

Nicollet County Board of Commissioners Meeting



January 5, 2021

Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082

Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp

NOTICE REGARDING NICOLLET COUNTY BOARD OF COMMISSIONERS MEETING AND DRAINAGE AUTHORITY MEETING

JANUARY 5, 2021

9:00 A.M.

**NICOLLET COUNTY GOVERNMENT CENTER BOARD ROOM
501 SOUTH MINNESOTA AVENUE
ST. PETER, MN**

Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations and guidance about limiting unnecessary person-to-person contact, the January 5, 2021 Nicollet County Board meeting and Drainage Authority meeting will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means. County Board and Drainage Authority members will participate by telephone or other electronic means.

How members of the public can participate in the meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/88536061361?pwd=clB2bJmNm90Y0ZZdmRMTWVKb01VZz09>

Meeting ID: 885 3606 1361

Passcode: 696575

Mobile

+13126266799,,88536061361#,,,,*696575# US (Chicago)

+19292056099,,88536061361#,,,,*696575# US (New York)

The meeting can also be viewed at a later date at www.co.nicollet.mn.us/642/County-Board-Meeting-Videos. A copy of the meeting agenda and packet is available at www.co.nicollet.mn.us/AgendaCenter/Board-of-Commissioners-3.

Questions or comments regarding agenda items and viewing or listening to the meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or rkrosch@co.nicollet.mn.us.

Vision Statement

Setting the standard for providing superior and efficient county government services through leadership, accountability and innovation to a growing and diverse society.

**Leadership. Efficiency. Accountability.
Innovation. Integrity.**

Mission Statement

Providing efficient services with innovation and accountability

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9:00 a.m. Call Board of Commissioners Meeting to Order: Chair Luepke

1. Flag Pledge
2. Election of Officers – 2021 Board of Commissioners
 - a) Chair
 - b) Vice Chair
3. Silence Your Cell Phones
4. Meeting Notice – MN Statute 13D.021
5. Approval of Agenda

Consent Agenda

1. [Approval of December 15, 2020 Board Minutes](#)
2. [2021 Solid Waste Collection and Transportation License Applicants](#)
3. [2021 Board Meeting and Workshop Schedule](#)
4. [2021 Gopher Bounty](#)
5. [2021 Library Contracts](#)
6. [Publication of Transportation Project Advertisements for Bids on the Nicollet County Website](#)
7. [Resolution Approving the Official Newspaper for Publications in 2021](#)
8. [Resolution to Delegate EFT Authority](#)
9. [Legal Services Contract for CHIPS Cases](#)
10. [End of Probations](#)
11. Approval of Bills

Public Appearances

9:05 a.m. Health and Human Services

1. [COVID-19 Update](#)

9:15 a.m. Human Resources

1. [FFCRA Extension for 2021](#)

9:25 a.m. Property Services

1. [Comprehensive Plan Adoption Resolution](#)

9:30 a.m. Public Works

1. [Consider Amendment #2 to MnDOT Agreement 1034758](#)

9:35 a.m. Administration

1. [Resolution Establishing the 2021 Committee and Board Assignments and Meetings that Qualify for a Per Diem Payment](#)
2. [Nicollet County Relief Grant Program](#)

Continued...

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Page 2

10:15 a.m. Informational Items

Chair's Report

Commissioner Committee Reports

Commissioners Meetings & Conferences

Approve Per Diems and Expenses

Adjourn Board of Commissioners Meeting

**10:20 a.m. Call Drainage Authority Meeting to Order: Chair Luepke
Drainage Authority Agenda Items**

1. Consent Agenda

a. Approval of December 15, 2020 Drainage Authority Minutes

Adjourn Drainage Authority Meeting

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Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp

Page 3

Notice of Scheduled Meetings

The following is a notice of scheduled meetings. Pursuant to Minnesota Statute 13D.04, this notice of meetings also serves as notice of regular and special meetings of the Nicollet County Board of Commissioners. Meetings with a quorum of Nicollet County Board of Commissioners expected to attend is noted with an asterisk (*).

NOTICE REGARDING NICOLLET COUNTY MEETINGS DURING THE COVID-19 PANDEMIC
Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations, these and future Nicollet County meetings will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means.

Questions or comments regarding any Nicollet County meeting and requests to participate in any meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or rkrosch@co.nicollet.mn.us.

January 5 - County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*
January 5 - County Drainage Authority Meeting, 9 a.m., Virtual Meeting*
January 6 – SWCD Board Meeting, 8:30 a.m.
January 6 – Region 9 Development Full Commission Meeting, 6 p.m.
January 7 – Highway 169 Coalition Meeting
January 18 – HOLIDAY, Offices Closed
January 19 - Individual Department Head Meeting with Facilities Maintenance, 8:15 a.m., Virtual Meeting*
January 19 - County Board Workshop, 9:30 a.m., Virtual Meeting*
January 22 – BNCHB Full Board Meeting, 9 a.m., Virtual Meeting*
January 25 - Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Board Room, St. Peter*
January 26 - County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*
January 26 - County Drainage Authority Meeting, 9 a.m., Virtual Meeting*
February 9 - County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*
February 9 - County Drainage Authority Meeting, 9 a.m., Virtual Meeting*
February 15 – HOLIDAY, Offices Closed
February 16 - Individual Department Head Meeting with Finance, 8:15 a.m., Virtual Meeting*
February 16 - County Board Workshop, 9:30 a.m., Virtual Meeting*
February 23 - County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*
February 23 - County Drainage Authority Meeting, 9 a.m., Virtual Meeting*

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OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
DECEMBER 15, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, December 15, 2020, at 9:00 a.m. Commissioners Denny Kemp, Jack Kolars, Marie Dranttel, Terry Morrow and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting. Chair Luepke, Administrator Krosch and Recording Secretary Frahm were in attendance at the County Board Room. All other commissioners, staff and public participated via Zoom. The meeting was also video recorded.

Approval of Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the agenda with the following deletion: remove Comprehensive Plan Adoption Resolution. Motion carried with all voting in favor.

Consent Agenda – except #7

Commissioner Kolars requested to remove Item #7 - Welfare Fraud Cooperative Agreement from the Consent Agenda and place it on the Regular Agenda. Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the consent agenda items as follows with Item #7 removed: approval of the November 24, 2020 Board Meeting minutes, approval of the December 2, 2020 Budget and Levy Meeting minutes, approval of the Commissioner Warrants as presented for the following amounts: General Revenue Fund - \$171,535.85, Road & Bridge Fund - \$29,327.41, Human Services Fund - \$60,346.71 and acknowledge review of the Auditor's Warrants; approval of the CVSO Operational Enhancement Grant Program Resolution for FY2021, approval of the farm lease renewals, approval of the Resolution Approving Acceptance of Cares Act Funds from Cities and Townships, and end of probation for Kenzie Schuch, effective December 16, 2020. Motion carried with all voting in favor on a roll call vote.

Public Appearances

There were no public appearances.

Health and Human Services

County, City, Tribal and State Health and Human Services Worker Day Proclamation

Health and Human Services (HHS) Director, Cassie Sassenberg, appeared before the Board to request approval of the County, City, Tribal and State Health and Human Services Worker Day Proclamation. Governor Walz has proclaimed December 9, 2020

to be County, City, Tribal, and State Health and Human Services Worker Day. This was done to value the dedication of these workers in improving health, protecting the vulnerable, and providing outstanding services to the people of Minnesota.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve recognizing December 9, 2020 as being County, City, Tribal and State Health and Human Services Worker Day. Motion carried with all voting in favor on a roll call vote.

Covid-19 Update

Director Sassenberg gave an update on the response of HHS to the COVID-19 pandemic. Cases have decreased but continue to remain high, while testing has dropped statewide. Household contacts, ongoing social gatherings, and employees attending work while symptomatic have been the main contributors to ongoing community spread. There has been an increase in people not answering phones or following up with case investigations by HHS staff, making contact tracing more difficult. They are working on putting a video together featuring Nicollet County's contact tracing team to share on social media, emphasizing that the data gathered will only be used to keep our community members safe.

Regarding vaccines, the Pfizer vaccine was approved for emergency use and will be distributed to our region later this week to Mayo Health Systems and the New Ulm Medical Center, with vaccinations beginning on December 21st for hospital workers. The Moderna vaccine is expected to be authorized soon and will be used for long-term care facilities, EMS, and COVID-19 testers and community vaccinators. All remaining health care personnel would be the next group to receive the vaccine. Thrifty White Pharmacy will have the capacity to vaccinate all remaining community members. HHS has received \$15,000 from the Minnesota Department of Health for staff time and purchases needed for vaccinations, and they are working with local partners to determine what additional help they can provide to support community vaccination efforts.

Welfare Fraud Cooperative Agreement

Commissioner Kolars inquired about the Welfare Fraud Cooperative Agreement. There was a brief discussion, with Director Sassenberg stating that they have a clear process for referrals and follow up and are very satisfied with the work being done with these investigations. County Attorney Zehnder-Fischer stated that there is a cooperative relationship between HHS and the Sheriff's Department and that she is happy with the open communication between the departments and the work that is being done. Administrator Krosch stated that the Sheriff's Department releases statistics on welfare fraud investigations each year and the 2020 numbers should be coming soon.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Welfare Fraud Cooperative Agreement. Motion carried with all voting in favor on a roll call vote.

Human Resources

Public Hearing: Fee Schedule

Human Resources Director, Jamie Haefner, provided information to the Board relating to changes made to the fee schedule. There were only two very minimal changes,

with a notary services fee for \$1.00 being added to Public Services and an increase for the local correctional fee from \$175 to \$200 in the Probation Department. There was a brief discussion regarding the hearing fees in Property Services, and Director Mandy Landkamer clarified that a large part of this fee is subsidized by the County. The after-the-fact hearings have a higher fee because the applicant is essentially paying all fees for the hearing.

Chair Luepke opened the public hearing. With no one appearing for the public hearing, Chair Luepke closed the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adopt the 2021 Nicollet County Fee Schedule Changes Resolution effective January 1, 2021. Motion carried with all voting in favor on a roll call vote.

RESOLUTION

2021 Nicollet County Fee Schedule Adoption

WHEREAS, pursuant to Minnesota Statue 373.41, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court or employee; and

WHEREAS, a committee was formed to create and recommend the Nicollet County Fee Schedule which includes mandated fees and fees to be set by the county; and,

WHEREAS, the Department Heads have reviewed all of their fees and presented recommended changes along with the complete proposed Fee Schedule in a Public Hearing on December 15, 2020; and,

WHEREAS, the Nicollet County Board reviewed the proposed Fee Schedule and changes;

NOW, THEREFORE, BE IT RESOLVED, by the Nicollet County Board of Commissioners that the 2021 Nicollet County Fee Schedule as presented has been approved and adopted, effective January 1, 2021.

Public Works

Consider Final Payment for 2020 Highway Striping Project

Public Works Director, Seth Greenwood, requested the Board to consider approving the final payment to the 2020 Highway Striping Project, which is part of an annual contract to restripe a portion of our paved roads. The final payment amount is \$9,346.29 bringing the total cost of the contract to \$120,978.00.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the final payment of the 2020 Highway Striping Contract in the amount of \$9,346.29. Motion carried with all voting in favor on a roll call vote.

Consider Final Acceptance for Government Center Parking Lot Project

Director Greenwood appeared before the Board to request consideration for the final acceptance of the Government Center Parking Lot Project. The new Nicollet County Government Center parking lot has been completed and all required final documents have been received from the contractor. During final review of work items it was discovered that an overpayment had been made to the contractor in the amount of \$2,225.53. The Contractor has already sent a check to the County for this overage amount and the project can now be accepted. The final contract value is \$592,518.83.

Motion by Commissioner Kemp and seconded by Chair Morrow to approve final acceptance of the Government Center Parking Lot Project. Motion carried with all voting in favor on a roll call vote.

Committing Funds for Road and Bridge Fund

Finance Director, Heather McCormick, appeared before the Board to request a motion to commit funds on the 2020 Nicollet County Financial Statement, to be spent on TH 14 road segment repairs, now CSAH 6 and CSAH 42.

In 2020, the County received funds for TH 14 turnback agreements totaling \$3,053,000. These are funds that the County and MnDOT agreed upon in May 2015 as compensation to repair two old segments of TH 14 that were turned back to the County when TH 14 was expanded and rerouted past North Mankato and Nicollet. These MNDOT agreements were approved at Board on May 26, 2015. These funds are not restricted, however they will be needed for these roads in the future. Following GASB 54 and the Nicollet County Fund Balance Policy, committed funds are amounts that can be used only for specific purposes determined by a formal action of a government's highest level of decision-making authority.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the commitment of \$3,053,000 for the Road and Bridge Fund on the 2020 Nicollet County Financial Statement with the funds being committed for TH 14 turnback projects (CSAH 6 and 42). Motion carried with all voting in favor on a roll call vote.

Property Services

Ag BMP Low Interest Loan Project – Septic Liens

Property and Public Services Director, Mandy Landkamer, requested the Board consider approval of Ag BMP low interest loan projects for two parcels for septic activities. The total loan amount is \$26,509.00.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Ag BMP Loan Program Liens Resolution as presented and the lien attachment to the two parcels identified in the Resolution. Motion carried with all voting in favor on a roll call vote.

911 Address Special Assessments for Hunting Shacks

Director Landkamer requested the Board consider approval of the Resolution Adopting Assessment for 911 Addresses. The assessment is for hunting shack locations that need an assessment attached to the property for the 911 sign and post costs. The fee for the sign is \$30.00 and the fee for the post is \$11.00

Motion by Commissioner Kemp and seconded by Commissioner Morrow approve the Resolution Adopting Assessment for 911 Addresses as presented. Motion carried with all voting in favor on a roll call vote.

Administration

2021 Elected Officials Compensation and Per Diem Resolution

County Administrator, Ryan Krosch, appeared before the Board to request approval of the 2021 Elected Officials Compensation and Per Diem Resolution as presented. Commissioner Morrow stated that he would be declining his pay raise, citing a County Board Operating Rule and Guideline that allows commissioners to opt out of pay raises. Commissioner Dranttel also stated that she would forgo a pay increase for 2021. Commissioner Kolars noted that 2020 has been a difficult year with increased workloads for the Commissioners, and this pay raise would be on par with the increase

in work. Attorney Michelle Zehnder-Fischer joined in the conversation and stated that she would also like to decline her pay raise for 2021 as elected county attorney. Administrator Krosch suggested that since there was not consensus for approving the elected officials salary increases for 2021 that the resolution be approved as presented and that individual elected officials could formally request to him in writing by the end of the year that they wish to forgo a 2021 salary increase.

Motion by Commissioner Kolars and seconded by Commissioner Dranttel to approve the 2021 Elected Officials Compensation and Per Diem Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY ELECTED OFFICIALS COMPENSATION AND PER DIEM RESOLUTION

WHEREAS, the Nicollet County Board of Commissioners annually establishes compensation and per diems for elected officials; and

WHEREAS, Minnesota Statute 375.055 states that the county commissioners in all counties, except Hennepin and Ramsey, shall receive as compensation for services rendered by them for their respective counties, annual salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing the duties of the office as set by resolution of the county board with the salary and schedule of per diem payments not being effective until January 1 of the next year; and

WHEREAS, Minnesota Statute 387.20 and 388.18 states that the county board annually shall set by resolution the salary of the county sheriff and county attorney; and

WHEREAS, the proposed 2021 Nicollet County budget includes a 2.5% general wage scale increase.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners does hereby adopt the following for 2021:

1. The Nicollet County Board of Commissioners salary will be \$35,659.73 in 2021 with the chairperson of the Board receiving an additional \$1,500 annually for duties related to that position.
2. The Nicollet County Board and lay persons serving on County committees, which have been approved by the County Board, are approved to receive per diems in the amount of \$70.00/day.
3. The salary for the Nicollet County Attorney in 2021 is set at \$132,401.75.
4. The salary for the Nicollet County Sheriff in 2021 is set at \$133,311.45.

2021 Tax Levy Resolution

Administrator Krosch appeared before the board to request approval of the 2021 Nicollet County Property Tax Levy Resolution as presented. The proposed levy increase is 2.99%. Most of the levy increase is for staff salaries and benefits which is typical for a service based organization. Two projects – the North Mankato HHS Building remodel and Property and Public Services remodel –were left out of the final budget and levy and will be revisited at a later time. The average tax levy increase over the past 10 year period has been 4.33% annually, so this year's increase will be lower than average.

Motion by Commissioner Kolars and seconded by Commissioner Morrow to approve the 2021 Nicollet County Property Tax Levy Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY PROPERTY TAX LEVY RESOLUTION

WHEREAS, the Nicollet County Board annually adopts a budget; and

WHEREAS, property tax revenues are needed to balance said budget; and

WHEREAS, the 2021 Nicollet County budget was prepared with input from all department heads and Nicollet County Board members; and

WHEREAS, on September 22, 2020, the County Board set a 2021 preliminary property tax levy of \$23,782,117, which is a 2.99% increase of the 2020 property tax levy; and

WHEREAS, a budget meeting was held on December 3, 2020, to take public comment on the proposed 2021 budget and tax levy.

THEREFORE, BE IT RESOLVED that on December 15, 2020, the Nicollet County Board hereby approves the 2021 net property tax levy for Nicollet County, as follows:

Revenue Fund:	
Administrative Services	\$3,679,188
Property & Public Services	\$2,641,205
Criminal Justice Services	\$7,128,343
Economic Development/Service Appropriations	\$271,808
Special Levy: HRA	\$123,202
Special Levy: Library	\$110,088
Total Revenue Fund	\$13,953,834
Road & Bridge Fund	\$1,724,861
Health & Human Services Fund	\$5,880,451
Bonded Debt Fund	\$2,222,971
TOTAL	\$23,782,117

2021 Budget Resolution

Administrator Krosch appeared before the Board to request approval of the 2021 Nicollet County Budget Resolution as presented. There was a 1.3% increase in the total budget in comparison to the 2020 budget.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the 2021 Nicollet County Budget Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY BUDGET RESOLUTION

WHEREAS, the Nicollet County Board annually adopts a budget; and

WHEREAS, the 2021 Nicollet County budget was prepared with input from all department heads and Nicollet County Board members; and

WHEREAS, a budget meeting was held on December 3, 2020, to take public comment on the proposed 2021 budget and tax levy.

THEREFORE, BE IT RESOLVED that on December 15, 2020, the Nicollet County Board hereby approves the 2021 budget in the amount of \$46,295,129.

Budgeted		2020
<u>Governmental Funds</u>		<u>Budget</u>
REVENUES		

Nicollet County Board Meeting Minutes
December 15, 2020

	Tax Levy-Property	23,782,117
	Tax Levy-(County Program Aid)	1,861,620
	Taxes-Delinquent & Misc	254,700
	Taxes-Wheelage & Add'l Sales Tax	1,970,000
	Special Assessment-(Recycling)	292,000
	Licenses and Permits	65,558
	Intergovernmental	
	Federal	6,158,047
	State	7,592,179
	Other	693,573
	Charges for Services	1,196,790
	Fines and forfeits	20,500
	Interest and Investments	195,300
	Gifts and Donations	1,000
	Miscellaneous	1,597,982
	OTHER SOURCES	
	Budgeted Use of Unrestricted Fund Balance	70,382
	Budgeted Use of Restricted Fund Balance	543,381
	TOTAL REVENUES	
	AND OTHER SOURCES	46,295,129

	EXPENDITURES	
	General Public	10,942,305
	Public Safety	7,395,718
	Highway And Streets	10,567,206
	Sanitation	315,500
	Health & Human Services	13,761,188
	Culture and Recreation	123,297
	Conservation/Natural Resources	587,259
	GO Debt Service	2,117,163
	Transit	33,150
	Economic Development	113,245
	Housing Redevelopment Authority	123,202
	Intergovernment-Regional Library	110,088
	OTHER SOURCES:	
	Designated Future Funds-Debt Services	105,808
	TOTAL EXPENDITURES	
	AND OTHER SOURCES	46,295,129

Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

Commissioner Marie Dranttel

- Board Meeting

- Food Access Network Meeting
- Region 9 Board of Directors
- One Watershed One Plan Meeting
- Tax Levy Meeting
- AMC Annual Meeting

Commissioner Terry Morrow

- Board Meeting
- Adult Chemical Welfare (ACWA) Meeting
- AMC Annual Meeting
- Tax Levy Meeting
- Tri-County Recycling Subcommittee

Commissioner Denny Kemp

- Board Meeting
- Tax Levy Meeting
- County Attorney Education
- South Central EMS
- AMC Annual Meeting
- EMS Finance Committee
- MRCI Finance Committee

Commissioner Jack Kolars

- Board Meeting
- Tax Levy Meeting
- AMC Annual Meeting
- REDA/GMG Meeting
- ATP

Commissioner John Luepke

- Board Meeting
- Lower MN Watershed Meeting
- Soil & Water Meeting
- Tax Levy Meeting
- AMC Annual Meeting
- Lafayette Fire Department fundraiser

Approve Per Diems and Expenses

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor on a roll call vote.

Adjourn

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor on a roll call vote. The meeting adjourned at 10:24 a.m.

JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

RYAN KROSCH
CLERK TO THE BOARD

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
2021 Solid Waste Collection and Transportation License Applicants		
Primary Originating Division/Dept.: PPSPD - Property Services	Meeting Date: 01/05/2021	
Contact: Amy Clyde Title: Environmental	Item Type: Consent Agenda (Select One)	
Amount of Time Requested minutes		
Presenter: Title:	Attachments: ☒ Yes ☐ No	
County Strategy: (Select One) Programs and Services - deliver value-added quality services		
BACKGROUND/JUSTIFICATION: Consideration for approval of the 2021 Nicollet County License Application for Solid Waste Collection and Transportation for the following companies that wish to offer services in Nicollet County. The application, fee, and required documentation have been received from the following: • Clobes Sanitation, John Clobes, 403 1st Ave., Fairfax MN 55332 • Dem-Con Companies, Erik Schuck, 13020 Dem-Con Drive, Shakopee MN 55379 • Gaylord Sanitation, Inc., Jess Wibstad, PO Box 145, Gaylord, MN 55334 • LJP Enterprises, Inc, Jesse Samuelson, 2160 Ringhofer Dr., North Mankato MN 56003 • Renville Sibley Sanitation LLC, Bruce Prigge, PO Box 296, Gibbon MN 55335 • Riverview Sanitation, Rachel Schoen, PO Box 338, New Ulm, MN 56073 • Waste Management, Karyn Block, 739 Beaver Ave, Mankato MN 56001 • West Central Sanitation, Inc, Don Williamson, PO Box 796, Willmar MN 56201		
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None		
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No		
If "yes", when? (provide year; mm/dd/yy if known) Yes, 12/17/2019		
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A		
ACTION REQUESTED: Approval of the eight applicants to offer solid waste collection and transportation services within Nicollet County in 2020.		
FISCAL IMPACT: Included in current budget (Select One) If "Other", specify	FUNDING County Dollars = 0 Other (Select One)	
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total	



NICOLLET COUNTY

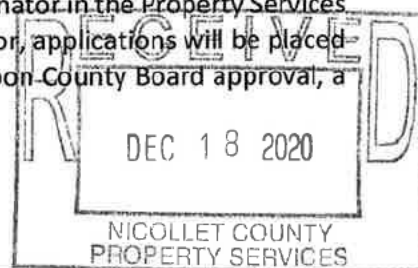
PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.



SECTION I. LICENSEE INFORMATION

Business Name: Clobes Sanitation

Contact Person: John Clobes

Business Address: 403 1st Ave NE, Fairfax, MN 55332
(City, State) (Zip)

Other Contact Information: 507 829-6252
(telephone) (FAX) (email)

Minnesota Tax I.D.#: [REDACTED] Federal Tax I.D.#: [REDACTED]

Vehicle & Container Storage Locations: 403 1st Ave NE

SECTION II. COLLECTION AND TRANSPORTATION

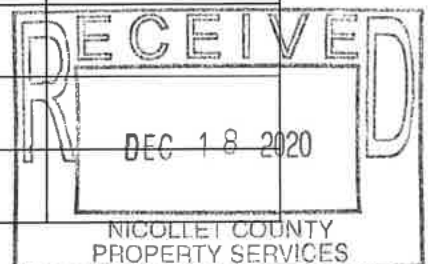
1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
2006 Int'l 9200	20yd	YBH1060	Meritor Rear Loader

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			☐ Residential ☐ Commercial	
Bernadotte (Twp)			☐ Residential ☐ Commercial	
Brighton			☐ Residential ☐ Commercial	
Courtland (Twp)			☐ Residential ☐ Commercial	
Granby			☐ Residential ☐ Commercial	
Lafayette (Twp)	x	x	☐ Residential ☐ Commercial	
Lake Prairie			☐ Residential ☐ Commercial	
New Sweden			☐ Residential ☐ Commercial	
Nicollet (Twp)			☐ Residential ☐ Commercial	
Oshawa			☐ Residential ☐ Commercial	
Ridgely	x	x	☐ Residential ☐ Commercial	
Traverse			☐ Residential ☐ Commercial	
West Newton	x	x	☐ Residential ☐ Commercial	
Bernadotte	x	x	☐ Residential ☐ Commercial	
Courtland			☐ Residential ☐ Commercial	
Klossner			☐ Residential ☐ Commercial	
Lafayette			☐ Residential ☐ Commercial	
Nicollet			☐ Residential ☐ Commercial	
Norseland			☐ Residential ☐ Commercial	
North Mankato			☐ Residential ☐ Commercial	
St. George			☐ Residential ☐ Commercial	
St. Peter			☐ Residential ☐ Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

☐ Aluminum Cans	☐ Steel/Tin Cans	☐ Other Metal
☐ Clear Glass	☐ Brown Glass	☐ Green Glass
☐ Newsprint Paper	☐ Magazine/Catalog Paper	☐ Office Paper
☐ PET = #1 Plastic	☐ HDPE = #2 Plastic	☐ #3 - #7 Plastic
☐ Cardboard	☐ Paperboard	☐ Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

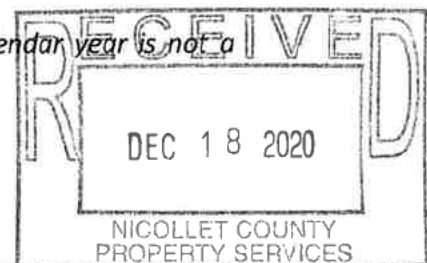
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): Auto-Owners Insurance

Policy Number: [REDACTED]

Dates of Coverage: 4-15-20 to 4-15-21

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

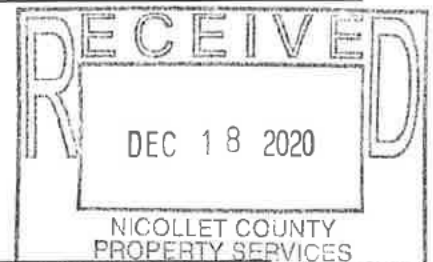
Name (Last, First, M.I.): Clobes, John

Doing Business As (if different than your name): Clobes Sanitation

Business Address: 403 1st Ave NE. 20, Box 57

City, State, Zip: Fairfax, MN 55332

Business Phone: (507) 829-6252



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Auto-Owners Insurance
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☐ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

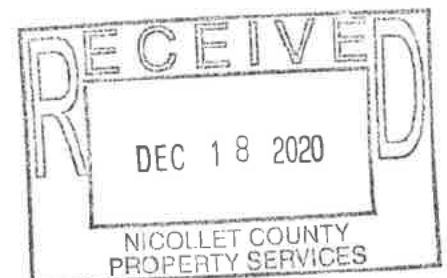
SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

John Chiles
Signature of applicant/licensee

Dated this 14th day of December, 2020



COMPLETION CHECKLIST

- ☐ Completed Application – with signature and date
- ☐ Fee
- ☐ Waste Deposit Disclosure Statement
- ☐ Certification of Compliance Workers' Compensation Coverage
- ☐ Certificate of Liability Insurance (either enclosed or on-file)
- ☐ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment no later than December 31, 2020 to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-18-2020

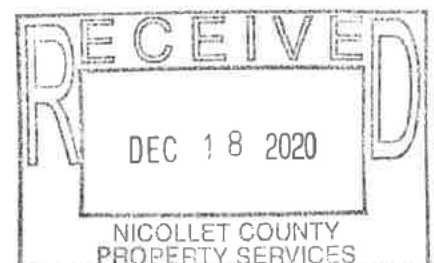
License name: Cloves Sanitation License number: Nicosw 2021-01

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



Waste Disclosure

Minnesota Statute 115A. 9302, requires that the following annual notice be given to Citizens who receive waste collection services:

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other sites. Managing your waste in Minnesota may minimize your potential liability."

All the waste collected by **Clobes Sanitation**, is transported to the following facilities:

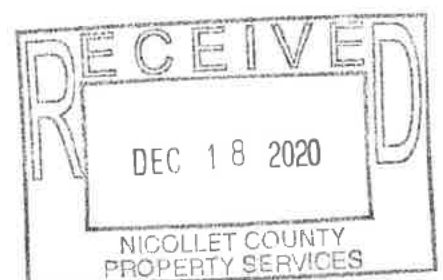
Demolition Debris Waste Disposal:

Renville County Landfill
32877 Co Rd 4
Olivia, MN 56277
MPCA Permit # SW-90

Mixed Solid Waste Disposal:

Redwood Renville Regional Solid Waste Authority (RRRSWA)
907 West Bridge St
Redwood Falls, MN 56283
MPCA Permit # SW-664

Lyon County Landfill
2025 200th Ave
Lynd, MN 56157
MPCA Permit # SW-23





NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION



This Application is for licensing year January 1, 2021 through December 31, 2021.

Applications must be postmarked no later than **December 31, 2020**.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: Dem-Con Companies, LLC

Contact Person: Erik Schuck

Business Address: 13020 Dem-Con Drive Shakopee, MN

(City, State)

(Zip)

Other Contact Information: 952-445-5755

(telephone)

(FAX)

erikschuck@dem-con.com

(email)

Minnesota Tax I.D.#:

Federal Tax I.D.#:

Vehicle & Container Storage Locations: 13020 Dem-Con Drive, Shakopee, MN 55379

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. *(Additional sheets may be used):*

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
Western Star 4700SB	77,000	NA- New Temp Lisc	Roll Off
Western Star 4700SB	77,000	NA- New Temp Lisc	Roll Off
Mack GU813	73,280	YBR4582	

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			☐ Residential ☐ Commercial	
Bernadotte (Twp)			☐ Residential ☐ Commercial	
Brighton			☐ Residential ☐ Commercial	
Courtland (Twp)			☐ Residential ☐ Commercial	
Granby			☐ Residential ☐ Commercial	
Lafayette (Twp)			☐ Residential ☐ Commercial	
Lake Prairie			☐ Residential ☐ Commercial	
New Sweden			☐ Residential ☐ Commercial	
Nicollet (Twp)			☐ Residential ☐ Commercial	
Oshawa			☐ Residential ☐ Commercial	
Ridgely			☐ Residential ☐ Commercial	
Traverse			☐ Residential ☐ Commercial	
West Newton			☐ Residential ☐ Commercial	
Bernadotte			☐ Residential ☐ Commercial	
Courtland			☐ Residential ☐ Commercial	
Klossner			☐ Residential ☐ Commercial	
Lafayette			☐ Residential ☐ Commercial	
Nicollet	X	X	☐ Residential ☒ Commercial	
Norseland			☐ Residential ☐ Commercial	
North Mankato	X	X	☐ Residential ☒ Commercial	
St. George			☐ Residential ☐ Commercial	
St. Peter	X	X	☐ Residential ☒ Commercial	

¹Construction/Demolition/Industrial

If recycling services are offered, please indicate the materials accepted:

☐ Aluminum Cans	☐ Steel/Tin Cans	☐ Other Metal
☐ Clear Glass	☐ Brown Glass	☐ Green Glass
☐ Newsprint Paper	☐ Magazine/Catalog Paper	☐ Office Paper
☐ PET = #1 Plastic	☐ HDPE = #2 Plastic	☐ #3 - #7 Plastic
☐ Cardboard	☐ Paperboard	☐ Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.

SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): Builders and Contractors WC Fund

Policy Number: [REDACTED]

Dates of Coverage: 7/1/20 to 7/1/21

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

Name (Last, First, M.I.): _____

Doing Business As (if different than your name): _____

Business Address: _____

City, State, Zip: _____

Business Phone: _____

SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Continental Western Insurance Company
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☐ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.



Signature of applicant/licensee

Dated this 27th day of November, 2020

COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
- ☒ Fee
- ☒ Waste Deposit Disclosure Statement
- ☒ Certification of Compliance Workers' Compensation Coverage
- ☒ Certificate of Liability Insurance (either enclosed or on-file)
- ☒ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment **no later than December 31, 2020** to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-02-2020

License name: Dem-Con Companies LLC License number: NICoSW 2021-02

Date of issuance: 01-05-2020

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



Dem-Con Companies, LLC

Solid Waste Disclosure Statement v. 2020

The Waste Management Act requires that all haulers disclose the destination of your waste. Pursuant to Minnesota Statute 115A9302, Dem-Con hereby discloses that waste collected will be delivered to one of the following facilities during the time period January through December. If an additional facility becomes either a primary facility or an alternative facility during this period, the hauler is required to provide you with updated information within 30 days. In addition, the Minnesota Legislature requires Minnesota haulers to make the following disclosure to their customers:

You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability.

Materials are delivered to the following facilities:

Waste Management

1901 Ames Drive, Burnsville, MN 55306
22460 US 169, Elk River, MN 55330

Dem-Con

13020 Dem-Con Drive, Shakopee, MN 55379
3280 9th CT NE, Blaine, MN 55449

SKB

630 Malcolm Ave SE, Minneapolis, MN 55414
13425 Courthouse Blvd, Rosemount, MN 55068

Republic Pine Bend

2495 117th St E, Inver Grove Heights, MN 55077

Recycling & Energy Center

100 Red Rock Rd, Newport, MN 55055

Vonco

15301 Sherburne Ave, Becker, MN 55308
1050 33rd Ave SE, Minneapolis, MN 55414





NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: Gaylord Sanitation Inc

Contact Person: Jess Wibstad

Business Address: 19 6th St P.O. Box 145 55334
(City, State) (Zip)

Other Contact Information: 507-327-4370 jwibstad@yahoo.com
(telephone) (FAX) (email)

Minnesota Tax I.D.#: [REDACTED] Federal Tax I.D.#: [REDACTED]

Vehicle & Container Storage Locations: 19 6th Street Gaylord Mn.

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
International HV	25 YD	YBW 9988	Rear Load
Mack	10-40 YD	YBW 9982	Roll off
Western Star	10-40 YD	YBZ 0267	Roll off
Freightliner	32 YD	YBK 0827	Side loader

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			☐ Residential ☐ Commercial	
Bernadotte (Twp)	X	X	☒ Residential ☒ Commercial	
Brighton			☐ Residential ☐ Commercial	
Courtland (Twp)			☐ Residential ☐ Commercial	
Granby	X	X	☒ Residential ☒ Commercial	
Lafayette (Twp)			☐ Residential ☐ Commercial	
Lake Prairie			☐ Residential ☐ Commercial	
New Sweden	X	X	☒ Residential ☒ Commercial	
Nicollet (Twp)			☐ Residential ☐ Commercial	
Oshawa			☐ Residential ☐ Commercial	
Ridgely			☐ Residential ☐ Commercial	
Traverse			☐ Residential ☐ Commercial	
West Newton			☐ Residential ☐ Commercial	
Bernadotte	X	X	☒ Residential ☒ Commercial	
Courtland			☐ Residential ☐ Commercial	
Klossner			☐ Residential ☐ Commercial	
Lafayette			☐ Residential ☐ Commercial	
Nicollet			☐ Residential ☐ Commercial	
Norseland	X	X	☒ Residential ☒ Commercial	
North Mankato			☐ Residential ☐ Commercial	
St. George			☐ Residential ☐ Commercial	
St. Peter			☐ Residential ☐ Commercial	

¹Construction/Demolition/Industrial

If recycling services are offered, please indicate the materials accepted:

☒ Aluminum Cans	☐ Steel/Tin Cans	☐ Other Metal
☐ Clear Glass	☐ Brown Glass	☐ Green Glass
☐ Newsprint Paper	☐ Magazine/Catalog Paper	☐ Office Paper
☐ PET = #1 Plastic	☐ HDPE = #2 Plastic	☐ #3 - #7 Plastic
☐ Cardboard	☐ Paperboard	☐ Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.

SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): Pioneer Specialty Ins. Co.
Policy Number: [REDACTED]
Dates of Coverage: 03/09/2020 to 03/09/2021

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

Name (Last, First, M.I.): Wibstad Jess (NMN)
Doing Business As (if different than your name): Gaylord Sanitation Inc
Business Address: 19 6th St. P.O. Box 145
City, State, Zip: Gaylord, Mn. 55334
Business Phone: 507 237-2274

SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Pioneer Specialty Ins. Co.
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☒ Certificate of Insurance included with application
☐ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

Jen M...
Signature of applicant/licensee

Dated this 16 day of Dec., 2020

COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
- ☒ Fee
- ☒ Waste Deposit Disclosure Statement
- ☒ Certification of Compliance Workers' Compensation Coverage
- ☒ Certificate of Liability Insurance (either enclosed or on-file)
- ☒ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment **no later than December 31, 2020** to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12/21/2020

License name: Graylock Sanitation License number: NICOSW 2021-03

Date of issuance: 01/05/2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners

Gaylord Sanitation Inc.
PO Box 145
Gaylord, MN 55334
507-237-2274
Email larendaw@yahoo.com

October 27, 2020,

You may be responsible for liability that results from contaminations at the facility where your waste has been deposited. Minnesota believes that waste management system provides substantially more financial and environment protection than depositing wastes in landfills in other states. Managing your waste in Minnesota may minimize your potential liability.

Your waste is deposited at Spruce Ridge Biscay MN, Ponderosa Landfill Mankato MN or Minnesota Waste Processing Mankato MN.

LaRenda F Wibstad

Gaylord Sanitation Inc.



NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: LJP Waste Solutions

Contact Person: Jesse Samuelson

Business Address: 2160 Ringhofer Dr. North Mankato, MN 56003
(City, State) (Zip)

Other Contact Information: 507-385-3420 507-388-4590 Jesse@LJPEnt.com
(telephone) (FAX) (email)

Minnesota Tax I.D.#: [REDACTED] Federal Tax I.D.#: [REDACTED]

Vehicle & Container Storage Locations: 2125 Carlson Dr., North Mankato, MN 56003
2160 Ringhofer Dr., North Mankato, MN 56003

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
<u>Attached</u>			

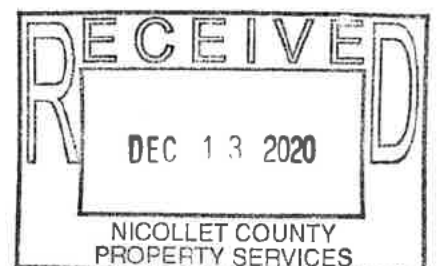
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NICOLLET COUNTY
PROPERTY SERVICES

Nicollet County

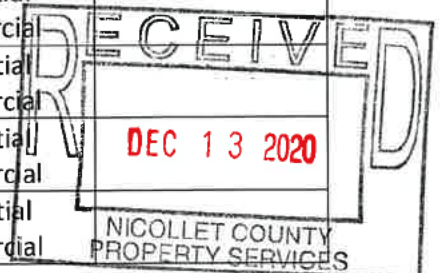
<u>VIN:</u>	<u>ID#:</u>	<u>MAKE:</u>	<u>YEAR:</u>	<u>LICENSE #:</u>	<u>BODY TYPE:</u>	<u>CAPACITY</u>	<u>SAFETY INS:</u>
1FVHC3BSXCHBN3069	069	Freightliner	2012	YBJ6448	Side Load	63,000	Jul-20
1FUJAEAS13DK79155	155	Freightliner	2003	YTA2545	DAY CAB	80,000	Oct-20
1FVHCYBS68DZ46250	250	Freightliner	2008	YBJ9689	Rearload	51,000	Oct-20
1M2TE2GC7LM004145	145	Mack	2020		Frontload	63,000	Feb-20
1FUJA6CV29DAD5633	633	Freightliner	2009	YTC9457	DAY CAB	80,000	May-20
3BPDJ0X4JK191372	372	Peterbilt	2018	YBU7917	Side Load	57,000	Mar-20
1FVHCYCY4GHHM0373	373	Freightliner	2016	YBT5970	Rearload	51,000	Dec-19
2HSCNAPR47C484063	063	International	2007	YTD9933	DAY CAB	80,000	Dec-19
1FVMALCV17DX37433	433	Freightliner	2007	YAX7282	ROLLOFF	59,000	Dec-19
1NPCL70X7HD415453	453	Peterbilt	2017	7210PRA	ROLLOFF	73,280	Apr-20
3BPZL50X3DF179599	599	Peterbilt	2013	YBK2083	Frontload	57,000	Oct-20
3BPZL50X3DF179621	621	Peterbilt	2013	YBK4694	Side Load	57,000	Mar-20
3ALHG3DV1FDGS0630	630	Freightliner	2015	PRZ8866	ROLLOFF	73,280	Mar-20
1NPCLPOX5ED221323	323	Peterbilt	2014	2116PRA	ROLLOFF	73,280	Sep-20
3BPZX20X6EF219761	761	Peterbilt	2014	PRZ8861	Frontload	57,000	Mar-20
1FVHG5CY7GHHH7013	013	Freightliner	2016	YBP2404	Side Load	57,000	Jan-20
3BPZL00XX8F717918	918	Peterbilt	2008	YBM8079	Side Load	57,000	Aug-20
2FZHAWCY49AAD9942	942	Sterling	2010	YBD2020	ROLLOFF	63,000	Sep-20
3HCDJAPR1HL500954	954	International	2017	PAP7819	DAY CAB	80,000	Aug-20
1M2GR2GC6KM004982	982	Mack	2019	4280PRA	ROLLOFF	73,280	Jul-20
1M2TE2GC6KM001946	946	Mack	2019	YBX0706	Frontload	63,000	Feb-20
1M1AN4GY6LM015463	463	Mack	2020	PAT6635	DAY CAB	80,000	Jun-20
1M2LR2GC8KM002343	343	Mack	2019	YBW9948	Side Load	57,000	Mar-20
1FVHC5CV14HM77398	398	Freightliner	2004	YAS1023	ROLLOFF	57,000	Feb-20



2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade	yes	yes	☒ Residential ☒ Commercial	
Bernadotte (Twp)			☐ Residential ☐ Commercial	
Brighton			☐ Residential ☐ Commercial	
Courtland (Twp)			☐ Residential ☐ Commercial	
Granby			☐ Residential ☐ Commercial	
Lafayette (Twp)			☐ Residential ☐ Commercial	
Lake Prairie			☐ Residential ☐ Commercial	
New Sweden			☐ Residential ☐ Commercial	
Nicollet (Twp)			☒ Residential ☒ Commercial	
Oshawa			☒ Residential ☒ Commercial	
Ridgely			☐ Residential ☐ Commercial	
Traverse			☒ Residential ☒ Commercial	
West Newton			☐ Residential ☐ Commercial	
Bernadotte			☐ Residential ☐ Commercial	
Courtland			☒ Residential ☐ Commercial	
Klossner			☐ Residential ☐ Commercial	
Lafayette			☐ Residential ☐ Commercial	
Nicollet			☒ Residential ☒ Commercial	
Norseland			☐ Residential ☐ Commercial	
North Mankato			☒ Residential ☒ Commercial	
St. George			☐ Residential ☐ Commercial	
St. Peter			☒ Residential ☒ Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

☒ Aluminum Cans	☒ Steel/Tin Cans	☒ Other Metal
☒ Clear Glass	☒ Brown Glass	☒ Green Glass
☒ Newsprint Paper	☒ Magazine/Catalog Paper	☒ Office Paper
☒ PET = #1 Plastic	☒ HDPE = #2 Plastic	☒ #3 - #7 Plastic
☒ Cardboard	☒ Paperboard	☒ Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

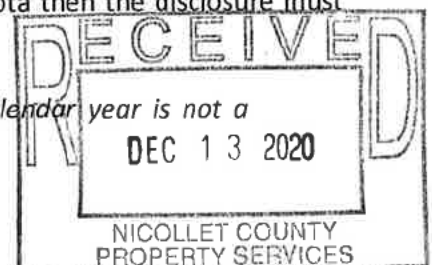
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): The Builders Group

Policy Number: [REDACTED]

Dates of Coverage: 11/1/2020 to 11/1/2021

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

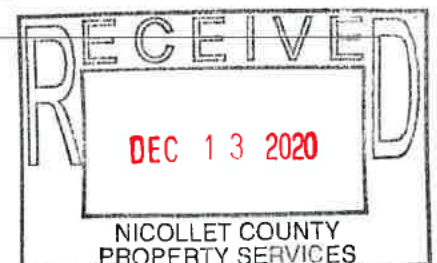
Name (Last, First, M.I.): Samuelson, Jesse, G.

Doing Business As (if different than your name): LJP Waste Solutions

Business Address: 2160 Ringhofer Dr

City, State, Zip: North Mankato, MN 56003

Business Phone: 507-385-3420



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Pioneer Specialty Ins.
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☒ Certificate of Insurance included with application
☐ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☒ Bond included with application
☐ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

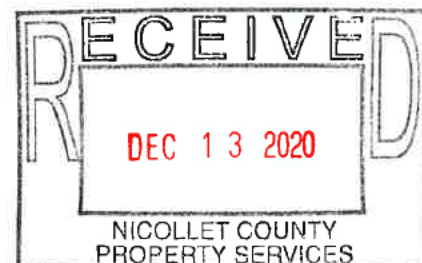
SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

Signature of applicant/licensee

Dated this 2nd day of December, 2020



COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
- ☒ Fee
- ☒ Waste Deposit Disclosure Statement
- ☒ Certification of Compliance Workers' Compensation Coverage
- ☒ Certificate of Liability Insurance (either enclosed or on-file)
- ☒ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment no later than December 31, 2020 to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-13-2020

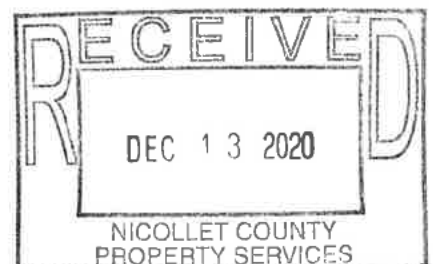
License name: LJP Enterprises Inc License number: NICOSW 2021-05

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



LJP WASTE SOLUTIONS L.L.C.
2021 Disclosure Notice

Minnesota Statute 115A.9302, subdivision 1, requires all haulers of solid waste to disclose the final destination for disposal to their customer. Pursuant to this requirement, LJP Waste Solutions L.L.C. disposes of all waste collected at the following facilities:

Minnesota Waste Processing Company
1051 Summit Avenue
Mankato, MN. 56001
Permit #: SW452

SMC Demolition Landfill
57032 231st. Ln
Mankato, MN. 56001
Permit #: SW387

Ponderosa Landfill
20028 Gooseberry Ln.
Mankato, MN. 56001
MPCA Permit #: SW087

Prairieland Compost Facility
801 E. 5th St. North
Truman, MN. 56088
Permit #: SW357

Endres Processing
13420 Courthouse Blvd.
Rosemount, MN. 55068

French Island Generating Station
134 Buchner Pl.
La Crosse, WI 54603

Ramsey/Washington Resource
Recovery Facility
2901 Maxwell Ave.
Newport, MN. 55055
MPCA Permit #: SW286

Valley Demo & Recycling
Highway 14 East
P.O. Box 787
New Ulm, MN. 56073
Permit #: SW527

SMSC Organics Recycling Facility
1905 Mystic Lake Dr. S.
Shakopee, MN 55379
Permit #: PBR000519

LJP Enterprises of North Mankato
2160 Ringhofer Drive
North Mankato, MN 56003
Permit #: SW653

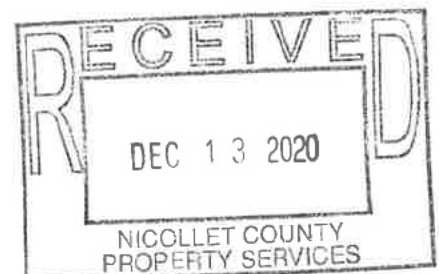
Steele County Landfill
9420 SE 64th Ave.
Blooming Prairie, MN 55917
Permit #: SW131

Rice County Sanitary Landfill
3800 E 145th St
Dundas, MN 55019
Permit #: SW123

In accordance with Minnesota Statutes, the following must be included on all disclosure statements:

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in most other states. Managing your waste responsibility in Minnesota may minimize your personal liability."

