of 65.00 feet; thence North 00 degrees 07 minutes 26 seconds West, a distance of 185.00 feet; thence North 88 degrees 43 minutes 10 seconds East, a distance of 675.00 feet to the point to beginning.

Said parcel contains 4.56 acres of land.

### CONSENT TO PETITION

I hereby certify that by resolution of the Board of Independent School District No. 508 at a meeting duly held on the 21 day of June, 2021, a resolution was passed by the School Board consenting to the foregoing Petition recommending that it be granted.



Clerk of School Board  
Independent School District No. 508  
St. Peter, Minnesota

I hereby certify that by resolution of the Board of Independent School District No. 2310 at a meeting duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, a resolution was passed by the School Board consenting to the foregoing Petition recommending that it be granted.

\_\_\_\_\_  
Clerk of School Board  
Independent School District No. 2310  
Gaylord, Minnesota

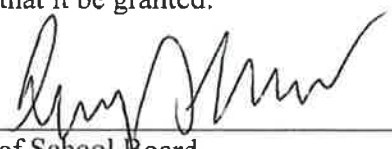
## CONSENT TO PETITION

I hereby certify that by resolution of the Board of Independent School District No. 508 at a meeting duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, a resolution was passed by the School Board consenting to the foregoing Petition recommending that it be granted.

\_\_\_\_\_  
Clerk of School Board  
Independent School District No. 508  
St. Peter, Minnesota



I hereby certify that by resolution of the Board of Independent School District No. 2310 at a meeting duly held on the 21 day of June, 2021, a resolution was passed by the School Board consenting to the foregoing Petition recommending that it be granted.

  
\_\_\_\_\_  
Clerk of School Board  
Independent School District No. 2310  
Gaylord, Minnesota



**NICOLLET COUNTY, MINNESOTA  
RESOLUTION AUTHORIZING THE DETACHMENT AND  
ANNEXATION FROM ONE  
SCHOOL DISTRICT TO ANOTHER SCHOOL DISTRICT**



WHEREAS, a petition dated June 29, 2021 signed by Bruce M Norell, Marci L Norell, Bryon C Norell, Jill A Norell, Burton A Norell, and Kelly L Norell, stating that they are the owners of land which is in Independent School District #508 and is described as follows:

That part of Southeast Quarter of the Northeast Quarter of Section 13, Township 111 North, Range 28 West, Nicollet County, Minnesota, described as follows: Beginning at the Northeast Corner of the Southeast Quarter of the Northeast Quarter of Section 13; thence South 88 degrees 43 minutes 29 seconds West (assumed bearing) on the North line of the Southeast Quarter of the Northeast Quarter of Section 13, a distance of 740.00 feet; thence South 00 degrees 07 minutes 26 seconds East on a line parallel with the East line of the Southeast Quarter of the Northeast Quarter of Section 13, a distance of 100.00 feet; thence North 88 degrees 43 minutes 29 seconds East on a line parallel with the North line of the Southeast Quarter of the Northeast Quarter of Section 13, a distance of 740.00 feet to the East line of the Southeast Quarter of the Northeast Quarter of Section 13; thence North 00 degrees 07 minutes 26 seconds West on said East line, 100.00 feet to the point of beginning. Said parcel contains 1.70 acres of land, more or less.

WHEREAS, the Board of Independent School District #508 has by resolution consented to the said detachment and a hearing before the Nicollet County Board of Commissioners was duly called for on August 10, 2021 at 10:00 a.m. at the Government Center in St. Peter, Minnesota.

NOW THEREFORE BE IT RESOLVED, that this Board does hereby order that said property be detached from Independent School District #508 and annexed to Independent School District #2310.

BE IT FURTHER RESOLVED, that the said property is taxable for any bonded debt heretofore incurred by Independent School District #508 in accordance with Minnesota Statutes 123A.45 Subdivision 6. The 2021 amount is \$3.71. Balance of debt remaining is 18 years = \$66.78. Said amount of remaining debt (\$66.78) is due by September 10, 2021.

BE IT FURTHER RESOLVED, that said effective date, is the date of the receipt for \$66.78.

BE IT FINALLY RESOLVED, the Nicollet County Board of Commissioners directs the Nicollet County Public Services Manager to forward this order to each affected school district and the Commissioner of Education.

Approved by the Board of Commissioners of Nicollet County, Minnesota this 10<sup>th</sup> of August 2021.

\_\_\_\_\_  
Nicollet County Board Chair

Attest:

\_\_\_\_\_  
Clerk to the County Board