As noted above all disposal facilities utilized by LJP Waste Solutions L.L.C. are located within the State of Minnesota and meet all State and Federal requirements.





NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE
COLLECTION AND TRANSPORTATION



This Application is for licensing year January 1, 2021 through December 31, 2021.

Applications must be postmarked no later than December 31, 2020.

NICOLLET COUNTY
PROPERTY SERVICES

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: RENVILLE SIBLEY SANITATION LLC

Contact Person: BRUCE A. PRIGGE

Business Address: P.O. BOX 296 GIBBON MN 55335
(City, State) (Zip)

Other Contact Information: 507 834 6168 N/A rssbandit@gmail.com
(telephone) (FAX) (email)

Minnesota Tax I.D.#: [REDACTED] Federal Tax I.D.#: [REDACTED]

Vehicle & Container Storage Locations: _____

SECTION II. COLLECTION AND TRANSPORTATION

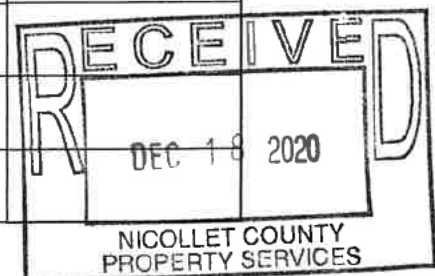
1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
2006 STERLING	30 YDS	YBN 8128	FRONT LOAD
2007 AMERICAN LAFRANCE	30 YDS	YBU 1492	SIDE LOAD
2006 STERLING	20 YDS	YBZ 5851	ROLL OFF
1989 FORD	20 YDS	YBG 0392	REAR LOAD
1996 MACK	30 YDS	YBG 2011	REAR LOAD
2001 STERLING	20 YDS	YBX 0204	REAR LOAD
1989 INTERNATIONAL	20 YDS	YAH 6680	ROLL OFF

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			☐ Residential ☐ Commercial	
Bernadotte (Twp)			☐ Residential ☐ Commercial	
Brighton			☐ Residential ☐ Commercial	
Courtland (Twp)	✓	✓	☐ Residential ☒ Commercial	
Granby			☐ Residential ☐ Commercial	
Lafayette (Twp)			☐ Residential ☐ Commercial	
Lake Prairie			☐ Residential ☐ Commercial	
New Sweden	✓	✓	☒ Residential ☒ Commercial	
Nicollet (Twp)			☐ Residential ☐ Commercial	
Oshawa			☐ Residential ☐ Commercial	
Ridgely			☐ Residential ☐ Commercial	
Traverse			☐ Residential ☐ Commercial	
West Newton			☐ Residential ☐ Commercial	
Bernadotte			☐ Residential ☐ Commercial	
Courtland	✓	✓	☐ Residential ☒ Commercial	
Klossner			☐ Residential ☐ Commercial	
Lafayette	✓	✓	☒ Residential ☒ Commercial	
Nicollet			☐ Residential ☐ Commercial	
Norseland			☐ Residential ☐ Commercial	
North Mankato			☐ Residential ☐ Commercial	
St. George			☐ Residential ☐ Commercial	
St. Peter			☐ Residential ☐ Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

☒ Aluminum Cans	☒ Steel/Tin Cans	☐ Other Metal
☒ Clear Glass	☐ Brown Glass	☒ Green Glass
☒ Newsprint Paper	☒ Magazine/Catalog Paper	☒ Office Paper
☒ PET = #1 Plastic	☒ HDPE = #2 Plastic	☐ #3 - #7 Plastic
☒ Cardboard	☒ Paperboard	☒ Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

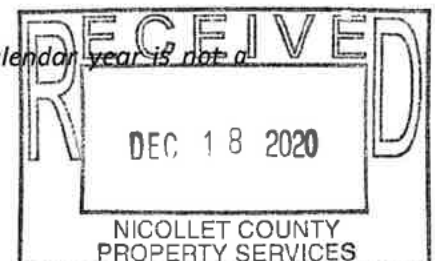
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

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If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): SFM Mutual Insurance

Policy Number: [REDACTED]

Dates of Coverage: 12/24/2020 to 12/24/2021

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

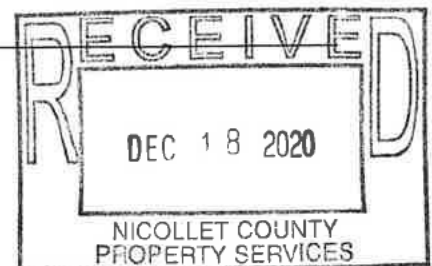
Name (Last, First, M.I.): PRIGGE, BRUCE, A

Doing Business As (if different than your name): RENUVILLE SIBLEY SANITATION LLC

Business Address: P.O. BOX 296

City, State, Zip: GIBBON, MN 55335

Business Phone: 507 834 6168



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: GRINNELL MUTUAL

2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000. *faxed/e-mailed by insurance agent.*

3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000. *faxed/e-mailed by insurance agent.*

Please check one: ☐ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

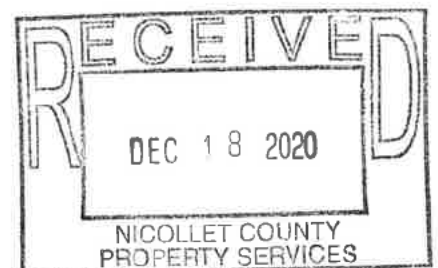
SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

[Signature]
Signature of applicant/licensee

Dated this 15th day of December, 2020



COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
 - ☒ Fee
 - ☒ Waste Deposit Disclosure Statement
 - ☐ Certification of Compliance Workers' Compensation Coverage
 - ☐ Certificate of Liability Insurance (either enclosed or on-file)
 - ☐ \$3,000 Performance Bond (either enclosed or on-file)
- } faxed/e-mailed by insurance agent.*

Send completed application, documentation, and payment **no later than December 31, 2020** to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-18-2020

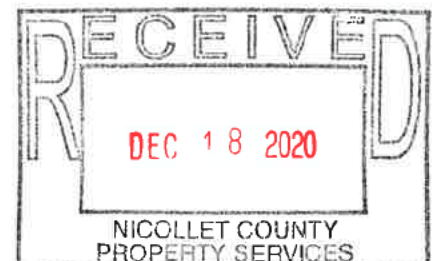
License name: Renville Sibley Sanitation License number: NICOSW 2021-06

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



Renville Sibley Sanitation

PO Box 296
Gibbon, MN 55335
Phone: 507.834.6168

Disclosure

01/01/2021

Dear Valued Customer, The Waste Management Act requires that all haulers disclose the destination of your trash. Pursuant to Minnesota Statute 115A9302, Renville Sibley Sanitation LLC, hereby discloses that mixed municipal solid waste collected will be delivered to one of the Following facilities during the time period Jan. through Dec. If an additional facility becomes either a primary facility or an alternative facility during this period, the hauler is required to provide you with updated information within 30 days. In addition, the Minnesota Legislature requires Minnesota haulers to make the following disclosure to their customers:

You may be responsible for any liability that results from contamination at a facility Where your waste as been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability.

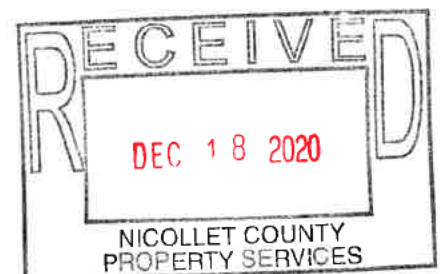
Nicollet, Mcleod, Sibley, Brown, Redwood, Renville, Blue Earth Counties.

Secondary

MN Waste Processing Center (MWPC)
1051 Summit Ave.,
Mankato, MN 56001
Permit # SW 452.

Primary

Spruce Ridge Landfill
12755 137th St.,
Glencoe, MN 55336
Permit # SW 6



WE HAVE 10, 20 & 30 YARD ROLL-OFF CONSTRUCTION DUMPSTERS



NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: Km Enterprises DBA River View Sanitation

Contact Person: Rachel Shoen

Business Address: PO Box 338 New Ulm MN 56073
(City, State) (Zip)

Other Contact Information: 507-354-5355 507-354-5365 rachelshoen@riverviewsanitation.com
(telephone) (FAX) (email)

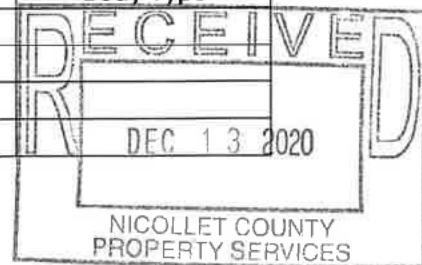
Minnesota Tax I.D.#: [REDACTED] Federal Tax I.D.#: [REDACTED]

Vehicle & Container Storage Locations: 16188 County Road 29 - New Ulm MN

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type



Unit #	Year	Make/Body Type	VIN	License Plate
2	2001	Sterling / McNeilus	2FZAAMAK11AH97699	YBY5266
3	1990	Ford / Galbreath	1FDYU82A6LVA34541	YBV4824
5	1997	INTL / Leach - Box removed	1HTSCAAN4VH471287	YAP3389
7	2004	INTL / McNeilus	1HTWCAAN04J020771	YBA5174
9	2004	INTL / ShredTech MDS - 25GT	1HTMMAAN04H612828	YBH4132
10	2004	INTL / McNeilus	1HTWGADT74J032821	YBU5915
11	2001	INTL / McNeilus	1HTSDAAN61H275830	YBY1406
25	2004	INTL / ShredTech MDS - 25GT	1HTMMAAN94H677919	YBL6887
26	2003	INTL / McNeilus	1HTWCAAN83J079128	YBY1405
43	2018	Peterbuilt Rolloff	1NPCX4EX8JD460807	YBU5863
44	2018	F550 Curbtender	1FDUF5HT3JEB82661	YBW0114
45	2019	F550 Curbtender	1FDUF5HT7KDA01679	YBW6383
46	2017	Freightliner /	3ALHCYCYXHDJG0979	YBV4827
48	2001	INTL / McNeilus	1HTSDAANX1H336516	YBU5889
49 <i>green</i>	2018	Freightliner /	1FVHCYFE7JHJH9023	YBZ5937
50	2020			
100	2018	Ford F150 Pickup - Brent's	1FTEW1E5XJKC53783	AKP495
102	2000	Ford F350	1FDWF36F0YEB56796	YBY1407
103	2001	Ford F350	1FDWF36F01EC04089	YBN9298
104	2007	Ford F350	1FDWF36P17EA64264	YBT5557
105	2002	Ford F250 Pickup - Shawn's	1FTNW21L92EC65059	BWE 938
107	2008	Ford F350 Lift Truck	1FWDF37Y08ED97323	YAZ9763
202 <i>thru 1</i>	2005	Sterling Packer	2FZHCHDC15AU15520	YBG3864
203	2007	Sterling Packer XC	2FZHCHDCX7AZ49599	YAX8637
204 <i>blue</i>	2004	Sterling Rolloff	2FZMAZCV14AM46343	YBT9660
205 <i>green</i>	2018	Freightliner / McNeilus XC Packer	1FVXF8004JHJW7254	YBV3568
T02	2009	Felling Trailer - 5th wheel	5FTDE162291032396	3655CBT

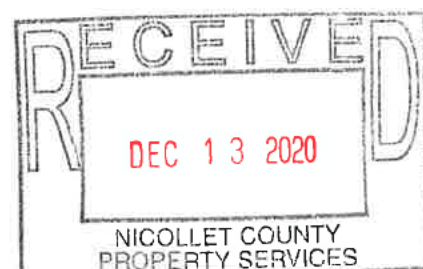
April

march
August

march

march
march

* Highlighted rows indicate trucks used for this service area



**Garbage + Demo as needed **

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			☐ Residential ☐ Commercial	
Bernadotte (Twp)			☐ Residential ☐ Commercial	
Brighton			☐ Residential ☐ Commercial	
Courtland (Twp)			☐ Residential ☐ Commercial	
Granby			☐ Residential ☐ Commercial	
Lafayette (Twp)			☐ Residential ☐ Commercial	
Lake Prairie			☐ Residential ☐ Commercial	
New Sweden			☐ Residential ☐ Commercial	
Nicollet (Twp)			☐ Residential ☐ Commercial	
Oshawa			☐ Residential ☐ Commercial	
Ridgely			☐ Residential ☐ Commercial	
Traverse			☐ Residential ☐ Commercial	
West Newton			☐ Residential ☐ Commercial	
Bernadotte			☐ Residential ☐ Commercial	
Courtland			☐ Residential ☒ Commercial	
Klossner			☐ Residential ☐ Commercial	
Lafayette			☐ Residential ☐ Commercial	
Nicollet			☐ Residential ☐ Commercial	
Norseland			☐ Residential ☐ Commercial	
North Mankato			☐ Residential ☐ Commercial	
St. George			☐ Residential ☐ Commercial	
St. Peter			☐ Residential ☐ Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

☐ Aluminum Cans	☐ Steel/Tin Cans	☐ Other Metal
☐ Clear Glass	☐ Brown Glass	☐ Green Glass
☐ Newsprint Paper	☐ Magazine/Catalog Paper	☐ Office Paper
☐ PET = #1 Plastic	☐ HDPE = #2 Plastic	☐ #3 - #7 Plastic
☐ Cardboard	☐ Paperboard	☐ Coated Paperboard

Nicollet Co. Drop Boxes

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

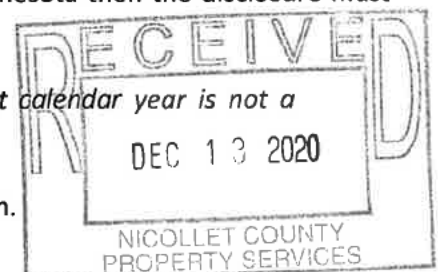
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent):

Grinnell Mutual

Policy Number:



Dates of Coverage:

current

to

continuous

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

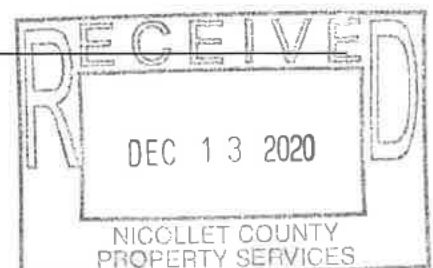
Name (Last, First, M.I.):

Doing Business As (if different than your name):

Business Address:

City, State, Zip:

Business Phone:



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Grinnell Mutual
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☒ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☐ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

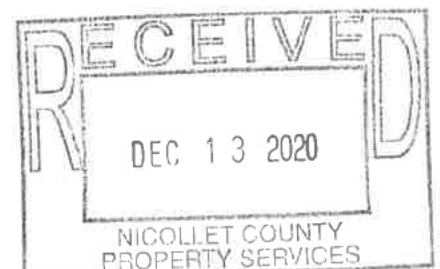
SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

Brett K...
Signature of applicant/licensee

Dated this 8th day of December, 2020



COMPLETION CHECKLIST

- ✓ Completed Application – with signature and date
- ✓ Fee
- ✓ Waste Deposit Disclosure Statement
- ✓ Certification of Compliance Workers' Compensation Coverage
- ✓ Certificate of Liability Insurance (either enclosed or on-file)
- ✓ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment no later than December 31, 2020 to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-13-2020

License name: RiverView Sanitation Inc License number: NICOSW 2021-07

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners





P.O. 338 * New Ulm, MN. 56073
Ph. 507-354-5355

January 1, 2021

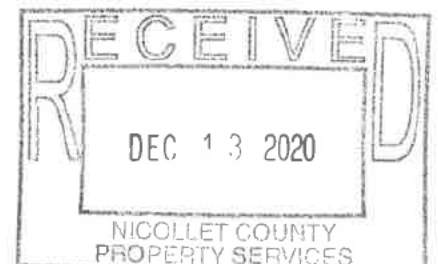
2021 ANNUAL LANDFILL USE NOTICE

As required by law, this is annual notice of the Sanitary Landfill currently used by River View Sanitation.

“You may be responsible for any liability that results from contamination at a facility where your waste is deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability.”

RETAIN THIS NOTICE FOR YOUR RECORDS

River View Sanitation





NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

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Applications must be postmarked no later than **December 31, 2020**.

Review and Approval Process

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SECTION I. LICENSEE INFORMATION

Business Name: WASTE MANAGEMENT

Contact Person: KARYN BLOCK

Business Address: 739 BEAVER AVE MANKATO MN 56001
(City, State) (Zip)

Other Contact Information: 507.344.2221 507.388.6304 kblock@wm.com
(telephone) (FAX) (email)

Minnesota Tax I.D.#: [REDACTED] Federal Tax I.D.#: [REDACTED]

Vehicle & Container Storage Locations: 739 BEAVER AVE, MANKATO

SECTION II. COLLECTION AND TRANSPORTATION

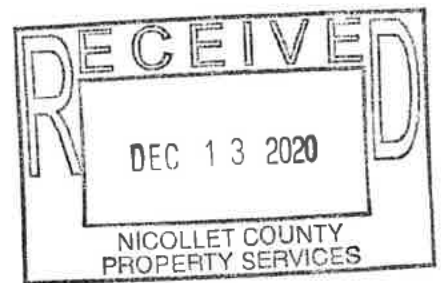
1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type

SEE ATTACHED



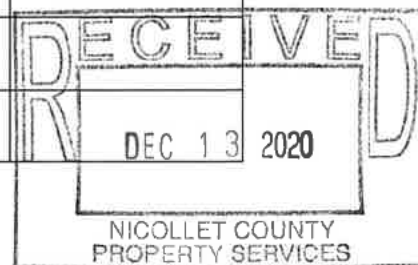
UNIT_NO	YEAR	MAKE	MODEL	LICENSE	MANUFACTURER	SERIAL_NO
101998	2003	MACK	LE613	YBW9059 - MN	MACK TRUCKS INC	1M2AC07C43M008512
102174	2005	FREIGHTLIN	CONDOR	YAT1835 - MN	FREIGHTLINER CORP	1FVMCFYX5RN66090
102740	2007	FREIGHTLIN	CONDOR	YAX5796 - MN	FREIGHTLINER CORP	1FVHCFCY37RX39355
103399	2009	AUTOCAR	WXR64	YBL9504 - MN	AUTOCAR LLC	5VCD6K6F99H209087
103833	2012	MACK	LEU633	YBN3345 - MN	MACK TRUCKS INC	1M2AU14C4CM001177
104430	2014	PETERBILT	320	YBK8210 - MN	PETERBILT MOTORS CO	3BPZL20X1EF226841
104431	2014	PETERBILT	320	YBK8223 - MN	PETERBILT MOTORS CO	3BPZL20X3EF226842
106128	2016	PETERBILT	320	YBV1125 - MN	PETERBILT MOTORS CO	3BPZL20XXGF100643
106551	2020	PETERBILT	520	YBX8227 - MN	PETERBILT MOTORS CO	3BPD20X0LF109467
210912	2012	MACK	MRU633	YBW2646 - MN	MACK TRUCKS INC	1M2AV17C8CM010098
211532	2014	AUTOCAR	ACX64	YBK8243 - MN	AUTOCAR LLC	5VCACLE3EH216358
214992	2020	PETERBILT	520	YBX8242 - MN	PETERBILT MOTORS CO	3BPD20X7LF109468
214993	2020	PETERBILT	520	YBX8245 -	PETERBILT MOTORS CO	3BPD20X9LF109469
214995	2020	PETERBILT	520	YBX8244 - MN	PETERBILT MOTORS CO	3BPD20X7LF109471
214996	2020	PETERBILT	520	YBZ5050 - MN	PETERBILT MOTORS CO	3BPD20X9LF109472
307447	2002	MACK	MR688S	YBT4877 - MN	MACK TRUCKS INC	1M2K195C12M020195
308185	2002	MACK	MR688S	PRY7503 - MN	MACK TRUCKS INC	1M2K195C42M021194
308338	2003	MACK	MR688S	YBZ5653 - MN	MACK TRUCKS INC	1M2K195C43M022217
362912	2008	MACK	LEU613	YBA2308 - MN	MACK TRUCKS INC	1M2AU02C88M001557
411583	2007	MACK	CV713	YBL7576 - MN	MACK TRUCKS INC	1M2AG11C77M054831
414029	2014	PETERBILT	365	YBK8237 - MN	PETERBILT MOTORS CO	1NPSL20X3ED223554
416476	2019	FREIGHTLIN	M2112	YBW9754 - MN	FREIGHTLINER CORP	1FVHC5FT7KHJK2405
417391	2007	MACK	CV713		MACK TRUCKS INC	1M2AG0C07M063386
417414	2014	FREIGHTLIN	SD114	YBW9991 - MN	FREIGHTLINER CORP	1FVHG3DV3EHFU4319
417710	2015	PETERBILT	567	YBV2619 - MN	PETERBILT MOTORS CO	1NPCLP0X0FD258507
631671	2003	FREIGHTLIN	FL70	YAW7351 - MN	FREIGHTLINER CORP	1FVABTBV63DK62034
633421	2013	FREIGHTLIN	M2106	YBX8194 - MN	FREIGHTLINER CORP	1FVACWDT0DHFA2634



2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade	✓	✓	☒ Residential ☒ Commercial	
Bernadotte (Twp)	✓	✓	☒ Residential ☒ Commercial	
Brighton	✓	✓	☒ Residential ☒ Commercial	
Courtland (Twp)	✓	✓	☒ Residential ☒ Commercial	
Granby	✓	✓	☒ Residential ☒ Commercial	
Lafayette (Twp)	✓	✓	☒ Residential ☒ Commercial	
Lake Prairie	✓	✓	☒ Residential ☒ Commercial	
New Sweden	✓	✓	☒ Residential ☒ Commercial	
Nicollet (Twp)	✓	✓	☒ Residential ☒ Commercial	
Oshawa	✓	✓	☒ Residential ☒ Commercial	
Ridgely	✓	✓	☒ Residential ☒ Commercial	
Traverse	✓	✓	☒ Residential ☒ Commercial	
West Newton	✓	✓	☒ Residential ☒ Commercial	
Bernadotte	✓	✓	☒ Residential ☒ Commercial	
Courtland	✓	✓	☒ Residential ☒ Commercial	
Klossner	✓	✓	☒ Residential ☒ Commercial	
Lafayette	✓	✓	☒ Residential ☒ Commercial	
Nicollet	✓	✓	☒ Residential ☒ Commercial	
Norseland	✓	✓	☒ Residential ☒ Commercial	
North Mankato	✓	✓	☒ Residential ☒ Commercial	
St. George	✓	✓	☒ Residential ☒ Commercial	
St. Peter	✓	✓	☒ Residential ☒ Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

☐ Aluminum Cans	☐ Steel/Tin Cans	☐ Other Metal
☐ Clear Glass	☐ Brown Glass	☐ Green Glass
☐ Newsprint Paper	☐ Magazine/Catalog Paper	☐ Office Paper
☐ PET = #1 Plastic	☐ HDPE = #2 Plastic	☐ #3 - #7 Plastic
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3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
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SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

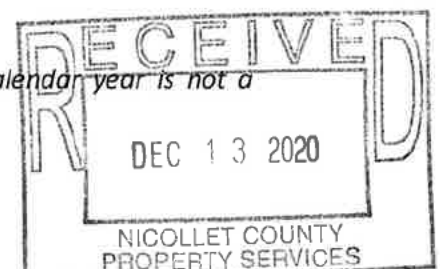
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

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2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): INDEMNITY INSURANCE Co OF NORTH AMERICA

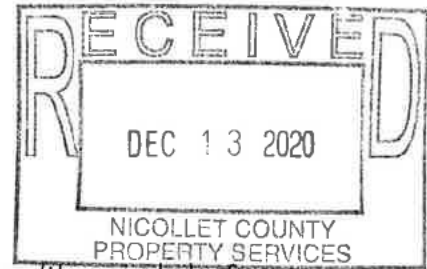
Policy Number: [REDACTED]

Dates of Coverage: 1/1/20 to 1/1/21

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)



The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

Name (Last, First, M.I.): BLOCK, KARYN L

Doing Business As (if different than your name): WASTE MANAGEMENT

Business Address: 439 BEAVER AVE

City, State, Zip: MANKATO MN 56001

Business Phone: 507. 344. 2221 or 507. 344. 2234

SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: ACE AMERICAN INSURANCE COMPANY
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☐ Certificate of Insurance included with application
☐ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☐ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

SECTION IX. CERTIFICATION AND SIGNATURE

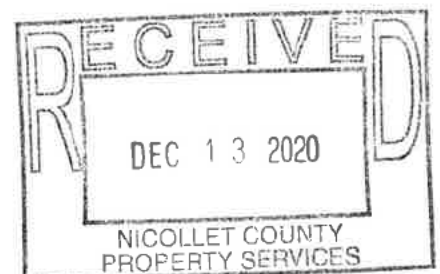
I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

Karen L. Block

Signature of applicant/licensee

Dated this 8th day of DECEMBER, 2020



COMPLETION CHECKLIST

- ☐ Completed Application – with signature and date
- ☐ Fee
- ☐ Waste Deposit Disclosure Statement
- ☐ Certification of Compliance Workers' Compensation Coverage
- ☐ Certificate of Liability Insurance (either enclosed or on-file)
- ☐ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment no later than December 31, 2020 to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-13-2020

License name: Waste Management License number: NICOSW 2021-09

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners

Enroll In

AUTOMATIC PAYMENTS/PAPERLESS BILLING

Eliminate the administrative charge on your invoice by signing up for an online account with paperless billing and automatic bill pay.

Four easy online steps

1. Type www.wm.com/autopay in your browser window
2. Sign up for an online account
3. Enter your Customer ID number from your invoice
4. Add your account and sign up for both online bill pay and paperless invoicing

Follow the simple online steps above or call the Customer Service number listed on your invoice to get started.

2020 Holiday Schedule:

New Year's Day –
Wednesday, January 1, 2020
Wednesday - Friday service will be delayed by one day.

Memorial Day –
Monday, May 25, 2020
Service will be delayed by one day all week.

Independence Day –
Saturday July 4, 2020
Monday - Friday normal service.

Labor Day –
Monday, September 7, 2020
Service will be delayed by one day all week.

Thanksgiving Day –
Thursday, November 26, 2020
Thursday & Friday service will be delayed by one day.

Christmas Day –
Friday, December 25, 2020
Friday service will be delayed by one day.

Waste Disclosure Notice

Waste Management of Minnesota only disposes of waste at facilities that are fully permitted and licensed. These facilities are fully compliant with all Local, State and Federal regulations governing financial and environmental protection.

Waste Management of Minnesota complies with specific disposal requirements found in our Service Agreements and County Waste Delivery Agreements.

The disposal facilities used for the Southern Minnesota area are:

Central Disposal Landfill 21265-430 th St Lake Mills, IA 50450 95-SDP-172P	Ponderosa Landfill Rt. 1 Box 3202 Mankato, MN 56001 SW-087
Brown County Landfill Mathiowetz Enterprises 21933 County Rd 11 Sleepy Eye, MN 56085 SW-089	Dickinson County Landfill 2575 190th St Spirit Lake, IA 51360 305DP-75P
PrairieLand Compost 801 E 5th N Truman, MN 56088 SW-357	MN Waste Processing 1051 Summit Ave Mankato, MN 56001 SW-452
Valley Demo & Recycling Hwy 14 E New Ulm, MN 56073 SW-527	WM Demo Landfill 25237-75th Ave Clarks Grove, MN 56016 SW-528
SMC 1905 Third Ave Mankato, MN 56001 SW-387	Cottonwood County Landfill 43979 County Road 22 Windom, MN 56101 SW-143

Minnesota State Statute 115A.9302 requires that we provide you with the following statement verbatim:

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. The State of Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability. Some of the landfills to which your waste may be sent during the current calendar year are not Minnesota landfills."



Managing your waste in

2020

Special Waste Disposal Options

Disposal Options

Waste Management of MN provides convenient waste disposal options for our customers. In Minnesota, there are many regulations to protect the environment and ensure safe, responsible disposal of waste. As a result, the following items cannot be mixed with your regular trash.

Yard Waste: Grass, leaves and brush cannot be placed with your regular trash or recycling.

Hazardous Waste: Items such as paints, pesticides, automotive fluids and poisons are hazardous waste and are not accepted.

Sharps Disposal: Waste Management now offers a convenient mail in program to dispose of used sharps. Contact us at (800) 664-1434 for more information.

Fluorescent-Bulb Recycling: Fluorescent lamps contain mercury and cannot be mixed with regular garbage. Contact us at (800) 664-1434 for more information about our convenient mail in program.

753044
Mankato



ALWAYS RECYCLE:



Metal Cans

Plastic Bottles & Containers 1-5

Glass Bottles & Jars



Paper

Flattened Cardboard & Paperboard

Dairy & Juice Cartons

DO NOT INCLUDE IN YOUR RECYCLING CART:



Plastic Bags

Sharps & Medical Waste

Foam Cups & Containers

Food Waste



Household Hazardous Waste

To dispose of Combustible / Hazardous Materials, you will need to contact your county's HHW Department. For your convenience, here is a directory of the facilities in your area:

Blue Earth County: 507-304-4242
Brown County: 507-233-6641
Faribault County: 507-238-3115
Jackson County: 507-847-2240
Lyon County: 507-532-8211
Martin County: 507-238-3115
Nicollet, Le Sueur, and Sibley County Residents can call: 507-237-4321

Remember to place carts 4 feet from all other objects.



RECYCLE OFTEN. RECYCLE RIGHT.™

WHY recycle?



Plastic bottles
can turn into clothing



Aluminum cans
can turn into new ones in 60 days



Today's news
can become a new cereal box



Recycle all bottles, cans and paper



Keep items clean and dry



No plastic bags

How to recycle:

After collection, the materials are taken to a Material Recovery Facility to be sorted. To watch a video of this process, visit www.recyclight.com/newsroom

Roll-Off and Bulky Item Pick-Up

WM Roll-off Services

Waste Management has the largest inventory of Roll-Off containers serviced by the largest fleet of Roll-Off trucks in the Southern Minnesota area.

Our Roll-Off Services are designed to assist you with your construction projects or to simply clean out years of stored materials that are no longer wanted.

These containers are available on a permanent or temporary basis.

Beat the Rush! Contact Customer Service to schedule your container delivery today.

Containers are available in many sizes:

- 10 yd & 20 yd - For Small to Medium Projects
- 30 yd & 40 yd - For Large Projects



WM Bulky Item Services

Often with the new year, we clean our homes and get rid of unwanted items. We try to find local charities in need, but sometimes the items just need to be thrown out! This is where Waste Management comes in very handy, as your one-stop point of contact for all your waste needs.

Waste Management has services available to handle your:

- Old Furniture
- Mattresses & Boxsprings
- Appliances
- Electronics
- Construction Debris

Contact us today and schedule your Bulky Item Pick-Up!

Customer Service 1-888-960-0008 • wm.com



NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: West Central Sanitation Inc.

Contact Person: Don Williamson

Business Address: PO Box 796 Willmar, MN 56201
(City, State) (Zip)

Other Contact Information: 320-235-7630 320-235-5715 donwilliamson@wccsanitation.com
(telephone) (FAX) (email)

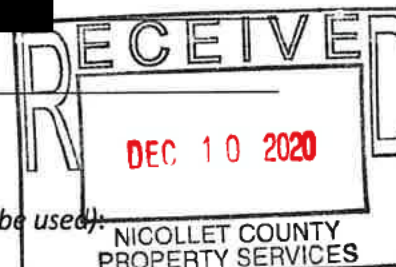
Minnesota Tax I.D.#: [REDACTED] Federal Tax I.D.#: [REDACTED]

Vehicle & Container Storage Locations: 600 Webster Ave, N. Mankato, MN

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used).

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
CS30 2015 Autocar	30	YBM4580	Automated trash
FL43 2016 Peterbilt	30	YBW5584	Frontload trash
CS32 2015 Autocar	30	YBM4582	Automated recycle



2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade	X		☒ Residential ☒ Commercial	
Bernadotte (Twp)			☐ Residential ☐ Commercial	
Brighton			☐ Residential ☐ Commercial	
Courtland (Twp)			☐ Residential ☐ Commercial	
Granby			☐ Residential ☐ Commercial	
Lafayette (Twp)			☐ Residential ☐ Commercial	
Lake Prairie			☐ Residential ☐ Commercial	
New Sweden			☐ Residential ☐ Commercial	
Nicollet (Twp)			☐ Residential ☐ Commercial	
Oshawa			☐ Residential ☐ Commercial	
Ridgely			☐ Residential ☐ Commercial	
Traverse			☐ Residential ☐ Commercial	
West Newton			☐ Residential ☐ Commercial	
Bernadotte			☐ Residential ☐ Commercial	
Courtland			☐ Residential ☐ Commercial	
Klossner			☐ Residential ☐ Commercial	
Lafayette			☐ Residential ☐ Commercial	
Nicollet			☐ Residential ☐ Commercial	
Norseland			☐ Residential ☐ Commercial	
North Mankato	X		☒ Residential ☒ Commercial	
St. George			☐ Residential ☐ Commercial	
St. Peter	X		☐ Residential ☒ Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

☒ Aluminum Cans	☒ Steel/Tin Cans	☐ Other Metal
☒ Clear Glass	☒ Brown Glass	☒ Green Glass
☒ Newsprint Paper	☒ Magazine/Catalog Paper	☒ Office Paper
☒ PET = #1 Plastic	☒ HDPE = #2 Plastic	☒ #3 - #7 Plastic
☒ Cardboard	☒ Paperboard	☒ Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

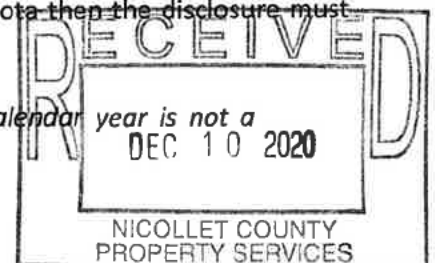
"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.

CITY OF NORTH MARSHFIELD BILLS RESIDENTS



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): Evanston Ins. Co.

Policy Number: [REDACTED]

Dates of Coverage: 1/1/21 to 1/1/22

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

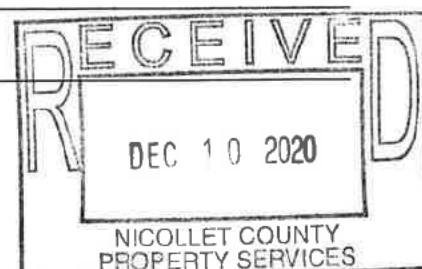
Name (Last, First, M.I.): Williamson, Donald, K.

Doing Business As (if different than your name): West Central Sanitation, Inc.

Business Address: PO Box 796

City, State, Zip: Willmar, MN 56201

Business Phone: 320-235-7630



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Secura
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☒ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

L. A. Williams President
Signature of applicant/licensee

Dated this 24 day of November, 2020



COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
- ☒ Fee
- ☒ Waste Deposit Disclosure Statement
- ☒ Certification of Compliance Workers' Compensation Coverage
- ☒ Certificate of Liability Insurance (either enclosed or on-file)
- ☒ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment **no later than December 31, 2020** to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-10-2020

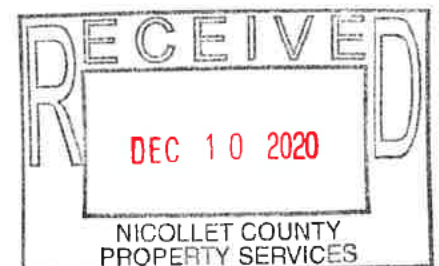
License name: West Central Sanitation License number: NICO SW 2021-08

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



Credit Card Payment:

Please Select:

☐ **Recurring Payment**

Payment will be processed on the 25th of the month for amount due.

☐ **One Time Credit Card Payment**

Payment will be processed upon receipt for amount authorized.

Card Number: _____ CVC #: _____ Exp. Date: _____ Amount Authorized: \$ _____

Last 3 digits on back of card

Billing Address: _____ Type of Card: ☐ Visa ☐ Mastercard ☐ Discover

City: _____ State: _____ Zip: _____ Signature: _____

Recurring Automatic Payment from Checking Account

- ☐ I would like my account to be paid automatically, from my checking account, for the statement balance on the due date.
Please sign below and attach a voided check to begin this payment option with your next bill.

Signature: _____ Date: _____

Has your billing or contact information changed?

New Mailing Address: _____ Effective Date: _____

City: _____ State: _____ Zip: _____ Daytime Contact #: _____

Signature: _____

The state requires we print the following: You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your liability.

We use the following disposal sites:

Alexandria Transfer Station #SW491

C & D Landfill #SW629

Kandiyohi County #SW79

Lyon County #SW23

Meeker County #SW441

MWPC Transfer Station #SW-452

Nobles County Landfill #SW11

Ponderosa Sanitary Landfill #SW-87

Pope-Douglas Incinerator #SW2097-86-0T1

Renville County #SW90

RRRSWA #SW664

Spruce Ridge #SW6

St. Cloud Transfer Station #SW235

West Central Transfer #SW552

Vonco #SW580

Collection Policies

1. Carts must be available by 6:30 a.m. on your day of service. If your cart is not out in time for the driver to service West Central Sanitation will take double on your next service day.
2. Container weight not to exceed 35 pounds per 35 gallon increments.
3. We cannot accept grass, brush, leaves or household hazardous waste. This is prohibited by Minnesota law.
4. We do not accept hot ashes - must be cold. Ashes should be bagged.
5. Trash placed in carts should be bagged and tied to minimize litter. Packed carts may not empty completely.
6. If you need large or bulky items to be taken, please call our office to schedule a pick up.
7. Carts should be at least 3 feet apart and at least 3 feet from parked cars, mail boxes, fire hydrants, etc... Carts should be in a readily accessible area free from obstacles or hazards. Keep snow removed in winter.
8. If your cart becomes damaged or missing, there is a \$65 replacement fee.
9. If you are going to be gone four or more weeks, please notify the office in advance to receive credit.

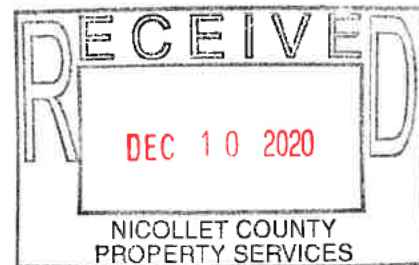
The tax line on your bill consists of one or more of the following solid waste management fees:

State: 9.75% Residential

State: 17.00% Commercial

Stearns: 8.00% Commercial

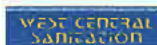
Kandiyohi: 24.00% Residential & Commercial

**Residential Holiday Service**

If your normal collection day falls on or after a holiday listed below, your pickup will be delayed by one day during that week.

Holidays: Memorial Day, 4th of July, Labor Day, Thanksgiving, Christmas Day & New Years Day

IMPORTANT NOTE: If the observed holiday falls on a Saturday or Sunday, your collection day will not be interrupted.



PO Box 796
Willmar, MN 56201

For inquiries: 320-235-7630 or 800-246-7630
Visit us on the web at: www.wcsanitation.com

Account: 12003200
Page 2 of 2

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
2021 Board Meeting and Workshop Schedule		
Primary Originating Division/Dept.: Administration Contact: Ryan Krosch Title: County Administrator Amount of Time Requested minutes Presenter: Title:	Meeting Date: 01/05/2021 Item Type: Consent Agenda (Select One) Attachments: ☒ Yes ☐ No	
County Strategy: Collaborative Workplace - sustain the core values of our culture (Select One)		
BACKGROUND/JUSTIFICATION: MN Statute 375.07 states, "The board shall meet at the county seat for the transaction of business on the first Tuesday after the first Monday in January, and may meet on other days and at other locations within the county it prescribes as necessary for the interests of the county. ... Sessions shall be called by a majority of the board and the clerk shall give at least ten days' notice of them to each of the commissioners." Attached are the regularly scheduled County Board meetings and workshops for 2021.		
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None		
Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No If "yes", when? (provide year; mm/dd/yy if known) 2020		
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A		
ACTION REQUESTED: Approve the attached resolution setting the regularly scheduled County Board meeting and workshop schedules for 2021.		
FISCAL IMPACT: Other (Select One) If "Other", specify FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	FUNDING County Dollars = Grant (Select One) Total	

2021 Board Meeting Dates

Board Meetings are at 9 a.m. Workshops are at 9:30 a.m.

January

1.5.2021 (First Tuesday)
1.19.2021 - Workshop
1.26.2021

February

2.9.2021
2.16.2021 - Workshop
2.23.2021

March

3.9.2021
3.16.2021 - Workshop
3.23.2021

April

4.13.2021
4.20.2021 - Workshop
4.27.2021

May

5.11.2021
5.18.2021 - Workshop
5.25.2021

June

6.8.2021
6.14.2021 – Board of Appeals &
Equalization Meeting 6:30 p.m.
6.15.2021 - Workshop
6.22.2021

July

7.13.2021
7.20.2021 - Workshop
7.27.2021

August

8.10.2021
8.17.2021 - Workshop
8.24.2021

September

9.14.2021
9.21.2021 - Workshop
9.28.2021

October

10.12.2021
10.19.2021 – Road Tour
10.26.2021

November

11.9.2021
11.16.2021 - Workshop
11.23.2021

December

12.2.2021 – Budget and Tax Levy
Public Comment Meeting 6:30 p.m.
12.14.2021 – (2nd Tuesday
only)



**RESOLUTION APPROVING THE REGULARLY
SCHEDULED 2021 COUNTY BOARD
MEETINGS AND WORKSHOPS**



WHEREAS, MN Statute 375.07 states, "The board shall meet at the county seat for the transaction of business on the first Tuesday after the first Monday in January, and may meet on other days and at other locations within the county it prescribes as necessary for the interests of the county. ... Sessions shall be called by a majority of the board and the clerk shall give at least ten days' notice of them to each of the commissioners"; and

WHEREAS, the Nicollet County Board of Commissioners annually schedules regular meetings to vote on items and conduct the business of the county when a quorum of commissioners are present; and

WHEREAS, the Nicollet County Board annually schedules board workshops to discuss items and gather information related to the business of the county but takes no votes or formal action at said workshops.

NOW, THEREFORE BE IT RESOLVED, The Nicollet County Board of Commissioners adopts the attached schedule of 2021 County Board meetings and workshops as presented.

BE IT FURTHER RESOLVED, said County Board meetings and workshops may be canceled or rescheduled and additional meetings and workshops may be added by a majority of the Board.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board

Nicollet County Board of Commissioners Board Meeting Agenda Item



Agenda Item: 2021 Gopher Bounty						
Primary Originating Division/Dept.: Administration Contact: Ryan Krosch Title: County Administrator Amount of Time Requested minutes Presenter: Ryan Krosch Title: County Administrator	Meeting Date: 01/05/2021 Item Type: (Select One) Consent Agenda Attachments: ☒ Yes ☐ No					
County Strategy: Programs and Services - deliver value-added quality services (Select One)						
BACKGROUND/JUSTIFICATION: Minnesota Statute requires counties that wish to pay a gopher bounty to annually set the bounty amount by resolution. Attached is a resolution setting the 2021 bounty at \$1.00/gopher (same as paid in previous years). County bounty payments are a reimbursement to townships who have already paid out a bounty. These are the bounty payments we have made in recent years: 2017 - \$194.00 2018 - \$0 2019 - \$21.00 2020 - \$0						
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None						
Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No If "yes", when? (provide year; mm/dd/yy if known) January 2020						
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A						
ACTION REQUESTED: Approve the resolution setting the 2021 gopher bounty reimbursement at \$1.00 per gopher.						
<table style="width: 100%; border: none;"> <tr> <td style="width: 45%; vertical-align: top;"> FISCAL IMPACT: Included in current budget (Select One) If "Other", specify None </td> <td style="width: 55%; vertical-align: top;"> FUNDING County Dollars = \$200.00 budgeted Grant (Select One) Total \$200.00 budgeted </td> </tr> <tr> <td colspan="2" style="padding-top: 10px;"> FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: </td> </tr> </table>			FISCAL IMPACT: Included in current budget (Select One) If "Other", specify None	FUNDING County Dollars = \$200.00 budgeted Grant (Select One) Total \$200.00 budgeted	FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	
FISCAL IMPACT: Included in current budget (Select One) If "Other", specify None	FUNDING County Dollars = \$200.00 budgeted Grant (Select One) Total \$200.00 budgeted					
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:						



RESOLUTION APPROVING A GOPHER BOUNTY



WHEREAS; Minnesota State Statute 348.12 requires that County Boards adopt a resolution annually to offer a bounty for the destruction of gophers; and

WHEREAS; Nicollet County wishes to reimburse any Nicollet County township for payments made for a gopher bounty.

NOW, THEREFORE BE IT RESOLVED, by the Nicollet County Board of Commissioners that Nicollet County shall reimburse any Nicollet County township a bounty of \$1.00 per gopher paid for by a township in 2021.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board

Nicollet County Board of Commissioners Board Meeting Agenda Item



Agenda Item: 2021 Library Contracts		
Primary Originating Division/Dept.: Administration		Meeting Date: 01/05/2021
Contact: Ryan Krosch	Title: County Administrator	Item Type: (Select One) Consent Agenda
Amount of Time Requested	minutes	
Presenter:	Title:	Attachments: ☒ Yes ☐ No
County Strategy: (Select One) Programs and Services - deliver value-added quality services		
BACKGROUND/JUSTIFICATION: Attached are the 3 library contracts for 2021. The contracts are the same as in 2020. \$10,000 - North Mankato Bookmobile \$50,044 - North Mankato Library \$50,044 - St. Peter Library		
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None		
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A		
ACTION REQUESTED: Approve the 2021 library contracts as presented.		
FISCAL IMPACT: Included in current budget (Select One) If "Other", specify		FUNDING County Dollars = 110,088 Grant (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		Total 110,088

2021 Bookmobile Purchase of Services Contract Between Nicollet County and the City of North Mankato

In an effort to continue to provide bookmobile service for residents of Nicollet County, Nicollet County (County) and the City of North Mankato (City) hereby enter into this contract effective January 1, 2021.

I. DEFINITIONS

For the purposes of this contract, the following words shall have the following meanings:

Rural Resident – “Rural Resident” shall be those persons having a residence located outside the corporate limits of the Cities of North Mankato and St. Peter.

Bookmobile Services – “Bookmobile Services” shall mean mobile access to library services as defined in Minnesota Statutes 134.001, Subd. 2 and 3.

II. THE COUNTY WILL

- Provide to the City of North Mankato the total sum of \$10,000 to be paid quarterly for the provision of bookmobile services to the rural residents of Nicollet County.

III. THE CITY OF NORTH MANKATO WILL

- Provide bookmobile services to the following locations a minimum of two (2) times per month:
 - Nicollet – ½ day every other week
 - Nicollet – school stop weekly
 - Courtland – Community Center every other week
 - Courtland – school stop weekly
 - Lafayette – stop every other week

The sites listed above are considered the minimum number of stops.

- If these locations change, the City of North Mankato will notify the County.
- Agree to submit quarterly billings to the County, and the County will reimburse the City.

IV. MONITORING AND REPORTING

- A. The City agrees to ensure that records relating to bookmobile services provided are maintained.
- B. The City, as deemed necessary by the County, shall ensure that personnel of the County or appropriate State Agencies, including the Office of the State Auditor, have access to bookmobile services records at reasonable hours.
- C. The City will furnish information regarding bookmobile services as requested by the County.
- D. The City will ensure that records pertaining to bookmobile services are available for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall ensure that full and accurate records with respect to all matters covered under this Contract are maintained. Pursuant to Minnesota Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices regarding the bookmobile as relevant to this Contract.

VI. PERSONNEL

The City shall ensure that all personnel required in performing the services under this Contract are provided. All personnel engaged in the work shall be fully qualified to perform the services of the Contract.

VII. INDEMNIFICATION / INSURANCE

- A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed under the terms of this Contract.
- B. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, ensure that appropriate automobile insurance, general liability insurance, and workers compensation insurance be in force and that such insurance have liability limits which satisfy the requirements of Minnesota Statute Chapter 466, entitled "Tort Liability of Political Subdivisions", and other applicable statutes requiring insurance coverage.

C. Under no circumstances shall a party to this Agreement be required to pay on behalf of itself, or another party, any amounts in excess of the limits of liability established in Minn. Stat. §466 applicable to any third party claim. The statutory limits of liability for some or all of the participating parties may not be added together or stacked to increase the maximum amount of liability for any third party claim.

D. That this section concerning indemnification and defense does not constitute a waiver by any party of limitations on liability provided under Minn. Stat. §466.

VIII. EQUAL EMPLOYMENT OPPORTUNITY AND COMPLIANCE WITH LAWS.

A. In fulfilling this Contract, the City will ensure that individuals are not discriminated against because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance.

B. The City shall at all times comply with all laws and rules which govern a public entity in the State of Minnesota.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the Contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the Contract.

X. MISCELLANEOUS

Entire Contract – It is understood and agreed that the entire Contract of the parties is contained herein and that this Contract supercedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this Contract shall be from January 1, 2021 until December 31, 2021. Renewal of this Contract subsequent to this time period will be at the sole discretion of the County.

CITY OF NORTH MANKATO

Dr. Mark Dehen, Mayor

Date _____

John Harrenstein, City Administrator

Date _____

NICOLLET COUNTY

Terry Morrow, Board Chair

Date _____

Ryan Krosch, County Administrator

Date _____

2021 Library Purchase of Services Contract Between Nicollet County and the City of North Mankato

In an effort to continue to provide library service for residents of Nicollet County and the City of North Mankato (City), Nicollet County (County) and the City hereby enter this contract promoting cooperation and coordination of efforts.

I. DEFINITIONS

For purposes of this contract, the following words shall have the following meanings:

Rural Resident - Rural Resident shall be those persons having a residence located outside the corporate limits of the City of North Mankato.

Library Services: Library Services shall mean access to physical facilities and materials that provide reading, audio and computer access to information and as defined in Minnesota Statutes 134.001 Subd 2 and 3.

II. NICOLLET COUNTY WILL:

- Provide to the City of North Mankato the total sum of \$50,044 to be paid quarterly for the provision of library services to the rural areas of Nicollet County.

III. THE CITY OF NORTH MANKATO WILL:

- Provide for complete access to all services that are available to library patrons that reside within the City of North Mankato including access to any programs that may be made available for the term of this contract.
- The City will agree to submit quarterly billings to the County and the County will reimburse the City.

IV. MONITORING AND REPORTING

- A. The City agrees to maintain records relating to contractual library services provided.
- B. The City, as deemed necessary by the County shall allow the County or appropriate State Agency, including the Office of the State Auditor, access to the City's contractual library service records at reasonable hours.
- C. The City will furnish information regarding contractual library services as requested by the County.
- D. The City will maintain and make available records pertaining to contractual library services for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall maintain full and accurate records with respect to all matters covered under this Contract. Pursuant to Minn. Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices of the City relevant to this Contract.

VI. PERSONNEL

The City shall secure, at its own expense, any and all personnel required in performing the services under this Contract. Any and all personnel engaged in the work shall be fully qualified to perform the services under the Contract.

VII. INDEMNIFICATION / INSURANCE

- A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed by the City under the terms of this Contract.
- B. Insurance. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, have and keep in force automobile insurance, general liability insurance, and workers' compensation insurance having liability limits which satisfy the requirements of Minn. Statute Chapter 466, entitled Tort Liability of Political Subdivisions, and other applicable statutes requiring insurance coverage.

VIII. EQUAL EMPLOYMENT OPPORTUNITY

In fulfilling this Contract, the City will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance. The City will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, or age.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the contract.

X. MISCELLANEOUS

Entire Contract - It is understood and agreed that the entire contract of the parties is contained herein and that this contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this contract shall be from January 1, 2021 until December 31, 2021. Renewal of this contract subsequent to this time period will be at the sole discretion of the County.

CITY OF NORTH MANKATO

Dr. Mark Dehen, Mayor

Date: _____

John Harrenstein, City Administrator

Date: _____

NICOLLET COUNTY

Terry Morrow, Board Chair

Date: _____

Ryan Krosch, County Administrator

Date: _____

2021 Library Purchase of Services Contract Between Nicollet County and the City of St. Peter

In an effort to continue to provide library service for residents of Nicollet County and the City of Saint Peter (City), Nicollet County (County) and City hereby enter this contract promoting cooperation and coordination of efforts.

I. DEFINITIONS

For purposes of this contract, the following words shall have the following meanings:

Rural Resident - Rural Resident shall be those persons having a residence located outside the corporate limits of the City of Saint Peter.

Library Services: Library Services shall mean access to physical facilities and materials that provide reading, audio and computer access to information and as defined in Minnesota Statutes 134.001 Subd. 2 and 3.

II. NICOLLET COUNTY WILL:

Provide to the City of Saint Peter the total sum of \$50,044 to be paid quarterly for the provision of library services to the rural areas of Nicollet County.

III. THE CITY OF SAINT PETER WILL:

- Provide for complete access to all services that are available to library patrons that reside within the City of Saint Peter including access to any programs that may be made available for the term of this contract.
- The City will agree to submit quarterly billings to the County and the County will reimburse the City.

IV. MONITORING AND REPORTING

- A. The City agrees to maintain records relating to contractual library services provided.
- B. The City, as deemed necessary by the County shall allow the County or appropriate State Agency, including the Office of the State Auditor, access to the City's contractual library service records at reasonable hours.
- C. The City will furnish information regarding contractual library services as requested by the County.
- D. The City will maintain and make available records pertaining to contractual library services for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall maintain full and accurate records with respect to all matters covered under this Contract. Pursuant to Minn. Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices of the City relevant to this Contract.

VI. PERSONNEL

The City shall secure, at its own expense, any and all personnel required in performing the services under this Contract. Any and all personnel engaged in the work shall be fully qualified to perform the services under the Contract.

VII. INDEMNIFICATION / INSURANCE

- A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed by the City under the terms of this Contract.
- B. Insurance. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, have and keep in force automobile insurance, general liability insurance, and workers' compensation insurance having liability limits which satisfy the requirements of Minn. Statute Chapter 466, entitled Tort Liability of Political Subdivisions, and other applicable statutes requiring insurance coverage.

VIII. EQUAL EMPLOYMENT OPPORTUNITY

In fulfilling this Contract, the City will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance. The City will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, or age.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the contract.

X. MISCELLANEOUS

Entire Contract - it is understood and agreed that the entire contract of the parties is contained herein and that this contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this contract shall be from January 1, 2021 until December 31, 2021. Renewal of this contract subsequent to this time period will be at the sole discretion of the County.

CITY OF SAINT PETER

Charles Zieman, Mayor

Date: _____

Todd Prafke, City Administrator

Date: _____

NICOLLET COUNTY

Terry Morrow, Nicollet County Board Chair

Date: _____

Ryan Krosch, County Administrator

Date: _____

Nicollet County Board of Commissioners

Board Meeting Agenda Item



Agenda Item: Publication of Transportation Project Advertisements for Bids on the Nicollet County Website		
Primary Originating Division/Dept.: Administration		Meeting Date: 01/05/2021
Contact: Ryan Krosch	Title: County Administrator	Item Type: (Select One) Consent Agenda
Amount of Time Requested	minutes	
Presenter:	Title:	Attachments: ☒ Yes ☐ No
County Strategy: (Select One) Financial Security - prudent use of taxpayer resources		
BACKGROUND/JUSTIFICATION: M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation project advertisements for bids be published on the Nicollet County Website instead of in the official newspaper.		
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None		
Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No		
If "yes", when? (provide year; mm/dd/yy if known) January 2020		
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A		
ACTION REQUESTED: Approve the attached resolution that authorizes using the Nicollet County Website www.co.nicollet.mn.us as the method of advertising for transportation project bids.		
FISCAL IMPACT: Other (Select One) If "Other", specify		FUNDING County Dollars = Grant (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify:		Total
Related Financial/FTE Comments:		
Approval saves tax levy dollars by allowing publication on our website instead of in a newspaper.		



**RESOLUTION APPROVING PUBLICATION OF TRANSPORTATION
PROJECT BIDS ON THE NICOLLET COUNTY WEBSITE**



WHEREAS, M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation projects on the political subdivision's website. Publication on the web site may be used in place of or in addition to any other required form of publication. Each year after designating publication on the website for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the website, notice that the political subdivision will publish advertisements for bids on its website.

THEREFORE, BE IT RESOLVED, the Nicollet County Board of Commissioners approves the Nicollet County Public Works Department to use the Nicollet County website www.co.nicollet.mn.us as the method of advertising for transportation project bids.

THEREFORE, BE IT FUTHER RESOLVED, in accordance with M.S. 331A.12, notice will be published in a qualified newspaper and on the County website that advertisements for bids for transportation projects will be published on the Nicollet County website.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:

Resolution Approving the Official Newspaper for Publications in 2021

Primary Originating Division/Dept.: Administration

Meeting Date: 01/05/2021

Contact: Ryan Krosch

Title: County Administrator

Item Type:
(Select One) Consent Agenda

Amount of Time Requested minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

County Strategy:
(Select One) Financial Security - prudent use of taxpayer resources

BACKGROUND/JUSTIFICATION:

Bids were requested in December 2018 from the St. Peter Herald and Lafayette Ledger for our official newspaper publications for calendar years 2019-2021. Statute allows us to bid for up to three years. Action requested:

- Approve the St. Peter Herald as the official legal paper for Nicollet County in 2021 at a rate of \$4.50 per column inch for all Nicollet County legal publications and notices including, but not limited to, delinquent tax list, meeting minutes/synopsis, tax forfeited land sales, county financial statement, and hearing/meeting/bid notices.
- Approve the Lafayette Ledger as the official legal paper for legal publications and notices when a second publication is required or desired in the Ledger's general area of circulation at a rate of \$7.00 per column inch for 2021.

Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None

Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No

If "yes", when? (provide year; mm/dd/yy if known) January 2019

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Approve the resolution approving the St. Peter Herald as the official newspaper for publications and the Lafayette Ledger as an official newspaper when second publications are ☒

FISCAL IMPACT: Included in current budget
(Select One)

FUNDING
County Dollars = \$20,000

If "Other", specify

Grant
(Select One)

FTE IMPACT: No FTE change
(Select One)

Total \$20,000

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:



RESOLUTION APPROVING THE
OFFICIAL NEWSPAPER USED FOR PUBLICATIONS



WHEREAS, Minnesota Statute 375.12 states a county board shall have the official proceedings of its sessions published in a qualified newspaper of general circulation in the county. The publication shall be let annually by contract to the lowest bidder, at the first regular session of the board in January each year; and

WHEREAS, Minnesota Statute 331A.03 requires public notices of a political subdivision be published in a qualified newspaper as described in M.S. 331A.02; and

WHEREAS, M.S. 331A.04 states the priority for selecting a qualified newspaper; and

WHEREAS, M.S. 331A.06 states a political subdivision may enter into multiyear contracts with a qualified newspaper for publication of the political subdivision's public notices. No multiyear contract may be for a term longer than three years; and

WHEREAS, three-year publication bids were requested in December 2018 for 2019-2021 from the St. Peter Herald and Lafayette Ledger; and

WHEREAS, on January 8, 2019 the Nicollet County Board approved the St. Peter Herald as the official legal paper and the Lafayette Ledger as the secondary legal paper for 2019-2021.

NOW, THEREFORE BE IT RESOLVED, by the Nicollet County Board of Commissioners to:

- Approve the St. Peter Herald as the official legal paper for Nicollet County in 2021 at rate of \$4.50 per column inch for all Nicollet County legal publications and notices including, but not limited to, delinquent tax list, meeting minutes/synopsis, tax forfeited land sales, county financial statement, and hearing/meeting/bid notices.
- Approve the Lafayette Ledger as the official legal paper for legal publications and notices when a second publication is required or desired in the Ledger's general area of circulation at a rate of \$7.00 per column inch for 2021.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:	
Resolution to delegate EFT Authority	
Primary Originating Division/Dept.: Finance	Meeting Date: 01/05/21
Contact: Heather McCormick Title: Finance Director	Item Type: Consent Agenda (Select One)
Amount of Time Requested minutes	
Presenter: Heather McCormick Title: Finance Director	Attachments: ☒ Yes ☐ No
County Strategy: Financial Security - prudent use of taxpayer resources (Select One)	
BACKGROUND/JUSTIFICATION: In accordance with an update in Statute §471.38 subd. 3a, this resolution is to approve delegation of Electronic Funds Transfers. This County Board will approve delegation authority annually in January.	
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None	
Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No	
If "yes", when? (provide year; mm/dd/yy if known) 01/07/20	
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A	
ACTION REQUESTED: Approval of the EFT Delegation Authority resolution	
FISCAL IMPACT: Other (Select One) If "Other", specify	FUNDING County Dollars = Other (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total



RESOLUTION TO DELEGATE AUTHORITY FOR ELECTRONIC FUNDS TRANSFERS



WHEREAS, Minnesota Statute 471.38 allows for the use of electronic fund transfer as means of making various payments; and

WHEREAS, Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government may make an electronic funds transfer for the following:

- 1) for a claim for a payment from an imprest payroll bank account or investment of excess money;
- 2) for a payment of tax or aid anticipation certificates;
- 3) for a payment of contributions to pension or retirement fund;
- 4) for vendor payments; and
- 5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers to the County's chief financial officer or their designee.

NOW THEREFORE, BE IT RESOLVED, that the Nicollet County Board delegates the authority to make electronic funds transfers to Heather McCormick, Nicollet County Finance Director and her designees.

NOW THEREFORE BE IT FURTHER RESOLVED, that the county finance director will:

- 1) provide copy of this resolution to the disbursing bank;
- 2) provide a list of all transactions made by electronic fund transfer to the county board as its next regularly scheduled meeting.

Dated this 5th day of January, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
Legal Services Contract for CHIPS Cases		
Primary Originating Division/Dept.: Administration		Meeting Date: 01/05/2021
Contact: Ryan Krosch	Title: County Administrator	Item Type: Consent Agenda (Select One)
Amount of Time Requested	minutes	
Presenter:	Title:	Attachments: ☒ Yes ☐ No
County Strategy: Collaborative Workplace - sustain the core values of our culture (Select One)		
BACKGROUND/JUSTIFICATION: Nicollet County is required to provide legal services for the parents of children in need of protective services (CHIPS). The action requested is to approve contracts with Attorneys Lisa Chesley, Elizabeth Weinandt and Chris Grean. All three of these attorneys provided service for the county in 2020. Ms. Weinandt and Ms. Chesley would be compensated \$2,000 a month and Mr. Grean would be paid on an hourly basis at \$90.00/hr. for conflict cases. Compensation for all three is the same as the 2020 contracts.		
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None		
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A		
ACTION REQUESTED: Approve the legal services contracts for CHIPS cases with Lisa Chesley, Elizabeth Weinandt and Chris Grean as presented.		
FISCAL IMPACT: Included in current budget (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One) Total	\$55,000 \$55,000
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Elizabeth Weinandt ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on a monthly basis in the amount of \$2,000.00 per month.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

The contract can be terminated by either party upon sixty (60) days written notice to the other party with or without cause. Provided, the contract can be terminated immediately in the event the State resumes funding for the appointment of counsel for parents in CHIPS cases.

The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

IN WITNESS WHEREOF, the parties have executed this agreement this 14th day of December, 2020.

INDEPENDENT CONTRACTOR

BY: Elizabeth L. Weinandt
Attorney at Law

Approved as to Form:


Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET

Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
Nicollet County Administrator

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Lisa Chesley ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on a monthly basis in the amount of \$2,000.00 per month. By the 10th of every month, the Attorney shall submit to Nicollet County Court Administration a list of families with whom the Attorney has worked.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

The contract can be terminated by either party upon sixty (60) days written notice to the other party with or without cause. Provided, the contract can be terminated immediately in the event the State resumes funding for the appointment of counsel for parents in CHIPS cases.

The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

IN WITNESS WHEREOF, the parties have executed this agreement this 1st day of December, 2020.

INDEPENDENT CONTRACTOR

BY:

Lisa M. Chesley
Attorney at Law

Approved as to Form:

Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET

Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
Nicollet County Administrator

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Chris Grean ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on an hourly basis in the amount of \$90.00 per hour. By the 10th of every month, the Attorney shall submit to Nicollet County Court Administration a report detailing the services provided under this contract.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

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The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

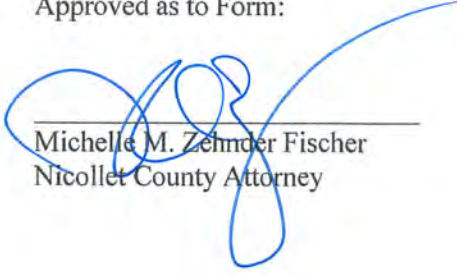
IN WITNESS WHEREOF, the parties have executed this agreement this 11 day of Dec, 2020.

INDEPENDENT CONTRACTOR

BY: 

Attorney at Law

Approved as to Form:


Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET

Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
Nicollet County Administrator

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: End of Probations	
Primary Originating Division/Dept.: Human Resources	Meeting Date: 01/05/2021
Contact: Jamie Haefner Title: Human Res. Dir.	Item Type: Consent Agenda (Select One)
Amount of Time Requested minutes	
Presenter: Jamie Haefner Title: Human Res. Dir.	Attachments: ☒ Yes ☐ No
County Strategy: (Select One) Facilities and Space - preserve, maintain and build our assets	
BACKGROUND/JUSTIFICATION: Health and Human Services Director Cassie Sassenberg has requested the end of probation for Jennifer Seeley, Public Health Nurse, effective January 6, 2021.	
Supporting Documents: ☐ Attached ☒ In Signature Folder ☐ None	
Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No	
If "yes", when? (provide year; mm/dd/yy if known)	
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A	
ACTION REQUESTED: Grant end of probationary status	
FISCAL IMPACT: Other (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify:	Total
Related Financial/FTE Comments:	

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: COVID-19 Update	
Primary Originating Division/Dept.: Health and Human Services	Meeting Date: 01/05/2021
Contact: Cassandra Sassenberg Title: HHS Director	Item Type: Regular Agenda (Select One)
Amount of Time Requested 10 minutes	
Presenter: C. Sassenberg Title: HHS Director	Attachments: ☐ Yes ☒ No
County Strategy: Programs and Services - deliver value-added quality services (Select One)	
BACKGROUND/JUSTIFICATION: HHS Director will provide an update on the response of Health and Human Services to the COVID-19 pandemic.	
Supporting Documents: ☐ Attached ☐ In Signature Folder ☒ None	
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No If "yes", when? (provide year; mm/dd/yy if known)	
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A	
ACTION REQUESTED:	
FISCAL IMPACT: Other (Select One) If "Other", specify	FUNDING County Dollars = Other (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: FFCRA Extension for 2021			
Primary Originating Division/Dept.: Human Resources		Meeting Date: 1/5/2021	
Contact: Jamie Haefner	Title: HR Director	Item Type: Regular Agenda (Select One)	
Amount of Time Requested 10 minutes			
Presenter: Jamie Haefner		Title: HR Director	
		Attachments: ☒ Yes ☐ No	
County Strategy: Programs and Services - deliver value-added quality services (Select One)			
BACKGROUND/JUSTIFICATION: On March 18th, the United States Senate passed the Families First Coronavirus Response Act that includes provisions for employer provided emergency paid sick leave and expansion to the FMLA. These leave policies expired on December 31, 2020 and the current federal administration has made no move to extend them into 2021. Therefore, we are recommending that at a county level we take action to extend these leave benefits to March 31, 2021 for those staff that still have time available to them.			
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None			
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No			
If "yes", when? (provide year; mm/dd/yy if known)			
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A			
ACTION REQUESTED: Please approve the attached resolution extending FFCRA into 2021.			
FISCAL IMPACT: No fiscal impact (Select One) If "Other", specify		FUNDING County Dollars = Grant (Select One)	
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		Total	



RESOLUTION EXTENDING THE FAMILIES FIRST
CORONAVIRUS RESPONSE ACT BENEFITS



WHEREAS, the Federal Families First Coronavirus Response Act ("Act") went into effect on April 2, 2020 in response to the COVID-19 pandemic; and

WHEREAS, the Act includes provisions for employer provided emergency paid sick leave and expansion to the Family Medical Leave Act for employees that are unable to work or telework due to COVID-19; and

WHEREAS, the Act expired on December 31, 2020; and

WHEREAS, the Act has not been extended past December 31, 2020 by the Federal Government; and

WHEREAS, COVID-19 continues to create a need for employee time off in 2021; and

WHEREAS, the Nicollet County Board continues to be committed to supporting the well-being of its staff and their families during this pandemic.

NOW, THEREFORE, BE IT RESOLVED, the Nicollet County Board of Commissioners approves extending the benefits of the Act to March 31, 2021.

BE IT FURTHER RESOLVED; should the Act be extended or modified by the Federal Government, Nicollet County shall follow said extension and modifications.

Dated this 5th day of January, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: Comprehensive Plan Adoption Resolution	
Primary Originating Division/Dept.: PPSP - Property Services	Meeting Date: 01/05/2021
Contact: Mandy Landkamer Title: PPSP Director	Item Type: Regular Agenda (Select One)
Amount of Time Requested 5 minutes	
Presenter: Mandy Landkamer Title: PPSP Director	Attachments: ☒ Yes ☐ No
County Strategy: Programs and Services - deliver value-added quality services (Select One)	
BACKGROUND/JUSTIFICATION: The attached resolution is for your consideration concerning the adoption of the comprehensive plan and the effective date.	
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None	
Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No	
If "yes", when? (provide year; mm/dd/yy if known) 11/24/2020	
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A	
ACTION REQUESTED: Approval of the Comprehensive Plan adoption resolution.	
FISCAL IMPACT: No fiscal impact (Select One) If "Other", specify	FUNDING County Dollars = 0 Other (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total

A RESOLUTION FOR THE ADOPTION OF THE NICOLLET COUNTY COMPREHENSIVE PLAN

THE COUNTY BOARD OF NICOLLET COUNTY ORDAINS:

WHEREAS, Minnesota Statutes Section 394.21 grants a county the authority to carry out planning and zoning activities; and

WHEREAS, Minnesota Statutes Section 394.23 grants a county board the authority to prepare and adopt by ordinance a comprehensive plan which is the basis for official controls; and

WHEREAS, the original Nicollet County Comprehensive Plan was adopted in 1985;

WHEREAS, in 2018, the Nicollet County Board of Commissioners (Board) authorized the review and update of the 1985 Comprehensive Plan; and

WHEREAS, the 2040 Comprehensive Plan reflects a community planning process conducted in the years 2018 through 2020, involving elected officials, appointed officials, city staff, community organizations, the public at large, developers, and other stakeholders; and

WHEREAS, pursuant to the requirements of Minnesota Statutes Sections 394.26 and 375.51, following a public hearing on November 16, 2020 during the Planning and Zoning Advisory Commission (Commission) meeting, the Commission unanimously recommended approval for adoption of the proposed 2040 Comprehensive Plan; and

WHEREAS, pursuant to the requirements of Minnesota Statutes Sections 394.26 and 375.51, following a public hearing on November 24, 2020, during the Board meeting, the Board recommended approval of the proposed 2040 Comprehensive Plan following publication in the St. Peter Herald, the official paper; and

WHEREAS, the legal notice stating the adoption of the 2040 Comprehensive Plan occurred in the December 3, 2020 edition of the St. Peter Herald; and

NOW, THEREFORE, BE IT RESOLVED that based upon the hearing record, the Nicollet County 2040 Comprehensive Plan is adopted and is effective as of the date of this resolution.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch, County Administrator
Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
Consider Amendment #2 to MnDOT Agreement 1034758		
Primary Originating Division/Dept.: Public Works-Highway Contact: Seth Greenwood, P.E. Title: PWD/Co. Eng. Amount of Time Requested 5 minutes Presenter: Seth Greenwood, P.E. Title: PWD/Co. Eng.	Meeting Date: 01/05/2021 Item Type: Regular Agenda (Select One) Attachments: ☒ Yes ☐ No	
County Strategy: Facilities and Space - preserve, maintain and build our assets (Select One)		
BACKGROUND/JUSTIFICATION: MNDOT Agreement 1034758 is for preliminary engineering cost reimbursement for the CSAH 14 slide issue. Preliminary Engineering services with SRF and Gale-Tec are complete. Final preliminary engineering fees exceeded the authorized fee amount in Amendment #1 which now requires an additional amendment to be approved. Approval of this additional amendment will allow the County to receive 100% reimbursement from Federal and State disaster funds. Amendment #2 amount is \$6,208.95.		
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None		
Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A		
ACTION REQUESTED: Approve Amendment #1 to MnDOT Agreement 1034758 and attached resolution.		
FISCAL IMPACT: Other (Select One) If "Other", specify Fed & State Disaster	+	FUNDING County Dollars = Federal \$6,208.95 (Select One) Total \$6,208.95
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: \$6,208.95 will be reimbursed 80%Fed/20%State		

AMENDMENT # 2 TO MnDOT CONTRACT #: 1034758.

Contract Start Date:	<u>7/29/2019</u>	Original Contract Amount:	<u>\$ 160,000.00</u>
Orig. Contract Exp. Date:	<u>7/29/2024</u>	Prev. Amendment(s) Total:	<u>\$ 35,970.84</u>
Amended Exp. Date	<u>N/A</u>	Current Amendment Amount:	<u>\$ 6,208.95</u>
		Current Contract Total	<u>\$ 202,179.79</u>

Project Identification :	<u>Preliminary Engineering</u>		
State Project (SP):	<u>052-614-011</u>	Route Name	<u>CSAH 14</u>
Federal Project #	<u>ER MN19(400)</u>		

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation ("State") and Nicollet County ("Local Government").

Recitals

The State has a contract with the Local Government identified as MnDOT Contract No. 1034758 ("Original Contract") to act as Agent of the Local Government for the receipt and disbursement of federal funds. This agreement provides for payment of federal funds for Preliminary Engineering for the project which needs to be upgraded with Emergency Relief funds.

The contract is being amended due to the increase in costs from the estimated amount in the prior agreement. This contract is being amended to better reflect the actual cost of the work that needs to be completed.

The State and the Local Government are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment deleted contract terms will be ~~struck-out~~ and the added contract terms will be underlined.

REVISION 1. Article 6. "**Payment**" is amended as follows:

6.1 The estimated cost of the Preliminary Engineering is ~~\$195,970.84~~ \$202,179.79.

6.1.1. It is anticipated that 80% (up to ~~\$156,776.67~~ \$161,743.83) of the cost of the Preliminary Engineering is to be paid from federal funds made available by the FHWA, and that the remaining 20% shall be paid by the Local Government. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.

REVISION 2. Article 6. "**Payment**" is amended as follows:

6.1.6. For costs expected to exceed ~~\$195,970.84~~ \$202,179.79, the Local Government must request the preparation and execution of a supplement to this agreement, prior to incurring such costs.

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

NICOLLET COUNTY

Nicollet County certifies that the appropriate person(s) have executed the Amendment on behalf of Nicollet County as required by applicable articles, bylaws or resolutions.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Individual certifies that the applicable provisions of Minnesota Statutes §16C.08 subdivisions 2 and 3 are reaffirmed

By: _____

Title: State Aid Engineer

Date: _____

OFFICE OF FINANCIAL MANAGEMENT – GRANT UNIT

By: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



RESOLUTION



BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Nicollet County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Nicollet County Board Chair and the Nicollet County Administrator are hereby authorized and directed for and on behalf of Nicollet County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1034758 Amendment No. 2", a copy of which said agreement was before the Nicollet County Board and which is made a part hereof by reference.

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the Nicollet County Board at a duly authorized meeting thereof held on the 26th day of November, 2019, as shown by the minutes of said meeting in my possession.

Ryan Krosch
County Administrator and Clerk to the Board

Subscribed and sworn to before me this 5th day of January, 2021.

Notary Public _____

My Commission Expires _____

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:

Resolution Establishing the 2021 Committee and Board Assignments and Meetings that +

Primary Originating Division/Dept.: Administration

Meeting Date: 01/05/2021

Contact: Ryan Krosch

Title: County Administrator

Item Type: Regular Agenda
(Select One)

Amount of Time Requested 20 minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

County Strategy:
(Select One)

Programs and Services - deliver value-added quality services

BACKGROUND/JUSTIFICATION:

Attached is a proposed list of committee and board assignments for 2021 and a resolution establishing how per diems are paid. Each committee assignment will be discussed at the meeting to determine if any changes are needed to this proposed list.

Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None

Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No

If "yes", when? (provide year; mm/dd/yy if known) January 2020

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Approve the resolution establishing the 2021 Committee and Board assignments and meetings that qualify for a per diem payment. +

FISCAL IMPACT: Included in current budget
(Select One)

If "Other", specify

FUNDING
County Dollars =

Grant
(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total

Related Financial/FTE Comments:



RESOLUTION ESTABLISHING THE 2021 COMMITTEE AND
BOARD ASSIGNMENTS AND MEETINGS THAT
QUALIFY FOR A PER DIEM PAYMENT



Whereas, pursuant to MN Statute 375.055, the Nicollet County Board has established a per diem payment for service by individual county commissioners on any board, committee, or commission of county government including committees of the board, or for the performance of services by individual county commissioners when required by law; and

Whereas, pursuant to MN Statute 375.06, county commissioners may be paid a per diem in addition to their salary for each day necessarily occupied in the discharge of their official duties while acting on any committee under the direction of the board; and

Whereas, pursuant to a MN Attorney General Opinion, a county commissioner may only collect one per diem for each calendar day spent performing official duties; and

Whereas, pursuant to a MN State Auditor Opinion, when a board, committee, commission, joint powers or other entity provides a per diem, a commissioner may not collect another per diem from the county; and

Whereas, Nicollet County employees and the Nicollet County elected Sheriff and Attorney are not eligible for per diems; and

Whereas, certain citizen appointed members to a board, committee, or commission may be paid a per diem as approved by the County Board or as provided for by MN Statute; and

Whereas, duties approved for a per diem payment must be reported back to the applicable board, committee or commission in order to receive the payment; and

Whereas, the MN State Auditor does not consider social events as work qualifying for per diem payments; and

Whereas, the MN State Auditor's statement of position regarding per diem payments states commissioners cannot claim a per diem payment whenever they meet with a constituent or group unless it is done under the authorization of the county board to meet with a single person or group to obtain information for a matter under consideration by the county board.

Now, therefore, be it resolved, regularly scheduled County Board meetings, regularly scheduled Drainage Authority meetings held in conjunction with regularly scheduled County Board meetings and committee meetings held immediately prior to and immediately after regularly scheduled County Board meetings are not eligible for a per diem payment.

Now, therefore, be it also resolved, that the Nicollet County Board of Commissioners approves the attached list of 2021 committee and board assignments and meetings that qualify for a per diem payment from Nicollet County unless stated otherwise therein or the per diem is paid by another board or committee.

Dated this 5th day of January, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

**NICOLLET COUNTY
2021 COMMITTEE AND
BOARD ASSIGNMENTS AND MEETINGS THAT
QUALIFY FOR A PER DIEM PAYMENT**

AMC DELEGATES (All AMC functions)

Jack Kolars
Denny Kemp
Terry Morrow
John Luepke
Marie Dranttel
Jamie Haefner
Ryan Krosch
Seth Greenwood

AMC POLICY COMMITTEES

Environmental & Natural Resources
General Government
Health and Human Services
Public Safety
Transportation

Marie Dranttel
John Luepke
Terry Morrow
Denny Kemp
Jack Kolars

**ADOLESCENT CHEMICAL WELLNESS
ADVOCATES COALITION**

Alternate

Terry Morrow
Denny Kemp

**BOARD OF ADJUSTMENTS & APPEALS
(Variances)**

(Citizen appointees paid per diem)

3-year term (12/31/23)
3-year term (12/31/22)
3-year term (12/31/22)
3-year term (12/31/19)
3-year term (12/31/21)

Dave Ubel (new)
Ron Ragenscheid
Dave Hermanson
Justin Laven
David Wendinger

**BOARD OF APPEAL AND EQUALIZATION
(No per diem per statute)**

Jack Kolars
Denny Kemp
Terry Morrow
Marie Dranttel
John Luepke
Jaci Kopet or Designee

BROADBAND COMMITTEE

Alternate

Denny Kemp
Marie Dranttel
Terry Morrow

**BROWN/NICOLLET COMMUNITY HEALTH
BOARD**

Denny Kemp
Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

BUDGET COMMITTEE

(Commissioners serve 2 consecutive years
on a rotating schedule)

Terry Morrow
Marie Dranttel
Heather McCormick
Ryan Krosch

BUILDING COMMITTEE

Jack Kolars
Terry Morrow
Ryan Krosch
Cody Johnson
Jamie Haefner
Dayle Moore

CANVASS BOARD

(No per diem per statue)

Terry Morrow
Jack Kolars

COUNTY BOARD

(Per Diem for special and emergency meetings and Truth-in-Taxation Meeting only)

Denny Kemp
Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

COUNTY BOARD TRAININGS & EDUCATION

(safety training, leadership, county programs, drainage, etc.)

Denny Kemp
Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

COUNTY BOARD WORKSHOPS

Denny Kemp
Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

CRIMINAL JUSTICE COMMITTEE

Co-Chair

Co-Chair

N. Mankato Police
St. Peter Attorney
St. Peter Police
State DOC
Gustavus College
CADA
Public Defender

Ryan Krosch
David Lange
Joel Polzin
Richard Molitor
Judge Allison Krehbiel
Judge Todd Westphal
Michelle Zehnder Fischer
Cassie Sassenberg
John Luepke
Jack Kolars
Terry Morrow
Marie Dranttel
Denny Kemp
Jamie Haefner
Carol Weikle
Ross Gullickson
James Brandt
Matt Peters
Sara Eischens
Carol Brewer
Jason Mack
Scott Cutcher

DRAINAGE AUTHORITY
(Per diem for meetings not in conjunction with
regular county board
meetings & informational meetings)

Denny Kemp

Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

**DRAINAGE AUTHORITY COMMITTEE/
JOINT DRAINAGE BOARDS**

Marie Dranttel
John Luepke
Seth Greenwood
Nate Henry
Jaci Kopet
Michelle Zehnder Fischer
Terry Morrow

Alternate

DRUG COURT

Denny Kemp

EMS JOINT POWERS BOARD

Denny Kemp
Jack Kolars

Alternate

ENVISION 2040

Jack Kolars
Ryan Krosch

EXTENSION
(Citizen appointees paid per diem)

Board Chair
Vice Chair
Jaci Kopet or Designee
Amy Pehrson
Brett Annexstad
Spencer Schott
Neal Anderson
Elizabeth Fluegge
Joyce Halvorson
Makayla Moline

Youth Rep.

**HEALTH INSURANCE PORTABILITY AND
ACCOUNTABILITY ACT (HIPAA)**

Jamie Haefner
Cassie Sassenberg
Co. Atty's Office Designee
Dayle Moore

HIGHWAY 14 PARTNERSHIP COMMITTEE

Jack Kolars
John Luepke
Ryan Krosch
Seth Greenwood
Denny Kemp

Alternate

HIGHWAY 14 TASK FORCE COMMITTEE

Seth Greenwood
Marie Dranttel

HIGHWAY 169 COALITION

Alternate

Denny Kemp
Marie Dranttel
Seth Greenwood

**HISTORICAL PRESERVATION ORDINANCE
COMMITTEE**

Tom Hagen
Mike McCarty
Ben Leonard

IMMTRACK (IMMUNIZATION TRACKING)

Alternate

Jack Kolars
Denny Kemp

INSURANCE COMMITTEE

Denny Kemp
Terry Morrow
Ryan Krosch
Jamie Haefner
Heather McCormick

**INTERGOVERNMENTAL YOUTH ASSET
COLLABORATIVE**

Denny Kemp

**JOINT AIRPORT ZONING BOARD FOR LE
SUEUR MUNICIPAL AIRPORT**

Jon Hammel
Mandy Landkamer

LEGISLATIVE COMMITTEE
(Includes all meetings attended to
gather or provide information related
to State and Federal legislation that
could have an impact on Nicollet County)

Denny Kemp
Terry Morrow
John Luepke
Marie Dranttel
Jack Kolars

**LOCAL MENTAL HEALTH ADVISORY
COUNCIL**

Denny Kemp

**LOCAL WATER MANAGEMENT TASK FORCE
CITIZEN MEMBERS:**

Lafayette Resident
Watershed Tech. Adv. Comm.
Nicollet SWCD Board Supervisor
Nicollet SWCD Board
Area Business Representative
Area Resident
Area Resident

Al Fox
Al Fox
John Kral
Robby Gieseke
Marty Schott
Jason Kuester
Will Anthony

EX-OFFICIO MEMBERS:

Commissioner
Commissioner - Alternate

John Luepke
Marie Dranttel

**LOWER MN RIVER WEST COMMITTEE - ONE
WATER ONE PLAN**

Alternate

Marie Dranttel
John Luepke

MANKATO AREA PLANNING ORGANIZATION

Technical Committee Seth Greenwood
Mandy Landkamer
Policy Committee Jack Kolars

MANKATO REHABILITATION CENTER		Denny Kemp
MINN. COUNTIES INTERGOVERNMENTAL TRUST	Delegate Alternate Alternate	Heather McCormick Terry Morrow Ryan Krosch
MINN. VALLEY ACTION COUNCIL		Jack Kolars
MINNESOTA TRANSPORTATION ALLIANCE		Denny Kemp Jack Kolars Terry Morrow Marie Dranttel John Luepke Seth Greenwood
NACO		Jack Kolars Terry Morrow Denny Kemp John Luepke Marie Dranttel
NICOLLET COUNTY LAW LIBRARY		Marie Dranttel
NICOLLET COUNTY/ST. PETER LIAISON COMMITTEE	Alternate	Marie Dranttel Terry Morrow Ryan Krosch Jack Kolars
NICOLLET COUNTY/NORTH MANKATO LIAISON COMMITTEE	Alternate	Denny Kemp Jack Kolars Ryan Krosch John Luepke
NICOLLET COUNTY TOWNSHIP ASSOCIATION		Jack Kolars Terry Morrow Denny Kemp John Luepke Marie Dranttel
NOXIOUS WEED APPEALS COMMITTEE	Commissioner Alternate	John Luepke Fred Kienlen Marvin Krohn Ronald Giefer
PARK COMMITTEE		Denny Kemp John Luepke Ryan Krosch

PERSONNEL COMMITTEE

Marie Dranttel
Jack Kolars
Ryan Krosch
Jamie Haefner
John Luepke

Alternate

PLANNING & ZONING ADVISORY COMMITTEE
(Citizens paid per diem)

Commissioner
3-Year Term (12/31/22)
3-Year Term (12/31/19)
3-Year Term (12/31/21)
3-Year Term
3-Year Term (12/31/23)
3-Year Term (12/31/22)
Commissioner Alt.

Marie Dranttel
Ron Regenscheid
Justin Laven
David Wendinger
Vacant
Dave Ubel (new)
Dave Hermanson
Terry Morrow

RECYCLING COMMITTEE

Alternate

Terry Morrow
Marie Dranttel

REGION NINE DEVELOPMENT COMMISSION

Marie Dranttel

**REGIONAL ECONOMIC DEVELOPMENT
ALLIANCE (REDA/GREATER MANKATO
GROWTH)**

Ryan Krosch
Jack Kolars

RURAL MINNESOTA ENERGY BOARD

Alternate

John Luepke
Jack Kolars

**RUSH RIVER CLEAN WATER PARTNERSHIP
BOARD**

Marie Dranttel
John Luepke

SAFETY & SECURITY COMMITTEE

Safety Coordinator

Jamie Haefner
Staff Members

**ST. PETER FAMILY SERVICES
COLLABORATIVE JOINT POWERS BOARD**

Denny Kemp

**ST. PETER REGIONAL TREATMENT CENTER
LIAISON COMMITTEE**

Terry Morrow

SHIP COMMITTEE

Alternate

Denny Kemp
John Luepke

**SOIL & WATER CONSERVATION DISTRICT
MEETING LIAISON**

John Luepke

**SOUTH CENTRAL MINNESOTA MULTI
COUNTY HRA BOARD**
(Citizen appointee paid per diem)

Denny Kemp
David Anderson

**SOUTH CENTRAL MINNESOTA REGIONAL
EMERGENCY COMMUNICATIONS BOARD**

Alternate

Denny Kemp
Jack Kolars

SOUTH CENTRAL TRANSIT BOARD

Alternate

Marie Dranttel
John Luepke

SOUTH CENTRAL WORK FORCE COUNCIL

Alternate

Denny Kemp
Jack Kolars

**SOUTHEAST MINNESOTA HOMELAND
SECURITY/
EMERGENCY MANAGEMENT JOINT POWERS
AGREEMENT**

Justin Block

Board Chair

**SOUTHERN MINNESOTA TOURISM
ASSOCIATION
(Appointee eligible for per diem)**

Jessica Becker -
Historical Society

TRAVERSE DES SIOUX REGIONAL LIBRARY

Alternate

Jack Kolars
Denny Kemp

**TRI-COUNTY SOLID WASTE JOINT POWERS
BOARD**

Marie Dranttel
Terry Morrow

TRUE TRANSIT ADVISORY COMMITTEE

Alternate

Marie Dranttel
John Luepke

Nicollet County Board of Commissioners Board Meeting Agenda Item



Agenda Item:

Nicollet County Relief Grant Program

Primary Originating Division/Dept.: Administration

Meeting Date: 01/05/2021

Contact: Ryan Krosch

Title: County Administrator

Item Type: Regular Agenda
(Select One)

Amount of Time Requested 20 minutes

Presenter: Ryan Krosch

Title: County Administrator

Attachments: ☐ Yes ☒ No

County Strategy: Financial Security - prudent use of taxpayer resources
(Select One)

BACKGROUND/JUSTIFICATION:

The Minnesota Legislature and Governor have passed legislation authorizing funding to Minnesota counties for relief grants to local businesses and nonprofits impacted by an executive order related to the COVID-19 pandemic. Nicollet County's allocation is \$660,861.28.

Information on a relief grant program for businesses and nonprofits in Nicollet County will be presented at the meeting.

Supporting Documents: ☐ Attached ☐ In Signature Folder ☒ None

Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Establish a relief grant program for businesses and nonprofits in Nicollet County.

FISCAL IMPACT: Included in current budget
(Select One)

If "Other", specify None

FUNDING
County Dollars =

State \$660,861.28
(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total \$660,861.28

Related Financial/FTE Comments:

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
Assessor Clerical Error Corrections and Abatements		
Primary Originating Division/Dept.: Property Assessment	Meeting Date: 1/5/2021	
Contact: Lorna Sandvik Title: County Assessor	Item Type: Regular Agenda (Select One)	
Amount of Time Requested None minutes		
Presenter: Title:	Attachments: ☒ Yes ☐ No	
County Strategy: Programs and Services - deliver value-added quality services (Select One)		
BACKGROUND/JUSTIFICATION: Per the Nicollet County Abatement Policy, a list of abatements granted for taxes payable in 2020 is attached for the Board's information. There were no clerical error corrections for the 2020 assessment for taxes payable in 2021.		
Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None		
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A		
ACTION REQUESTED: None		
FISCAL IMPACT: NOT in current budget (Select One) If "Other", specify	FUNDING County Dollars = \$3,092 Other (Select One)	
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total	

ANNUAL COUNTY BOARD ABATEMENT/CLERICAL ERROR REPORT

ABATEMENTS - 2019 PAY 2020

Parcel #	Owner	Error Corrected	Refund Amount
18.808.0510	Eugene & Corrine Wesely	Homestead Reinstated	\$208
19.503.1640	Gollo Hernandez	Exclusion Processed	\$2,772
14.551.0090	Rhon & Sandra Stuckert	Homestead Processed	\$112

CLERICAL ERROR CORRECTIONS - 2020 PAY 2021

Parcel #	Owner	Error Corrected	Original EMV	Corrected EMV
None				

OFFICIAL PROCEEDINGS OF THE NICOLLET
COUNTY DRAINAGE AUTHORITY
DECEMBER 15, 2020

The Nicollet County Drainage Authority met in regular session on Tuesday, December 15, 2020 at 10:35 a.m. with Chair John Luepke presiding. Commissioners Marie Dranttel, Terry Morrow, Jack Kolars, Denny Kemp and John Luepke were present. Also present were County Administrator Ryan Krosch, Recording Secretary Sarah Frahm and County Attorney Michelle Zehnder Fischer.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting. Chair Luepke, Administrator Krosch and Recording Secretary Frahm were in attendance at the County Board Room. All other commissioners, staff and public participated via Zoom. The meeting was also video recorded.

Approval of Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the agenda with the following addition: 2021 Legal Services Agreement with Rinke Noonan. Motion carried with all voting in favor on a roll call vote.

Consent Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the consent agenda items as follows: approval of the November 24, 2020 Drainage Authority minutes and approval of Ditch Repair Reports 20-033 through 20-048. Motion carried with all voting in favor on a roll call vote.

2021 Legal Services Agreement with Rinke Noonan

Public Services Manager, Jaci Kopet, appeared before the Board to request approval of the 2021 Legal Services Agreement with Rinke Noonan. Director Kopet is recommending to continue with Option 1, which is the \$200.00 monthly retainer fee. The County Attorney has also reviewed the agreement and recommends approval for Option 1.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the 2021 Legal Services Agreement with Rinke Noonan. Motion carried with all voting in favor on a roll call vote.

Closed Meeting

County Ditch 62A Improvement Project

At 10:40 a.m. Chair Luepke moved to a closed session of the Drainage Authority, as permitted under Minnesota Statute §13D.05, Subdivision 3(b), to discuss potential litigation regarding the improvement project on Nicollet County Ditch 62A. Individuals attending the closed meeting were: Commissioners Denny Kemp, Marie Dranttel, Terry Morrow, Jack Kolars and John Luepke; County Attorney Michelle Zehnder Fischer; County Administrator Ryan Krosch, County Engineer Seth Greenwood; Ditch Inspector Nate Henry, Public Services Manager Jaci Kopet and Attorney Roger Justin.

The regular Drainage Authority meeting reconvened at 11:23 a.m.

County Ditch 62A ISG Invoices

Attorney Roger Justin spoke regarding outstanding invoices from ISG related to the County Ditch 62A improvement project. There were cost overruns on the estimates of ISG's fees for this project. He recommended a motion be made to pay ISG in the amount of \$51,935.99. Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the payment to ISG in the amount of \$51,935.99 for invoices related to the County Ditch 62A improvement project. Motion carried with all voting in favor on a roll call vote.

Motion by Commissioner Kemp and seconded by Commissioner Luepke to adjourn the meeting. The meeting adjourned at 11:27 a.m.

JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

RYAN KROSCH
CLERK TO THE BOARD

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:	
Approved Auditor Warrants	
Primary Originating Division/Dept.: Finance Department Contact: _____ Title: _____ Amount of Time Requested _____ minutes Presenter: _____ Title: _____	Meeting Date: 1/5/2021 Item Type: Regular Agenda (Select One) Attachments: ☐ Yes ☒ No
County Strategy: Financial Security - prudent use of taxpayer resources (Select One)	
BACKGROUND/JUSTIFICATION:	
Supporting Documents: ☐ Attached ☐ In Signature Folder ☒ None	
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No If "yes", when? (provide year; mm/dd/yy if known)	
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A	
ACTION REQUESTED:	
FISCAL IMPACT: Other (Select One) If "Other", specify FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	FUNDING County Dollars = Grant (Select One) Total

CJOHNSON
12/10/2020

12:26:46PM

*** **Nicollet County** ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

CJOHNSON
12/10/2020 12:26:46PM
1 GENERAL REVENUE FUNC

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
85	DEPT				OTHER GEN GOVT COSTS & INSURANCE			
6043	PARAGON PRINTING MAILING INC							
	01-085-000-0000-6202			6,146.30	NOVEMBER PRESORT MAILINGS 11/01/2020 11/30/2020	121474	POSTAGE/FREIGHT/BOX RENT	N
	01-085-000-0000-6260			3,034.35	CTY NEWSLETTER PRINT/MAIL PREP 11/01/2020 11/30/2020	121509	PROFESSIONAL & TECHNICAL SERVI	N
	6043 PARAGON PRINTING MAILING INC			9,180.65	2 Transactions			
85	DEPT Total:			9,180.65	OTHER GEN GOVT COSTS & INSURANCE	1 Vendors	2 Transactions	
111	DEPT				COURTHOUSE OPERATIONS			
4292	LJP ENTERPRISES INC							
	01-111-000-0000-6253			424.84	NOV REFUSE REMOVAL GOVT CENTER 11/01/2020 11/30/2020	376378	REFUSE REMOVAL	N
	4292 LJP ENTERPRISES INC			424.84	1 Transactions			
1	ST PETER FINANCE DEPARTMENT							
	01-111-000-0000-6250			48.46	102-002505-00 FRONT S LITES 10/11/2020 11/11/2020	102-002505-00	ELECTRICITY, WATER & SEWER	N
	01-111-000-0000-6250			725.04	102-002600-01 LEC 10/14/2020 11/13/2020	102-002600-01	ELECTRICITY, WATER & SEWER	N
	01-111-000-0000-6250			72.36	102-002601-01 COURTHOUSE 1 10/14/2020 11/13/2020	102-002601-01	ELECTRICITY, WATER & SEWER	N
	01-111-000-0000-6250			9,580.55	102-002602-01 COURTHOUSE 2 10/14/2020 11/13/2020	102-002602-01	ELECTRICITY, WATER & SEWER	N
	1 ST PETER FINANCE DEPARTMENT			10,426.41	4 Transactions			
111	DEPT Total:			10,851.25	COURTHOUSE OPERATIONS	2 Vendors	5 Transactions	
115	DEPT				NM COUNTY OFFICES BUILDING			
395	BENCO ELECTRIC COOPERATIVE							
	01-115-000-0000-6250			1,111.61	#017703 HUMAN SERVICES N MKTO 10/20/2020 11/20/2020	17703	ELECTRICITY, WATER & SEWER	N
	395 BENCO ELECTRIC COOPERATIVE			1,111.61	1 Transactions			
267	TREASURER/NORTH MANKATO CITY							
	01-115-000-0000-6250			112.32	16-031500-001 HHS N MKTO 10/09/2020 11/06/2020	16-031500-001	ELECTRICITY, WATER & SEWER	N

CJOHNSON

12/10/2020 12:26:46PM

*** Nicollet County ***



1 GENERAL REVENUE FUND

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
267	TREASURER/NORTH MANKATO CITY		112.32	1 Transactions			
115	DEPT Total:		1,223.93	NM COUNTY OFFICES BUILDING	2 Vendors	2 Transactions	
116	DEPT			HEALTH & HUMAN SERVICES BUILDING			
1	ST PETER FINANCE DEPARTMENT						
	01-116-000-0000-6250		4,017.90	102-002603-00 HHS BLDG	102-002603-00	ELECTRICITY, WATER & SEWER	N
				10/14/2020 11/13/2020			
1	ST PETER FINANCE DEPARTMENT		4,017.90	1 Transactions			
116	DEPT Total:		4,017.90	HEALTH & HUMAN SERVICES BUILDING	1 Vendors	1 Transactions	
201	DEPT			SHERIFF DEPT			
6089	DRIVER AND VEHICLE SERVICES						
	01-201-000-0000-6560		23.25	TABS FOR SQUAD VAN	DEC20	VEHICLE UPKEEP, REPAIRS & SUPPL	N
				12/09/2020 12/09/2020			
6089	DRIVER AND VEHICLE SERVICES		23.25	1 Transactions			
4938	NICOLLET COUNTY PUBLIC SERVICES						
	01-201-000-0000-6560		17.25	TABS 2017 CARGO ENCLO TRAILER	DEC20	VEHICLE UPKEEP, REPAIRS & SUPPL	N
4938	NICOLLET COUNTY PUBLIC SERVICES		17.25	1 Transactions			
2571	US BANK EQUIPMENT & FINANCE						
	01-201-000-0000-6340		135.48	COPIER LEASE	429995921	RENTALS & SERVICE AGREEMENTS	N
2571	US BANK EQUIPMENT & FINANCE		135.48	1 Transactions			
201	DEPT Total:		175.98	SHERIFF DEPT	3 Vendors	3 Transactions	
210	DEPT			ENHANCED 911 SYSTEM			
7929	INDEPENDENT EMERGENCY SERVICES LL						
	01-210-000-0000-6340		100.00	MONTHLY 911 SERVICES DEC	200-0252	RENTALS & SERVICE AGREEMENTS	Y
				12/01/2020 12/31/2020			
7929	INDEPENDENT EMERGENCY SERVICES LL		100.00	1 Transactions			
210	DEPT Total:		100.00	ENHANCED 911 SYSTEM	1 Vendors	1 Transactions	
213	DEPT			SHERIFF-OFF ROAD HWY GRANT			
4938	NICOLLET COUNTY PUBLIC SERVICES						

CJOHNSON
12/10/2020 12:26:46PM
1 GENERAL REVENUE FUND

*** Nicollet County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 4

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-213-000-0000-6560		20.25	TABS 2011 EAGLE ATV TRAILER	DEC20	VEHICLE UPKEEP, REPAIRS & SUPPL	N
4938	NICOLLET COUNTY PUBLIC SERVICES		20.25	1 Transactions			
213	DEPT Total:		20.25	SHERIFF-OFF ROAD HWY GRANT	1 Vendors	1 Transactions	
250	DEPT			SHERIFF DEPT/CORRECTIONS			
643	PRIMARY PRODUCTS COMPANY						
	01-250-000-0000-6277		448.00	EXAM GLOVES FOR JAIL CONTROL	71889	JAIL MATERIALS & EQUIPMENT	N
				11/18/2020 11/18/2020			
643	PRIMARY PRODUCTS COMPANY		448.00	1 Transactions			
250	DEPT Total:		448.00	SHERIFF DEPT/CORRECTIONS	1 Vendors	1 Transactions	
391	DEPT			SOLID WASTE MANAGMENT			
4245	HANSEN SANITATION INC						
	01-391-000-0000-6802		461.02	RECYCLE SITES TRASH DUMPSTER	7787	MISC EXP - TIRE,APPL,ELEC COLLEC	N
				11/01/2020 11/30/2020			
4245	HANSEN SANITATION INC		461.02	1 Transactions			
7528	RIVER VIEW SANITATION						
	01-391-000-0000-6262		1,552.00	NIC CTY RURAL RECYCLE EAST NOV	48574	PROF/TECH SRVS - RURAL RECYCLIN	N
				11/01/2020 11/30/2020			
7528	RIVER VIEW SANITATION		1,552.00	1 Transactions			
391	DEPT Total:		2,013.02	SOLID WASTE MANAGMENT	2 Vendors	2 Transactions	
701	DEPT			ECONOMIC DEVELOPMENT/APPROPRIA			
64410	MN VALLEY ACTION COUNCIL (MVAC)						
	01-701-000-0002-6902		6,437.50	2ND HALF 2020 APPROPRIATIONS	DEC20	MN VALLEY ACTION COUNCIL/APPRC	N
				07/01/2020 12/31/2020			
64410	MN VALLEY ACTION COUNCIL (MVAC)		6,437.50	1 Transactions			
701	DEPT Total:		6,437.50	ECONOMIC DEVELOPMENT/APPROPRIA	1 Vendors	1 Transactions	
1	Fund Total:		34,468.48	GENERAL REVENUE FUND		19 Transactions	

CJOHNSON
12/10/2020 12:26:46PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
320	DEPT		ROAD & BRIDGE (MAINTENANCE)			
148	BROWN COUNTY REA					
	10-320-000-0000-6282		59.66	LIGHT AT TH 15 & CSAH 5	227530	CO CONTRACTS-GRVL CRSHG,CRCK N
				11/01/2020 11/30/2020		
	10-320-000-0000-6282		64.96	LIGGHT AT TH 14 & CSAH 37	83133	CO CONTRACTS-GRVL CRSHG,CRCK N
				11/01/2020 11/30/2020		
148	BROWN COUNTY REA		124.62	2 Transactions		
394	XCEL ENERGY					
	10-320-000-0000-6282		17.89	LIGHT AT 710 MAIN ST NICOLLET	709914476	CO CONTRACTS-GRVL CRSHG,CRCK N
				10/23/2020 11/22/2020		
394	XCEL ENERGY		17.89	1 Transactions		
320	DEPT Total:		142.51	ROAD & BRIDGE (MAINTENANCE)	2 Vendors	3 Transactions
325	DEPT		ROAD & BRIDGE - CONSTRUCTION			
3015	MATHIOWETZ CONSTRUCTION					
	10-325-000-0000-6621		282,765.04	SP 052-621-028	#1	FEDERAL AID CONTRACTS N
				11/16/2020 12/03/2020		
	10-325-000-0000-6621		200,446.40	SP 052-614-010	#3	FEDERAL AID CONTRACTS N
				11/18/2020 12/09/2020		
	10-325-000-0000-6681		110,851.14	SP 052-614-010	#3	STATE AID CONTRACTS (INFRA CON N
				11/18/2020 12/09/2020		
	10-325-000-0000-6621		141,384.45	SP 052-612-008	#4	FEDERAL AID CONTRACTS N
				11/10/2020 12/07/2020		
	10-325-000-0000-6681		14,277.73	SP 052-612-008	#4	STATE AID CONTRACTS (INFRA CON N
				11/10/2020 12/07/2020		
3015	MATHIOWETZ CONSTRUCTION		749,724.76	5 Transactions		
8514	PRAHM CONSTRUCTION INC					
	10-325-000-0000-6681		187,578.16	SAP 052-621-027	#5	STATE AID CONTRACTS (INFRA CON N
				10/07/2020 12/07/2020		
8514	PRAHM CONSTRUCTION INC		187,578.16	1 Transactions		
325	DEPT Total:		937,302.92	ROAD & BRIDGE - CONSTRUCTION	2 Vendors	6 Transactions
330	DEPT		EQUIPMENT INVENTORY & SHOP			
148	BROWN COUNTY REA					

CJOHNSON
12/10/2020 12:26:46PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	10-330-000-0000-6250		192.51	KLOSSNER SHOP ELECTRIC 11/01/2020 11/30/2020	83130	ELECTRICITY, WATER, SEWER	N
148	BROWN COUNTY REA		192.51	1 Transactions			
143	CITY OF LAFAYETTE 10-330-000-0000-6250		93.55	LAFAYETTE SHOP WATER & SEWER 10/27/2020 11/25/2020	130	ELECTRICITY, WATER, SEWER	N
143	CITY OF LAFAYETTE		93.55	1 Transactions			
7528	RIVER VIEW SANITATION 10-330-000-0000-6250		60.61	KLOSSNER SHOP DUMPSTER 12/01/2020 12/31/2020	48516	ELECTRICITY, WATER, SEWER	N
	10-330-000-0000-6250		60.61	LAFAYETTE SHOP DUMPSTER 12/01/2020 12/31/2020	48516	ELECTRICITY, WATER, SEWER	N
7528	RIVER VIEW SANITATION		121.22	2 Transactions			
1	ST PETER FINANCE DEPARTMENT 10-330-000-0000-6250		924.38	ST PETER SHOP WATER & SEWER 10/12/2020 11/11/2020	213-019600-01	ELECTRICITY, WATER, SEWER	N
	10-330-000-0000-6250		88.52	ST PETER STORAGE WATER & SEWER 10/12/2020 11/11/2020	213-019700-01	ELECTRICITY, WATER, SEWER	N
1	ST PETER FINANCE DEPARTMENT		1,012.90	2 Transactions			
5469	UNITED NATURAL GAS 10-330-000-0000-6250		485.65	KLOSSNER SHOP19237936 10/29/2020 11/25/2020	9225270	ELECTRICITY, WATER, SEWER	N
	10-330-000-0000-6250		220.00	LFAYETTE SHOP19238833 10/29/2020 11/25/2020	9225271	ELECTRICITY, WATER, SEWER	N
5469	UNITED NATURAL GAS		705.65	2 Transactions			
6234	WASTE MANAGEMENT OF WI-MN 10-330-000-0000-6250		197.31	ST PETER SHOP DUMPSTER 11/01/2020 11/30/2020	7162715-1779-0	ELECTRICITY, WATER, SEWER	N
6234	WASTE MANAGEMENT OF WI-MN		197.31	1 Transactions			
394	XCEL ENERGY 10-330-000-0000-6250		169.39	NICOLLET SHOP ELECTRIC805 MAIN 10/23/2020 11/22/2020	709859585	ELECTRICITY, WATER, SEWER	N
	10-330-000-0000-6250		124.21	LAFAYETTE SHOP ELECTRIC	710410509	ELECTRICITY, WATER, SEWER	N

CJOHNSON
12/10/2020 12:26:46PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
394	XCEL ENERGY		293.60	10/28/2020 11/29/2020			
				2 Transactions			
330	DEPT Total:		2,616.74	EQUIPMENT INVENTORY & SHOP	7 Vendors	11 Transactions	
370	DEPT			PARK DEPARTMENT			
6234	WASTE MANAGEMENT OF WI-MN						
	10-370-000-0000-6250		23.30	7 MILE PARK DUMPSTER	7162754-1779-9	ELECTRICITY, WATER, SEWER	N
				11/01/2020 11/30/2020			
6234	WASTE MANAGEMENT OF WI-MN		23.30	1 Transactions			
370	DEPT Total:		23.30	PARK DEPARTMENT	1 Vendors	1 Transactions	
10	Fund Total:		940,085.47	ROAD AND BRIDGE		21 Transactions	

*** Nicollet County ***



CJOHNSON
12/10/2020 12:26:46PM
11 HUMAN SERVICES FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

	Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
440	DEPT					PUBLIC HEALTH			
	6043	PARAGON PRINTING MAILING INC							
		11-440-450-0000-6202			171.97	NOVEMBER PRESORT MAILINGS	121474	POSTAGE	N
						11/01/2020 11/30/2020			
	6043	PARAGON PRINTING MAILING INC			171.97	1 Transactions			
440	DEPT Total:				171.97	PUBLIC HEALTH	1 Vendors	1 Transactions	
11	Fund Total:				171.97	HUMAN SERVICES FUND		1 Transactions	

CJOHNSON

12/10/2020

12:26:46PM

*** Nicollet County ***



75 TRI COUNTY SOLID WASTE

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 9

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
394	DEPT				TRI-COUNTY SOLID WASTE			
	6234	WASTE MANAGEMENT OF WI-MN						
		75-394-000-0003-6260		531.45	RECYCLING CONTRACT FOR TRI	7192674-1779-9	PROFESS & TECH SERVICES-RECYCLING	
					11/01/2020 11/30/2020			
	6234	WASTE MANAGEMENT OF WI-MN		531.45	1 Transactions			
394	DEPT Total:			531.45	TRI-COUNTY SOLID WASTE	1 Vendors	1 Transactions	
75	Fund Total:			531.45	TRI COUNTY SOLID WASTE		1 Transactions	

CJOHNSON
12/10/2020 12:26:46PM
81 AGENCY FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 10

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
823	DEPT				TOWN-CITY			
	315	TREASURER/COURTLAND CITY						
		81-823-000-0000-5998		1,770.93	PREPAID SPEC ASSMT 3RD QTR	DEC20	NON REVENUE - DUE TO OTHER GOV N	
					07/01/2020	09/30/2020		
	315	TREASURER/COURTLAND CITY		1,770.93	1 Transactions			
823	DEPT Total:			1,770.93	TOWN-CITY	1 Vendors	1 Transactions	
81	Fund Total:			1,770.93	AGENCY FUND		1 Transactions	

CJOHNSON
12/10/2020 12:26:46PM
84 STATE FUND

*** Nicollet County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 11

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
101	DEPT			RECORDER/ABSTRACTER			
	282 MN STATE TREASURER						
	84-101-000-0003-5998		199.50	NOV FEES AND SURCHARGES 11/01/2020 11/30/2020	DEC20	ASSURANCE SURCHARGE	N
	84-101-000-0005-5998		5,544.00	NOV FEES AND SURCHARGES 11/01/2020 11/30/2020	DEC20	STATE GENERAL FUND	N
	84-101-000-0009-5998		1,505.00	NOV FEES AND SURCHARGES 11/01/2020 11/30/2020	DEC20	VITAL STATISTICS & MARRIAGE SURC	N
	282 MN STATE TREASURER		7,248.50	3 Transactions			
101	DEPT Total:		7,248.50	RECORDER/ABSTRACTER	1 Vendors	3 Transactions	
84	Fund Total:		7,248.50	STATE FUND		3 Transactions	
	Final Total:		984,276.80	31 Vendors	46 Transactions		

*** Nicollet County ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	Fund	Amount	Name
	1	34,468.48	GENERAL REVENUE FUND
	10	940,085.47	ROAD AND BRIDGE
	11	171.97	HUMAN SERVICES FUND
	75	531.45	TRI COUNTY SOLID WASTE
	81	1,770.93	AGENCY FUND
	84	7,248.50	STATE FUND
All Funds		984,276.80	Total

Approved by,

 1/5/21
 1.5.21

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12/10/2020

12:26:59PM

*** **Nicollet County** ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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12/10/2020 12:26:59PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		...			
6230	AIG FUNDS					
	01-000-000-0000-2234		1,782.23			ROTH IRA PAYABLE (SUNAMERICA) N
6230	AIG FUNDS		1,782.23	1 Transactions		
6227	COLONIAL LIFE & ACCIDENT INSURANCE					
	01-000-000-0000-2125		5.33			COLONIAL LIFE N
6227	COLONIAL LIFE & ACCIDENT INSURANCE		5.33	1 Transactions		
6229	EYEMED/FIDELITY SECURITY LIFE					
	01-000-000-0000-2119		229.94			EE OPTIONAL VISION INS N
6229	EYEMED/FIDELITY SECURITY LIFE		229.94	1 Transactions		
6228	LAW ENFORCEMENT LABOR SERVICES					
	01-000-000-0000-2238		2,048.74			UNION DUES N
6228	LAW ENFORCEMENT LABOR SERVICES		2,048.74	1 Transactions		
8301	LIFE INSURANCE CO OF NORTH AMERICA					
	01-000-000-0000-2115		67.08			LIFE INS CO OF N AMERICA PAYABLE N
8301	LIFE INSURANCE CO OF NORTH AMERICA		67.08	1 Transactions		
6237	NCPERS GROUP LIFE INS					
	01-000-000-0000-2233		144.00			PERA LIFE PAYABLE N
6237	NCPERS GROUP LIFE INS		144.00	1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	01-000-000-0000-2236		56,180.24			PERA PAYABLE N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		56,180.24	1 Transactions		
4186	THE HARTFORD					
	01-000-000-0000-2114		109.48			HARTFORD STD PAYABLE N
4186	THE HARTFORD		109.48	1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	01-000-000-0000-2123		978.19			LINCOLN NATIONAL LIFE PAYABLE N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		978.19	1 Transactions		
0	DEPT Total:		61,545.23	...	9 Vendors	9 Transactions

CJOHNSON
12/10/2020 12:26:59PM
1 GENERAL REVENUE FUND

*** Nicollet County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 3

	<u>Vendor</u>	<u>Name</u>		<u>Rpt</u>		<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Amount</u>	<u>Service Dates</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1		Fund Total:			61,545.23	GENERAL REVENUE FUND				9 Transactions

CJOHNSON
12/10/2020 12:26:59PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT			...			
6229	EYEMED/FIDELITY SECURITY LIFE						
	10-000-000-0000-2119		43.70			EE OPTIONAL VISION INS	N
6229	EYEMED/FIDELITY SECURITY LIFE		43.70	1 Transactions			
8301	LIFE INSURANCE CO OF NORTH AMERICA						
	10-000-000-0000-2115		51.72			LIFE INS CO OF N AMERICA PAYABLE	N
8301	LIFE INSURANCE CO OF NORTH AMERICA		51.72	1 Transactions			
6237	NCPERS GROUP LIFE INS						
	10-000-000-0000-2233		8.00			PERA LIFE PAYABLE	N
6237	NCPERS GROUP LIFE INS		8.00	1 Transactions			
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION						
	10-000-000-0000-2236		7,552.18			PERA PAYABLE	N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		7,552.18	1 Transactions			
4186	THE HARTFORD						
	10-000-000-0000-2114		27.00			HARTFORD STD PAYABLE	N
4186	THE HARTFORD		27.00	1 Transactions			
6721	THE LINCOLN NATIONAL LIFE INSURANCE						
	10-000-000-0000-2123		112.07			LINCOLN FINANCIAL LIFE PAYABLE	N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		112.07	1 Transactions			
0	DEPT Total:		7,794.67	...	6 Vendors	6 Transactions	
10	Fund Total:		7,794.67	ROAD AND BRIDGE		6 Transactions	

CJOHNSON

12/10/2020 12:26:59PM

11 HUMAN SERVICES FUND

*** Nicollet County ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
420	DEPT		INCOME MAINTENANCE			
6230	AIG FUNDS					
	11-420-000-0000-2234				ROTH IRA PAYABLE (SUNAMERICA)- I	N
6230	AIG FUNDS			1 Transactions		
6227	COLONIAL LIFE & ACCIDENT INSURANCE					
	11-420-000-0000-2125				COLONIAL LIFE- IM	N
6227	COLONIAL LIFE & ACCIDENT INSURANCE			1 Transactions		
6229	EYEMED/FIDELITY SECURITY LIFE					
	11-420-000-0000-2119				EE OPTIONAL VISION INS- IM	N
6229	EYEMED/FIDELITY SECURITY LIFE			1 Transactions		
8301	LIFE INSURANCE CO OF NORTH AMERICA					
	11-420-000-0000-2115				LIFE INS CO OF N AMERICA PAYABLE	N
8301	LIFE INSURANCE CO OF NORTH AMERICA			1 Transactions		
6237	NCPERS GROUP LIFE INS					
	11-420-000-0000-2233				PERA LIFE PAYABLE- IM	N
6237	NCPERS GROUP LIFE INS			1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	11-420-000-0000-2236				PERA PAYABLE- IM	N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION			1 Transactions		
4186	THE HARTFORD					
	11-420-000-0000-2114				HARTFORD STD PAYABLE- IM	N
4186	THE HARTFORD			1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	11-420-000-0000-2123				LINCOLN NATIONAL LIFE PAYABLE- IM	N
6721	THE LINCOLN NATIONAL LIFE INSURANCE			1 Transactions		
420	DEPT Total:		8,517.00	INCOME MAINTENANCE	8 Vendors	8 Transactions
430	DEPT			SOCIAL SERVICES		
6227	COLONIAL LIFE & ACCIDENT INSURANCE					
	11-430-000-0000-2125				COLONIAL LIFE- SS	N

CJOHNSON
12/10/2020 12:26:59PM
11 HUMAN SERVICES FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
6227	COLONIAL LIFE & ACCIDENT INSURANCE		3.40		1 Transactions		
6229	EYEMED/FIDELITY SECURITY LIFE						
	11-430-000-0000-2119		142.71			EE OPTIONAL VISION INS- SS	N
6229	EYEMED/FIDELITY SECURITY LIFE		142.71		1 Transactions		
8301	LIFE INSURANCE CO OF NORTH AMERICA						
	11-430-000-0000-2115		181.92			LIFE INS CO OF N AMERICA PAYABLE	N
8301	LIFE INSURANCE CO OF NORTH AMERICA		181.92		1 Transactions		
6237	NCPERS GROUP LIFE INS						
	11-430-000-0000-2233		32.00			PERA LIFE PAYABLE- SS	N
6237	NCPERS GROUP LIFE INS		32.00		1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION						
	11-430-000-0000-2236		24,292.81			PERA PAYABLE- SS	N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		24,292.81		1 Transactions		
4186	THE HARTFORD						
	11-430-000-0000-2114		290.70			HARTFORD STD PAYABLE- SS	N
4186	THE HARTFORD		290.70		1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE						
	11-430-000-0000-2123		257.82			LINCOLN NATIONAL LIFE PAYABLE- SSN	
6721	THE LINCOLN NATIONAL LIFE INSURANCE		257.82		1 Transactions		
430	DEPT Total:		25,201.36	SOCIAL SERVICES	7 Vendors	7 Transactions	
440	DEPT			PUBLIC HEALTH			
6227	COLONIAL LIFE & ACCIDENT INSURANCE						
	11-440-000-0000-2125		0.49			COLONIAL LIFE- SS	N
6227	COLONIAL LIFE & ACCIDENT INSURANCE		0.49		1 Transactions		
6229	EYEMED/FIDELITY SECURITY LIFE						
	11-440-000-0000-2119		18.14			VISION INS PAYABLE- PH	N
6229	EYEMED/FIDELITY SECURITY LIFE		18.14		1 Transactions		
6237	NCPERS GROUP LIFE INS						
	11-440-000-0000-2233		16.00			PERA LIFE PAYABLE- PH	N

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12/10/2020 12:26:59PM

*** Nicollet County ***



11 HUMAN SERVICES FUND

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6237	NCPERS GROUP LIFE INS		16.00	1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	11-440-000-0000-2236		3,721.52			PERA PAYABLE- PH N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		3,721.52	1 Transactions		
4186	THE HARTFORD					
	11-440-000-0000-2114		112.65			HARTFORD STD PAYABLE- PH N
4186	THE HARTFORD		112.65	1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	11-440-000-0000-2123		110.95			LINCOLN NATIONAL LIFE PAYABLE- P N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		110.95	1 Transactions		
440	DEPT Total:		3,979.75	PUBLIC HEALTH	6 Vendors	6 Transactions
11	Fund Total:		37,698.11	HUMAN SERVICES FUND		21 Transactions

CJOHNSON
 12/10/2020 12:26:59PM
 12 COMMUNITY HEALTH SER

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT					
6229	EYEMED/FIDELITY SECURITY LIFE					
	12-000-000-0000-2119		7.76			EE OPTIONAL VISION INS
6229	EYEMED/FIDELITY SECURITY LIFE		7.76	1 Transactions		N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	12-000-000-0000-2236		1,367.39			PERA PAYABLE
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		1,367.39	1 Transactions		N
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	12-000-000-0000-2123		30.32			LINCOLN NATIONAL LIFE PAYABLE
6721	THE LINCOLN NATIONAL LIFE INSURANCE		30.32	1 Transactions		N
0	DEPT Total:		1,405.47	...	3 Vendors	3 Transactions
12	Fund Total:		1,405.47	COMMUNITY HEALTH SERVICES		3 Transactions

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12/10/2020

12:26:59PM

*** Nicollet County ***



41 DITCH FUND

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT					
6229	EYEMED/FIDELITY SECURITY LIFE					
	41-000-000-0000-2119				EE OPTIONAL VISION INS	N
6229	EYEMED/FIDELITY SECURITY LIFE			1 Transactions		
6237	NCPERS GROUP LIFE INS					
	41-000-000-0000-2233				PERA LIFE PAYABLE	N
6237	NCPERS GROUP LIFE INS			1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	41-000-000-0000-2236				PERA PAYABLE	N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION			1 Transactions		
0	DEPT Total:		361.42	3 Vendors	3 Transactions	
41	Fund Total:		361.42	DITCH FUND	3 Transactions	

CJOHNSON
12/10/2020 12:26:59PM
75 TRI COUNTY SOLID WASTE

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 10

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT						
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION						
	75-000-000-0000-2236		407.49			PERA PAYABLE	N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		407.49	1 Transactions			
6721	THE LINCOLN NATIONAL LIFE INSURANCE						
	75-000-000-0000-2123		25.00			LINCOLN NATIONAL LIFE PAYABLE	N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		25.00	1 Transactions			
0	DEPT Total:		432.49	...	2 Vendors	2 Transactions	
75	Fund Total:		432.49	TRI COUNTY SOLID WASTE		2 Transactions	
	Final Total:		109,237.39	44 Vendors	44 Transactions		

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12/10/2020

12:26:59PM

*** **Nicollet County** ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 11

Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	61,545.23	GENERAL REVENUE FUND
10	7,794.67	ROAD AND BRIDGE
11	37,698.11	HUMAN SERVICES FUND
12	1,405.47	COMMUNITY HEALTH SERVICES
41	361.42	DITCH FUND
75	432.49	TRI COUNTY SOLID WASTE
All Funds	109,237.39	Total

Approved by,

 1/5/21
 1-5-21

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12/17/2020

11:08:27AM

*** **Nicollet County** ***



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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12/17/2020 11:08:27AM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
63	DEPT				OFFICE OF TECHNOLOGIES			
9128	CANON SOLUTIONS AMERICA INC 01-063-000-0000-6310			457.66	CONSOLIDATED INVOICE MAINT 12/01/2020 12/31/2020	43370	EQUIPMENT REPAIRS & MAINTENANCE	N
					1 Transactions			
9128	CANON SOLUTIONS AMERICA INC			457.66				
145	CENTURYLINK 01-063-000-0000-6262			81.29	LAFAYETTE SHOP 11/26/2020 12/25/2020	301262599	DATA PROCESSING SERVICES	N
					1 Transactions			
145	CENTURYLINK			81.29				
5455	LOFFLER COMPANIES 01-063-000-0000-6340			90.64	CONTRACT OVERAGE 11/01/2020 11/30/2020	3586303	RENTALS & SERVICE AGREEMENTS	N
					1 Transactions			
5455	LOFFLER COMPANIES			90.64				
559	METRO SALES INC 01-063-000-0000-6310			227.80	CONTRACT USAGE 07/23/2020 10/22/2020	INV1686930	EQUIPMENT REPAIRS & MAINTENANCE	N
	01-063-000-0000-6310			79.34	CONTRACT BASE RATE 10/28/2020 12/31/2020	INV1688335	EQUIPMENT REPAIRS & MAINTENANCE	N
	01-063-000-0000-6310			396.66	CONTRACT BASE RATE 01/01/2021 10/27/2021	INV1688335	EQUIPMENT REPAIRS & MAINTENANCE	N
					3 Transactions			
559	METRO SALES INC			703.80				
698	RIVER BEND BUSINESS PRODUCTS 01-063-000-0000-6310			3,955.39	CONTRACT PAYMENT 10/31/2020 11/30/2020	516633	EQUIPMENT REPAIRS & MAINTENANCE	N
					1 Transactions			
698	RIVER BEND BUSINESS PRODUCTS			3,955.39				
2571	US BANK EQUIPMENT & FINANCE 01-063-000-0000-6310			260.00	RICOH 500-0590180-000 CONTRACT	429996051	EQUIPMENT REPAIRS & MAINTENANCE	N
	01-063-000-0000-6310			297.17	RICOH 500-0570251 CONTRACT	430256677	EQUIPMENT REPAIRS & MAINTENANCE	N
					2 Transactions			
2571	US BANK EQUIPMENT & FINANCE			557.17				
63	DEPT Total:			5,845.95	OFFICE OF TECHNOLOGIES	6 Vendors	9 Transactions	
85	DEPT				OTHER GEN GOVT COSTS & INSURANCE			
6229	EYEMED/FIDELITY SECURITY LIFE							

CJOHNSON
12/17/2020 11:08:27AM
1 GENERAL REVENUE FUND

*** Nicollet County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 3

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-085-000-0000-6152		10.22	VISION/DEC/K CONLON 12/01/2020 12/31/2020	DEC20	VISION INS CO SHARE	N
6229	EYEMED/FIDELITY SECURITY LIFE		10.22	1 Transactions			
294	FIRST NATIONAL BANK						
	01-085-000-0000-6156		145.83	MCCABE VEB A CONTRIBUTION DEC 12/01/2020 12/31/2020	DEC20	INSURANCES-CO SHARE RETIREE/SV	N
	01-085-000-0000-6156		145.83	MAAS VEB A CONTRIBUTION DEC 12/01/2020 12/31/2020	DEC20	INSURANCES-CO SHARE RETIREE/SV	N
	01-085-000-0000-6156		499.40	STENSON VEB A CONTRIBUTION DEC 12/01/2020 12/31/2020	DEC20	INSURANCES-CO SHARE RETIREE/SV	N
294	FIRST NATIONAL BANK		791.06	3 Transactions			
7086	PIONEER BANK						
	01-085-000-0000-6156		2,049.00	MCCABE/HEALTH/DEC 12/01/2020 12/31/2020	DEC20	INSURANCES-CO SHARE RETIREE/SV	N
	01-085-000-0000-6156		2,049.00	MAAS/HEALTH/DEC 12/01/2020 12/31/2020	DEC20	INSURANCES-CO SHARE RETIREE/SV	N
	01-085-000-0000-6156		2,049.00	CONLON/HEALTH/DEC 12/01/2020 12/31/2020	DEC20	INSURANCES-CO SHARE RETIREE/SV	N
7086	PIONEER BANK		6,147.00	3 Transactions			
7087	PIONEER BANK						
	01-085-000-0000-6158		55.00	MAAS/DENTAL/MAAS 12/01/2020 12/31/2020	DEC20	DENTAL INS CO SHARE	N
	01-085-000-0000-6158		55.00	MCCABE/DENTAL/MAAS 12/01/2020 12/31/2020	DEC20	DENTAL INS CO SHARE	N
7087	PIONEER BANK		110.00	2 Transactions			
1206	POSTMASTER/ST PETER						
	01-085-000-0000-6202		49.00	140 POSTCARD STAMPS 0.35 12/10/2020 12/10/2020	DEC20	POSTAGE/FREIGHT/BOX RENT	N
1206	POSTMASTER/ST PETER		49.00	1 Transactions			
85	DEPT Total:		7,107.28	OTHER GEN GOVT COSTS & INSURANCE	5 Vendors	10 Transactions	
110	DEPT			TELEPHONE			
6251	CONSOLIDATED COMMUNICATIONS						
	01-110-000-0000-6201		6,921.62	LANDLINES/LD	5079344485	TELEPHONE	N

CJOHNSON
12/17/2020 11:08:27AM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
6251	CONSOLIDATED COMMUNICATIONS		6,921.62	11/22/2020 12/21/2020 1 Transactions			
996	DEXYP						
	01-110-000-0000-6240		52.12	PH LISTING OCT/NOV & LATE FEE 10/01/2020 11/30/2020 1 Transactions	110480245	ADVERTISING & LEGAL NOTICES	N
996	DEXYP		52.12				
110	DEPT Total:		6,973.74	TELEPHONE	2 Vendors	2 Transactions	
121	DEPT			VETERAN'S SERVICE			
4597	KWIK TRIP EXTENDED NETWORK						
	01-121-160-0000-6566		101.97	FUEL FOR VET'S VAN 10/26/2020 11/29/2020 1 Transactions	BG2249461	GAS FOR VAN USE/ GAS CARDS FOR	N
4597	KWIK TRIP EXTENDED NETWORK		101.97				
121	DEPT Total:		101.97	VETERAN'S SERVICE	1 Vendors	1 Transactions	
148	DEPT			HOUSING & REDEVELOPMENT AUTHORI			
6785	US BANK OPERATIONS CENTER						
	01-148-000-0000-6902		60,393.00	2ND HALF 2020 APPROPRIATIONS 07/01/2020 12/31/2020 1 Transactions	DEC20	APPROPRIATIONS/BOUNTIES	N
6785	US BANK OPERATIONS CENTER		60,393.00				
148	DEPT Total:		60,393.00	HOUSING & REDEVELOPMENT AUTHOR	1 Vendors	1 Transactions	
201	DEPT			SHERIFF DEPT			
6832	ENTERPRISE FM TRUST						
	01-201-000-0000-6341		6,983.13	MONTHLY LEASE CHARGES/SQUADS 12/01/2020 12/31/2020	FBN4083624	VEHICLE LEASE	N
	01-201-000-0000-6560		745.54	MONTHLY OIL CHANGES 2306/08 12/01/2020 12/31/2020 2 Transactions	FBN4083624	VEHICLE UPKEEP, REPAIRS & SUPPL	N
6832	ENTERPRISE FM TRUST		7,728.67				
7464	WEX BANK						
	01-201-000-0000-6566		3,774.92	FUEL AND MISC 11/08/2020 12/07/2020	69053825	GAS, DIESEL, OTHER FUELS	N

CJOHNSON
12/17/2020 11:08:27AM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
7464	WEX BANK					
			3,774.92	1 Transactions		
201	DEPT Total:		11,503.59	SHERIFF DEPT	2 Vendors	3 Transactions
207	DEPT			PRISONER COMMISSIONS ACCOUNT		
6528	MEDIACOM					
	01-207-000-0000-6251		133.46	CABLE DEC	8384922910.45	CABLEVISION SERVICE N
				12/01/2020 12/31/2020		
6528	MEDIACOM		133.46	1 Transactions		
4784	RELIANCE TELEPHONE SYSTEMS, INC					
	01-207-000-0000-6260		329.00	PHONE CARD USAGE NOV	10876	PROFESSIONAL & TECHNICAL SERVI N
				11/01/2020 11/30/2020		
4784	RELIANCE TELEPHONE SYSTEMS, INC		329.00	1 Transactions		
207	DEPT Total:		462.46	PRISONER COMMISSIONS ACCOUNT	2 Vendors	2 Transactions
255	DEPT			PROBATION DEPT		
6832	ENTERPRISE FM TRUST					
	01-255-000-0000-6341		425.40	MONTHLY LEASE CHARGES DEC	FBN4097427	EQUIP/VEHICLE LEASE N
				12/01/2020 12/31/2020		
6832	ENTERPRISE FM TRUST		425.40	1 Transactions		
711	KWIK TRIP INC					
	01-255-000-0000-6566		161.46	GAS FOR NOV	313456	GAS, DIESEL, OTHER FUELS N
				11/01/2020 11/30/2020		
711	KWIK TRIP INC		161.46	1 Transactions		
7464	WEX BANK					
	01-255-000-0000-6566		20.18	FUEL	69053825	GAS, DIESEL, OTHER FUELS N
				11/08/2020 12/07/2020		
7464	WEX BANK		20.18	1 Transactions		
255	DEPT Total:		607.04	PROBATION DEPT	3 Vendors	3 Transactions
281	DEPT			EMERGENCY SERVICES		
7464	WEX BANK					
	01-281-000-0000-6566		102.97	FUEL AND MISC	69053825	GAS, DIESEL, OTHER FUELS N

CJOHNSON
12/17/2020 11:08:27AM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
7464	WEX BANK		102.97	11/08/2020 12/07/2020 1 Transactions			
281	DEPT Total:		102.97	EMERGENCY SERVICES	1 Vendors	1 Transactions	
391	DEPT			SOLID WASTE MANAGMENT			
6234	WASTE MANAGEMENT OF WI-MN						
	01-391-000-0000-6262		705.28	RECYCLE SERV-NICOLLET DEC 12/01/2020 12/31/2020	7164024-1779-5	PROF/TECH SRVS - RURAL RECYCLIN	N
	01-391-000-0000-6262		528.96	RECYCLE SERV-1700 SUNRISE DEC 12/01/2020 12/31/2020	7164025-1779-2	PROF/TECH SRVS - RURAL RECYCLIN	N
	01-391-000-0000-6262		1,003.76	RECYCLE SERV-ST PETER YARDDDEC 12/01/2020 12/31/2020	7164026-1779-0	PROF/TECH SRVS - RURAL RECYCLIN	N
	01-391-000-0000-6262		352.64	RECYCLE SERV-NORSELAND DEC 12/01/2020 12/31/2020	7164027-1779-8	PROF/TECH SRVS - RURAL RECYCLIN	N
6234	WASTE MANAGEMENT OF WI-MN		2,590.64	4 Transactions			
391	DEPT Total:		2,590.64	SOLID WASTE MANAGMENT	1 Vendors	4 Transactions	
605	DEPT			NICOLLET SOIL & WATER CONSERVATIC			
6229	EYEMED/FIDELITY SECURITY LIFE						
	01-605-000-0000-6152		5.27	VISION/DEC/JUDY 12/01/2020 12/31/2020	DEC20	VISION INS CO SHARE	N
6229	EYEMED/FIDELITY SECURITY LIFE		5.27	1 Transactions			
294	FIRST NATIONAL BANK						
	01-605-000-0000-6155		145.83	CO VEBE CONTRIB KEVIN DEC 12/01/2020 12/31/2020	DEC20	HEALTH REIMB ACCT	N
294	FIRST NATIONAL BANK		145.83	1 Transactions			
7086	PIONEER BANK						
	01-605-000-0000-6156		1,885.00	HEALTH INSUR/DEC/BLAKE 12/01/2020 12/31/2020	DEC20	HEALTH INS CO SHARE	N
	01-605-000-0000-6156		629.00	HEALTH INSUR/DEC/ERIC 12/01/2020 12/31/2020	DEC20	HEALTH INS CO SHARE	N
	01-605-000-0000-6156		2,049.00	HEALTH INSUR/DEC/KEVIN 12/01/2020 12/31/2020	DEC20	HEALTH INS CO SHARE	N
	01-605-000-0000-6156		1,885.00	HEALTH INSUR/DEC/JUDY 12/01/2020 12/31/2020	DEC20	HEALTH INS CO SHARE	N

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
			12/01/2020	12/31/2020		
7086	PIONEER BANK		6,448.00	4 Transactions		
7087	PIONEER BANK					
	01-605-000-0000-6158		55.00	DENTAL INSUR/DEC/BLAKE	DEC20	DENTAL INS CO SHARE N
				12/01/2020 12/31/2020		
	01-605-000-0000-6158		100.00	DENTAL INSUR/DEC/JUDY	DEC20	DENTAL INS CO SHARE N
				12/01/2020 12/31/2020		
	01-605-000-0000-6158		100.00	DENTAL INSUR/DEC/ERIC	DEC20	DENTAL INS CO SHARE N
				12/01/2020 12/31/2020		
	01-605-000-0000-6158		55.00	DENTAL INSUR/DEC/KEVIN	DEC20	DENTAL INS CO SHARE N
				12/01/2020 12/31/2020		
7087	PIONEER BANK		310.00	4 Transactions		
7089	PIONEER BANK					
	01-605-000-0000-6155		303.67	ER HSA CONTRIB/DEC/BLAKE	DEC20	HEALTH REIMB ACCT N
				12/01/2020 12/31/2020		
	01-605-000-0000-6155		303.67	ER HSA CONTRIB/DEC/JUDY	DEC20	HEALTH REIMB ACCT N
				12/01/2020 12/31/2020		
	01-605-000-0000-6155		148.75	ER HSA CONTRIB/DEC/ERIC	DEC20	HEALTH REIMB ACCT N
				12/01/2020 12/31/2020		
	01-605-000-0000-6155		100.00	EE HSA CONTRIB/DEC/BLAKE	DEC20	HEALTH REIMB ACCT N
				12/01/2020 12/31/2020		
	01-605-000-0000-6155		288.00	EE HSA CONTRIB/DEC/JUDY	DEC20	HEALTH REIMB ACCT N
				12/01/2020 12/31/2020		
	01-605-000-0000-6155		50.50	EE HSA CONTRIB/DEC/ERIC	DEC20	HEALTH REIMB ACCT N
				12/01/2020 12/31/2020		
	01-605-000-0000-6155		145.83	EE MED FLEX/DEC/KEVIN	DEC20	HEALTH REIMB ACCT N
				12/01/2020 12/31/2020		
7089	PIONEER BANK		1,340.42	7 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	01-605-000-0000-6157		3.02	ER LIFE/JUDY/DEC	DEC20	LIFE INS CO SHARE N
				12/01/2020 12/31/2020		
	01-605-000-0000-6157		4.29	ER LIFE/BLAKE/DEC	DEC20	LIFE INS CO SHARE N
				12/01/2020 12/31/2020		
	01-605-000-0000-6157		3.02	ER LIFE/ERIC/DEC	DEC20	LIFE INS CO SHARE N
				12/01/2020 12/31/2020		
	01-605-000-0000-6157		6.83	ER LIFE/KEVIN/DEC	DEC20	LIFE INS CO SHARE N

CJOHNSON
12/17/2020 11:08:27AM
1 GENERAL REVENUE FUNC

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-605-000-0000-6157		13.50	12/01/2020 12/31/2020 EE OPT LIFE/ERIC/DEC	DEC20	LIFE INS CO SHARE	N
	01-605-000-0000-6159		5.19	12/01/2020 12/31/2020 LTD/JUDY/DEC	DEC20	DISABILITY CO SHARE	N
	01-605-000-0000-6159		7.00	12/01/2020 12/31/2020 LTD/BLAKE/DEC	DEC20	DISABILITY CO SHARE	N
	01-605-000-0000-6159		5.19	12/01/2020 12/31/2020 LTD/ERIC/DEC	DEC20	DISABILITY CO SHARE	N
	01-605-000-0000-6159		7.00	12/01/2020 12/31/2020 LTD/KEVIN/DEC	DEC20	DISABILITY CO SHARE	N
				12/01/2020 12/31/2020			
6721	THE LINCOLN NATIONAL LIFE INSURANCE		55.04	9 Transactions			
605	DEPT Total:		8,304.56	NICOLLET SOIL & WATER CONSERVATI	6 Vendors	26 Transactions	
701	DEPT			ECONOMIC DEVELOPMENT/APPROPRIA			
8978	SMALL BUSINESS DEVELOPMENT CENTE						
	01-701-000-0005-6902		3,000.00	2020 APPROPRIATIONS	DEC20	SM BUSINESS DEVELOP CENTER/API	N
				01/01/2020 12/31/2020			
8978	SMALL BUSINESS DEVELOPMENT CENTE		3,000.00	1 Transactions			
701	DEPT Total:		3,000.00	ECONOMIC DEVELOPMENT/APPROPRIA	1 Vendors	1 Transactions	
1	Fund Total:		106,993.20	GENERAL REVENUE FUND		63 Transactions	

CJOHNSON
12/17/2020 11:08:27AM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
320	DEPT			ROAD & BRIDGE (MAINTENANCE)			
	107 TRAFFIC MARKING SERVICES INC						
	10-320-000-0000-6282		9,346.29	2020 HWY STRIPPING	2 FINAL	CO CONTRACTS-GRVL CRSHG,CRCK	N
				09/02/2020 11/25/2020			
	107 TRAFFIC MARKING SERVICES INC		9,346.29	1 Transactions			
320	DEPT Total:		9,346.29	ROAD & BRIDGE (MAINTENANCE)	1 Vendors	1 Transactions	
330	DEPT			EQUIPMENT INVENTORY & SHOP			
	6283 CENTERPOINT ENERGY						
	10-330-000-0000-6250		171.19	ST PETER ENGINEERING SHOP	3625833-3	ELECTRICITY, WATER, SEWER	N
				11/06/2020 12/08/2020			
	10-330-000-0000-6250		374.90	ST PETER SHOP GAS	6032821-8	ELECTRICITY, WATER, SEWER	N
				11/06/2020 12/08/2020			
	10-330-000-0000-6250		110.83	SIGN SHOP GAS	6055604-0	ELECTRICITY, WATER, SEWER	N
				11/06/2020 12/08/2020			
	6283 CENTERPOINT ENERGY		656.92	3 Transactions			
	4125 CITY OF NICOLLET						
	10-330-000-0000-6250		60.36	NICOLLET SHOP WATER & SEWER	01-000231-00-5	ELECTRICITY, WATER, SEWER	N
				11/01/2020 11/30/2020			
	4125 CITY OF NICOLLET		60.36	1 Transactions			
	177 CULLIGAN ULTRAPURE OF ST PETER						
	10-330-000-0000-6250		29.00	NICOLLET SHOP WATER SOFT RENT	34001906	ELECTRICITY, WATER, SEWER	N
				12/01/2020 12/31/2020			
	10-330-000-0000-6250		29.00	ST PETER SHOP WATER SOFT RENT	34632262	ELECTRICITY, WATER, SEWER	N
				12/01/2020 12/31/2020			
	177 CULLIGAN ULTRAPURE OF ST PETER		58.00	2 Transactions			
330	DEPT Total:		775.28	EQUIPMENT INVENTORY & SHOP	3 Vendors	6 Transactions	
10	Fund Total:		10,121.57	ROAD AND BRIDGE		7 Transactions	

CJOHNSON
12/17/2020 11:08:27AM
36 BONDED DEBT FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 10

	Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
350	DEPT					DEBT SERVICE			
	3854	US BANK							
		36-350-000-0000-6703			500.00	0011055NS 2013A ADMIN FEE	2943777	DEBT SERVICE - BANK CHARGES	N
	3854	US BANK			500.00	1 Transactions			
350	DEPT Total:				500.00	DEBT SERVICE	1 Vendors	1 Transactions	
36	Fund Total:				500.00	BONDED DEBT FUND		1 Transactions	

CJOHNSON
12/17/2020 11:08:27AM
41 DITCH FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 11

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
650	DEPT			COUNTY DITCHES			
148	BROWN COUNTY REA						
	41-650-851-0000-6250		1,570.82	CD86A NOVEMBER ELECTRICITY 11/01/2020 11/30/2020	83131	ELECTRICITY, WATER & SEWER	N
	41-650-854-0000-6250		157.78	CD90 NOVEMBER ELECTRICITY 11/01/2020 11/30/2020	83132	ELECTRICITY, WATER & SEWER	N
148	BROWN COUNTY REA		1,728.60	2 Transactions			
1910	I & S GROUP INC						
	41-650-831-0000-6510		28,748.11	CD62A IMPROVEMENT PROJECT 10/01/2018 10/31/2018	52653	DITCH IMPROVEMENT EXPENSES	N
	41-650-831-0000-6510		14,851.83	CD62A IMPROVEMENT PROJECT 11/01/2018 11/30/2018	53675	DITCH IMPROVEMENT EXPENSES	N
	41-650-831-0000-6510		8,336.06	CD62A IMPROVEMENT PROJECT 12/01/2018 12/31/2018	54081	DITCH IMPROVEMENT EXPENSES	N
1910	I & S GROUP INC		51,936.00	3 Transactions			
650	DEPT Total:		53,664.60	COUNTY DITCHES	2 Vendors	5 Transactions	
41	Fund Total:		53,664.60	DITCH FUND		5 Transactions	

CJOHNSON
12/17/2020 11:08:27AM
81 AGENCY FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 12

	Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
823	DEPT					TOWN-CITY			
	2896	DARE PROGRAM							
		81-823-000-0000-5998			325.00	CONTROLLED SUBSTANCE FINE NOV 11/01/2020 11/30/2020	DEC20	NON REVENUE - DUE TO OTHER GOV N	
	2896	DARE PROGRAM			325.00	1 Transactions			
823	DEPT Total:				325.00	TOWN-CITY	1 Vendors	1 Transactions	
81	Fund Total:				325.00	AGENCY FUND		1 Transactions	
	Final Total:				171,604.37	39 Vendors	77 Transactions		

CJOHNSON
12/17/2020

11:08:27AM

*** **Nicollet County** ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 13

Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	106,993.20	GENERAL REVENUE FUND
	10	10,121.57	ROAD AND BRIDGE
	36	500.00	BONDED DEBT FUND
	41	53,664.60	DITCH FUND
	81	325.00	AGENCY FUND
All Funds		171,604.37	Total

Approved by,

 1/5/21
 1-5-21

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Audit List for Board

**INTEGRATED
FINANCIAL SYSTEMS**

Page 1

Page Break By: 1 1 - Page Break by Fund
2 - Page Break by Dept

Save Report Options?: N

CJOHNSON
12/22/2020 3:50:06PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
48	DEPT			PUBLIC SERVICES			
6358	LE SUEUR COUNTY RECORDER						
	01-048-000-0000-6242		20.00	NOTARY RECORDING FEE CS	DEC20	REG, MEMBER, CONF, DUES; STAFF DE	N
				12/22/2020 12/22/2020			
6358	LE SUEUR COUNTY RECORDER		20.00	1 Transactions			
4938	NICOLLET COUNTY PUBLIC SERVICES						
	01-048-000-0000-6242		20.00	NOTARY RECORDING MK	DEC20	REG, MEMBER, CONF, DUES; STAFF DE	N
				12/10/2020 12/10/2020			
	01-048-000-0000-6401		179.86	OVER REMITTANCE CHECK ORDER	DEC20	OFFICE SUPPLIES	N
				12/10/2020 12/10/2020			
4938	NICOLLET COUNTY PUBLIC SERVICES		199.86	2 Transactions			
48	DEPT Total:		219.86	PUBLIC SERVICES	2 Vendors	3 Transactions	
85	DEPT			OTHER GEN GOVT COSTS & INSURANCE			
7086	PIONEER BANK						
	01-085-000-0000-6156		6,101.00	DEC RETIREE HEALTH	DEC20	INSURANCES-CO SHARE RETIREE/SV	N
				12/01/2020 12/31/2020			
7086	PIONEER BANK		6,101.00	1 Transactions			
7087	PIONEER BANK						
	01-085-000-0000-6158		2,355.00	DEC RETIREE DENTAL	DEC20	DENTAL INS CO SHARE	N
				12/01/2020 12/31/2020			
7087	PIONEER BANK		2,355.00	1 Transactions			
85	DEPT Total:		8,456.00	OTHER GEN GOVT COSTS & INSURANCE	2 Vendors	2 Transactions	
111	DEPT			COURTHOUSE OPERATIONS			
6283	CENTERPOINT ENERGY						
	01-111-000-0000-6412		2,913.57	ACCT#6091512-1 COURTHOUSE 1	6091512-1	NATURAL GAS / FUEL OIL	N
				10/31/2020 11/30/2020			
6283	CENTERPOINT ENERGY		2,913.57	1 Transactions			
111	DEPT Total:		2,913.57	COURTHOUSE OPERATIONS	1 Vendors	1 Transactions	
201	DEPT			SHERIFF DEPT			
5455	LOFFLER COMPANIES						

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12/22/2020 3:50:06PM

*** Nicollet County ***



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 3

1 GENERAL REVENUE FUND

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-201-000-0000-6340			47.59	COPIER CONTRACT BASE RATE	3594638	RENTALS & SERVICE AGREEMENTS	N
	01-201-000-0000-6340			15.33	OVERAGE	3594638	RENTALS & SERVICE AGREEMENTS	N
					11/15/2020 12/14/2020			
					2 Transactions			
5455	LOFFLER COMPANIES			62.92				
201	DEPT Total:			62.92	SHERIFF DEPT	1 Vendors	2 Transactions	
501	DEPT				HISTORICAL SOCIETY			
	7086 PIONEER BANK							
	01-501-000-0000-6156			629.00	DEC HIST SOCIETY HEALTH INS	DEC20	HEALTH INS CO SHARE	N
					12/01/2020 12/31/2020			
					1 Transactions			
7086	PIONEER BANK			629.00				
501	DEPT Total:			629.00	HISTORICAL SOCIETY	1 Vendors	1 Transactions	
1	Fund Total:			12,281.35	GENERAL REVENUE FUND		9 Transactions	

CJOHNSON
12/22/2020 3:50:06PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
330	DEPT			EQUIPMENT INVENTORY & SHOP			
4938	NICOLLET COUNTY PUBLIC SERVICES						
	10-330-000-0000-6670		3,282.92	TITLE & REG 2021 GMC SIERRA 12/21/2020 12/21/2020	1GTP9EEL9MZ	VEHICLES PURCHASED	N
	10-330-000-0000-6670		2,092.57	TITLE & REG 2021 CHEVY SILVERA 12/21/2020 12/21/2020	3GCPYCEL1M	VEHICLES PURCHASED	N
	10-330-000-0000-6670		2,092.57	TITLE & REG 2021 CHEVY SILVERA 12/21/2020 12/21/2020	3GCPYCEL3M	VEHICLES PURCHASED	N
4938	NICOLLET COUNTY PUBLIC SERVICES		7,468.06	3 Transactions			
330	DEPT Total:		7,468.06	EQUIPMENT INVENTORY & SHOP	1 Vendors	3 Transactions	
10	Fund Total:		7,468.06	ROAD AND BRIDGE		3 Transactions	
	Final Total:		19,749.41	8 Vendors	12 Transactions		

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12/22/2020

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*** Nicollet County ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 5

Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	12,281.35	GENERAL REVENUE FUND
10	7,468.06	ROAD AND BRIDGE
All Funds	19,749.41	Total

Approved by,

 1/5/21
 1.5.21

12/28/2020

10:30:58AM

*** Nicollet County ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

Page Break By: 1 1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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12/28/2020 10:30:58AM
11 HUMAN SERVICES FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt					
No.	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
430	DEPT			SOCIAL SERVICES			
	9784						
	11-430-710-1350-6075		2,561.80	FAMILY SUPPORT GRANT PROGRAM	DEC20	FAMILY SUPPORT GRANT PROGRAM	N
				12/16/2020 12/31/2020			
	9784		2,561.80	1 Transactions			
430	DEPT Total:		2,561.80	SOCIAL SERVICES	1 Vendors	1 Transactions	
11	Fund Total:		2,561.80	HUMAN SERVICES FUND		1 Transactions	
	Final Total:		2,561.80	1 Vendors	1 Transactions		

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*** Nicollet County ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

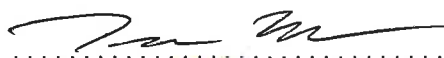
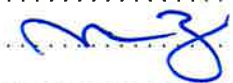


Page 3

Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
11	2,561.80	HUMAN SERVICES FUND
All Funds	2,561.80	Total

Approved by,

 1/6/21
 1.5.21

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12/28/2020

9:54:56AM

*** Nicollet County ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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12/28/2020 9:54:56AM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT						
6230	AIG FUNDS						
	01-000-000-0000-2234		1,782.23			ROTH IRA PAYABLE (SUNAMERICA)	N
6230	AIG FUNDS		1,782.23	1 Transactions			
6227	COLONIAL LIFE & ACCIDENT INSURANCE						
	01-000-000-0000-2125		5.33			COLONIAL LIFE	N
6227	COLONIAL LIFE & ACCIDENT INSURANCE		5.33	1 Transactions			
6229	EYEMED/FIDELITY SECURITY LIFE						
	01-000-000-0000-2119		229.29			EE OPTIONAL VISION INS	N
6229	EYEMED/FIDELITY SECURITY LIFE		229.29	1 Transactions			
8301	LIFE INSURANCE CO OF NORTH AMERICA						
	01-000-000-0000-2115		67.08			LIFE INS CO OF N AMERICA PAYABLE	N
8301	LIFE INSURANCE CO OF NORTH AMERICA		67.08	1 Transactions			
6237	NCPERS GROUP LIFE INS						
	01-000-000-0000-2233		144.00			PERA LIFE PAYABLE	N
6237	NCPERS GROUP LIFE INS		144.00	1 Transactions			
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION						
	01-000-000-0000-2236		55,845.06			PERA PAYABLE	N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		55,845.06	1 Transactions			
4186	THE HARTFORD						
	01-000-000-0000-2114		109.48			HARTFORD STD PAYABLE	N
4186	THE HARTFORD		109.48	1 Transactions			
6721	THE LINCOLN NATIONAL LIFE INSURANCE						
	01-000-000-0000-2123		2,290.03			LINCOLN NATIONAL LIFE PAYABLE	N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		2,290.03	1 Transactions			
0	DEPT Total:		60,472.50	...	8 Vendors	8 Transactions	
1	Fund Total:		60,472.50	GENERAL REVENUE FUND		8 Transactions	

CJOHNSON
12/28/2020 9:54:56AM
10 ROAD AND BRIDGE

*** Nicollet County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 3

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		...			
6229	EYEMED/FIDELITY SECURITY LIFE					
	10-000-000-0000-2119		43.65			EE OPTIONAL VISION INS N
6229	EYEMED/FIDELITY SECURITY LIFE		43.65	1 Transactions		
8301	LIFE INSURANCE CO OF NORTH AMERICA					
	10-000-000-0000-2115		51.72			LIFE INS CO OF N AMERICA PAYABLE N
8301	LIFE INSURANCE CO OF NORTH AMERICA		51.72	1 Transactions		
6237	NCPERS GROUP LIFE INS					
	10-000-000-0000-2233		8.00			PERA LIFE PAYABLE N
6237	NCPERS GROUP LIFE INS		8.00	1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	10-000-000-0000-2236		7,828.57			PERA PAYABLE N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		7,828.57	1 Transactions		
4186	THE HARTFORD					
	10-000-000-0000-2114		27.00			HARTFORD STD PAYABLE N
4186	THE HARTFORD		27.00	1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	10-000-000-0000-2123		338.20			LINCOLN FINANCIAL LIFE PAYABLE N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		338.20	1 Transactions		
0	DEPT Total:		8,297.14	...	6 Vendors	6 Transactions
10	Fund Total:		8,297.14	ROAD AND BRIDGE		6 Transactions

CJOHNSON
12/28/2020 9:54:56AM
11 HUMAN SERVICES FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
420	DEPT			INCOME MAINTENANCE			
6230	AIG FUNDS						
	11-420-000-0000-2234		400.00			ROTH IRA PAYABLE (SUNAMERICA)- I	N
6230	AIG FUNDS		400.00	1 Transactions			
6227	COLONIAL LIFE & ACCIDENT INSURANCE						
	11-420-000-0000-2125		1.51			COLONIAL LIFE- IM	N
6227	COLONIAL LIFE & ACCIDENT INSURANCE		1.51	1 Transactions			
6229	EYEMED/FIDELITY SECURITY LIFE						
	11-420-000-0000-2119		39.86			EE OPTIONAL VISION INS- IM	N
6229	EYEMED/FIDELITY SECURITY LIFE		39.86	1 Transactions			
8301	LIFE INSURANCE CO OF NORTH AMERICA						
	11-420-000-0000-2115		57.05			LIFE INS CO OF N AMERICA PAYABLE	N
8301	LIFE INSURANCE CO OF NORTH AMERICA		57.05	1 Transactions			
6237	NCPERS GROUP LIFE INS						
	11-420-000-0000-2233		16.00			PERA LIFE PAYABLE- IM	N
6237	NCPERS GROUP LIFE INS		16.00	1 Transactions			
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION						
	11-420-000-0000-2236		7,738.74			PERA PAYABLE- IM	N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		7,738.74	1 Transactions			
4186	THE HARTFORD						
	11-420-000-0000-2114		202.87			HARTFORD STD PAYABLE- IM	N
4186	THE HARTFORD		202.87	1 Transactions			
6721	THE LINCOLN NATIONAL LIFE INSURANCE						
	11-420-000-0000-2123		481.75			LINCOLN NATIONAL LIFE PAYABLE- IM	N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		481.75	1 Transactions			
420	DEPT Total:		8,937.78	INCOME MAINTENANCE	8 Vendors	8 Transactions	
430	DEPT			SOCIAL SERVICES			
6227	COLONIAL LIFE & ACCIDENT INSURANCE						
	11-430-000-0000-2125		3.40			COLONIAL LIFE- SS	N

CJOHNSON
12/28/2020 9:54:56AM
11 HUMAN SERVICES FUND

*** Nicollet County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6227	COLONIAL LIFE & ACCIDENT INSURANCE		3.40	1 Transactions		
6229	EYEMED/FIDELITY SECURITY LIFE					
	11-430-000-0000-2119		147.02			EE OPTIONAL VISION INS- SS N
6229	EYEMED/FIDELITY SECURITY LIFE		147.02	1 Transactions		
8301	LIFE INSURANCE CO OF NORTH AMERICA					
	11-430-000-0000-2115		181.92			LIFE INS CO OF N AMERICA PAYABLE N
8301	LIFE INSURANCE CO OF NORTH AMERICA		181.92	1 Transactions		
6237	NCPERS GROUP LIFE INS					
	11-430-000-0000-2233		32.00			PERA LIFE PAYABLE- SS N
6237	NCPERS GROUP LIFE INS		32.00	1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	11-430-000-0000-2236		23,927.87			PERA PAYABLE- SS N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		23,927.87	1 Transactions		
4186	THE HARTFORD					
	11-430-000-0000-2114		290.70			HARTFORD STD PAYABLE- SS N
4186	THE HARTFORD		290.70	1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	11-430-000-0000-2123		943.82			LINCOLN NATIONAL LIFE PAYABLE- SSN
6721	THE LINCOLN NATIONAL LIFE INSURANCE		943.82	1 Transactions		
430	DEPT Total:		25,526.73	SOCIAL SERVICES	7 Vendors	7 Transactions
440	DEPT			PUBLIC HEALTH		
6227	COLONIAL LIFE & ACCIDENT INSURANCE					
	11-440-000-0000-2125		0.49			COLONIAL LIFE- SS N
6227	COLONIAL LIFE & ACCIDENT INSURANCE		0.49	1 Transactions		
6229	EYEMED/FIDELITY SECURITY LIFE					
	11-440-000-0000-2119		18.34			VISION INS PAYABLE- PH N
6229	EYEMED/FIDELITY SECURITY LIFE		18.34	1 Transactions		
6237	NCPERS GROUP LIFE INS					
	11-440-000-0000-2233		16.00			PERA LIFE PAYABLE- PH N

CJOHNSON
12/28/2020 9:54:56AM
11 HUMAN SERVICES FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

Vendor	Name	Rpt						
No.	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099	
				Service Dates	Paid On Bhf #	On Behalf of Name		
6237	NCPERS GROUP LIFE INS		16.00		1 Transactions			
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION							
	11-440-000-0000-2236		3,886.96					
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		3,886.96		1 Transactions	PERA PAYABLE- PH	N	
4186	THE HARTFORD							
	11-440-000-0000-2114		112.65					
4186	THE HARTFORD		112.65		1 Transactions	HARTFORD STD PAYABLE- PH	N	
6721	THE LINCOLN NATIONAL LIFE INSURANCE							
	11-440-000-0000-2123		223.77					
6721	THE LINCOLN NATIONAL LIFE INSURANCE		223.77		1 Transactions	LINCOLN NATIONAL LIFE PAYABLE- P	N	
440	DEPT Total:		4,258.21	PUBLIC HEALTH	6 Vendors	6 Transactions		
11	Fund Total:		38,722.72	HUMAN SERVICES FUND		21 Transactions		

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12/28/2020

9:54:56AM

*** Nicollet County ***



12 COMMUNITY HEALTH SER

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT					
6229	EYEMED/FIDELITY SECURITY LIFE					
	12-000-000-0000-2119		7.75			EE OPTIONAL VISION INS N
6229	EYEMED/FIDELITY SECURITY LIFE		7.75	1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	12-000-000-0000-2236		1,367.82			PERA PAYABLE N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		1,367.82	1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	12-000-000-0000-2123		88.78			LINCOLN NATIONAL LIFE PAYABLE N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		88.78	1 Transactions		
0	DEPT Total:		1,464.35	...	3 Vendors	3 Transactions
12	Fund Total:		1,464.35	COMMUNITY HEALTH SERVICES		3 Transactions

CJOHNSON
12/28/2020 9:54:56AM
41 DITCH FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		***			
6229	EYEMED/FIDELITY SECURITY LIFE					
	41-000-000-0000-2119		5.01			EE OPTIONAL VISION INS N
6229	EYEMED/FIDELITY SECURITY LIFE		5.01	1 Transactions		
6237	NCPERS GROUP LIFE INS					
	41-000-000-0000-2233		8.00			PERA LIFE PAYABLE N
6237	NCPERS GROUP LIFE INS		8.00	1 Transactions		
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	41-000-000-0000-2236		354.91			PERA PAYABLE N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		354.91	1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	41-000-000-0000-2123		11.39			MN MUTUAL LIFE PAYABLE N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		11.39	1 Transactions		
0	DEPT Total:		379.31	***	4 Vendors	4 Transactions
41	Fund Total:		379.31	DITCH FUND		4 Transactions

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12/28/2020 9:54:56AM
75 TRI COUNTY SOLID WASTE

*** Nicollet County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 9

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT					
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION					
	75-000-000-0000-2236		407.49			PERA PAYABLE N
96	PUBLIC EMPLOYEES RETIRE ASSOCIATION		407.49	1 Transactions		
6721	THE LINCOLN NATIONAL LIFE INSURANCE					
	75-000-000-0000-2123		37.56			LINCOLN NATIONAL LIFE PAYABLE N
6721	THE LINCOLN NATIONAL LIFE INSURANCE		37.56	1 Transactions		
0	DEPT Total:		445.05	...	2 Vendors	2 Transactions
75	Fund Total:		445.05	TRI COUNTY SOLID WASTE		2 Transactions
	Final Total:		109,781.07	44 Vendors	44 Transactions	

*** Nicollet County ***

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	60,472.50	GENERAL REVENUE FUND
	10	8,297.14	ROAD AND BRIDGE
	11	38,722.72	HUMAN SERVICES FUND
	12	1,464.35	COMMUNITY HEALTH SERVICES
	41	379.31	DITCH FUND
	75	445.05	TRI COUNTY SOLID WASTE
All Funds		109,781.07	Total

Approved by,

 1/5/21
 1-5-21

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12/31/2020

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*** Nicollet County ***



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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12/31/2020

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*** Nicollet County ***



1 GENERAL REVENUE FUND

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
63	DEPT			OFFICE OF TECHNOLOGIES			
6278	CANON FINANCIAL SERVICES INC						
	01-063-000-0000-6310		144.25	CONTRACT CHARGE DEC	22257710	EQUIPMENT REPAIRS & MAINTENANC	N
				12/01/2020 12/31/2020			
				1 Transactions			
6278	CANON FINANCIAL SERVICES INC		144.25				
6528	MEDIACOM						
	01-063-000-0000-6262		73.40	LAFAYETTE SHOP	83849225300900	DATA PROCESSING SERVICES	N
				12/22/2020 12/31/2020			
	01-063-000-0000-6262		154.05	LAFAYETTE SHOP	83849225300900	DATA PROCESSING SERVICES	N
				01/01/2021 01/21/2021			
	01-063-000-0000-6262		80.73	JAIL/SO	83849229100901	DATA PROCESSING SERVICES	N
				12/23/2020 12/31/2020			
	01-063-000-0000-6262		197.11	JAIL/SO	83849229100901	DATA PROCESSING SERVICES	N
				01/01/2020 01/22/2021			
				4 Transactions			
6528	MEDIACOM		505.29				
63	DEPT Total:		649.54	OFFICE OF TECHNOLOGIES	2 Vendors	5 Transactions	
85	DEPT			OTHER GEN GOVT COSTS & INSURANCE			
136	UNITED PARCEL SERVICE						
	01-085-000-0000-6202		148.91	INTERNET SHIPPING	559395510	POSTAGE/FREIGHT/BOX RENT	N
				11/20/2020 12/17/2020			
	01-085-000-0000-6202		124.00	WEEKLY SERVICE CHARGE	559395510	POSTAGE/FREIGHT/BOX RENT	N
				11/28/2020 12/19/2020			
				2 Transactions			
136	UNITED PARCEL SERVICE		272.91				
85	DEPT Total:		272.91	OTHER GEN GOVT COSTS & INSURANCE	1 Vendors	2 Transactions	
110	DEPT			TELEPHONE			
8033	AT&T						
	01-110-000-0000-6201		46.00	LAFAYETTE SHOP	0163419005	TELEPHONE	N
				11/15/2020 12/15/2020			
				1 Transactions			
8033	AT&T		46.00				
6251	CONSOLIDATED COMMUNICATIONS						
	01-110-000-0000-6240		11.39	SS DIRECTORY	5073864500	ADVERTISING & LEGAL NOTICES	N
				12/15/2020 12/31/2020			

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-110-000-0000-6240		7.21	SS DIRECTORY 01/01/2021 01/11/2021	5073864500	ADVERTISING & LEGAL NOTICES	N
	01-110-000-0000-6201		687.14	NM PHONES 12/15/2020 12/31/2020	5073874556	TELEPHONE	N
	01-110-000-0000-6201		444.41	NM PHONES 01/01/2021 01/11/2021	5073874556	TELEPHONE	N
	01-110-000-0000-6201		26.52	7 MILE CREEK 12/15/2020 12/31/2020	5076252877	TELEPHONE	N
	01-110-000-0000-6201		16.99	7 MILE CREEK 01/01/2021 01/11/2021	5076252877	TELEPHONE	N
6251	CONSOLIDATED COMMUNICATIONS		1,193.66	6 Transactions			
6011	VERIZON WIRELESS						
	01-110-000-0000-6203		5,760.30	CELL/DATA 11/20/2020 12/19/2020	9869486136	CELL PHONE CHARGES	N
	01-110-000-0000-6407		572.33	CELL/DATA 11/20/2020 12/19/2020	9869486136	NON CAPITAL EQUIPMENT SUPPLIES	N
6011	VERIZON WIRELESS		6,332.63	2 Transactions			
110	DEPT Total:		7,572.29	TELEPHONE	3 Vendors	9 Transactions	
111	DEPT			COURTHOUSE OPERATIONS			
6283	CENTERPOINT ENERGY						
	01-111-000-0000-6412		105.05	ACCT#6091515-4 JAIL 11/06/2020 12/08/2020	6091515-4	NATURAL GAS / FUEL OIL	N
6283	CENTERPOINT ENERGY		105.05	1 Transactions			
111	DEPT Total:		105.05	COURTHOUSE OPERATIONS	1 Vendors	1 Transactions	
115	DEPT			NM COUNTY OFFICES BUILDING			
6283	CENTERPOINT ENERGY						
	01-115-000-0000-6412		688.29	ACCT#6069800-8 HHS N MKTO 11/05/2020 12/07/2020	6069800-8	NATURAL GAS/FUEL OIL	N
6283	CENTERPOINT ENERGY		688.29	1 Transactions			
267	TREASURER/NORTH MANKATO CITY						
	01-115-000-0000-6250		109.66	#16-031500-001 HHS N MKTO 11/06/2020 12/11/2020	16-031500-001	ELECTRICITY, WATER & SEWER	N

CJOHNSON
12/31/2020 1:02:15PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
267	TREASURER/NORTH MANKATO CITY		109.66	1 Transactions			
115	DEPT Total:		797.95	NM COUNTY OFFICES BUILDING	2 Vendors	2 Transactions	
116	DEPT			HEALTH & HUMAN SERVICES BUILDING			
6283	CENTERPOINT ENERGY						
	01-116-000-0000-6412		910.26	ACCT#1043506-4 HHS BLDG	1043506-7	NATURAL GAS/FUEL OIL	N
				11/06/2020 12/08/2020			
6283	CENTERPOINT ENERGY		910.26	1 Transactions			
116	DEPT Total:		910.26	HEALTH & HUMAN SERVICES BUILDING	1 Vendors	1 Transactions	
391	DEPT			SOLID WASTE MANAGMENT			
4651	NICOLLET COUNTY FINANCE DEPARTMEN						
	01-391-000-0000-6261		25,000.00	2020SOLID WASTE ADMIN FEES	DEC20	PROF/TECH SVCS-ADM COST PUB SE	N
				01/01/2020 12/31/2020			
4651	NICOLLET COUNTY FINANCE DEPARTMEN		25,000.00	1 Transactions			
391	DEPT Total:		25,000.00	SOLID WASTE MANAGMENT	1 Vendors	1 Transactions	
701	DEPT			ECONOMIC DEVELOPMENT/APPROPRIA			
1915	MN RIVER VALLEY TRAILS ASSOCIATION						
	01-701-000-0000-6825		17,652.21	BENCHMARK #1	DEC20	State Grant Expenditures	N
				12/28/2020 12/28/2020			
1915	MN RIVER VALLEY TRAILS ASSOCIATION		17,652.21	1 Transactions			
701	DEPT Total:		17,652.21	ECONOMIC DEVELOPMENT/APPROPRIA	1 Vendors	1 Transactions	
1	Fund Total:		52,960.21	GENERAL REVENUE FUND		22 Transactions	

CJOHNSON
12/31/2020 1:02:15PM
11 HUMAN SERVICES FUND

*** Nicollet County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
420	DEPT		INCOME MAINTENANCE			
	6011 VERIZON WIRELESS					
	11-420-600-0010-6206		955.95	CELL/DATA	9869486136	CELL PHONES N
				11/20/2020 12/19/2020		
	6011 VERIZON WIRELESS		955.95	1 Transactions		
420	DEPT Total:		955.95	INCOME MAINTENANCE	1 Vendors	1 Transactions
430	DEPT		SOCIAL SERVICES			
	6011 VERIZON WIRELESS					
	11-430-700-0010-6206		2,150.87	CELL/DATA	9869486136	CELL PHONE CHARGES N
				11/20/2020 12/19/2020		
	6011 VERIZON WIRELESS		2,150.87	1 Transactions		
430	DEPT Total:		2,150.87	SOCIAL SERVICES	1 Vendors	1 Transactions
440	DEPT		PUBLIC HEALTH			
	6011 VERIZON WIRELESS					
	11-440-450-0000-6206		307.27	CELL/DATA	9869486136	CELL PHONES N
				11/20/2020 12/19/2020		
	6011 VERIZON WIRELESS		307.27	1 Transactions		
440	DEPT Total:		307.27	PUBLIC HEALTH	1 Vendors	1 Transactions
11	Fund Total:		3,414.09	HUMAN SERVICES FUND		3 Transactions

CJOHNSON
 12/31/2020 1:02:15PM
75 TRI COUNTY SOLID WASTE

*** Nicollet County ***



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Page 6

	Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
394	DEPT				TRI-COUNTY SOLID WASTE			
	6011	VERIZON WIRELESS						
		75-394-000-0000-6201		161.48	CELL/DATA 11/20/2020 12/19/2020	9869486136	TELEPHONE	N
	6011	VERIZON WIRELESS		161.48	1 Transactions			
394	DEPT Total:			161.48	TRI-COUNTY SOLID WASTE	1 Vendors	1 Transactions	
75	Fund Total:			161.48	TRI COUNTY SOLID WASTE		1 Transactions	

CJOHNSON
12/31/2020 1:02:15PM
81 AGENCY FUND

*** Nicollet County ***



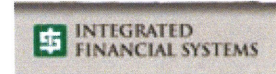
Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
823	DEPT		TOWN-CITY			
317	TREASURER/LAFAYETTE CITY					
	81-823-000-0000-5998		3,833.93	PREPAID SPEC ASSMT 4TH QTR	DEC20	NON REVENUE - DUE TO OTHER GOV N
				12/01/2020 12/31/2020		
317	TREASURER/LAFAYETTE CITY		3,833.93	1 Transactions		
318	TREASURER/NICOLLET CITY					
	81-823-000-0000-5998		6,918.37	PREPAID SPEC ASSMT 4TH QTR	DEC20	NON REVENUE - DUE TO OTHER GOV N
				10/01/2020 12/31/2020		
318	TREASURER/NICOLLET CITY		6,918.37	1 Transactions		
267	TREASURER/NORTH MANKATO CITY					
	81-823-000-0000-5998		66,671.01	PREPAID SPEC ASSMT 4TH QTR	DEC20	NON REVENUE - DUE TO OTHER GOV N
				10/01/2020 12/31/2020		
267	TREASURER/NORTH MANKATO CITY		66,671.01	1 Transactions		
269	TREASURER/ST PETER CITY					
	81-823-000-0000-5998		1,802.10	PREPAID SPEC ASSMT 4TH QTR	DEC20	NON REVENUE - DUE TO OTHER GOV N
				10/01/2020 12/31/2020		
269	TREASURER/ST PETER CITY		1,802.10	1 Transactions		
823	DEPT Total:		79,225.41	TOWN-CITY	4 Vendors	4 Transactions
81	Fund Total:		79,225.41	AGENCY FUND		4 Transactions
	Final Total:		135,761.19	20 Vendors	30 Transactions	

CJOHNSON
12/31/2020 1:02:15PM

*** Nicollet County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	52,960.21	GENERAL REVENUE FUND
	11	3,414.09	HUMAN SERVICES FUND
	75	161.48	TRI COUNTY SOLID WASTE
	81	79,225.41	AGENCY FUND
All Funds		135,761.19	Total

Approved by,

 1/5/21
 1.5.21

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:	
Approved Commissioner Warrants	
Primary Originating Division/Dept.: Finance Department Contact: _____ Title: _____ Amount of Time Requested _____ minutes Presenter: _____ Title: _____	Meeting Date: 1/5/2021 Item Type: Regular Agenda (Select One) Attachments: ☐ Yes ☒ No
County Strategy: Financial Security - prudent use of taxpayer resources (Select One)	
BACKGROUND/JUSTIFICATION:	
Supporting Documents: ☐ Attached ☐ In Signature Folder ☒ None	
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No If "yes", when? (provide year; mm/dd/yy if known)	
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A	
ACTION REQUESTED:	
FISCAL IMPACT: Other (Select One) If "Other", specify FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	FUNDING County Dollars = Grant (Select One) Total

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12/18/2020 12:14:37PM

*** Nicollet County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5	DEPT				COMMISSIONERS			
	5647	LUEPKE/JOHN						
		01-005-000-0000-6330		129.95	MILEAGE NOV20 COMM	DEC20	TRAVEL EXPENSE - MILEAGE	S
					11/01/2020 11/30/2020			
	5647	LUEPKE/JOHN		129.95	1 Transactions			
5	DEPT Total:			129.95	COMMISSIONERS	1 Vendors	1 Transactions	
11	DEPT				COURTS			
	7710	BRANDT LAW OFFICE						
		01-011-000-0000-6260		27.00	COURT APPOINTED ATTY FEE NOV20	28264	PROF & TECH SRVS-CRT APPTD ATT Y	
					11/01/2020 11/30/2020			
	7710	BRANDT LAW OFFICE		27.00	1 Transactions			
	683	HORRISBERGER/PAUL O						
		01-011-000-0000-6260		122.50	COURT VISITOR 52-PR-20-432	DEC20	PROF & TECH SRVS-CRT APPTD ATT Y	
					10/20/2020 11/05/2020			
	683	HORRISBERGER/PAUL O		122.50	1 Transactions			
	1956	NICOLLET CO SHERIFF DEPARTMENT						
		01-011-000-0000-6330		56.93	JV TRANSPORTS SEP20	DEC20	TRAVEL EXPENSE - MILEAGE	N
					09/09/2020 09/09/2020			
	1956	NICOLLET CO SHERIFF DEPARTMENT		56.93	1 Transactions			
	9799	THOMASON SWANSON AND ZAHN PLLC						
		01-011-000-0000-6260		423.10	COURT APPOINTED ATTY FEES	52-PR-20-514	PROF & TECH SRVS-CRT APPTD ATT Y	
					10/01/2020 10/15/2020			
	9799	THOMASON SWANSON AND ZAHN PLLC		423.10	1 Transactions			
11	DEPT Total:			629.53	COURTS	4 Vendors	4 Transactions	
12	DEPT				COURTS - CHIPS/TPR CASES-UNFUND M			
	7710	BRANDT LAW OFFICE						
		01-012-000-0000-6260		495.00	CHIPS COURT APPT ATTY FEES NOV	28261	PROFESSIONAL & TECHNICAL SERVI Y	
					11/01/2020 11/30/2020			
	7710	BRANDT LAW OFFICE		495.00	1 Transactions			
	8544	DEBRA D JULIUS LAW OFFICE LTD						

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-012-000-0000-6260		1,062.00	CHIPS CONFLICT ATTY FEES OCT20 10/01/2020 10/31/2020	8992	PROFESSIONAL & TECHNICAL SERVI	Y
	01-012-000-0000-6260		10.00	CHIPS CONFLICT ATTY FEES NOV20 11/01/2020 11/30/2020	9099	PROFESSIONAL & TECHNICAL SERVI	Y
8544	DEBRA D JULIUS LAW OFFICE LTD		1,072.00	2 Transactions			
5795	KILLION SMITH LAW						
	01-012-000-0000-6260		270.00	CHIPS COURT APPT ATTY FEES OCT 10/01/2020 10/31/2020	13210	PROFESSIONAL & TECHNICAL SERVI	Y
5795	KILLION SMITH LAW		270.00	1 Transactions			
12	DEPT Total:		1,837.00	COURTS - CHIPS/TPR CASES-UNFUND N	3 Vendors	4 Transactions	
25	DEPT			LAW LIBRARY			
4846	MATTHEW BENDER & CO INC						
	01-025-000-0000-6452		891.46	LAW LIBRARY PUBLICATION 07/24/2020 07/24/2020	19761724	REFERENCE BOOKS & MATERIALS	N
	01-025-000-0000-6452		329.31	LAW LIBRARY PUBLICATION 10/28/2020 10/28/2020	21526621	REFERENCE BOOKS & MATERIALS	N
	01-025-000-0000-6452		329.31	LAW LIBRARY PUBLICATION 11/17/2020 11/17/2020	21965404	REFERENCE BOOKS & MATERIALS	N
4846	MATTHEW BENDER & CO INC		1,550.08	3 Transactions			
4651	NICOLLET COUNTY FINANCE DEPARTMEN						
	01-025-000-0000-6340		135.00	LL MAINTENANCE NOV20 11/01/2020 11/30/2020	DEC20	RENTALS & SERVICE AGREEMENTS	N
	01-025-000-0000-6340		55.00	LL SELF HELP PHONE OCT20 10/01/2020 10/31/2020	DEC20	RENTALS & SERVICE AGREEMENTS	N
	01-025-000-0000-6340		25.00	LL PHONE OCT20 10/01/2020 10/31/2020	DEC20	RENTALS & SERVICE AGREEMENTS	N
4651	NICOLLET COUNTY FINANCE DEPARTMEN		215.00	3 Transactions			
434	REGENTS OF THE UNIVERISTY OF MINNES						
	01-025-000-0000-6452		50.00	MN LAW REVIEW 11/02/2020 11/02/2020	0360004247	REFERENCE BOOKS & MATERIALS	N
434	REGENTS OF THE UNIVERISTY OF MINNES		50.00	1 Transactions			
5439	THOMSON REUTERS WEST						
	01-025-000-0000-6452		871.07	LIBRARY PLAN CHARGES OCT20	843195795	REFERENCE BOOKS & MATERIALS	N

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-025-000-0000-6452		871.07	LIBRARY PLAN CHARGES NOV20 10/01/2020 10/31/2020	843361073	REFERENCE BOOKS & MATERIALS	N
	01-025-000-0000-6452		871.07	LIBRARY PLAN CHARGES DEC20 11/01/2020 11/30/2020	843528918	REFERENCE BOOKS & MATERIALS	N
				12/01/2020 12/31/2020			
5439	THOMSON REUTERS WEST		2,613.21	3 Transactions			
25	DEPT Total:		4,428.29	LAW LIBRARY	4 Vendors	10 Transactions	
30	DEPT			COUNTY ADMINISTRATOR			
	9464 INNOVATIVE OFFICE SOLUTIONS						
	01-030-000-0000-6401		18.75	OFFICE SUPPLIES 12/07/2020 12/07/2020	3191062	OFFICE SUPPLIES	N
				1 Transactions			
	9464 INNOVATIVE OFFICE SOLUTIONS		18.75				
	4400 MN ASSOC OF COUNTY ADMINISTRATORS						
	01-030-000-0000-6242		878.00	2021 MACA DUES LEVEL 2 01/01/2021 12/31/2021	8508	REG, MEMBER, CONF, DUES; STAFF DE	N
				1 Transactions			
	4400 MN ASSOC OF COUNTY ADMINISTRATORS		878.00				
30	DEPT Total:		896.75	COUNTY ADMINISTRATOR	2 Vendors	2 Transactions	
40	DEPT			FINANCE			
	8012 AMERICAN SOLUTIONS FOR BUSINESS						
	01-040-000-0000-6401		433.16	LASER CHECK STOCK BLUE 11/30/2020 11/30/2020	5050638	OFFICE SUPPLIES	N
				1 Transactions			
	8012 AMERICAN SOLUTIONS FOR BUSINESS		433.16				
	9464 INNOVATIVE OFFICE SOLUTIONS						
	01-040-000-0000-6401		54.51	OFFICE SUPPLIES 12/03/2020 12/03/2020	3187481	OFFICE SUPPLIES	N
				1 Transactions			
	9464 INNOVATIVE OFFICE SOLUTIONS		54.51				
	64750 NELSON PRINTING CO						
	01-040-000-0000-6260		73.56	2019 OSA YEAR END AUDIT BOOKS 11/17/2020 11/17/2020	57590	SERVICES AND CHARGES	G
				1 Transactions			
	64750 NELSON PRINTING CO		73.56				

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
40	DEPT Total:		561.23	FINANCE	3 Vendors	3 Transactions	
45	DEPT			CAPITAL IMPROVEMENTS			
1689	VETTER JOHNSON ARCHITECTS						
	01-045-360-0000-6260		1,934.55	REMODEL STUDY NMHHS	DEC20	PROFESSIONAL & TECHNICAL SERV	N
				12/11/2020 12/11/2020			
	1689 VETTER JOHNSON ARCHITECTS		1,934.55		1 Transactions		
45	DEPT Total:		1,934.55	CAPITAL IMPROVEMENTS	1 Vendors	1 Transactions	
48	DEPT			PUBLIC SERVICES			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-048-000-0000-6401		13.44	OFFICE SUPPLIES	3180820	OFFICE SUPPLIES	N
				11/25/2020 11/25/2020			
	01-048-000-0000-6402		86.40	TONER	3187531	DATA PROCESSING SUPPLIES	N
				12/03/2020 12/03/2020			
	01-048-000-0000-6401		72.60	OFFICE SUPPLIES	3194352	OFFICE SUPPLIES	N
				12/09/2020 12/09/2020			
	01-048-000-0000-6401		72.78	OFFICE SUPPLIES	3197877	OFFICE SUPPLIES	N
				12/11/2020 12/11/2020			
	9464 INNOVATIVE OFFICE SOLUTIONS		245.22		4 Transactions		
5002	MACO						
	01-048-000-0000-6242		960.00	2021 MACO DUES	DEC20	REG, MEMBER, CONF, DUES; STAFF DE	N
				01/01/2021 12/31/2021			
	5002 MACO		960.00		1 Transactions		
5526	MDRA						
	01-048-000-0000-6242		330.00	2021 MEMBERSHIP DUES DEPUTY 29	DEC20	REG, MEMBER, CONF, DUES; STAFF DE	N
				01/01/2021 12/31/2021			
	5526 MDRA		330.00		1 Transactions		
4938	NICOLLET COUNTY PUBLIC SERVICES						
	01-048-000-0000-6242		20.00	NOTARY RECORDING KLINGERMAN	DEC20	REG, MEMBER, CONF, DUES; STAFF DE	N
				12/10/2020 12/10/2020			
	01-048-000-0000-6401		179.86	CHECKS FOR OVER REMIT ACCT	DEC20	OFFICE SUPPLIES	N
				12/15/2020 12/15/2020			

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
4938	NICOLLET COUNTY PUBLIC SERVICES		199.86		2 Transactions		
48	DEPT Total:		1,735.08	PUBLIC SERVICES	4 Vendors	8 Transactions	
50	DEPT			PROFESSIONAL SRVCS-STATE AUDIT/A			
2956	GOVERNMENT MGMT GROUP INC						
	01-050-000-0000-6260		5,125.00	2019 COST ALLOCATION PLAN	1942	PROFESSIONAL & TECHNICAL SRVCS	N
				12/03/2020 12/03/2020			
2956	GOVERNMENT MGMT GROUP INC		5,125.00		1 Transactions		
50	DEPT Total:		5,125.00	PROFESSIONAL SRVCS-STATE AUDIT/A	1 Vendors	1 Transactions	
55	DEPT			PROPERTY ASSESSMENT			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-055-000-0000-6401		23.40	OFFICE SUPPLIES	3183744	OFFICE SUPPLIES	N
				12/01/2020 12/01/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		23.40		1 Transactions		
3794	WESTON/MELISSA						
	01-055-000-0000-6330		101.20	MILEAGE NOV20	DEC20	TRAVEL EXPENSE - MILEAGE	N
				11/01/2020 11/30/2020			
3794	WESTON/MELISSA		101.20		1 Transactions		
55	DEPT Total:		124.60	PROPERTY ASSESSMENT	2 Vendors	2 Transactions	
60	DEPT			HUMAN RESOURCES			
6177	AMC						
	01-060-000-0000-6242		75.00	2021 MCHRNA DUES W KREBS	10836	REG, MEMBER, CONF, DUES; STAFF DE	N
				01/01/2021 12/31/2021			
6177	AMC		75.00		1 Transactions		
5847	ARAMARK						
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC	2801220137	SAFETY COMMITTEE SUPPLIES	N
				11/30/2020 11/30/2020			
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC	2801220373	SAFETY COMMITTEE SUPPLIES	N
				11/02/2020 11/02/2020			
	01-060-120-0000-6405		18.64	FIRST AID CABINET/SC	2801220773	SAFETY COMMITTEE SUPPLIES	N
				11/03/2020 11/03/2020			

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC 11/09/2020 11/09/2020	2801222838	SAFETY COMMITTEE SUPPLIES	N
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC 11/10/2020 11/10/2020	2801223246	SAFETY COMMITTEE SUPPLIES	N
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC 11/16/2020 11/16/2020	2801225324	SAFETY COMMITTEE SUPPLIES	N
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC 11/17/2020 11/17/2020	2801225777	SAFETY COMMITTEE SUPPLIES	N
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC 11/23/2020 11/23/2020	2801227791	SAFETY COMMITTEE SUPPLIES	N
5847	ARAMARK		135.12	8 Transactions			
183	HYVEE						
	01-060-121-0000-6405		200.00	WELLNESS CAFE PRESENTATION 12/10/2020 12/10/2020	DEC20	WELLNESS COMMITTEE SUPPLIES	N
183	HYVEE		200.00	1 Transactions			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-060-120-0000-6405		5.74	FIRST AID REFILL SUPPLIES 11/30/2020 11/30/2020	3181999	SAFETY COMMITTEE SUPPLIES	N
	01-060-120-0000-6405		95.67	FIRST AID REFILL SUPPLIES 12/02/2020 12/02/2020	3185667	SAFETY COMMITTEE SUPPLIES	N
9464	INNOVATIVE OFFICE SOLUTIONS		101.41	2 Transactions			
9801	ZOLL MEDICAL CORPORATION						
	01-060-120-0000-6405		12,405.72	AED UNITS(4)/PLUSCARE/SHIPPING 11/24/2020 11/24/2020	3182518	SAFETY COMMITTEE SUPPLIES	N
9801	ZOLL MEDICAL CORPORATION		12,405.72	1 Transactions			
60	DEPT Total:		12,917.25	HUMAN RESOURCES	5 Vendors	13 Transactions	
63	DEPT			OFFICE OF TECHNOLOGIES			
4579	ATLAS BUSINESS SOLUTIONS INC						
	01-063-000-0000-6406		1,056.00	SCHEDULE ANYWARE LICENSE 10/20/2020 10/20/2020	1960	SOFTWARE	N
4579	ATLAS BUSINESS SOLUTIONS INC		1,056.00	1 Transactions			
6896	AVENU INSIGHTS AND ANALYTICS						
	01-063-000-0000-6310		1,510.70	PW NEWROADS ANNUAL MAINT/SUPP	INVB-020304	EQUIPMENT REPAIRS & MAINTENANC	Y

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUNC

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-063-000-0000-6310		4,532.10	01/01/2021 03/31/2021 PW NEWROADS ANNUAL MAINT/SUPP	INVB-020304	EQUIPMENT REPAIRS & MAINTENANC	Y
				04/01/2020 12/31/2020			
6896	AVENU INSIGHTS AND ANALYTICS		6,042.80	2 Transactions			
6769	AW COMPANIES INC						
	01-063-000-0000-6260		1,153.60	ADMIN ASST S GAST	34103789	PROFESSIONAL & TECHNICAL SERVI	N
				10/19/2020 10/23/2020			
	01-063-000-0000-6260		1,326.64	ADMIN ASST S GAST	34103869	PROFESSIONAL & TECHNICAL SERVI	N
				11/30/2020 12/04/2020			
	01-063-000-0000-6260		1,348.27	ADMIN ASST S GAST	34103883	PROFESSIONAL & TECHNICAL SERVI	N
				12/07/2020 12/11/2020			
6769	AW COMPANIES INC		3,828.51	3 Transactions			
6828	CDW GOVERNMENT INC						
	01-063-000-0000-6407		142.86	8 PORT RACK	2824462	NON CAPITAL EQUIPMENT SUPPLIES	N
				10/14/2020 10/14/2020			
	01-063-000-0000-6407		2,521.03	LOGITECH PLUS SOLUTION	4818373	NON CAPITAL EQUIPMENT SUPPLIES	N
				11/30/2020 11/30/2020			
	01-063-000-0000-6407		413.16	NM/PW ON SITE SERVER UPGRADE	4821942	NON CAPITAL EQUIPMENT SUPPLIES	N
				12/01/2020 12/01/2020			
	01-063-000-0000-6407		1,573.74	DOCKS/ADAPTER/CABLES/FLASH DRI	4945913	NON CAPITAL EQUIPMENT SUPPLIES	N
				12/02/2020 12/02/2020			
	01-063-000-0000-6407		1,022.99	CREDIT MEMO SMART TV EOC COVID	4993064	NON CAPITAL EQUIPMENT SUPPLIES	N
				12/03/2020 12/03/2020			
	01-063-000-0000-6407		2,403.90	USB HUB/DOCKS	5097808	NON CAPITAL EQUIPMENT SUPPLIES	N
				12/07/2020 12/07/2020			
	01-063-000-0000-6407		1,482.28	DOCKS PPSD	5177194	NON CAPITAL EQUIPMENT SUPPLIES	N
				12/08/2020 12/08/2020			
	01-063-000-0000-6407		1,740.96	SERVER UPGRADES	5203389	NON CAPITAL EQUIPMENT SUPPLIES	N
				12/08/2020 12/08/2020			
6828	CDW GOVERNMENT INC		9,254.94	8 Transactions			
1010	ELECTRICAL & COMM SPECIALISTS INC						
	01-063-000-0000-6260		1,693.40	DATA DROPS/AUDIO LINES BOARD R	11746	PROFESSIONAL & TECHNICAL SERVI	N
				10/12/2020 10/12/2020			
1010	ELECTRICAL & COMM SPECIALISTS INC		1,693.40	1 Transactions			
8341	GWORKS						

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bnf #	On Behalf of Name	
	01-063-000-0000-6340		428.40	SIMPLESIGNS MAINT 2021 PW	2019-11369	RENTALS & SERVICE AGREEMENTS	Y
				01/01/2021 12/31/2021			
8341	GWORKS		428.40	1 Transactions			
4272	HIGH LINE SOFTWARE INC						
	01-063-000-0000-6262		2,417.42	MONTHLY SERVICES DEC20	INV41532	DATA PROCESSING SERVICES	N
				12/01/2020 12/20/2020			
4272	HIGH LINE SOFTWARE INC		2,417.42	1 Transactions			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-063-000-0000-6401		87.47	OFFICE SUPPLIES	3185513	OFFICE SUPPLIES	N
				12/02/2020 12/02/2020			
	01-063-000-0000-6401		73.61	OFFICE SUPPLIES	3192928	OFFICE SUPPLIES	N
				12/08/2020 12/08/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		161.08	2 Transactions			
6861	KNOWBE4 INC						
	01-063-000-0000-6262		42.59	KNOWBE4 SECURITY	INV112794	DATA PROCESSING SERVICES	N
				12/10/2020 12/31/2020			
	01-063-000-0000-6262		340.73	KNOWBE4 SECURITY	INV112794	DATA PROCESSING SERVICES	N
				01/01/2022 06/20/2022			
	01-063-000-0000-6262		738.26	KNOWBE4 SECURITY	INV112794	DATA PROCESSING SERVICES	N
				01/01/2021 12/31/2021			
6861	KNOWBE4 INC		1,121.58	3 Transactions			
8687	MARCO TECHNOLOGIES LLC						
	01-063-000-0000-6310		14.00	CONTRACT BASE	8068482	EQUIPMENT REPAIRS & MAINTENANC	N
				09/16/2020 10/15/2020			
	01-063-000-0000-6310		3,056.60	VMWARE MAINTENANCE PANDEMIC	8100292	EQUIPMENT REPAIRS & MAINTENANC	N
				10/27/2020 10/27/2020			
	01-063-000-0000-6407		57,767.00	WORKSTATIONS (50) PANDEMIC	8100870	NON CAPITAL EQUIPMENT SUPPLIES	N
				10/27/2020 10/27/2020			
	01-063-000-0000-6660		23,649.52	PAPERCUT PANDEMIC	8203872	EQUIPMENT PURCHASED	N
				11/30/2020 11/30/2020			
8687	MARCO TECHNOLOGIES LLC		84,487.12	4 Transactions			
4221	MN COUNTIES COMPUTER COOP						
	01-063-000-0000-6266		2,325.00	BEACON HOSTING 3RD QTR 2020	2006008	MCCC SERVICES/CHRGs	N
				06/01/2020 09/30/2020			

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-063-000-0000-6266		180.00	2020 MCCC CONF REG (4) 06/03/2020 06/03/2020	2006057	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		1,654.65	AUMENTUM TAX JUN20 06/01/2020 06/30/2020	2006088	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		1,654.65	AUMENTUM TAX NOV20 11/01/2020 11/30/2020	2010236	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		901.72	ADOBE PRO (18) 01/01/2021 11/10/2021	2012019	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		81.98	ADOBE PRO (18) 12/01/2020 12/31/2020	2012019	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		41,218.14	AUMENTUM/ENHANCE/PAYMATE/DUES 01/01/2021 12/31/2021	2101162	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		600.00	IFS ENHANCE FUND/SUPPORT 2020 01/01/2020 12/31/2020	2101163	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		10,879.00	IFS/JIC DUES/GOLD WIKI/SUPPORT 01/01/2021 12/31/2021	2101163	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		12,975.00	CA MCAPS/MAINT/TEST/ENHANCE/DU 01/01/2021 12/31/2021	2101164	MCCC SERVICES/CHRGs	N
	01-063-000-0000-6266		5,629.71	CORRECTIONS PROG FEE/DUES 01/01/2021 12/31/2021	2101165	MCCC SERVICES/CHRGs	N
4221	MN COUNTIES COMPUTER COOP		78,099.85	11 Transactions			
8323	NEXTWARE TECHNOLOGIES INC						
	01-063-000-0000-6260		5,434.00	PROF SVCS IMPLEMENT ADAXES 12/13/2020 12/13/2020	NWT-NIC-0007	PROFESSIONAL & TECHNICAL SERVI	N
8323	NEXTWARE TECHNOLOGIES INC		5,434.00	1 Transactions			
4097	NORTHLAND SYSTEMS INC						
	01-063-000-0000-6407		6,705.00	REPLACE SERVERS NM/PW 12/10/2020 12/10/2020	54484	NON CAPITAL EQUIPMENT SUPPLIES	N
4097	NORTHLAND SYSTEMS INC		6,705.00	1 Transactions			
7679	OFFICE OF MN IT SERVICES						
	01-063-000-0000-6340		1,700.00	WAN CHARGES NOV20 11/01/2020 11/30/2020	DV20110385	RENTALS & SERVICE AGREEMENTS	N
7679	OFFICE OF MN IT SERVICES		1,700.00	1 Transactions			
717	SCHNEIDER CORPORATION/THE						
	01-063-000-0000-6260		2,325.00	BEACON HOSTING 1ST QTR 2021	INV-7749	PROFESSIONAL & TECHNICAL SERVI	N

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
717	SCHNEIDER CORPORATION/THE		01/01/2021 03/31/2021 1 Transactions			
3578	SOFTERRA INC					
	01-063-000-0000-6310		ADAXES PKG CHG/MAINT/SUPPORT 10/22/2020 10/22/2020 1 Transactions	6324	EQUIPMENT REPAIRS & MAINTENANCE	N
3578	SOFTERRA INC					
	01-063-000-0000-6310		2021 MAINT TABS3 MULTI-USER 01/01/2021 12/31/2021 1 Transactions	20110500	EQUIPMENT REPAIRS & MAINTENANCE	N
1694	SOFTWARE TECHNOLOGY LLC					
	01-063-000-0000-6310		VIDEO STREAMING SERVICES NOV20 11/01/2020 11/30/2020 1 Transactions	16721	EQUIPMENT REPAIRS & MAINTENANCE	Y
6385	SWAGIT PRODUCTIONS LLC					
	01-063-000-0000-6310		MIGRATE ACCUFUND TO NEW SERVER 12/15/2020 12/15/2020 1 Transactions	1236	PROFESSIONAL & TECHNICAL SERVICE	N
5187	WAYPOINTS LLC					
	01-063-000-0000-6260		ZOOM (100) 11/16/2020 12/31/2020 INV52405744		SOFTWARE	N
5187	WAYPOINTS LLC					
	01-063-000-0000-6406		ZOOM (100) 01/01/2020 11/15/2021 2 Transactions	INV52405744	SOFTWARE	N
9800	ZOOM VIDEO COMMUNICATIONS INC					
	01-063-000-0000-6406					
9800	ZOOM VIDEO COMMUNICATIONS INC					
63	DEPT Total:		227,187.66	OFFICE OF TECHNOLOGIES	20 Vendors	47 Transactions
71	DEPT			ELECTIONS		
5798	ELECTION SYSTEMS & SOFTWARE INC					
	01-071-000-0000-6404		GENERAL ELECTION PROGRAM MEDIA 11/23/2020 11/23/2020 1 Transactions	1172815	ELECTION SUPPLIES	N
5798	ELECTION SYSTEMS & SOFTWARE INC					
5271	GOVERNMENT FORMS AND SUPPLIES LLC					

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUNC

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-071-000-0000-6404		866.02	ELECTION SUPPLIES/BALLOT ENV 11/23/2020 11/23/2020	0324895	ELECTION SUPPLIES	N
5271	GOVERNMENT FORMS AND SUPPLIES LLC		866.02	1 Transactions			
71	DEPT Total:		9,903.26	ELECTIONS	2 Vendors	2 Transactions	
85	DEPT			OTHER GEN GOVT COSTS & INSURANCE			
206	APG MEDIA OF SOUTHERN MINNESOTA LI						
	01-085-000-0000-6240		54.00	PUBLIC HEARING COMP PLAN 11/12/2020 11/12/2020	12098-1120	ADVERTISING & LEGAL NOTICES	N
	01-085-000-0000-6240		54.00	PZ PUBLIC HEARING COMP PLAN 11/05/2020 11/05/2020	12098-1120	ADVERTISING & LEGAL NOTICES	N
	01-085-000-0000-6240		58.50	PZ PUBLIC HEARING HULKE 11/05/2020 11/05/2020	12098-1120	ADVERTISING & LEGAL NOTICES	N
	01-085-000-0000-6240		54.00	SYNOPSIS OF BOARD MTG 10/27 11/19/2020 11/19/2020	12101-1120	ADVERTISING & LEGAL NOTICES	N
	01-085-000-0000-6240		67.50	SYNOPSIS OF BOARD MTG 10/13 11/05/2020 11/05/2020	12101-1120	ADVERTISING & LEGAL NOTICES	N
	01-085-000-0000-6240		31.50	PROPERTY TAX HOMESTEAD NOTICE 11/12/2020 11/12/2020	12101-1120	ADVERTISING & LEGAL NOTICES	N
206	APG MEDIA OF SOUTHERN MINNESOTA LI		319.50	6 Transactions			
4871	HIRE IMAGE LLC						
	01-085-000-0000-6260		205.00	BACKGROUND CHECKS (2) 11/09/2020 11/09/2020	37721	PROFESSIONAL & TECHNICAL SERVI	Y
4871	HIRE IMAGE LLC		205.00	1 Transactions			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-085-000-0000-6403		356.00	COPY PAPER (10) HHS 11/09/2020 11/09/2020	3162998	SUPP-COPIER PAPER	N
	01-085-000-0000-6403		356.00	COPY PAPER (10) GC 11/24/2020 11/24/2020	3179372	SUPP-COPIER PAPER	N
9464	INNOVATIVE OFFICE SOLUTIONS		712.00	2 Transactions			
980	MADDEN GALANTER HANSEN LLP						
	01-085-000-0000-6260		118.35	LABOR RELATIONS SERVICES OCT20 10/01/2020 10/31/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y
	01-085-000-0000-6260		1,778.85	LABOR RELATIONS SERVICES NOV20 11/01/2020 11/30/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 13

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
980	MADDEN GALANTER HANSEN LLP		1,897.20	2 Transactions			
8279	METROPOLITAN STATE UNIVERSITY						
	01-085-000-0000-6846		4,935.00	LNC CUSTOMIZED TRAININGS (3) 07/15/2020 11/15/2020	352295	STAFF DEVELOPMENT	N
8279	METROPOLITAN STATE UNIVERSITY		4,935.00	1 Transactions			
85	DEPT Total:		8,068.70	OTHER GEN GOVT COSTS & INSURANCE	5 Vendors	12 Transactions	
91	DEPT			COUNTY ATTORNEY			
4450	BLUE EARTH COUNTY SHERIFF'S OFFICE						
	01-091-000-0000-6260		65.00	SERVE SUBPOENA 52-CR-17-404 12/07/2020 12/07/2020	2020-1528	PROFESSIONAL & TECHNICAL SERVICE	N
4450	BLUE EARTH COUNTY SHERIFF'S OFFICE		65.00	1 Transactions			
6895	MN BUREAU OF CRIMINAL APPREHENSION						
	01-091-000-0000-6260		150.00	CJDN ACCESS FEE BCA 2ND QTR 04/01/2020 06/30/2020	623803	PROFESSIONAL & TECHNICAL SERVICE	N
	01-091-000-0000-6260		150.00	CJDN ACCESS FEE BCA 1ST QTR 01/01/2020 03/31/2020	623804	PROFESSIONAL & TECHNICAL SERVICE	N
6895	MN BUREAU OF CRIMINAL APPREHENSION		300.00	2 Transactions			
5439	THOMSON REUTERS WEST						
	01-091-000-0000-6452		742.62	WEST INFORMATION CHARGES NOV20 11/01/2020 11/30/2020	843421138	REFERENCE BOOKS & MATERIALS	N
	01-091-000-0000-6452		50.72	SUBSCRIPTION INVOICE DEC20 12/01/2020 12/31/2020	843511139	REFERENCE BOOKS & MATERIALS	N
5439	THOMSON REUTERS WEST		793.34	2 Transactions			
91	DEPT Total:		1,158.34	COUNTY ATTORNEY	3 Vendors	5 Transactions	
101	DEPT			RECORDER/ABSTRACTER			
5002	MACO						
	01-101-000-0000-6242		480.00	2021 MACO DUES 01/01/2021 12/31/2021	DEC20	REG, MEMBER, CONF, DUES; STAFF DE	N
5002	MACO		480.00	1 Transactions			
64750	NELSON PRINTING CO						

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-101-000-0000-6401		155.20	#11 WINDOW ENV (1000) 11/10/2020 11/10/2020	292901	OFFICE SUPPLIES	G
	01-101-000-0000-6401		101.50	#10 WINDOW ENV (1000) 11/10/2020 11/10/2020	292902	OFFICE SUPPLIES	G
	01-101-000-0000-6401		164.80	#11 REG ROPTX ENV (1000) 11/10/2020 11/10/2020	292903	OFFICE SUPPLIES	G
	01-101-000-0000-6401		226.70	10X15 MANILLA CLASP ENV (500) 11/10/2020 11/10/2020	292904	OFFICE SUPPLIES	G
	01-101-000-0000-6401		604.90	9X12 OE WINDOW ENV (2500) 11/23/2020 11/23/2020	292905	OFFICE SUPPLIES	G
64750	NELSON PRINTING CO		1,253.10	5 Transactions			
101	DEPT Total:		1,733.10	RECORDER/ABTRACTER	2 Vendors	6 Transactions	
102	DEPT			RECORDER-FTR EQUIP,TECHNOLOGY,C			
105	BOLTON & MENK INC						
	01-102-000-0000-6260		5,310.64	REMONUMENTATION COUNTYWIDE 11/01/2020 11/30/2020	0261513	PROFESSIONAL & TECHNICAL SERVI	N
105	BOLTON & MENK INC		5,310.64	1 Transactions			
102	DEPT Total:		5,310.64	RECORDER-FTR EQUIP,TECHNOLOGY,C	1 Vendors	1 Transactions	
111	DEPT			COURTHOUSE OPERATIONS			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-111-000-0000-6410		254.27	CUSTODIAL SUPPLIES GC 11/06/2020 11/06/2020	3161853	CUSTODIAL SUPPLIES/BUILDINGS	N
	01-111-000-0000-6410		122.84	CUSTODIAL SUPPLIES GC 11/09/2020 11/09/2020	3162998	CUSTODIAL SUPPLIES/BUILDINGS	N
	01-111-000-0000-6410		76.80	CUSTODIAL SUPPLIES GC 11/11/2020 11/11/2020	3165996	CUSTODIAL SUPPLIES/BUILDINGS	N
	01-111-000-0000-6410		136.76	CUSTODIAL SUPPLIES GC 11/16/2020 11/16/2020	3170144	CUSTODIAL SUPPLIES/BUILDINGS	N
	01-111-000-0000-6410		297.24	CUSTODIAL SUPPLIES GC 11/17/2020 11/17/2020	3171772	CUSTODIAL SUPPLIES/BUILDINGS	N
	01-111-000-0000-6410		83.73	CUSTODIAL SUPPLIES GC 11/20/2020 11/20/2020	3176245	CUSTODIAL SUPPLIES/BUILDINGS	N
9464	INNOVATIVE OFFICE SOLUTIONS		971.64	6 Transactions			

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 15

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
8732	LC ACE		683.55	ICE MELT	24918	BUILDING/GROUNDS MAINTENANCE	N
	01-111-000-0000-6329			11/23/2020 11/23/2020			
8732	LC ACE		683.55	1 Transactions			
4166	MN DEPT OF LABOR AND INDUSTRY		300.00	ELEVATOR EXEMPT CERTIFICATE LE	ALR0113652X	BUILDING/GROUNDS MAINTENANCE	N
	01-111-000-0000-6329			12/02/2020 12/02/2020			
4166	MN DEPT OF LABOR AND INDUSTRY		300.00	1 Transactions			
220	PAAPE ENERGY SERVICES		77.12	ACTUATOR	100946	BUILDING/GROUNDS MAINTENANCE	N
	01-111-000-0000-6329			12/01/2020 12/01/2020			
220	PAAPE ENERGY SERVICES		77.12	1 Transactions			
1195	TRAVERSE DES SIOUX GARDEN CENTER		107.94	FLOWERS	5438	BUILDING/GROUNDS MAINTENANCE	N
	01-111-000-0000-6329			10/09/2020 10/09/2020			
1195	TRAVERSE DES SIOUX GARDEN CENTER		107.94	1 Transactions			
111	DEPT Total:		2,140.25	COURTHOUSE OPERATIONS	5 Vendors	10 Transactions	
121	DEPT			VETERAN'S SERVICE			
5497	TISH/NATHAN		46.81	MILEAGE NOV20	DEC20	TRAVEL EXPENSE - MILEAGE	N
	01-121-000-0000-6330			11/01/2020 11/30/2020			
5497	TISH/NATHAN		46.81	1 Transactions			
121	DEPT Total:		46.81	VETERAN'S SERVICE	1 Vendors	1 Transactions	
127	DEPT			PROPERTY SERVICES			
105	BOLTON & MENK INC		5,310.63	REMONUMENTATION COUNTYWIDE	0261513	PROFESSIONAL & TECHNICAL SERVI	N
	01-127-101-0000-6260			11/01/2020 11/30/2020			
105	BOLTON & MENK INC		5,310.63	1 Transactions			
2408	CREATIVE AD SOLUTIONS INC		75.20	PZ/BAA PLAQUE J ENTER	INV23694	OFFICE SUPPLIES	G
	01-127-000-0000-6401						

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 16

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
2408	CREATIVE AD SOLUTIONS INC		75.20	12/07/2020	12/07/2020		
				1 Transactions			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-127-000-0000-6401		15.58	BATTERIES	3191146	OFFICE SUPPLIES	N
				12/04/2020	12/04/2020		
	01-127-000-0000-6401		4.08	PENS	3191146	OFFICE SUPPLIES	N
				12/04/2020	12/04/2020		
	01-127-000-0000-6401		2.00	PEN REFILLS	3191146	OFFICE SUPPLIES	N
				12/04/2020	12/04/2020		
	01-127-000-0000-6401		1.36	VELCRO	3191146	OFFICE SUPPLIES	N
				12/04/2020	12/04/2020		
9464	INNOVATIVE OFFICE SOLUTIONS		23.02	4 Transactions			
6628	LANDKAMER/MANDY						
	01-127-000-0000-6330		176.53	MILEAGE NOV20	DEC20	TRAVEL EXPENSE - MILEAGE	N
				11/01/2020	11/30/2020		
6628	LANDKAMER/MANDY		176.53	1 Transactions			
1956	NICOLLET CO SHERIFF DEPARTMENT						
	01-127-500-0000-6260		263.72	AIS DEPUTY HOURS #2313	DEC20	PROFESSIONAL & TECHNICAL SERVI	N
				06/04/2020	06/04/2020		
	01-127-500-0000-6260		217.13	AIS DEPUTY HOURS #2312	DEC20	PROFESSIONAL & TECHNICAL SERVI	N
				08/20/2020	08/20/2020		
	01-127-500-0000-6260		289.88	AIS DEPUTY HOURS #2309	DEC20	PROFESSIONAL & TECHNICAL SERVI	N
				06/18/2020	06/18/2020		
1956	NICOLLET CO SHERIFF DEPARTMENT		770.73	3 Transactions			
4142	OTTERNESS/PETE						
	01-127-000-0000-6330		100.63	MILEAGE NOV20	DEC20	TRAVEL EXPENSE - MILEAGE	N
				11/01/2020	11/30/2020		
4142	OTTERNESS/PETE		100.63	1 Transactions			
6252	SRF CONSULTING GROUP INC						
	01-127-000-0000-6260		798.62	PROFESSIONAL PLANNING NOV20	11030.00-27	PROFESSIONAL & TECHNICAL SERVI	N
				11/01/2020	11/30/2020		
6252	SRF CONSULTING GROUP INC		798.62	1 Transactions			

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 17

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
127	DEPT Total:		7,255.36	PROPERTY SERVICES	7 Vendors	12 Transactions
201	DEPT		SHERIFF DEPT			
5283	ALPHA WIRELESS					
	01-201-000-0000-6460		110.00	TRAVEL CELL CHARGER #2316	704084	LAW ENFORCEMENT SUPPLIES N
				12/01/2020 12/01/2020		
5283	ALPHA WIRELESS		110.00	1 Transactions		
6275	BIEDERMAN/PAUL					
	01-201-000-0000-6807		150.73	REIMB U/A	DEC20	CLOTHING ALLOWANCE N
				11/09/2020 11/09/2020		
	01-201-000-0000-6807		59.96	REIMB U/A BALANCE	DEC20	CLOTHING ALLOWANCE N
				11/11/2020 11/11/2020		
	01-201-000-0000-6807		57.34	REIMB U/A	DEC20	CLOTHING ALLOWANCE N
				11/05/2020 11/05/2020		
	01-201-000-0000-6807		177.25	REIMB U/A	DEC20	CLOTHING ALLOWANCE N
				11/09/2020 11/09/2020		
	01-201-000-0000-6807		175.73	REIMB U/A	DEC20	CLOTHING ALLOWANCE N
				11/06/2020 11/06/2020		
6275	BIEDERMAN/PAUL		621.01	5 Transactions		
4057	GALLS LLC					
	01-201-000-0000-6807		120.76	BOOTS D ISAACSON	016956724	CLOTHING ALLOWANCE N
				11/16/2020 11/16/2020		
	01-201-000-0000-6807		227.07	PANTS/ACCESSORIES THELEMAN	016965692	CLOTHING ALLOWANCE N
				11/17/2020 11/17/2020		
	01-201-000-0000-6807		136.45	PANTS THELEMAN	017037039	CLOTHING ALLOWANCE N
				11/25/2020 11/25/2020		
	01-201-000-0000-6807		127.50	RETURN PANTS THELEMAN	017103869	CLOTHING ALLOWANCE N
				12/03/2020 12/03/2020		
4057	GALLS LLC		356.78	4 Transactions		
9464	INNOVATIVE OFFICE SOLUTIONS					
	01-201-000-0000-6401		138.71	OFFICE SUPPLIES/CALENDARS	3185590	OFFICE SUPPLIES N
				12/02/2020 12/02/2020		
	01-201-000-0000-6401		8.72	DESK PAD	3187286	OFFICE SUPPLIES N
				12/03/2020 12/03/2020		
	01-201-000-0000-6401		38.33	TAPE/MARKERS	3189404	OFFICE SUPPLIES N
				12/04/2020 12/04/2020		

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUNC

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 18

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-201-000-0000-6401		32.16	DISCS/FILE LABELS	3194363	OFFICE SUPPLIES	N
				12/09/2020 12/09/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		217.92	4 Transactions			
9148	ISAACSON/DARRIN						
	01-201-000-0000-6807		34.54	REIMB U/A BALANCE	DEC20	CLOTHING ALLOWANCE	N
				09/29/2020 09/29/2020			
9148	ISAACSON/DARRIN		34.54	1 Transactions			
2006	KIND VETERINARY						
	01-201-000-0000-6260		85.65	VETERINARY SERVICES	294742	PROFESSIONAL & TECHNICAL SERVI	6
				11/05/2020 11/05/2020			
2006	KIND VETERINARY		85.65	1 Transactions			
64750	NELSON PRINTING CO						
	01-201-000-0000-6401		19.00	NAME PLATE STRUCKMAN	57626	OFFICE SUPPLIES	G
				12/08/2020 12/08/2020			
64750	NELSON PRINTING CO		19.00	1 Transactions			
1335	NUTTER CLOTHING CO INC						
	01-201-000-0000-6807		227.00	SOCKS/GLOVES/CAPS/SHIRTS #2318	DEC20	CLOTHING ALLOWANCE	G
				11/20/2020 11/20/2020			
1335	NUTTER CLOTHING CO INC		227.00	1 Transactions			
9317	OREILLY AUTO PARTS						
	01-201-000-0000-6560		13.74	WINDSHIELD WIPER FLUID (CASE)	5601-254512	VEHICLE UPKEEP, REPAIRS & SUPPL	N
				12/14/2020 12/14/2020			
9317	OREILLY AUTO PARTS		13.74	1 Transactions			
5166	PRINTWEAR GRAPHICS INC						
	01-201-000-0000-6807		126.00	EMBROIDERY BADGE HATS (12)	063808	CLOTHING ALLOWANCE	N
				11/30/2020 11/30/2020			
5166	PRINTWEAR GRAPHICS INC		126.00	1 Transactions			
9798	SIOUX SALES COMPANY						
	01-201-000-0000-6807		515.00	OPTIC READY PISTOL D KANUCH	190086	CLOTHING ALLOWANCE	N
				11/20/2020 11/20/2020			
9798	SIOUX SALES COMPANY		515.00	1 Transactions			

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 19

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
3922	ST PETER POST OFFICE						
	01-201-000-0000-6340		92.00	ANNUAL PO BOX FEE #117	DEC20	RENTALS & SERVICE AGREEMENTS	N
				01/01/2021 12/31/2021			
3922	ST PETER POST OFFICE		92.00	1 Transactions			
5989	STREICHERS INC						
	01-201-000-0000-6807		31.96	COLLAR INSIGNIA STRUCKMAN/THEL	I1468602	CLOTHING ALLOWANCE	N
				12/03/2020 12/03/2020			
	01-201-000-0000-6407		2,847.50	TACTICAL VEST M MCMONAGLE	I1470802	NON-CAPITAL EQUIPMENT SUPPLIES	N
				12/15/2020 12/15/2020			
	01-201-000-0000-6407		9,026.80	RIOT GEAR	I1470803	NON-CAPITAL EQUIPMENT SUPPLIES	N
				12/15/2020 12/15/2020			
5989	STREICHERS INC		11,906.26	3 Transactions			
4002	TRANSUNION RISK AND ALTERNATIVE						
	01-201-000-0000-6260		50.00	REPORTS/PERSON SEARCHES NOV20	220024	PROFESSIONAL & TECHNICAL SERVI	N
				11/01/2020 11/30/2020			
4002	TRANSUNION RISK AND ALTERNATIVE		50.00	1 Transactions			
1071	VON ESSEN TOWING						
	01-201-000-0000-6260		60.00	MOVE CARS AT IMPOUND LOT	50197	PROFESSIONAL & TECHNICAL SERVI	Y
				12/03/2020 12/03/2020			
1071	VON ESSEN TOWING		60.00	1 Transactions			
3812	WATCHGUARD VIDEO						
	01-201-000-0000-6460		200.00	MICROPHONE CRADLE #2317	ADVREP202668	LAW ENFORCEMENT SUPPLIES	N
				11/04/2020 11/04/2020			
3812	WATCHGUARD VIDEO		200.00	1 Transactions			
201	DEPT Total:		14,634.90	SHERIFF DEPT	16 Vendors	28 Transactions	
206	DEPT			SHERIFF'S CONTINGENCY FUND			
6719	KNUJ						
	01-206-000-0000-6260		231.50	RADIO ADS	76676-1	PROFESSIONAL & TECHNICAL SERVI	N
				11/15/2020 11/15/2020			
	01-206-000-0000-6260		231.50	RADIO ADS	76676-2	PROFESSIONAL & TECHNICAL SERVI	N
				11/15/2020 11/15/2020			
6719	KNUJ		463.00	2 Transactions			

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUNC

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 20

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
273	NICOLLET COUNTY ATTORNEY						
	01-206-000-0000-6802		306.00	RED RIBBON CAMPAIGN SHARE	DEC20	MISC EXPENSE	N
				12/07/2020 12/07/2020			
273	NICOLLET COUNTY ATTORNEY		306.00	1 Transactions			
5989	STREICHERS INC						
	01-206-000-0000-6407		700.00	TACTICAL VEST M MCMONAGLE	11470802	NON-CAPITAL EQUIPMENT SUPPLIES	N
				12/15/2020 12/15/2020			
5989	STREICHERS INC		700.00	1 Transactions			
206	DEPT Total:		1,469.00	SHERIFF'S CONTINGENCY FUND	3 Vendors	4 Transactions	
207	DEPT			PRISONER COMMISSIONS ACCOUNT			
68943	FREE PRESS/THE						
	01-207-000-0000-6452		287.88	RENEW SUBSCRIPTION SHERIFF	123597144	REFERENCE BOOKS, MATERIALS & S	N
				01/01/2021 12/31/2021			
68943	FREE PRESS/THE		287.88	1 Transactions			
4172	STELLAR SERVICES LLC						
	01-207-000-0000-6277		124.09	INMATE ORDER 11/23	160580	JAIL MATERIALS & EQUIPMENT	N
				11/23/2020 11/23/2020			
	01-207-000-0000-6277		80.77	INMATE ORDER 11/30	161007	JAIL MATERIALS & EQUIPMENT	N
				11/30/2020 11/30/2020			
	01-207-000-0000-6277		100.90	INMATE ORDER 12/7	161441	JAIL MATERIALS & EQUIPMENT	N
				12/07/2020 12/07/2020			
4172	STELLAR SERVICES LLC		305.76	3 Transactions			
207	DEPT Total:		593.64	PRISONER COMMISSIONS ACCOUNT	2 Vendors	4 Transactions	
230	DEPT			DISPATCH CENTER			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-230-000-0000-6401		13.29	OFFICE SUPPLIES/CALENDARS	3185590	OFFICE SUPPLIES	N
				12/02/2020 12/02/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		13.29	1 Transactions			
230	DEPT Total:		13.29	DISPATCH CENTER	1 Vendors	1 Transactions	
250	DEPT			SHERIFF DEPT/CORRECTIONS			

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 21

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1216	ADVANCED CORRECTIONAL HEALTHCARE						
	01-250-000-0000-6260		2,419.83	ON SITE MEDICAL SERVICES JAN21 01/01/2021 01/31/2021	102218	PROFESSIONAL & TECHNICAL SERVICE	6
	01-250-000-0000-6260		1,183.92	ON SITE MENTAL HEALTH SVCS JAN 01/01/2021 01/31/2021	102218	PROFESSIONAL & TECHNICAL SERVICE	6
1216	ADVANCED CORRECTIONAL HEALTHCARE		3,603.75	2 Transactions			
4057	GALLS LLC						
	01-250-000-0000-6807		93.50	CO UNIFORM SHIRTS (2) SPARES 11/13/2020 11/13/2020	016942947	UNIFORM ALLOWANCE	N
	01-250-000-0000-6807		344.25	CO SHIRTS SPARES 11/17/2020 11/17/2020	016966850	UNIFORM ALLOWANCE	N
	01-250-000-0000-6807		187.00	CO UNIFORM SHIRTS 2-KORDAH 2-S 11/18/2020 11/18/2020	016976693	UNIFORM ALLOWANCE	N
	01-250-000-0000-6807		122.40	CO SHIRTS SPARES 11/23/2020 11/23/2020	017013919	UNIFORM ALLOWANCE	N
	01-250-000-0000-6807		303.45	CO SHIRTS SPARES 11/24/2020 11/24/2020	017023597	UNIFORM ALLOWANCE	N
	01-250-000-0000-6807		40.80	CO SHIRTS SPARES 11/25/2020 11/25/2020	017036267	UNIFORM ALLOWANCE	N
4057	GALLS LLC		1,091.40	6 Transactions			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-250-000-0000-6401		36.30	OFFICE SUPPLIES/CALENDARS 12/02/2020 12/02/2020	3185590	OFFICE SUPPLIES	N
9464	INNOVATIVE OFFICE SOLUTIONS		36.30	1 Transactions			
204	MEI TOTAL ELEVATOR SOLUTIONS						
	01-250-000-0000-6340		157.12	MONTHLY SERVICES DEC20 LEC 12/01/2020 12/31/2020	886041	RENTALS & SERVICE AGREEMENTS	N
204	MEI TOTAL ELEVATOR SOLUTIONS		157.12	1 Transactions			
1695	MID AMERICA BUSINESS SYSTEMS						
	01-250-000-0000-6340		585.00	INSPECT MAINT/KARDEX LEKTRIEVE 12/07/2020 12/07/2020	2608	RENTALS & SERVICE AGREEMENTS	N
1695	MID AMERICA BUSINESS SYSTEMS		585.00	1 Transactions			
2646	MINNCOR INDUSTRIES						
	01-250-000-0000-6276		499.90	LAUNDRY SERVICE NOV20	SOI-093684	PRISONERS MEALS & LAUNDRY	N

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 22

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2646	MINNCOR INDUSTRIES		499.90	11/01/2020 11/30/2020 1 Transactions			
5642	MN SHERIFFS ASSOCIATION 01-250-000-0000-6242		25.00	REGIS ONLINE TRNG A KLOOS 12/01/2020 12/31/2020 1 Transactions	223030	REG, MEMBER, CONF, DUES; STAFF DE	N
5642	MN SHERIFFS ASSOCIATION		25.00				
1335	NUTTER CLOTHING CO INC 01-250-000-0000-6807		24.99	UNIFORM COAT DRY CLEAN 11/30/2020 11/30/2020 1 Transactions	DEC20	UNIFORM ALLOWANCE	G
1335	NUTTER CLOTHING CO INC		24.99				
5166	PRINTWEAR GRAPHICS INC 01-250-000-0000-6807		162.00	EMBROIDERY/PATCHES JACKETS (6) 11/30/2020 11/30/2020 1 Transactions	063835	UNIFORM ALLOWANCE	N
5166	PRINTWEAR GRAPHICS INC		162.00				
4703	PROFESSIONAL PORTABLE X-RAY 01-250-000-0000-6260		300.00	INMATE X-RAYS 11/02/2020 11/02/2020 1 Transactions	INV018780	PROFESSIONAL & TECHNICAL SERVI	N
4703	PROFESSIONAL PORTABLE X-RAY		300.00				
250	DEPT Total:		6,485.46	SHERIFF DEPT/CORRECTIONS	10 Vendors	16 Transactions	
255	DEPT			PROBATION DEPT			
6304	DRUG IMPAIRMENT DETECTION SERVICES 01-255-000-0000-6340		583.33	PASS POINT TESTING JAN21 01/01/2021 01/31/2021 1 Transactions	5607-0988	RENTALS & SERVICE AGREEMENTS	Y
6304	DRUG IMPAIRMENT DETECTION SERVICES		583.33				
8731	MIDWEST MONITORING AND SURVEILLAN 01-255-000-0000-6243		715.00	ALCOHOL/HOME MONITOR ADULT NOV 11/01/2020 11/30/2020	1120528	REAM-REMOTE ELEC ALCOHOL MON	6
	01-255-000-0000-6260		302.83	DRUG TESTING NOV20 11/01/2020 11/30/2020 2 Transactions	DT1120104	PROFESSIONAL & TECHNICAL SERVI	6
8731	MIDWEST MONITORING AND SURVEILLAN		1,017.83				
1412	PRAIRIE LAKES YOUTH PROGRAMS						

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 23

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-255-000-0000-6270		SECURE PLACEMENT NOV20 11/16/2020 11/24/2020	489-199-1	CORRECTIONAL FACILITY/DETENTIO	N
1412	PRAIRIE LAKES YOUTH PROGRAMS		2,214.00	1 Transactions		
4065	RUNNING SUPPLY INC					
	01-255-000-0000-6440		84.11	STS SUPPLIES SHOVELS 12/02/2020 12/02/2020	6302223	STS FIELD SUPPLIES N
4065	RUNNING SUPPLY INC		84.11	1 Transactions		
8334	SATELLITE TRACKING OF PEOPLE INC					
	01-255-000-0000-6243		393.90	SOBER TRACK/BLU TAG MONITOR 11/01/2020 11/30/2020	STPINV00075632	REAM-REMOTE ELEC ALCOHOL MON Y
8334	SATELLITE TRACKING OF PEOPLE INC		393.90	1 Transactions		
5510	VILLAGE RANCH TIER I					
	01-255-000-0000-6270		4,664.66	TIER I PLACEMENT NOV20 11/01/2020 11/20/2020	057294	CORRECTIONAL FACILITY/DETENTIO N
	01-255-000-0000-6270		1,505.04	TIER III PLACEMENT NOV20 11/23/2020 11/30/2020	057318	CORRECTIONAL FACILITY/DETENTIO N
5510	VILLAGE RANCH TIER I		6,169.70	2 Transactions		
255	DEPT Total:		10,462.87	PROBATION DEPT	6 Vendors	8 Transactions
391	DEPT			SOLID WASTE MANAGMENT		
	9644 GREEN TECH RECYCLING					
	01-391-000-0000-6802		8,267.25	APPL/ELEC RECYCLE/DISP COUPON 12/08/2020 12/08/2020	3972	MISC EXP - TIRE,APPL,ELEC COLLEC N
9644	GREEN TECH RECYCLING		8,267.25	1 Transactions		
391	DEPT Total:		8,267.25	SOLID WASTE MANAGMENT	1 Vendors	1 Transactions
603	DEPT			COUNTY EXTENSION		
	64750 NELSON PRINTING CO					
	01-603-000-0000-6401		111.86	POSTCARD LAND RENT SURVEY 11/10/2020 11/10/2020	292900	OFFICE SUPPLIES G
64750	NELSON PRINTING CO		111.86	1 Transactions		
434	REGENTS OF THE UNIVERISTY OF MINNES					

LIDSO
12/18/2020 12:14:37PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 24

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-603-000-0000-6260		8,059.00	AFNR MOA FTE J ERTL OCT-NOV20 10/01/2020 11/30/2020	0300026257	PROFESSIONAL & TECHNICAL SERVI	N
	01-603-000-0000-6260		18,813.99	4-H MOA FTE KENNEDY OCT-DEC20 10/01/2020 12/31/2020	0300026257	PROFESSIONAL & TECHNICAL SERVI	N
434	REGENTS OF THE UNIVERISTY OF MINNES		26,872.99	2 Transactions			
5347	STAPLES ADVANTAGE						
	01-603-000-0000-6401		78.81	OFFICE SUPPLIES 12/04/2020 12/04/2020	3463743415	OFFICE SUPPLIES	N
5347	STAPLES ADVANTAGE		78.81	1 Transactions			
603	DEPT Total:		27,063.66	COUNTY EXTENSION	3 Vendors	4 Transactions	
1	Fund Total:		362,113.42	GENERAL REVENUE FUND		211 Transactions	

LIDSO
12/18/2020 12:14:37PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 25

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
310	DEPT			ADMINISTRATION			
9464	INNOVATIVE OFFICE SOLUTIONS						
	10-310-000-0000-6401		104.09	OFFICE SUPPLIES - TP, SPOONS, 12/08/2020 12/08/2020	3199685	OFFICE SUPPLIES	N
9464	INNOVATIVE OFFICE SOLUTIONS		104.09	1 Transactions			
4320	MN ASSOCIATION OF TOWNSHIPS						
	10-310-000-0000-6242		15.00	2021 SUBSCRIPTION 01/01/2021 12/31/2021	S100700	REG, MEMBER, CONF, DUES; STAFF DE	N
4320	MN ASSOCIATION OF TOWNSHIPS		15.00	1 Transactions			
9127	OFFICE OF THE SECRETARY OF STATE						
	10-310-000-0000-6242		120.00	NOTARY COMMISSION RENEWAL - HA 12/10/2020 12/10/2020	202012	REG, MEMBER, CONF, DUES; STAFF DE	N
9127	OFFICE OF THE SECRETARY OF STATE		120.00	1 Transactions			
310	DEPT Total:		239.09	ADMINISTRATION	3 Vendors	3 Transactions	
320	DEPT			ROAD & BRIDGE (MAINTENANCE)			
5244	3 D SPECIALTIES INC						
	10-320-000-0000-6503		84.54	MISC BOLTS - 5 12/09/2020 12/09/2020	219860	R&B SUPPLIES - SIGNING	N
	10-320-000-0000-6503		811.30	KLEEN BREAK SURFACE MOUNTS - 1 12/09/2020 12/09/2020	219860	R&B SUPPLIES - SIGNING	N
5244	3 D SPECIALTIES INC		895.84	2 Transactions			
4239	PRECISE						
	10-320-000-0000-6505		10.11	MONTHLY DATA USE & SOFTWARE - 11/30/2020 11/30/2020	200-1028543	R&B SUPPLIES - WEED CONTROL	N
4239	PRECISE		10.11	1 Transactions			
2900	PRINSCO INC						
	10-320-000-0000-6280		38.85	6" TEE FOR COUNTY 62 11/23/2020 11/23/2020	133758-15	OTHER SERVICES & CHARGES	N
2900	PRINSCO INC		38.85	1 Transactions			
320	DEPT Total:		944.80	ROAD & BRIDGE (MAINTENANCE)	3 Vendors	4 Transactions	

LIDSO
12/18/2020 12:14:37PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 26

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
325	DEPT			ROAD & BRIDGE - CONSTRUCTION			
206	APG MEDIA OF SOUTHERN MINNESOTA LI						
	10-325-000-0000-6240		13.50	NICOLLET CO/ST PETER MN	12098-1120	ADVERTISING & LEGAL NOTICES & SI	N
				11/26/2020 11/26/2020			
				1 Transactions			
206	APG MEDIA OF SOUTHERN MINNESOTA LI		13.50				
3192	BETHKE/JOHN						
	10-325-000-0000-6280		150.00	SAFETY BOOTS - CONSTRUCTION	4402	OTHER SERVICES & CHARGES	N
				12/02/2020 12/02/2020			
				1 Transactions			
3192	BETHKE/JOHN		150.00				
105	BOLTON & MENK INC						
	10-325-000-0000-6260		10,608.00	PROF SERVICES TO 11-30 SAP052-	261511	PROF & TECH SERVICES	N
				11/30/2020 11/30/2020			
				1 Transactions			
105	BOLTON & MENK INC		10,608.00				
9783	HAWBAKER/JOEL						
	10-325-000-0000-6280		150.00	SAFETY BOOTS - CONSTRUCTION	2415	OTHER SERVICES & CHARGES	N
				11/21/2020 11/21/2020			
				1 Transactions			
9783	HAWBAKER/JOEL		150.00				
6252	SRF CONSULTING GROUP INC						
	10-325-000-0000-6260		3,285.66	PROF SERVICE SAP052-614-011	12888.02-12	PROF & TECH SERVICES	N
				11/01/2020 11/30/2020			
	10-325-000-0000-6260		1,185.22	PROF SERVICE JOB 9211	13321.01-5	PROF & TECH SERVICES	N
				11/01/2020 11/30/2020			
				2 Transactions			
6252	SRF CONSULTING GROUP INC		4,470.88				
5078	STONEBROOKE ENGINEERING INC						
	10-325-000-0000-6260		1,692.50	PROF SERVICE SAP 052-615-025	00709.19	PROF & TECH SERVICES	N
				11/01/2020 11/30/2020			
	10-325-000-0000-6260		1,275.00	PROF SERVICE SAP 052-612-008	00710.30	PROF & TECH SERVICES	N
				11/01/2020 11/30/2020			
				2 Transactions			
5078	STONEBROOKE ENGINEERING INC		2,967.50				
325	DEPT Total:		18,359.88	ROAD & BRIDGE - CONSTRUCTION	6 Vendors	8 Transactions	
330	DEPT			EQUIPMENT INVENTORY & SHOP			
	2700 AG SPRAY EQUIPMENT						

LIDSO
12/18/2020 12:14:37PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 27

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bnf #	On Behalf of Name	
	10-330-000-0000-6522		167.20	REPAIR FOR MACK TRUCK SPRAYER	324161	R&B SUPPLIES - MACHINERY/VEHICL N
			12/07/2020 12/07/2020			
2700	AG SPRAY EQUIPMENT		167.20	1 Transactions		
256	C & S SUPPLY COMPANY INC					
	10-330-000-0000-6525		23.97	SHOP SUPPLIES - TREE FELLING W	834113	R&B SUPPLIES - TOOL/SHOP MATERI N
			12/01/2020 12/01/2020			
256	C & S SUPPLY COMPANY INC		23.97	1 Transactions		
9726	CHEVROLET/KARL					
	10-330-000-0000-6670		31,278.00	2021 SILVERADO 1500 FOR CONST	75608	VEHICLES PURCHASED N
			12/04/2020 12/04/2020			
	10-330-000-0000-6670		31,278.00	2021 SILVERADO 1500 FOR CONST	75917	VEHICLES PURCHASED N
			12/04/2020 12/04/2020			
9726	CHEVROLET/KARL		62,556.00	2 Transactions		
3138	ENERGY SALES INC					
	10-330-000-0000-6256		90.23	VACUUM PROVING SWITCH KIT KLOS	41070	BUILDING REPAIRS & MAINTENANCE N
			12/08/2020 12/08/2020			
3138	ENERGY SALES INC		90.23	1 Transactions		
7012	FILLMEUP FOOD & FUEL					
	10-330-000-0000-6523		1,318.18	DIESEL FUEL	11539	R&B SUPPLIES - DIESEL FUEL N
			11/01/2020 11/30/2020			
7012	FILLMEUP FOOD & FUEL		1,318.18	1 Transactions		
4434	GMS INDUSTRIAL SUPPLIES INC					
	10-330-000-0000-6525		213.10	SHOP SUPPLIES - FITTINGS & SOL	61630	R&B SUPPLIES - TOOL/SHOP MATERI N
			12/09/2020 12/09/2020			
	10-330-000-0000-6522		129.18	SPARK PLUGS	62419	R&B SUPPLIES - MACHINERY/VEHICL N
			12/09/2020 12/09/2020			
	10-330-000-0000-6525		146.31	SHOP SUPPLIES - SANDING DISCS	65388	R&B SUPPLIES - TOOL/SHOP MATERI N
			11/25/2020 11/25/2020			
	10-330-000-0000-6525		189.98	SHOP SUPPLIES - SANDING DISCS,	66162	R&B SUPPLIES - TOOL/SHOP MATERI N
			12/04/2020 12/04/2020			
4434	GMS INDUSTRIAL SUPPLIES INC		678.57	4 Transactions		
5879	GOPHER STATE ONE CALL					
	10-330-000-0000-6250		8.10	LOCATES - 6	111237	ELECTRICITY, WATER, SEWER N

LIDSO
12/18/2020 12:14:37PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 28

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5879	GOPHER STATE ONE CALL		8.10	11/01/2020 11/30/2020 1 Transactions			
4386	LOE'S OIL COMPANY INC 10-330-000-0000-6520		45.00	P/U USED OIL FILTERS NICOLLET 11/19/2020 11/19/2020 1 Transactions	85729	R&B SUPPLIES - GAS/LUBRICANTS	N
4386	LOE'S OIL COMPANY INC		45.00				
1649	MATHESON TRI-GAS INC 10-330-000-0000-6525		27.73	SHOP SUPPLIES - KLOSSNER 11/30/2020 11/30/2020 1 Transactions	22689843	R&B SUPPLIES - TOOL/SHOP MATERI	N
1649	MATHESON TRI-GAS INC		27.73				
1700	MENARDS 10-330-000-0000-6525		73.56	BAR & CHAIN LUBE 11/16/2020 11/16/2020	84858	R&B SUPPLIES - TOOL/SHOP MATERI	N
	10-330-000-0000-6525		3.98	SHOP SUPPLIES 12/01/2020 12/01/2020 2 Transactions	85976	R&B SUPPLIES - TOOL/SHOP MATERI	N
1700	MENARDS		77.54				
4041	NUSS TRUCK GROUP INC 10-330-000-0000-6522		1,467.52	EQUIPMENT REPAIR 11/19/2020 11/19/2020 1 Transactions	253322	R&B SUPPLIES - MACHINERY/VEHICL	N
4041	NUSS TRUCK GROUP INC		1,467.52				
5620	OLSEN CHAIN & CABLE CO INC 10-330-000-0000-6257		1,450.24	HOIST ANNUAL INSPECTION & REPA 12/09/2020 12/09/2020 1 Transactions	663626	SHOP EQUIPMENT REPAIRS/MAINTEN	N
5620	OLSEN CHAIN & CABLE CO INC		1,450.24				
5460	POMPS TIRE AND SERVICE INC 10-330-000-0000-6521		27.50	REPAIR TIRE 12/02/2020 12/02/2020 1 Transactions	1670019057	R&B SUPPLIES-TIRES,BATTERY,CUT	N
5460	POMPS TIRE AND SERVICE INC		27.50				
3993	RANGER CHEVROLET 10-330-000-0000-6670		49,591.00	2021 GMC SIERRA 150 CREW CAB 2 12/03/2020 12/03/2020	72185	VEHICLES PURCHASED	N

LIDSO
12/18/2020 12:14:37PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 29

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
3993	RANGER CHEVROLET		49,591.00		1 Transactions		
1119	TOPPERS AND TRAILERS PLUS						
	10-330-000-0000-6522		499.00	ACCESS COVER FOR 21-02	153292	R&B SUPPLIES - MACHINERY/VEHICL	N
				12/04/2020 12/04/2020			
1119	TOPPERS AND TRAILERS PLUS		499.00		1 Transactions		
508	UNITED FARMERS COOPERATIVE						
	10-330-000-0000-6521		4,679.80	TIRES	13672L	R&B SUPPLIES-TIRES,BATTERY,CUT	N
				11/23/2020 11/23/2020			
	10-330-000-0000-6523		185.95	DEF FOR KLOSSNER SHOP	35667	R&B SUPPLIES - DIESEL FUEL	N
				11/25/2020 11/25/2020			
	10-330-000-0000-6521		144.51	BATTERY	73471L	R&B SUPPLIES-TIRES,BATTERY,CUT	N
				11/16/2020 11/16/2020			
	10-330-000-0000-6522		43.66	FITTINGS & HOSE	73585L	R&B SUPPLIES - MACHINERY/VEHICL	N
				11/20/2020 11/20/2020			
508	UNITED FARMERS COOPERATIVE		5,053.92		4 Transactions		
250	ZIEGLER INC						
	10-330-000-0000-6522		300.38	FILTERS	PC240149214	R&B SUPPLIES - MACHINERY/VEHICL	N
				12/02/2020 12/02/2020			
	10-330-000-0000-6670		240.74	SNOW BLOWER LIGHTS 20-04	PC240149433	VEHICLES PURCHASED	N
				12/08/2020 12/08/2020			
250	ZIEGLER INC		541.12		2 Transactions		
330	DEPT Total:		123,622.82	EQUIPMENT INVENTORY & SHOP	17 Vendors	26 Transactions	
370	DEPT			PARK DEPARTMENT			
2700	AG SPRAY EQUIPMENT						
	10-370-000-0000-6500		331.82	SMART DITCH PIPE FOR 7 MILE PA	320850	SUPPLIES (PARK DEPT)	N
				11/16/2020 11/16/2020			
2700	AG SPRAY EQUIPMENT		331.82		1 Transactions		
256	C & S SUPPLY COMPANY INC						
	10-370-000-0000-6500		54.99	PARK TOOL - COME ALONG	834158	SUPPLIES (PARK DEPT)	N
				12/01/2020 12/01/2020			
256	C & S SUPPLY COMPANY INC		54.99		1 Transactions		
7133	RAMY TURF PRODUCTS						

LIDSO
 12/18/2020 12:14:37PM
 10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 30

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	10-370-000-0000-6500			345.00	7 MILE PARK PRAIRIE GRASS MIX 12/10/2020 12/10/2020	OP-75320-06	SUPPLIES (PARK DEPT)	N
7133	RAMY TURF PRODUCTS			345.00	1 Transactions			
370	DEPT Total:			731.81	PARK DEPARTMENT	3 Vendors	3 Transactions	
10	Fund Total:			143,898.40	ROAD AND BRIDGE		44 Transactions	

LIDSO
12/18/2020 12:14:37PM
11 HUMAN SERVICES FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 31

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
420	DEPT		INCOME MAINTENANCE			
9464	INNOVATIVE OFFICE SOLUTIONS					
	11-420-600-0010-6401		104.72	OFFICE SUPPLIES	3179510	SUPPLIES
				12/11/2020	12/11/2020	
	9464	INNOVATIVE OFFICE SOLUTIONS	104.72	1	Transactions	
420	DEPT Total:		104.72	INCOME MAINTENANCE	1 Vendors	1 Transactions
430	DEPT		SOCIAL SERVICES			
9464	INNOVATIVE OFFICE SOLUTIONS					
	11-430-700-0010-6401		235.63	OFFICE SUPPLIES	3179510	SUPPLIES
				12/11/2020	12/11/2020	
	9464	INNOVATIVE OFFICE SOLUTIONS	235.63	1	Transactions	
430	DEPT Total:		235.63	SOCIAL SERVICES	1 Vendors	1 Transactions
440	DEPT		PUBLIC HEALTH			
9652	ALBRECHT/KATE					
	11-440-450-0000-6330		51.06	MILEAGE NOV20	DEC20	TRAVEL EXPENSE - MILEAGE
				11/01/2020	11/30/2020	
	9652	ALBRECHT/KATE	51.06	1	Transactions	
6737	BERUCK STUDIOS					
	11-440-453-0005-6260		301.26	PROMOTIONAL ADS	1169	BREASTFEEDING COALITION EXPENSE
				12/02/2020	12/02/2020	
	6737	BERUCK STUDIOS	301.26	1	Transactions	
3244	GUERRERO/MARIA					
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 11779325	DEC20	PROFESSIONAL & TECHNICAL SERVICE
				12/03/2020	12/03/2020	
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13676034	DEC20	PROFESSIONAL & TECHNICAL SERVICE
				12/03/2020	12/03/2020	
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13554601	DEC20	PROFESSIONAL & TECHNICAL SERVICE
				12/10/2020	12/10/2020	
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13670208	DEC20	PROFESSIONAL & TECHNICAL SERVICE
				12/14/2020	12/14/2020	
	11-440-453-0000-6260		35.00	INTERPRET FOR MEDICAL TEST	DEC20	PROFESSIONAL & TECHNICAL SERVICE
				12/11/2020	12/11/2020	

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
3244	GUERRERO/MARIA		175.00	5 Transactions			
9464	INNOVATIVE OFFICE SOLUTIONS						
	11-440-450-0000-6401		33.66	OFFICE SUPPLIES	3179510	OFFICE SUPPLIES	N
				12/11/2020 12/11/2020			
	11-440-451-0000-6401		78.47	OFFICE SUPPLIES WIC	3179510	OFFICE SUPPLIES	N
				12/11/2020 12/11/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		112.13	2 Transactions			
6389	MCKESSON MEDICAL SURGICAL						
	11-440-450-0000-6405		80.33	FLU CLINIC SUPPLIES	15971906	INFLUENZA GRANT EXP	N
				11/23/2020 11/23/2020			
6389	MCKESSON MEDICAL SURGICAL		80.33	1 Transactions			
1162	MCMAHON/POOLA						
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13616484	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y
				12/10/2020 12/10/2020			
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13590127	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y
				12/09/2020 12/09/2020			
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13666219	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y
				12/07/2020 12/07/2020			
1162	MCMAHON/POOLA		105.00	3 Transactions			
6740	MINNESOTA WEST						
	11-440-450-0000-6242		3,925.00	CHW CERTIFICATION PROGRAM	00260938	REG, MEMBER, CONF, DUES STAFF DE	N
				12/04/2020 12/04/2020			
6740	MINNESOTA WEST		3,925.00	1 Transactions			
8562	NO WAIT INSIDE						
	11-440-450-0000-6807		319.00	SUBSCRIPTION 2021 COVID	1232	MEMBERSHIPS, DUES, REGISTRATIO	Y
				01/01/2021 12/31/2021			
	11-440-450-0000-6807		29.00	SUBSCRIPTION DEC20 COVID	1232	MEMBERSHIPS, DUES, REGISTRATIO	Y
				12/01/2020 12/31/2020			
	11-440-450-0000-6807		120.00	PRE-PAID TEXT MESSAGES COVID	1232	MEMBERSHIPS, DUES, REGISTRATIO	Y
				01/01/2021 12/31/2021			
	11-440-450-0000-6807		10.00	PRE-PAID TEXT MESSAGES COVID	1232	MEMBERSHIPS, DUES, REGISTRATIO	Y
				12/01/2020 12/31/2020			
8562	NO WAIT INSIDE		478.00	4 Transactions			

LIDSO
12/18/2020 12:14:37PM
11 HUMAN SERVICES FUND

*** Nicollet County ***

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Page 33

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
440	DEPT Total:		5,227.78	PUBLIC HEALTH	8 Vendors	18 Transactions
11	Fund Total:		5,568.13	HUMAN SERVICES FUND		20 Transactions

LIDSO
12/18/2020 12:14:37PM
41 DITCH FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 34

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
650	DEPT			COUNTY DITCHES			
5332	BEHREND/SMARK						
	41-650-802-0000-6513		711.20	CD4 REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-808-0000-6513		397.43	CD13 REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-813-0000-6513		247.43	CD29A REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-816-0000-6513		411.23	CD33A REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-824-0000-6513		222.43	CD48A REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-882-0000-6513		247.43	CD51A REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
5332	BEHREND/SMARK		2,237.15	6 Transactions			
7052	FISCHER'S PREDATOR CONTROL CENTER						
	41-650-818-0000-6509		50.00	TRAP 1 BEAVER MAKING DAM CD38A 12/09/2020 12/09/2020	DEC2020	DITCH REPAIR EXPENSES-CLEAN OU	N
7052	FISCHER'S PREDATOR CONTROL CENTER		50.00	1 Transactions			
5437	HANSEN/ROBERT						
	41-650-802-0000-6513		180.27	CD4 REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-808-0000-6513		153.45	CD13 REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-813-0000-6513		76.73	CD29A REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-816-0000-6513		153.45	CD33A REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-824-0000-6513		180.26	CD48A REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
	41-650-882-0000-6513		76.72	CD51 REDETERMINATION 11/01/2020 11/30/2020	DEC20	DITCH REDETERMINATION EXPENSE	Y
5437	HANSEN/ROBERT		820.88	6 Transactions			
3941	HOUSTON ENGINEERING INC						
	41-650-824-0000-6509		6,987.85	CD48A RE-ESTABLISHMENT PROJ 11/01/2020 11/21/2020	51346	DITCH REPAIR EXPENSES-CLEAN OU	N

LIDSO
12/18/2020 12:14:37PM
41 DITCH FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 35

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bnf #	On Behalf of Name	
3941	HOUSTON ENGINEERING INC		6,987.85	1 Transactions			
1910	I & S GROUP INC						
	41-650-840-0000-6510		3,567.00	CD77 LAT2 CONSTR PLANS SEP20 09/01/2020 09/30/2020	67707	DITCH IMPROVEMENT EXPENSES	N
	41-650-844-0000-6510		328.50	CD79 CONSTRUCTION ADMIN SEP20 09/01/2020 09/30/2020	67708	DITCH IMPROVEMENT EXPENSES	N
	41-650-851-0000-6510		8,630.35	CD86A FINAL CONSTR PLANS SEP20 09/01/2020 09/30/2020	67709	DITCH IMPROVEMENT EXPENSES	N
	41-650-851-0000-6510		4,363.60	CD86A FINAL CONSTR PLANS OCT20 10/01/2020 10/31/2020	68326	DITCH IMPROVEMENT EXPENSES	N
	41-650-844-0000-6510		9,863.85	CD79 CONSTR ADMIN/STAKES OCT20 10/01/2020 10/31/2020	68329	DITCH IMPROVEMENT EXPENSES	N
	41-650-840-0000-6510		1,602.75	CD77 LAT2 CONSTR PLANS OCT20 10/01/2020 10/31/2020	68331	DITCH IMPROVEMENT EXPENSES	N
	41-650-840-0000-6510		556.88	CD77 LAT2 CONSTR PLANS NOV20 11/01/2020 11/30/2020	69113	DITCH IMPROVEMENT EXPENSES	N
	41-650-844-0000-6510		2,317.50	CD79 CONSTRUCTION ADMIN NOV20 11/01/2020 11/30/2020	69114	DITCH IMPROVEMENT EXPENSES	N
	41-650-851-0000-6510		4,654.30	CD86A FINAL CONSTR PLANS NOV20 11/01/2020 11/30/2020	69115	DITCH IMPROVEMENT EXPENSES	N
1910	I & S GROUP INC		35,884.73	9 Transactions			
263	JOHNSON AGGREGATES						
	41-650-847-0000-6509		66.80	CD 82 RR 20-019 11/28/2020 11/28/2020	17729	DITCH REPAIR EXPENSES-CLEAN OU	N
263	JOHNSON AGGREGATES		66.80	1 Transactions			
1840	KENNEDY/THOMAS						
	41-650-824-0000-6509		100.00	TRAP 2 BEAVER MAKING DAM CD 48 12/09/2020 12/09/2020	CD48A	DITCH REPAIR EXPENSES-CLEAN OU	Y
	41-650-834-0000-6509		100.00	TRAP 2 BEAVER MAKING DAM CD 71 12/09/2020 12/09/2020	CD71A	DITCH REPAIR EXPENSES-CLEAN OU	Y
1840	KENNEDY/THOMAS		200.00	2 Transactions			
268	LAFAYETTE EXCAVATING INC						
	41-650-834-0000-6509		189.50	CD 71A RR 19-003 11/12/2020 11/12/2020	25106	DITCH REPAIR EXPENSES-CLEAN OU	N
	41-650-834-0000-6509		189.00	CD 71A RR 20-008	25107	DITCH REPAIR EXPENSES-CLEAN OU	N

LIDSO
12/18/2020 12:14:37PM
41 DITCH FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 36

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
				11/12/2020 11/12/2020			
	41-650-842-0000-6509		189.00	CD 78 RR 20-013	25108	DITCH REPAIR EXPENSES-CLEAN OU	N
				11/12/2020 11/12/2020			
	41-650-803-0000-6509		513.50	CD 8A RR 20-029	25109	DITCH REPAIR EXPENSES-CLEAN OU	N
				11/12/2020 11/12/2020			
	41-650-857-0000-6509		437.92	CD 94 RR 20-051	25135	DITCH REPAIR EXPENSES-CLEAN OU	N
				11/25/2020 11/25/2020			
	41-650-850-0000-6509		325.00	CD 85 RR 20-047	25137	DITCH REPAIR EXPENSES-CLEAN OU	N
				11/26/2020 11/26/2020			
	41-650-804-0000-6509		335.40	CD 9A RR 20-043	25138	DITCH REPAIR EXPENSES-CLEAN OU	N
				11/26/2020 11/26/2020			
268	LAFAYETTE EXCAVATING INC		2,179.32	7 Transactions			
4651	NICOLLET COUNTY FINANCE DEPARTMEN						
	41-650-801-0000-6508		30.00	CD3 EQUIP/FUEL OCT20	DEC20	DITCH ADMINISTRATIVE EXPENSES	N
				10/01/2020 10/31/2020			
	41-650-809-0000-6508		140.00	CD16A EQUIP/FUEL NOV20	DEC20	DITCH ADMINISTRATIVE EXPENSES	N
				11/01/2020 11/30/2020			
	41-650-811-0000-6508		1,075.12	CD24A EQUIP/FUEL OCT20	DEC20	DITCH ADMINISTRATIVE EXPENSES	N
				10/01/2020 10/31/2020			
	41-650-814-0000-6508		220.00	CD30A EQUIP/FUEL NOV20	DEC20	DITCH ADMINISTRATIVE EXPENSES	N
				11/01/2020 11/30/2020			
	41-650-814-0000-6508		277.50	CD30A EQUIP/FUEL OCT20	DEC20	DITCH ADMINISTRATIVE EXPENSES	N
				10/01/2020 10/31/2020			
	41-650-844-0000-6508		40.00	CD79 EQUIP/FUEL NOV20	DEC20	DITCH ADMINISTRATIVE EXPENSES	N
				11/01/2020 11/30/2020			
4651	NICOLLET COUNTY FINANCE DEPARTMEN		1,782.62	6 Transactions			
4817	RINKE-NOONAN						
	41-650-831-0000-6510		616.00	CD62 IMPROVEMENT PROJECT NOV20	320547	DITCH IMPROVEMENT EXPENSES	Y
				11/01/2020 11/30/2020			
4817	RINKE-NOONAN		616.00	1 Transactions			
3141	STRUCTURAL SPECIALTIES INC						
	41-650-809-0000-6509		14,480.00	CD 16A CLEAN OUT	1883	DITCH REPAIR EXPENSES-CLEAN OU	N
				11/20/2020 11/20/2020			
	41-650-811-0000-6509		7,280.00	CD 24A CLEAN OUT	1884	DITCH REPAIR EXPENSES-CLEAN OU	N
				11/29/2020 11/29/2020			

LIDSO
12/18/2020 12:14:37PM
41 DITCH FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 37

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
3141	STRUCTURAL SPECIALTIES INC		21,760.00	2 Transactions			
508	UNITED FARMERS COOPERATIVE						
	41-650-851-0000-6515		68.00	CD 86A PUMP OIL	225202	MISCELLANEOUS FEES	N
				11/20/2030 11/20/2030			
	41-650-851-0000-6515		68.00	CD 86A PUMP OIL	225309	MISCELLANEOUS FEES	N
				11/25/2020 11/25/2020			
508	UNITED FARMERS COOPERATIVE		136.00	2 Transactions			
5210	WENDLAND SELLERS LAW OFFICE PA						
	41-650-851-0000-6510		13,963.55	CD86A IMPROVEMENT SERVICES	3314-01Z	DITCH IMPROVEMENT EXPENSES	Y
				06/14/2018 11/24/2020			
	41-650-840-0000-6510		16,970.17	CD77 LAT2 IMPROVEMENT SERVICES	3318-01Z	DITCH IMPROVEMENT EXPENSES	Y
				04/29/2016 08/18/2020			
5210	WENDLAND SELLERS LAW OFFICE PA		30,933.72	2 Transactions			
650	DEPT Total:		103,655.07	COUNTY DITCHES	13 Vendors	46 Transactions	
652	DEPT			JOINT (JUDICIAL) DITCHES			
1910	I & S GROUP INC						
	41-652-872-0000-6510		403.75	JD12NS CONSTR ADMIN OCT20	68328	DITCH IMPROVEMENT EXPENSES	N
				10/01/2020 10/31/2020			
1910	I & S GROUP INC		403.75	1 Transactions			
4651	NICOLLET COUNTY FINANCE DEPARTMEN						
	41-652-871-0000-6508		30.00	JD7SRN EQUIP/FUEL OCT20	DEC20	DITCH ADMINISTRATIVE EXPENSES	N
				10/01/2020 10/31/2020			
	41-652-879-0000-6508		30.00	JD16 S&N EQUIP/FUEL OCT20	DEC20	DITCH ADMINISTRATIVE EXPENSES	N
				10/01/2020 10/31/2020			
4651	NICOLLET COUNTY FINANCE DEPARTMEN		60.00	2 Transactions			
652	DEPT Total:		463.75	JOINT (JUDICIAL) DITCHES	2 Vendors	3 Transactions	
655	DEPT			DITCH INSPECTOR (PASS THRU)			
5647	LUEPKE/JOHN						
	41-655-000-0000-6330		36.80	MILEAGE NOV20 DITCH	DEC20	TRAVEL - MILEAGE	S
				11/04/2020 11/04/2020			

LIDSO
12/18/2020 12:14:37PM
41 DITCH FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 38

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
5647	LUEPKE/JOHN		36.80	1 Transactions			
4651	NICOLLET COUNTY FINANCE DEPARTMEN						
	41-655-000-0000-6501		248.36	MISC DITCHES EQUIP/FUEL NOV20	DEC20	DITCH MAINTENANCE	N
				11/01/2020 11/30/2020			
	41-655-000-0000-6501		307.04	MISC DITCHES EQUIP/FUEL OCT20	DEC20	DITCH MAINTENANCE	N
				10/01/2020 10/31/2020			
4651	NICOLLET COUNTY FINANCE DEPARTMEN		555.40	2 Transactions			
4817	RINKE-NOONAN						
	41-655-000-0000-6260		200.00	MONTHLY RETAINER FEE NOV20	230643	SERVICES AND CHARGES	Y
				11/01/2020 11/30/2020			
4817	RINKE-NOONAN		200.00	1 Transactions			
655	DEPT Total:		792.20	DITCH INSPECTOR (PASS THRU)	3 Vendors	4 Transactions	
41	Fund Total:		104,911.02	DITCH FUND		53 Transactions	

LIDSO
12/18/2020 12:14:37PM
75 TRI COUNTY SOLID WASTE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 39

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
394	DEPT			TRI-COUNTY SOLID WASTE			
206	APG MEDIA OF SOUTHERN MINNESOTA LI						
	75-394-000-0000-6240		21.60	TCSW PUBLIC MEETING NOTICE 11/12/2020 11/12/2020	12201-1120	ADVERTISING/NOTICES/SUBSCRIPTIO	N
206	APG MEDIA OF SOUTHERN MINNESOTA LI		21.60	1 Transactions			
9795	BRANDT SCREEN PRINTING AND EMBROID						
	75-394-000-0002-6260		750.00	RE USE & RECYCLE BAG PRINTING 12/15/2020 12/15/2020	121520	PROFESS & TECH SERVICES-PRINTIN	Y
9795	BRANDT SCREEN PRINTING AND EMBROID		750.00	1 Transactions			
5547	CHRISTENSEN/AL						
	75-394-000-0000-6401		159.60	OFFICE SUPPLIES MEMORY DISCS 12/15/2020 12/15/2020	DEC20	OFFICE SUPPLIES	N
	75-394-000-0000-6452		517.01	RE USE & RECYCLE PROGRAM BAGS 12/15/2020 12/15/2020	DEC20	REFERENCE BOOKS & MATERIALS	N
5547	CHRISTENSEN/AL		676.61	2 Transactions			
6568	DELTA PLASTICS OF THE SOUTH LLC						
	75-394-000-0007-6260		2,000.00	AG BAG PLASTICS SERVICES NOV19 11/01/2019 11/30/2019	50288-0	PROFESS & TECH - AG BAG PLASTIC	N
	75-394-000-0007-6260		2,000.00	AG BAG PLASTICS SERVICES SEP20 09/01/2020 09/30/2020	54890-0	PROFESS & TECH - AG BAG PLASTIC	N
	75-394-000-0007-6260		2,000.00	AG BAG PLASTICS SERVICES OCT20 10/01/2020 10/31/2020	55109-0	PROFESS & TECH - AG BAG PLASTIC	N
	75-394-000-0007-6260		2,000.00	AG BAG PLASTICS SERVICES NOV20 11/01/2020 11/30/2020	55317-0	PROFESS & TECH - AG BAG PLASTIC	N
	75-394-000-0007-6260		2,000.00	AG BAG PLASTICS SERVICES DEC20 12/01/2020 12/31/2020	55526-0	PROFESS & TECH - AG BAG PLASTIC	N
6568	DELTA PLASTICS OF THE SOUTH LLC		10,000.00	5 Transactions			
6274	GEMPLER'S INC						
	75-394-000-0000-6259		292.64	HHW PPE SAFETY GEAR 12/11/2020 12/11/2020	SO4316662	HAZARDOUS WASTE PROGRAM COS	N
6274	GEMPLER'S INC		292.64	1 Transactions			
4292	LJP ENTERPRISES INC						
	75-394-000-0000-6259		1,200.00	HHW RECYCLE CARTS (16) 12/15/2020 12/15/2020	379297	HAZARDOUS WASTE PROGRAM COS	N

LIDSO
12/18/2020 12:14:37PM
75 TRI COUNTY SOLID WASTE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 40

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
4292	LJP ENTERPRISES INC		1,200.00	1 Transactions			
284	THE RETROFIT COMPANIES INC						
	75-394-000-0000-6259		77.30	BULBS FASTENAL	0110311-IN	HAZARDOUS WASTE PROGRAM COS	N
				11/24/2020 11/24/2020			
	75-394-000-0000-6259		1,448.32	BULBS ST PETER HHW COLLECTION	0110317-IN	HAZARDOUS WASTE PROGRAM COS	N
				11/24/2020 11/24/2020			
284	THE RETROFIT COMPANIES INC		1,525.62	2 Transactions			
3725	ULINE						
	75-394-000-0000-6452		585.68	RECYCLING TOTES (20)/SHIPPING	127877059	REFERENCE BOOKS & MATERIALS	N
				12/14/2020 12/14/2020			
	75-394-000-0000-6452		1,024.00	BULK BAGS 35 X 35 X 35	127877060	REFERENCE BOOKS & MATERIALS	N
				12/14/2020 12/14/2020			
3725	ULINE		1,609.68	2 Transactions			
394	DEPT Total:		16,076.15	TRI-COUNTY SOLID WASTE	8 Vendors	15 Transactions	
75	Fund Total:		16,076.15	TRI COUNTY SOLID WASTE		15 Transactions	

LIDSO
12/18/2020 12:14:37PM
80 SETTLEMENT FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 41

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
821	DEPT			TAXES & PENALTIES			
999999000	SECOND CENTURY HOUSING						
	80-821-000-0000-6801		41.91	REFUND/OVERPAY 19.666.0040 12/11/2020 12/11/2020	DEC20	REFUNDS	N
	80-821-000-0000-6801		1,815.52	REFUND/OVERPAY 19.666.0050 12/11/2020 12/11/2020	DEC20	REFUNDS	N
	80-821-000-0000-6801		37.16	REFUND/OVERPAY 19.666.0060 12/11/2020 12/11/2020	DEC20	REFUNDS	N
	80-821-000-0000-6801		1,276.36	REFUND/OVERPAY 19.755.0010 12/11/2020 12/11/2020	DEC20	REFUNDS	N
999999000	SECOND CENTURY HOUSING		3,170.95	4 Transactions			
821	DEPT Total:		3,170.95	TAXES & PENALTIES	1 Vendors	4 Transactions	
80	Fund Total:		3,170.95	SETTLEMENT FUND		4 Transactions	

LIDSO
 12/18/2020 12:14:37PM
 85 NICOLLET CO FAMILY SER

*** Nicollet County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 42

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
431	DEPT				FAMILY SERVICES COLLABORATIVE			
	1188	MN COUNTIES INTERGOVERNMENTAL TRI						
		85-431-600-0000-6802		65.00	WC AUDIT 2019	WCAUDIT778	MISC EXP - ADMIN COLLAB	N
					12/10/2020	12/10/2020		
	1188	MN COUNTIES INTERGOVERNMENTAL TRI		65.00	1 Transactions			
431	DEPT Total:			65.00	FAMILY SERVICES COLLABORATIVE	1 Vendors	1 Transactions	
85	Fund Total:			65.00	NICOLLET CO FAMILY SERVICE I			1 Transactions
	Final Total:			635,803.07	188 Vendors	348 Transactions		

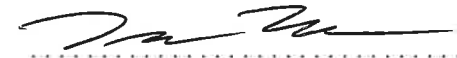
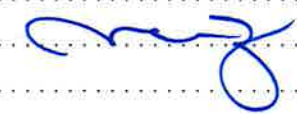
*** Nicollet County ***

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	362,113.42	GENERAL REVENUE FUND
	10	143,898.40	ROAD AND BRIDGE
	11	5,568.13	HUMAN SERVICES FUND
	41	104,911.02	DITCH FUND
	75	16,076.15	TRI COUNTY SOLID WASTE
	80	3,170.95	SETTLEMENT FUND
	85	65.00	NICOLLET CO FAMILY SERVICE (
All Funds		635,803.07	Total

Approved by,

 1/6/21
 1-5-2021

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12/30/2020 2:06:14PM

*** Nicollet County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	DEPT			COMMISSIONERS			
8361	ASSOCIATION OF MINNESOTA COUNTIES						
	01-005-000-0000-6242		50.00	AMC ANNUAL CONFERENCE KOLARS 12/07/2020 12/07/2020	57250	REG, MEMBER, CONF, DUES; STAFF DE N	
	01-005-000-0000-6242		50.00	AMC ANNUAL CONFERENCE LUEPKE 12/07/2020 12/07/2020	57250	REG, MEMBER, CONF, DUES; STAFF DE N	
	01-005-000-0000-6242		50.00	AMC ANNUAL CONFERENCE KEMP 12/07/2020 12/07/2020	57250	REG, MEMBER, CONF, DUES; STAFF DE N	
	01-005-000-0000-6242		50.00	AMC ANNUAL CONFERENCE DRANTTEL 12/07/2020 12/07/2020	57250	REG, MEMBER, CONF, DUES; STAFF DE N	
8361	ASSOCIATION OF MINNESOTA COUNTIES		200.00	4 Transactions			
2408	CREATIVE AD SOLUTIONS INC						
	01-005-000-0000-6802		48.66	RETIREMENT PLAQUE SANDVIK 12/16/2020 12/16/2020	INV23798	MISCEL EXPENSE & EMPLOYEE REC: G	
2408	CREATIVE AD SOLUTIONS INC		48.66	1 Transactions			
5	DEPT Total:		248.66	COMMISSIONERS	2 Vendors	5 Transactions	
11	DEPT			COURTS			
683	HORRISBERGER/PAUL O						
	01-011-000-0000-6260		138.60	COURT VISITOR 52-PR-20-582 12/02/2020 12/09/2020	DEC20	PROF & TECH SRVS-CRT APPTD ATT Y	
683	HORRISBERGER/PAUL O		138.60	1 Transactions			
9390	JONES LAW OFFICE						
	01-011-000-0000-6260		3,028.50	COURT APPOINTED ATTY FEE OCT20 10/01/2020 10/31/2020	1956721	PROF & TECH SRVS-CRT APPTD ATT Y	
	01-011-000-0000-6260		697.50	COURT APPOINTED ATTY FEE OCT20 10/01/2020 10/31/2020	1956722	PROF & TECH SRVS-CRT APPTD ATT Y	
	01-011-000-0000-6260		139.50	COURT APPOINTED ATTY FEE OCT20 10/01/2020 10/31/2020	1956723	PROF & TECH SRVS-CRT APPTD ATT Y	
	01-011-000-0000-6260		1,030.50	COURT APPOINTED ATTY FEE OCT20 10/01/2020 10/31/2020	1956724	PROF & TECH SRVS-CRT APPTD ATT Y	
	01-011-000-0000-6260		675.00	COURT APPOINTED ATTY FEE OCT20 10/01/2020 10/31/2020	1956725	PROF & TECH SRVS-CRT APPTD ATT Y	
	01-011-000-0000-6260		616.50	COURT APPOINTED ATTY FEE OCT20 10/01/2020 10/31/2020	1956726	PROF & TECH SRVS-CRT APPTD ATT Y	
	01-011-000-0000-6260		945.00	COURT APPOINTED ATTY FEE OCT20	1956727	PROF & TECH SRVS-CRT APPTD ATT Y	

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-011-000-0000-6260		1,269.00	10/01/2020 10/31/2020 COURT APPOINTED ATTY FEE OCT20	1956728	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		27.00	10/01/2020 10/31/2020 COURT APPOINTED ATTY FEE OCT20	1956729	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		994.50	10/01/2020 10/31/2020 COURT APPOINTED ATTY FEE NOV20	1957807	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		63.00	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957808	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		162.00	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957809	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		9.00	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957810	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		36.00	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957811	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		90.00	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957812	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		238.50	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957813	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		13.50	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957814	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		63.00	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957815	PROF & TECH SRVS-CRT APPTD ATT	Y
	01-011-000-0000-6260		1,377.00	11/01/2020 11/30/2020 COURT APPOINTED ATTY FEE NOV20	1957816	PROF & TECH SRVS-CRT APPTD ATT	Y
9390	JONES LAW OFFICE		11,475.00	19 Transactions			
1956	NICOLLET CO SHERIFF DEPARTMENT						
	01-011-000-0000-6330		387.55	JV TRANSPORTS NOV20 11/01/2020 11/30/2020	DEC20	TRAVEL EXPENSE - MILEAGE	N
1956	NICOLLET CO SHERIFF DEPARTMENT		387.55	1 Transactions			
11	DEPT Total:		12,001.15	COURTS	3 Vendors	21 Transactions	
30	DEPT			COUNTY ADMINISTRATOR			
8361	ASSOCIATION OF MINNESOTA COUNTIES						
	01-030-000-0000-6242		50.00	AMC ANNUAL CONFERENCE KROSCH 12/07/2020 12/07/2020	57250	REG, MEMBER, CONF, DUES; STAFF DE	N

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
8361	ASSOCIATION OF MINNESOTA COUNTIES		50.00		1 Transactions		
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-030-000-0000-6401		73.33	OFFICE SUPPLIES	3214395	OFFICE SUPPLIES	N
				12/30/2020 12/30/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		73.33		1 Transactions		
30	DEPT Total:		123.33	COUNTY ADMINISTRATOR	2 Vendors	2 Transactions	
45	DEPT			CAPITAL IMPROVEMENTS			
3654	BALLMAN ROOFING AND COATINGS LLC						
	01-045-360-0000-6260		34,769.66	PROFESSIONAL SERVICES NM BLDG	APP #4	PROFESSIONAL & TECHNICAL SERVI	N
				11/15/2020 12/15/2020			
3654	BALLMAN ROOFING AND COATINGS LLC		34,769.66		1 Transactions		
4245	HANSEN SANITATION INC						
	01-045-360-0000-6260		720.00	CONSTRUCTION RECYCLE/RENTAL	10216	PROFESSIONAL & TECHNICAL SERVI	N
				09/12/2020 11/10/2020			
4245	HANSEN SANITATION INC		720.00		1 Transactions		
45	DEPT Total:		35,489.66	CAPITAL IMPROVEMENTS	2 Vendors	2 Transactions	
48	DEPT			PUBLIC SERVICES			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-048-000-0000-6402		71.27	TONER	3145811	DATA PROCESSING SUPPLIES	N
				10/23/2020 10/23/2020			
	01-048-000-0000-6401		64.61	OFFICE SUPPLIES	3206294	OFFICE SUPPLIES	N
				12/18/2020 12/18/2020			
	01-048-000-0000-6401		10.14	RETURN CALENDAR	SCN103842	OFFICE SUPPLIES	N
				12/22/2020 12/22/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		125.74		3 Transactions		
48	DEPT Total:		125.74	PUBLIC SERVICES	1 Vendors	3 Transactions	
60	DEPT			HUMAN RESOURCES			
5847	ARAMARK						
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC	2801228271	SAFETY COMMITTEE SUPPLIES	N
				11/24/2020 11/24/2020			

LIDSO

12/30/2020 2:06:14PM

*** Nicollet County ***



1 GENERAL REVENUE FUNC

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC 12/07/2020 12/07/2020	2801232624	SAFETY COMMITTEE SUPPLIES	N
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC 12/14/2020 12/14/2020	2801234990	SAFETY COMMITTEE SUPPLIES	N
	01-060-120-0000-6405		16.64	FIRST AID CABINET/SC 12/21/2020 12/21/2020	2801237755	SAFETY COMMITTEE SUPPLIES	N
5847	ARAMARK		66.56	4 Transactions			
8361	ASSOCIATION OF MINNESOTA COUNTIES						
	01-060-000-0000-6242		50.00	AMC ANNUAL CONFERENCE HAEFNER 12/07/2020 12/07/2020	57250	REG, MEMBER, CONF, DUES; STAFF DE	N
	01-060-000-0000-6242		125.00	2021 MCHRNA DUES J HAEFNER 01/01/2021 12/31/2021	7741	REG, MEMBER, CONF, DUES; STAFF DE	N
8361	ASSOCIATION OF MINNESOTA COUNTIES		175.00	2 Transactions			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-060-120-0000-6405		5.14	FIRST AID REFILL SUPPLIES 12/21/2020 12/21/2020	3207577	SAFETY COMMITTEE SUPPLIES	N
	01-060-120-0000-6405		239.00	FIRST AID KITS PW TRUCKS 12/23/2020 12/23/2020	3209387	SAFETY COMMITTEE SUPPLIES	N
9464	INNOVATIVE OFFICE SOLUTIONS		244.14	2 Transactions			
60	DEPT Total:		485.70	HUMAN RESOURCES	3 Vendors	8 Transactions	
63	DEPT			OFFICE OF TECHNOLOGIES			
6769	AW COMPANIES INC						
	01-063-000-0000-6260		1,369.90	ADMIN ASST S GAST 12/14/2020 12/18/2020	34103895	PROFESSIONAL & TECHNICAL SERVI	N
6769	AW COMPANIES INC		1,369.90	1 Transactions			
6828	CDW GOVERNMENT INC						
	01-063-000-0000-6407		3,505.29	MINI PC 12/11/2020 12/11/2020	5341442	NON CAPITAL EQUIPMENT SUPPLIES	N
	01-063-000-0000-6407		3,458.88	BOARD ROOM UPDATES 12/17/2020 12/17/2020	5666366	NON CAPITAL EQUIPMENT SUPPLIES	N
	01-063-000-0000-6407		9,848.91	EOC/NM CONF RM UPDATES CARES 12/18/2020 12/18/2020	5706637	NON CAPITAL EQUIPMENT SUPPLIES	N
	01-063-000-0000-6660		10,029.72	SERVER UPGRADES 12/20/2020 12/20/2020	5736621	EQUIPMENT PURCHASED	N

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
6828	CDW GOVERNMENT INC		26,842.80		4 Transactions		
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-063-000-0000-6401		12.80	OFFICE SUPPLIES	3145811	OFFICE SUPPLIES	N
				10/23/2020 10/23/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		12.80		1 Transactions		
3043	ITCS LLC						
	01-063-000-0000-6260		562.50	PROFESSIONAL SVCS/CONSULT	1153	PROFESSIONAL & TECHNICAL SERVI	Y
				12/23/2020 12/23/2020			
3043	ITCS LLC		562.50		1 Transactions		
6179	NEOGOV						
	01-063-000-0000-6262		8,304.44	SUBSCRIPTION	INV17777	DATA PROCESSING SERVICES	N
				01/25/2021 12/31/2021			
	01-063-000-0000-6262		508.44	SUBSCRIPTION	INV17777	DATA PROCESSING SERVICES	N
				01/01/2022 01/24/2022			
6179	NEOGOV		8,812.88		2 Transactions		
8339	THE ULTIMATE SOFTWARE GROUP INC						
	01-063-000-0000-6260		1,000.00	EYEMED INTERFACE	PRINV0138558	PROFESSIONAL & TECHNICAL SERVI	N
				10/31/2020 10/31/2020			
8339	THE ULTIMATE SOFTWARE GROUP INC		1,000.00		1 Transactions		
63	DEPT Total:		38,600.88	OFFICE OF TECHNOLOGIES	6 Vendors	10 Transactions	
71	DEPT			ELECTIONS			
	3069 MN SECRETARY OF STATE						
	01-071-000-0000-5370		30,769.21	RETURN UNUSED VEGA-2 FUNDS	DEC20	STATE GRANT	N
				12/17/2020 12/17/2020			
	3069 MN SECRETARY OF STATE		30,769.21		1 Transactions		
71	DEPT Total:		30,769.21	ELECTIONS	1 Vendors	1 Transactions	
85	DEPT			OTHER GEN GOVT COSTS & INSURANCE			
	3261 LAFAYETTE NICOLLET LEDGER						
	01-085-000-0000-6240		91.00	PUBLIC NOTICE PZ MTG/BD OF APP	1715	ADVERTISING & LEGAL NOTICES	N
				11/05/2020 11/05/2020			

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-085-000-0000-6240		43.75	PUBLIC NOTICE HOMESTEAD 11/12/2020 11/12/2020	1715	ADVERTISING & LEGAL NOTICES	N
	01-085-000-0000-6240		77.00	PUBLIC NOTICE ADOPT COMP PLAN 11/05/2020 11/05/2020	1715	ADVERTISING & LEGAL NOTICES	N
	01-085-000-0000-6240		77.00	PUBLIC NOTICE COMP PLAN 11/12/2020 11/12/2020	1715	ADVERTISING & LEGAL NOTICES	N
3261	LAFAYETTE NICOLLET LEDGER		288.75	4 Transactions			
85	DEPT Total:		288.75	OTHER GEN GOVT COSTS & INSURANCE	1 Vendors	4 Transactions	
91	DEPT			COUNTY ATTORNEY			
2656	DODGE CO SHERIFF						
	01-091-000-0000-6260		75.00	SERVE SUBPOENA 52-JV-20-107 12/23/2020 12/23/2020	2020-993	PROFESSIONAL & TECHNICAL SERVICE	N
2656	DODGE CO SHERIFF		75.00	1 Transactions			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-091-000-0000-6401		127.49	OFFICE SUPPLIES 12/28/2020 12/28/2020	3211582	OFFICE SUPPLIES	N
	01-091-000-0000-6401		14.41	OFFICE SUPPLIES 12/28/2020 12/28/2020	3211588	OFFICE SUPPLIES	N
9464	INNOVATIVE OFFICE SOLUTIONS		141.90	2 Transactions			
8336	LE SUEUR CO SHERIFF DEPT						
	01-091-000-0000-6260		70.00	SERVE SUBPOENA 52-CR-12-126 12/17/2020 12/17/2020	2230	PROFESSIONAL & TECHNICAL SERVICE	N
8336	LE SUEUR CO SHERIFF DEPT		70.00	1 Transactions			
6895	MN BUREAU OF CRIMINAL APPREHENSION						
	01-091-000-0000-6260		150.00	CJDN ACCESS FEE BCA 3RD QTR 07/01/2020 09/30/2020	627680	PROFESSIONAL & TECHNICAL SERVICE	N
6895	MN BUREAU OF CRIMINAL APPREHENSION		150.00	1 Transactions			
1159	SHRED RIGHT						
	01-091-000-0000-6802		26.72	DOCUMENT DESTRUCTION 12/15/2020 12/15/2020	542046	MISCELLANEOUS EXPENSE	N
1159	SHRED RIGHT		26.72	1 Transactions			

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
91	DEPT Total:		463.62	COUNTY ATTORNEY	5 Vendors	6 Transactions	
101	DEPT			RECORDER/ABSTRACTER			
7710	BRANDT LAW OFFICE						
	01-101-000-0000-6260		752.50	L & W FARMS	28200	PROFESSIONAL & TECHNICAL SERVI	Y
				11/02/2020 11/02/2020			
	01-101-000-0000-6260		105.00	L & W FARMS	28262	PROFESSIONAL & TECHNICAL SERVI	Y
				12/05/2020 12/05/2020			
	01-101-000-0000-6260		105.00	NICOLLET CO TORREN	28269	PROFESSIONAL & TECHNICAL SERVI	Y
				12/07/2020 12/07/2020			
	7710 BRANDT LAW OFFICE		962.50	3 Transactions			
101	DEPT Total:		962.50	RECORDER/ABSTRACTER	1 Vendors	3 Transactions	
102	DEPT			RECORDER-FTR EQUIP,TECHNOLOGY,C			
9464	INNOVATIVE OFFICE SOLUTIONS						
	01-102-000-0000-6402		97.61	TONER	3189275	DATA PROCESSING SUPPLIES	N
				12/04/2020 12/04/2020			
	9464 INNOVATIVE OFFICE SOLUTIONS		97.61	1 Transactions			
102	DEPT Total:		97.61	RECORDER-FTR EQUIP,TECHNOLOGY,C	1 Vendors	1 Transactions	
111	DEPT			COURTHOUSE OPERATIONS			
8361	ASSOCIATION OF MINNESOTA COUNTIES						
	01-111-000-0000-6242		350.00	2021 MCCFMA DUES C JOHNSON	12070	REG, MEMBER, CONF, DUES; STAFF DE	N
				01/01/2021 12/31/2021			
	8361 ASSOCIATION OF MINNESOTA COUNTIES		350.00	1 Transactions			
103	CENTRAL FIRE PROTECTION INC						
	01-111-000-0000-6329		846.75	FIRE EXTINGUISHER SERVICE	42953	BUILDING/GROUNDS MAINTENANCE	N
				12/21/2020 12/21/2020			
	103 CENTRAL FIRE PROTECTION INC		846.75	1 Transactions			
4752	CHEMSEARCHFE						
	01-111-000-0000-6340		551.35	WATER TREATMENT PROGRAM	7185779	RENTALS & SERVICE AGREEMENTS	N
				11/30/2020 11/30/2020			
	4752 CHEMSEARCHFE		551.35	1 Transactions			

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
4612	TRI-DIM FILTER CORP		303.38	MAKEUP AIR UNITS FILTERS	2397146-1	BUILDING/GROUNDS MAINTENANCE	N
	01-111-000-0000-6329			12/10/2020 12/10/2020			
	01-111-000-0000-6329		60.60	AHU-1 FILTERS	2397146-2	BUILDING/GROUNDS MAINTENANCE	N
				12/18/2020 12/18/2020			
4612	TRI-DIM FILTER CORP		363.98	2 Transactions			
111	DEPT Total:		2,112.08	COURTHOUSE OPERATIONS	4 Vendors	5 Transactions	
116	DEPT			HEALTH & HUMAN SERVICES BUILDING			
6808	JAVENS MECHANICAL CONTRACTING CO		1,440.00	LABOR HHS CRU-1	46926	EQUIPMENT REPAIRS & MAINTENANCE	N
	01-116-000-0000-6310			12/28/2020 12/28/2020			
	01-116-000-0000-6310		2,413.45	COMPRESSOR/REFRIG/PIPE/FITTING	46926	EQUIPMENT REPAIRS & MAINTENANCE	N
				12/28/2020 12/28/2020			
6808	JAVENS MECHANICAL CONTRACTING CO		3,853.45	2 Transactions			
116	DEPT Total:		3,853.45	HEALTH & HUMAN SERVICES BUILDING	1 Vendors	2 Transactions	
127	DEPT			PROPERTY SERVICES			
4026	ENTER/JASON PAUL		70.00	PER DIEM BAA HEARING	DEC20	SALARIES - PER DIEM	Y
	01-127-000-0000-6111			12/21/2020 12/21/2020			
	01-127-000-0000-6330		31.05	MILEAGE BAA HEARING	DEC20	TRAVEL EXPENSE - MILEAGE	Y
				12/21/2020 12/21/2020			
4026	ENTER/JASON PAUL		101.05	2 Transactions			
4225	HERMANSON/DAVID		70.00	PER DIEM BAA HEARING	DEC20	SALARIES - PER DIEM	Y
	01-127-000-0000-6111			12/21/2020 12/21/2020			
	01-127-000-0000-6330		16.10	MILEAGE BAA HEARING	DEC20	TRAVEL EXPENSE - MILEAGE	Y
				12/21/2020 12/21/2020			
4225	HERMANSON/DAVID		86.10	2 Transactions			
6628	LANDKAMER/MANDY		110.40	MILEAGE DEC20	DEC20	TRAVEL EXPENSE - MILEAGE	N
	01-127-000-0000-6330			12/01/2020 12/31/2020			

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
6628	LANDKAMER/MANDY			110.40	1 Transactions			
7070	LAVEN/JUSTIN B							
	01-127-000-0000-6111			70.00	PER DIEM BAA HEARING 12/21/2020 12/21/2020	DEC20	SALARIES - PER DIEM	Y
	01-127-000-0000-6330			13.80	MILEAGE BAA HEARING 12/21/2020 12/21/2020	DEC20	TRAVEL EXPENSE - MILEAGE	Y
7070	LAVEN/JUSTIN B			83.80	2 Transactions			
8365	REGENSCHEID/RON							
	01-127-000-0000-6111			70.00	PER DIEM BAA HEARING 12/21/2020 12/21/2020	DEC20	SALARIES - PER DIEM	Y
	01-127-000-0000-6330			12.65	MILEAGE BAA HEARING 12/21/2020 12/21/2020	DEC20	TRAVEL EXPENSE - MILEAGE	Y
8365	REGENSCHEID/RON			82.65	2 Transactions			
3186	WENDINGER/DAVID E							
	01-127-000-0000-6111			70.00	PER DIEM BAA HEARING 12/21/2020 12/21/2020	DEC20	SALARIES - PER DIEM	Y
	01-127-000-0000-6330			40.25	MILEAGE BAA HEARING 12/21/2020 12/21/2020	DEC20	TRAVEL EXPENSE - MILEAGE	Y
3186	WENDINGER/DAVID E			110.25	2 Transactions			
127	DEPT Total:			574.25	PROPERTY SERVICES	6 Vendors	11 Transactions	
201	DEPT				SHERIFF DEPT			
9464	INNOVATIVE OFFICE SOLUTIONS							
	01-201-000-0000-6402			66.48	TONER 10/08/2020 10/08/2020	3128688	DATA PROCESSING SERVICES	N
9464	INNOVATIVE OFFICE SOLUTIONS			66.48	1 Transactions			
2422	JOHN'S BODY SHOP							
	01-201-000-0000-6560			941.50	REPAIR REAR LIFT GATE #2303 12/21/2020 12/21/2020	5913	VEHICLE UPKEEP, REPAIRS & SUPPL	Y
2422	JOHN'S BODY SHOP			941.50	1 Transactions			
6709	LISAS TRANSCRIPTION SERVICE							
	01-201-000-0000-6260			18.00	TRANSCRIPTION 12/20/20 12/20/2020 12/20/2020	110	PROFESSIONAL & TECHNICAL SERVI	Y

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6709	LISAS TRANSCRIPTION SERVICE		18.00	1 Transactions		
5460	POMPS TIRE AND SERVICE INC					
	01-201-000-0000-6560		20.50	FLAT TIRE REPAIR #2317 12/18/2020 12/18/2020	1670020382	VEHICLE UPKEEP, REPAIRS & SUPPL N
5460	POMPS TIRE AND SERVICE INC		20.50	1 Transactions		
5989	STREICHERS INC					
	01-201-000-0000-6807		313.98	SHIRT CARRIER/FLAP-EPAULET HLA 12/15/2020 12/15/2020	11470909	CLOTHING ALLOWANCE N
	01-201-000-0000-6460		1,982.16	PRACTICE AMMO 9MM 12/18/2020 12/18/2020	11471791	LAW ENFORCEMENT SUPPLIES N
5989	STREICHERS INC		2,296.14	2 Transactions		
1435	VALLEY AUTO PARTS/NAPA					
	01-201-000-0000-6560		31.48	WINDSHIELD REPAIR/WIPER #07 12/23/2020 12/23/2020	529816	VEHICLE UPKEEP, REPAIRS & SUPPL N
1435	VALLEY AUTO PARTS/NAPA		31.48	1 Transactions		
6736	VERIZON WIRELESS VSAT					
	01-201-000-0000-6260		50.00	CELL PHONE SEARCH WARRANT LINK 09/03/2020 09/04/2020	20201323-	PROFESSIONAL & TECHNICAL SERVI Y
6736	VERIZON WIRELESS VSAT		50.00	1 Transactions		
1071	VON ESSEN TOWING					
	01-201-000-0000-6560		70.84	OIL/FILTER CHANGE #2305 11/06/2020 11/06/2020	6558	VEHICLE UPKEEP, REPAIRS & SUPPL Y
	01-201-000-0000-6560		70.84	OIL/FILTER CHANGE #2318 11/16/2020 11/16/2020	6559	VEHICLE UPKEEP, REPAIRS & SUPPL Y
	01-201-000-0000-6560		70.84	OIL/FILTER CHANGE #2304 11/17/2020 11/17/2020	6560	VEHICLE UPKEEP, REPAIRS & SUPPL Y
	01-201-000-0000-6560		70.84	OIL/FILTER CHANGE #2310 11/25/2020 11/25/2020	6561	VEHICLE UPKEEP, REPAIRS & SUPPL Y
1071	VON ESSEN TOWING		283.36	4 Transactions		
201	DEPT Total:		3,707.46	SHERIFF DEPT	8 Vendors	12 Transactions
207	DEPT			PRISONER COMMISSIONS ACCOUNT		
4172	STELLAR SERVICES LLC					

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUNC

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-207-000-0000-6277		32.12	INMATE ORDER 12/14	161868	JAIL MATERIALS & EQUIPMENT	N
				12/14/2020 12/14/2020			
	01-207-000-0000-6277		28.85	INMATE ORDER 12/20	162297	JAIL MATERIALS & EQUIPMENT	N
				12/20/2020 12/20/2020			
4172	STELLAR SERVICES LLC		60.97	2 Transactions			
207	DEPT Total:		60.97	PRISONER COMMISSIONS ACCOUNT	1 Vendors	2 Transactions	
214	DEPT			GUN PERMITS			
5642	MN SHERIFFS ASSOCIATION						
	01-214-000-0000-6401		120.00	PERMIT TO ACQUIRE CARD	223510	SUPPLIES	N
				12/21/2020 12/21/2020			
5642	MN SHERIFFS ASSOCIATION		120.00	1 Transactions			
214	DEPT Total:		120.00	GUN PERMITS	1 Vendors	1 Transactions	
230	DEPT			DISPATCH CENTER			
466	MANKATO CLINIC LTD						
	01-230-000-0000-6260		125.00	EMPLOYEE PHYSICAL/SCREEN	133710	PROFESSIONAL & TECHNICAL SERVI	6
				11/30/2020 11/30/2020			
466	MANKATO CLINIC LTD		125.00	1 Transactions			
230	DEPT Total:		125.00	DISPATCH CENTER	1 Vendors	1 Transactions	
250	DEPT			SHERIFF DEPT/CORRECTIONS			
1216	ADVANCED CORRECTIONAL HEALTHCARI						
	01-250-000-0000-6277		87.71	INFRARED DIGITAL THERMOMETER	100934	JAIL MATERIALS & EQUIPMENT	6
				10/14/2020 10/14/2020			
1216	ADVANCED CORRECTIONAL HEALTHCARI		87.71	1 Transactions			
7703	CHARMTX INC						
	01-250-000-0000-6277		285.83	ORANGE SWEATSHIRTS/PANT/SOCK/S	0236717-IN	JAIL MATERIALS & EQUIPMENT	N
				12/10/2020 12/10/2020			
7703	CHARMTX INC		285.83	1 Transactions			
1805	GARCIA CLINICAL LABORTORY						
	01-250-000-0000-6260		18.00	INMATE LAB SERVICES NOV20	55293	PROFESSIONAL & TECHNICAL SERVI	N
				11/01/2020 11/30/2020			

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
1805	GARCIA CLINICAL LABORTORY		18.00		1 Transactions		
204	MEI TOTAL ELEVATOR SOLUTIONS						
	01-250-000-0000-6329		154.53	ELEVATOR LIGHT BATTERY LEC 12/15/2020 12/15/2020	886804	BUILDING/GROUNDS MAINTENANCE	N
204	MEI TOTAL ELEVATOR SOLUTIONS		154.53	1 Transactions			
229	RIVERSIDE DENTAL CARE						
	01-250-000-0000-6260		190.36	INMATE DENTAL APPT (2) 11/30/2020 12/07/2020	632700	PROFESSIONAL & TECHNICAL SERVI	6
229	RIVERSIDE DENTAL CARE		190.36	1 Transactions			
3627	SGTS INC.						
	01-250-000-0000-6310		2,439.00	DETENTION DOOR CONTROL SWITCH 10/21/2020 10/22/2020	MS20511	EQUIPMENT REPAIRS & MAINTENANCE	N
3627	SGTS INC.		2,439.00	1 Transactions			
2859	SUMMIT FOOD SERVICE LLC						
	01-250-000-0000-6276		8,661.50	INMATE MEALS NOV20 11/01/2020 11/30/2020	INV2000099043	PRISONERS MEALS & LAUNDRY	N
2859	SUMMIT FOOD SERVICE LLC		8,661.50	1 Transactions			
250	DEPT Total:		11,836.93	SHERIFF DEPT/CORRECTIONS	7 Vendors	7 Transactions	
255	DEPT			PROBATION DEPT			
2905	AMERICAN PROBATION & PAROLE ASSOC						
	01-255-000-0000-6242		220.00	APPA CONFERENCE REG J OTTO 02/22/2021 02/26/2021	DEC20	REG, MEMBER, CONF, DUES; STAFF DE	N
2905	AMERICAN PROBATION & PAROLE ASSOC		220.00	1 Transactions			
5123	MN DEPT OF ADMINISTRATION						
	01-255-000-0000-6341		35.39	STS VAN 10816 SALES TAX NOV20 11/01/2020 11/30/2020	2021050031	EQUIP/VEHICLE LEASE	N
	01-255-000-0000-6341		508.43	JUV VAN 10445 LEASE NOV20 11/01/2020 11/30/2020	2021050031	EQUIP/VEHICLE LEASE	N
	01-255-000-0000-6341		514.80	STS VAN 10816 LEASE NOV20 11/01/2020 11/30/2020	2021050031	EQUIP/VEHICLE LEASE	N
	01-255-000-0000-6341		34.95	JUV VAN 10445 SALES TAX NOV20 11/01/2020 11/30/2020	2021050031	EQUIP/VEHICLE LEASE	N

LIDSO
12/30/2020 2:06:14PM
1 GENERAL REVENUE FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
5123	MN DEPT OF ADMINISTRATION		1,093.57				
				4 Transactions			
7679	OFFICE OF MN IT SERVICES						
	01-255-000-0000-6260		20.85	LANGUAGE LINE NOV20	W20110487	PROFESSIONAL & TECHNICAL SERVI	N
				11/01/2020 11/30/2020			
7679	OFFICE OF MN IT SERVICES		20.85				
				1 Transactions			
5150	PREMIER BIOTECH LABS LLC						
	01-255-000-0000-6260		106.39	DRUG TESTING CUPS 9-PANEL	2164918	PROFESSIONAL & TECHNICAL SERVI	Y
				12/10/2020 12/10/2020			
5150	PREMIER BIOTECH LABS LLC		106.39				
				1 Transactions			
255	DEPT Total:		1,440.81	PROBATION DEPT	4 Vendors	7 Transactions	
1	Fund Total:		143,487.76	GENERAL REVENUE FUND		114 Transactions	

LIDSO

12/30/2020 2:06:14PM

*** Nicollet County ***



10 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 15

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
320	DEPT			ROAD & BRIDGE (MAINTENANCE)			
5027	GORDY SERBUS AND SONS GRAVEL LLC						
	10-320-000-0000-6280		1,245.50	FIX WASHOUT CLASS IV RIP RAP 11/30/2020 11/30/2020	9042	OTHER SERVICES & CHARGES	N
	10-320-000-0000-6502		742.40	ROCK HILL FOR ICE CONTROL 11/30/2020 11/30/2020	9042	R&B SUPPLIES - SALT, SAND	N
5027	GORDY SERBUS AND SONS GRAVEL LLC		1,987.90	2 Transactions			
4105	HOLTMEIER CONSTRUCTION INC						
	10-320-000-0000-6280		594.88	LIMESTONE STOCKPILE 11/17/2020 11/17/2020	55495	OTHER SERVICES & CHARGES	N
	10-320-000-0000-6280		611.35	LIMESTONE STOCKPILE 11/17/2020 11/17/2020	55496	OTHER SERVICES & CHARGES	N
4105	HOLTMEIER CONSTRUCTION INC		1,206.23	2 Transactions			
4938	NICOLLET COUNTY PUBLIC SERVICES						
	10-320-000-0000-6802		525.16	CD 24A 12/28/2020 12/28/2020	2020 Assess	MISC - DITCH ASSESSMENTS	N
	10-320-000-0000-6802		132.00	CD 16A 12/28/2020 12/28/2020	2020 Assess	MISC - DITCH ASSESSMENTS	N
	10-320-000-0000-6802		13,009.58	CD 86A 12/28/2020 12/28/2020	2020 Assess	MISC - DITCH ASSESSMENTS	N
	10-320-000-0000-6802		3,795.00	CD 30A 12/28/2020 12/28/2020	2020 Assess	MISC - DITCH ASSESSMENTS	N
4938	NICOLLET COUNTY PUBLIC SERVICES		17,461.74	4 Transactions			
5637	NORTH AMERICAN SAFETY INC						
	10-320-000-0000-6503		2,250.00	BARREL BARRIERS - 50 12/22/2020 12/22/2020	55064	R&B SUPPLIES - SIGNING	N
5637	NORTH AMERICAN SAFETY INC		2,250.00	1 Transactions			
320	DEPT Total:		22,905.87	ROAD & BRIDGE (MAINTENANCE)	4 Vendors	9 Transactions	
325	DEPT			ROAD & BRIDGE - CONSTRUCTION			
9245	MN DEPT OF TRANSPORTATION						
	10-325-000-0000-6260		751.46	JOB COST TRANSFERS - COURTHOUS 05/20/2020 05/20/2020	P00011529	PROF & TECH SERVICES	N
9245	MN DEPT OF TRANSPORTATION		751.46	1 Transactions			

LIDSO
12/30/2020 2:06:14PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 16

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
325	DEPT Total:		751.46	ROAD & BRIDGE - CONSTRUCTION	1 Vendors	1 Transactions	
330	DEPT			EQUIPMENT INVENTORY & SHOP			
5847	ARAMARK						
	10-330-000-0000-6280		65.18	UNIFORMS, RAGS & RUGS - LAFAYE 11/24/2020 11/24/2020	2801228268	OTHER SERVICES & CHARGES	N
	10-330-000-0000-6280		119.36	UNIFORMS, RAGS & RUGS - ST. PE 11/30/2020 11/30/2020	2801230136	OTHER SERVICES & CHARGES	N
	10-330-000-0000-6280		213.55	UNIFORMS, RAGS & RUGS - ST. PE 12/07/2020 12/07/2020	28012326223	OTHER SERVICES & CHARGES	N
	10-330-000-0000-6280		118.86	UNIFORMS, RAGS & RUGS - ST. PE 12/14/2020 12/14/2020	2801234989	OTHER SERVICES & CHARGES	N
	10-330-000-0000-6280		211.55	UNIFORMS, RAGS & RUGS - ST. PE 12/21/2020 12/21/2020	2801237754	OTHER SERVICES & CHARGES	N
5847	ARAMARK		728.50	5 Transactions			
428	CRYSTEEL TRUCK EQUIPMENT INC						
	10-330-000-0000-6522		925.28	LIGHTS 12/03/2020 12/03/2020	LP200199	R&B SUPPLIES - MACHINERY/VEHICL	N
	10-330-000-0000-6522		289.00	LIGHT BARS 12/03/2020 12/03/2020	LP200199	R&B SUPPLIES - MACHINERY/VEHICL	N
	10-330-000-0000-6670		246.00	LIGHT BARS 21-3 12/03/2020 12/03/2020	LP200199	VEHICLES PURCHASED	N
	10-330-000-0000-6670		246.00	LIGHT BARS 21-4 12/03/2020 12/03/2020	LP200199	VEHICLES PURCHASED	N
428	CRYSTEEL TRUCK EQUIPMENT INC		1,706.28	4 Transactions			
8457	D AND K POWDER COATING LLC						
	10-330-000-0000-6522		125.00	POWDER COAT LIGHT MOUNT 12/18/2020 12/18/2020	27282	R&B SUPPLIES - MACHINERY/VEHICL	N
8457	D AND K POWDER COATING LLC		125.00	1 Transactions			
4434	GMS INDUSTRIAL SUPPLIES INC						
	10-330-000-0000-6525		156.69	SHOP SUPPLIES - SCREWS, PAINT 12/16/2020 12/16/2020	66438	R&B SUPPLIES - TOOL/SHOP MATERI	N
	10-330-000-0000-6525		214.56	SHOP SUPPLIES - CONNECTORS, RE 12/14/2020 12/14/2020	66568	R&B SUPPLIES - TOOL/SHOP MATERI	N
4434	GMS INDUSTRIAL SUPPLIES INC		371.25	2 Transactions			

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
374	LARKSTUR ENGINEERING					
	10-330-000-0000-6522		123.17	CAT LOADER FITTINGS REPAIR 12/15/2020 12/15/2020	363591-001	R&B SUPPLIES - MACHINERY/VEHICL N
374	LARKSTUR ENGINEERING		123.17	1 Transactions		
9317	OREILLY AUTO PARTS					
	10-330-000-0000-6522		66.62	FILTERS 12/01/2020 12/01/2020	253226	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		28.97	ROCKER SWITCH 12/08/2020 12/08/2020	253948	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		247.99	OIL PUMP 12/10/2020 12/10/2020	254114	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		180.94	CONVERSION SET 12/10/2020 12/10/2020	254123	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		59.48	SENSOR & OIL FILTER 12/14/2020 12/14/2020	254521	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		486.67-	RETURNS FROM INV 426722, 25411 12/14/2020 12/14/2020	254527	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		41.02	FILTERS 12/14/2020 12/14/2020	254540	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		26.03	A/T FILTER 12/14/2020 12/14/2020	254546	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6520		83.97	TRANS FLUID 12/15/2020 12/15/2020	254608	R&B SUPPLIES - GAS/LUBRICANTS N
	10-330-000-0000-6522		32.29	A/T FILTERS 12/15/2020 12/15/2020	254608	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6520		335.70	TRANS FLUID & ANTIFREEZE 12/16/2020 12/16/2020	254731	R&B SUPPLIES - GAS/LUBRICANTS N
	10-330-000-0000-6522		56.23	A/T FILTER & WIPERS 12/16/2020 12/16/2020	254731	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		13.58	OIL FILTER 12/16/2020 12/16/2020	254735	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6520		77.97	TRANS FLUID 12/16/2020 12/16/2020	254739	R&B SUPPLIES - GAS/LUBRICANTS N
	10-330-000-0000-6522		96.87	A/T FILTER 12/16/2020 12/16/2020	254739	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6522		2.99	PLUGS 12/16/2020 12/16/2020	254742	R&B SUPPLIES - MACHINERY/VEHICL N
	10-330-000-0000-6520		128.91-	RETURNS INV'S 4739, 4731, 4540	254895	R&B SUPPLIES - GAS/LUBRICANTS N

LIDSO
12/30/2020 2:06:14PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 18

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	10-330-000-0000-6522		43.37-	12/18/2020 12/18/2020 WIPERS & RETURNS INV'S 4739, 4	254895	R&B SUPPLIES - MACHINERY/VEHICL	N
9317	OREILLY AUTO PARTS		691.70	12/18/2020 12/18/2020 18 Transactions			
5460	POMPS TIRE AND SERVICE INC						
	10-330-000-0000-6521		642.08	TIRES - 4 12/17/2020 12/17/2020	1670018997	R&B SUPPLIES-TIRES,BATTERY,CUT	N
	10-330-000-0000-6521		565.12	TIRES - 4 12/17/2020 12/17/2020	1670019807	R&B SUPPLIES-TIRES,BATTERY,CUT	N
5460	POMPS TIRE AND SERVICE INC		1,207.20	2 Transactions			
1576	SANCO EQUIPMENT LLC						
	10-330-000-0000-6520		89.40	HYDROLIC OIL 12/07/2020 12/07/2020	PS2003301-2	R&B SUPPLIES - GAS/LUBRICANTS	N
1576	SANCO EQUIPMENT LLC		89.40	1 Transactions			
2361	TOOL SALES CO						
	10-330-000-0000-6525		70.00	SHOP TOOLS 12/03/2020 12/03/2020	10790	R&B SUPPLIES - TOOL/SHOP MATERI	N
	10-330-000-0000-6525		27.00	SHOP TOOLS 12/09/2020 12/09/2020	10993	R&B SUPPLIES - TOOL/SHOP MATERI	N
	10-330-000-0000-6525		40.00	SHOP TOOLS 11/25/2020 11/25/2020	12463	R&B SUPPLIES - TOOL/SHOP MATERI	N
2361	TOOL SALES CO		137.00	3 Transactions			
1119	TOPPERS AND TRAILERS PLUS						
	10-330-000-0000-6670		475.00	SPRAY IN BED LINER 21-3 12/15/2020 12/15/2020	153302	VEHICLES PURCHASED	N
	10-330-000-0000-6670		475.00	SPRAY IN BED LINER 21-4 12/16/2020 12/16/2020	153305	VEHICLES PURCHASED	N
1119	TOPPERS AND TRAILERS PLUS		950.00	2 Transactions			
1435	VALLEY AUTO PARTS/NAPA						
	10-330-000-0000-6522		20.92	TRANS FILTER 12/15/2020 12/15/2020	529552	R&B SUPPLIES - MACHINERY/VEHICL	N
	10-330-000-0000-6520		231.46	OIL 12/15/2020 12/15/2020	529554	R&B SUPPLIES - GAS/LUBRICANTS	N
	10-330-000-0000-6520		76.56	OIL	529571	R&B SUPPLIES - GAS/LUBRICANTS	N

LIDSO
12/30/2020 2:06:14PM
10 ROAD AND BRIDGE

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 19

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
			12/15/2020	12/15/2020		
1435	VALLEY AUTO PARTS/NAPA		328.94	3 Transactions		
330	DEPT Total:		6,458.44	EQUIPMENT INVENTORY & SHOP	11 Vendors	42 Transactions
370	DEPT			PARK DEPARTMENT		
7133	RAMY TURF PRODUCTS					
	10-370-000-0000-6500		724.50	7-MILE WILD FLOWER MIX 21 LBS	OP-75373-06	SUPPLIES (PARK DEPT) N
				12/11/2020	12/11/2020	
7133	RAMY TURF PRODUCTS		724.50	1 Transactions		
370	DEPT Total:		724.50	PARK DEPARTMENT	1 Vendors	1 Transactions
10	Fund Total:		30,840.27	ROAD AND BRIDGE		53 Transactions

LIDSO
12/30/2020 2:06:14PM
11 HUMAN SERVICES FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 20

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
440	DEPT		PUBLIC HEALTH			
6186	ALI/MUMINA HASSAN					
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13627654 12/16/2020 12/16/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
6186	ALI/MUMINA HASSAN		35.00	1 Transactions		
2133	BROWN NICOLLET CHS					
	11-440-454-0000-6260		918.99	PHEP HOURS J HARMON NOV20 11/04/2020 11/24/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI N
	11-440-454-0000-6401		3.06	PHEP SUPPLIES/COPIES NOV20 11/01/2020 11/30/2020	DEC20	OFFICE SUPPLIES N
2133	BROWN NICOLLET CHS		922.05	2 Transactions		
9790	DAYIB/RODA					
	11-440-450-0000-6260		280.00	INTERPRET FOR MASS COVID TESTS 11/17/2020 11/17/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
9790	DAYIB/RODA		280.00	1 Transactions		
3244	GUERRERO/MARIA					
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13665410 12/15/2020 12/15/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13572344 12/18/2020 12/18/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13684243 12/14/2020 12/14/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13653574 12/18/2020 12/18/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13662630 12/28/2020 12/28/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13664445 12/18/2020 12/18/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13657655 12/22/2020 12/22/2020	DEC20	PROFESSIONAL & TECHNICAL SERVI Y
3244	GUERRERO/MARIA		245.00	7 Transactions		
6759	HEALTHY SMILES INC					
	11-440-453-0004-6260		271.62	SDF PRODUCT ORDER DENTAL VARN 12/21/2020 12/21/2020	N-16	PROFESSIONAL AND TECHNICAL SEF N

*** Nicollet County ***



LIDSO
12/30/2020 2:06:14PM
11 HUMAN SERVICES FUND

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 21

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
6759	HEALTHY SMILES INC		271.62		1 Transactions		
9464	INNOVATIVE OFFICE SOLUTIONS						
	11-440-453-0000-6401		46.16	TONER	3144154	OFFICE SUPPLIES	N
				10/22/2020 10/22/2020			
9464	INNOVATIVE OFFICE SOLUTIONS		46.16		1 Transactions		
6389	MCKESSON MEDICAL SURGICAL						
	11-440-450-0000-6405		39.86	NEEDLES FLU CLINIC	16478164	INFLUENZA GRANT EXP	N
				12/08/2020 12/08/2020			
	11-440-450-0000-6405		37.39	SHARPS CONTAINERS FLU CLINIC	16562765	INFLUENZA GRANT EXP	N
				12/09/2020 12/09/2020			
	11-440-450-0000-6405		140.04	GLOVES FLU CLINIC	16648168	INFLUENZA GRANT EXP	N
				12/11/2020 12/11/2020			
	11-440-450-0000-6405		36.39	ALCOHOL PREP PADS FLU CLINIC	16651144	INFLUENZA GRANT EXP	N
				12/11/2020 12/11/2020			
6389	MCKESSON MEDICAL SURGICAL		253.68		4 Transactions		
1162	MCMAHON/POOLA						
	11-440-451-0000-6260		70.00	INTERPRET POST PARTUM/RECERT	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y
				12/15/2020 12/15/2020			
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13645214	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y
				12/22/2020 12/22/2020			
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13641462	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y
				12/16/2020 12/16/2020			
	11-440-451-0000-6260		35.00	INTERPRET FOR WIC: 13623032	DEC20	PROFESSIONAL & TECHNICAL SERVI	Y
				12/14/2020 12/14/2020			
1162	MCMAHON/POOLA		175.00		4 Transactions		
9105	NOODLE SOUP						
	11-440-453-0000-6452		24.60	EDU MATERIALS SHIPPING FAP	189337	REFERENCE BOOKS & MATERIALS	N
				12/07/2020 12/07/2020			
	11-440-453-0000-6452		246.00	EDUCATIONAL MATERIALS FAP	189337	REFERENCE BOOKS & MATERIALS	N
				12/07/2020 12/07/2020			
	11-440-453-0000-6452		15.00	EDU MATERIALS SHIPPING FAP	189367	REFERENCE BOOKS & MATERIALS	N
				12/10/2020 12/10/2020			
	11-440-453-0000-6452		192.00	EDUCATIONAL MATERIALS FAP	189367	REFERENCE BOOKS & MATERIALS	N
				12/10/2020 12/10/2020			

*** Nicollet County ***



LIDSO
12/30/2020 2:06:14PM
11 HUMAN SERVICES FUND

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 22

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9105	NOODLE SOUP		477.60	4 Transactions			
7679	OFFICE OF MN IT SERVICES						
	11-440-450-0000-6260		15.29	LANGUAGE LINE OCT20 10/01/2020 10/31/2020	W20100497	PROFESSIONAL & TECHNICAL SERVI	N
	11-440-453-0000-6260		13.90	LANGUAGE LINE OCT20 CAR SEAT 10/01/2020 10/31/2020	W20100497	PROFESSIONAL & TECHNICAL SERVI	N
7679	OFFICE OF MN IT SERVICES		29.19	2 Transactions			
440	DEPT Total:		2,735.30	PUBLIC HEALTH	10 Vendors	27 Transactions	
11	Fund Total:		2,735.30	HUMAN SERVICES FUND		27 Transactions	

LIDSO
12/30/2020 2:06:14PM
41 DITCH FUND

*** Nicollet County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 23

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
650	DEPT		COUNTY DITCHES			
613	DVORAK EXCAVATING INC					
	41-650-814-0000-6509		5,502.50	CD 30A CLEAN OUT	5375	DITCH REPAIR EXPENSES-CLEAN OU N
				11/04/2020 11/24/2020		
	41-650-814-0000-6509		21,292.50	CD 30A CLEAN OUT	5376	DITCH REPAIR EXPENSES-CLEAN OU N
				11/29/2020 12/13/2020		
613	DVORAK EXCAVATING INC		26,795.00	2 Transactions		
4105	HOLTMEIER CONSTRUCTION INC					
	41-650-847-0000-6509		260.17	CD 82A RR 20-019	55495	DITCH REPAIR EXPENSES-CLEAN OU N
				11/17/2020 11/17/2020		
4105	HOLTMEIER CONSTRUCTION INC		260.17	1 Transactions		
650	DEPT Total:		27,055.17	COUNTY DITCHES	2 Vendors	3 Transactions
652	DEPT		JOINT (JUDICIAL) DITCHES			
8299	LITZAU FARM DRAINAGE INC					
	41-652-872-0000-6510		16,204.81	JD12NS IMPROVEMENT PROJ PAY#2	PAY APP 1	DITCH IMPROVEMENT EXPENSES N
				12/10/2019 06/30/2020		
8299	LITZAU FARM DRAINAGE INC		16,204.81	1 Transactions		
652	DEPT Total:		16,204.81	JOINT (JUDICIAL) DITCHES	1 Vendors	1 Transactions
655	DEPT		DITCH INSPECTOR (PASS THRU)			
2547	DRANTELL/MARIE					
	41-655-000-0000-6330		28.75	MILEAGE DITCH NOV20	DEC20	TRAVEL - MILEAGE N
				11/04/2020 11/04/2020		
2547	DRANTELL/MARIE		28.75	1 Transactions		
655	DEPT Total:		28.75	DITCH INSPECTOR (PASS THRU)	1 Vendors	1 Transactions
41	Fund Total:		43,288.73	DITCH FUND		5 Transactions

LIDSO
12/30/2020 2:06:14PM
75 TRI COUNTY SOLID WASTE

*** Nicollet County ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 24

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
394	DEPT			TRI-COUNTY SOLID WASTE			
5547	CHRISTENSEN/AL						
	75-394-000-0000-6330		496.23	MILEAGE NOV20 11/01/2020 11/30/2020	DEC20	TRAVEL - MILEAGE	N
	75-394-000-0000-6401		5.99	REIMB OFFICE SUPPLIES 11/18/2020 11/18/2020	DEC20	OFFICE SUPPLIES	N
5547	CHRISTENSEN/AL		502.22	2 Transactions			
4651	NICOLLET COUNTY FINANCE DEPARTMEN						
	75-394-000-0000-6340		1,650.00	TRI CO/NIC CO 2ND 1/2 RENT 20 07/01/2020 12/31/2020	DEC20	RENTALS AND SERVICE AGREEMENT	N
	75-394-000-0000-6401		250.00	PAPER/COPIES 07/01/2020 12/31/2020	DEC20	OFFICE SUPPLIES	N
	75-394-000-0005-6260		3,162.40	2ND 1/2 FISCAL ADMIN FEE 2020 07/01/2020 12/31/2020	DEC20	PROFESS & TECH - FISCAL AGENT FE	N
4651	NICOLLET COUNTY FINANCE DEPARTMEN		5,062.40	3 Transactions			
394	DEPT Total:		5,564.62	TRI-COUNTY SOLID WASTE	2 Vendors	5 Transactions	
75	Fund Total:		5,564.62	TRI COUNTY SOLID WASTE		5 Transactions	
	Final Total:		225,916.68	94 Vendors	204 Transactions		

LIDSO
12/30/2020

2:06:14PM

*** Nicollet County ***

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

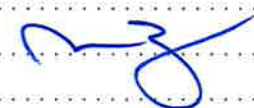


Page 25

Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	143,487.76	GENERAL REVENUE FUND
10	30,840.27	ROAD AND BRIDGE
11	2,735.30	HUMAN SERVICES FUND
41	43,288.73	DITCH FUND
75	5,564.62	TRI COUNTY SOLID WASTE
All Funds	225,916.68	Total

Approved by,

 1/6/21
 1.5.21

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:			
Human Services Fund Warrants			
Primary Originating Division/Dept.: Finance Department		Meeting Date: 1/5/2021	
Contact:	Title:	Item Type: Regular Agenda (Select One)	
Amount of Time Requested	minutes		
Presenter:	Title:	Attachments: ☐ Yes ☒ No	
County Strategy: Financial Security - prudent use of taxpayer resources (Select One)			
BACKGROUND/JUSTIFICATION: Some Human Services Warrants contain private data and are not available for inspection. A copy of the Human Services Warrants is kept in the Finance Department Office for the required retention period.			
Supporting Documents: ☐ Attached ☐ In Signature Folder ☒ None			
Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No			
If "yes", when? (provide year; mm/dd/yy if known)			
Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A			
ACTION REQUESTED:			
FISCAL IMPACT: Other (Select One) If "Other", specify		FUNDING County Dollars = Grant (Select One)	
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		Total	

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
DECEMBER 15, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, December 15, 2020, at 9:00 a.m. Commissioners Denny Kemp, Jack Kolars, Marie Dranttel, Terry Morrow and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting. Chair Luepke, Administrator Krosch and Recording Secretary Frahm were in attendance at the County Board Room. All other commissioners, staff and public participated via Zoom. The meeting was also video recorded.

Approval of Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the agenda with the following deletion: remove Comprehensive Plan Adoption Resolution. Motion carried with all voting in favor.

Consent Agenda – except #7

Commissioner Kolars requested to remove Item #7 - Welfare Fraud Cooperative Agreement from the Consent Agenda and place it on the Regular Agenda. Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the consent agenda items as follows with Item #7 removed: approval of the November 24, 2020 Board Meeting minutes, approval of the December 2, 2020 Budget and Levy Meeting minutes, approval of the Commissioner Warrants as presented for the following amounts: General Revenue Fund - \$171,535.85, Road & Bridge Fund - \$29,327.41, Human Services Fund - \$60,346.71 and acknowledge review of the Auditor's Warrants; approval of the CVSO Operational Enhancement Grant Program Resolution for FY2021, approval of the farm lease renewals, approval of the Resolution Approving Acceptance of Cares Act Funds from Cities and Townships, and end of probation for Kenzie Schuch, effective December 16, 2020. Motion carried with all voting in favor on a roll call vote.

Public Appearances

There were no public appearances.

Health and Human Services

County, City, Tribal and State Health and Human Services Worker Day Proclamation

Health and Human Services (HHS) Director, Cassie Sassenberg, appeared before the Board to request approval of the County, City, Tribal and State Health and Human Services Worker Day Proclamation. Governor Walz has proclaimed December 9, 2020

to be County, City, Tribal, and State Health and Human Services Worker Day. This was done to value the dedication of these workers in improving health, protecting the vulnerable, and providing outstanding services to the people of Minnesota.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve recognizing December 9, 2020 as being County, City, Tribal and State Health and Human Services Worker Day. Motion carried with all voting in favor on a roll call vote.

Covid-19 Update

Director Sassenberg gave an update on the response of HHS to the COVID-19 pandemic. Cases have decreased but continue to remain high, while testing has dropped statewide. Household contacts, ongoing social gatherings, and employees attending work while symptomatic have been the main contributors to ongoing community spread. There has been an increase in people not answering phones or following up with case investigations by HHS staff, making contact tracing more difficult. They are working on putting a video together featuring Nicollet County's contact tracing team to share on social media, emphasizing that the data gathered will only be used to keep our community members safe.

Regarding vaccines, the Pfizer vaccine was approved for emergency use and will be distributed to our region later this week to Mayo Health Systems and the New Ulm Medical Center, with vaccinations beginning on December 21st for hospital workers. The Moderna vaccine is expected to be authorized soon and will be used for long-term care facilities, EMS, and COVID-19 testers and community vaccinators. All remaining health care personnel would be the next group to receive the vaccine. Thrifty White Pharmacy will have the capacity to vaccinate all remaining community members. HHS has received \$15,000 from the Minnesota Department of Health for staff time and purchases needed for vaccinations, and they are working with local partners to determine what additional help they can provide to support community vaccination efforts.

Welfare Fraud Cooperative Agreement

Commissioner Kolars inquired about the Welfare Fraud Cooperative Agreement. There was a brief discussion, with Director Sassenberg stating that they have a clear process for referrals and follow up and are very satisfied with the work being done with these investigations. County Attorney Zehnder-Fischer stated that there is a cooperative relationship between HHS and the Sheriff's Department and that she is happy with the open communication between the departments and the work that is being done. Administrator Krosch stated that the Sheriff's Department releases statistics on welfare fraud investigations each year and the 2020 numbers should be coming soon.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Welfare Fraud Cooperative Agreement. Motion carried with all voting in favor on a roll call vote.

Human Resources

Public Hearing: Fee Schedule

Human Resources Director, Jamie Haefner, provided information to the Board relating to changes made to the fee schedule. There were only two very minimal changes,

with a notary services fee for \$1.00 being added to Public Services and an increase for the local correctional fee from \$175 to \$200 in the Probation Department. There was a brief discussion regarding the hearing fees in Property Services, and Director Mandy Landkamer clarified that a large part of this fee is subsidized by the County. The after-the-fact hearings have a higher fee because the applicant is essentially paying all fees for the hearing.

Chair Luepke opened the public hearing. With no one appearing for the public hearing, Chair Luepke closed the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adopt the 2021 Nicollet County Fee Schedule Changes Resolution effective January 1, 2021. Motion carried with all voting in favor on a roll call vote.

RESOLUTION

2021 Nicollet County Fee Schedule Adoption

WHEREAS, pursuant to Minnesota Statue 373.41, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court or employee; and

WHEREAS, a committee was formed to create and recommend the Nicollet County Fee Schedule which includes mandated fees and fees to be set by the county; and,

WHEREAS, the Department Heads have reviewed all of their fees and presented recommended changes along with the complete proposed Fee Schedule in a Public Hearing on December 15, 2020; and,

WHEREAS, the Nicollet County Board reviewed the proposed Fee Schedule and changes;

NOW, THEREFORE, BE IT RESOLVED, by the Nicollet County Board of Commissioners that the 2021 Nicollet County Fee Schedule as presented has been approved and adopted, effective January 1, 2021.

Public Works

Consider Final Payment for 2020 Highway Striping Project

Public Works Director, Seth Greenwood, requested the Board to consider approving the final payment to the 2020 Highway Striping Project, which is part of an annual contract to restripe a portion of our paved roads. The final payment amount is \$9,346.29 bringing the total cost of the contract to \$120,978.00.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the final payment of the 2020 Highway Striping Contract in the amount of \$9,346.29. Motion carried with all voting in favor on a roll call vote.

Consider Final Acceptance for Government Center Parking Lot Project

Director Greenwood appeared before the Board to request consideration for the final acceptance of the Government Center Parking Lot Project. The new Nicollet County Government Center parking lot has been completed and all required final documents have been received from the contractor. During final review of work items it was discovered that an overpayment had been made to the contractor in the amount of \$2,225.53. The Contractor has already sent a check to the County for this overage amount and the project can now be accepted. The final contract value is \$592,518.83.

Motion by Commissioner Kemp and seconded by Chair Morrow to approve final acceptance of the Government Center Parking Lot Project. Motion carried with all voting in favor on a roll call vote.

Committing Funds for Road and Bridge Fund

Finance Director, Heather McCormick, appeared before the Board to request a motion to commit funds on the 2020 Nicollet County Financial Statement, to be spent on TH 14 road segment repairs, now CSAH 6 and CSAH 42.

In 2020, the County received funds for TH 14 turnback agreements totaling \$3,053,000. These are funds that the County and MnDOT agreed upon in May 2015 as compensation to repair two old segments of TH 14 that were turned back to the County when TH 14 was expanded and rerouted past North Mankato and Nicollet. These MNDOT agreements were approved at Board on May 26, 2015. These funds are not restricted, however they will be needed for these roads in the future. Following GASB 54 and the Nicollet County Fund Balance Policy, committed funds are amounts that can be used only for specific purposes determined by a formal action of a government's highest level of decision-making authority.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the commitment of \$3,053,000 for the Road and Bridge Fund on the 2020 Nicollet County Financial Statement with the funds being committed for TH 14 turnback projects (CSAH 6 and 42). Motion carried with all voting in favor on a roll call vote.

Property Services

Ag BMP Low Interest Loan Project – Septic Liens

Property and Public Services Director, Mandy Landkamer, requested the Board consider approval of Ag BMP low interest loan projects for two parcels for septic activities. The total loan amount is \$26,509.00.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Ag BMP Loan Program Liens Resolution as presented and the lien attachment to the two parcels identified in the Resolution. Motion carried with all voting in favor on a roll call vote.

911 Address Special Assessments for Hunting Shacks

Director Landkamer requested the Board consider approval of the Resolution Adopting Assessment for 911 Addresses. The assessment is for hunting shack locations that need an assessment attached to the property for the 911 sign and post costs. The fee for the sign is \$30.00 and the fee for the post is \$11.00

Motion by Commissioner Kemp and seconded by Commissioner Morrow approve the Resolution Adopting Assessment for 911 Addresses as presented. Motion carried with all voting in favor on a roll call vote.

Administration

2021 Elected Officials Compensation and Per Diem Resolution

County Administrator, Ryan Krosch, appeared before the Board to request approval of the 2021 Elected Officials Compensation and Per Diem Resolution as presented. Commissioner Morrow stated that he would be declining his pay raise, citing a County Board Operating Rule and Guideline that allows commissioners to opt out of pay raises. Commissioner Dranttel also stated that she would forgo a pay increase for 2021. Commissioner Kolars noted that 2020 has been a difficult year with increased workloads for the Commissioners, and this pay raise would be on par with the increase

in work. Attorney Michelle Zehnder-Fischer joined in the conversation and stated that she would also like to decline her pay raise for 2021 as elected county attorney. Administrator Krosch suggested that since there was not consensus for approving the elected officials salary increases for 2021 that the resolution be approved as presented and that individual elected officials could formally request to him in writing by the end of the year that they wish to forgo a 2021 salary increase.

Motion by Commissioner Kolars and seconded by Commissioner Dranttel to approve the 2021 Elected Officials Compensation and Per Diem Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY ELECTED OFFICIALS
COMPENSATION AND PER DIEM RESOLUTION

WHEREAS, the Nicollet County Board of Commissioners annually establishes compensation and per diems for elected officials; and

WHEREAS, Minnesota Statute 375.055 states that the county commissioners in all counties, except Hennepin and Ramsey, shall receive as compensation for services rendered by them for their respective counties, annual salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing the duties of the office as set by resolution of the county board with the salary and schedule of per diem payments not being effective until January 1 of the next year; and

WHEREAS, Minnesota Statute 387.20 and 388.18 states that the county board annually shall set by resolution the salary of the county sheriff and county attorney; and

WHEREAS, the proposed 2021 Nicollet County budget includes a 2.5% general wage scale increase.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners does hereby adopt the following for 2021:

1. The Nicollet County Board of Commissioners salary will be \$35,659.73 in 2021 with the chairperson of the Board receiving an additional \$1,500 annually for duties related to that position.
2. The Nicollet County Board and lay persons serving on County committees, which have been approved by the County Board, are approved to receive per diems in the amount of \$70.00/day.
3. The salary for the Nicollet County Attorney in 2021 is set at \$132,401.75.
4. The salary for the Nicollet County Sheriff in 2021 is set at \$133,311.45.

2021 Tax Levy Resolution

Administrator Krosch appeared before the board to request approval of the 2021 Nicollet County Property Tax Levy Resolution as presented. The proposed levy increase is 2.99%. Most of the levy increase is for staff salaries and benefits which is typical for a service based organization. Two projects – the North Mankato HHS Building remodel and Property and Public Services remodel –were left out of the final budget and levy and will be revisited at a later time. The average tax levy increase over the past 10 year period has been 4.33% annually, so this year's increase will be lower than average.

Motion by Commissioner Kolars and seconded by Commissioner Morrow to approve the 2021 Nicollet County Property Tax Levy Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY
PROPERTY TAX LEVY RESOLUTION

WHEREAS, the Nicollet County Board annually adopts a budget; and

WHEREAS, property tax revenues are needed to balance said budget; and

WHEREAS, the 2021 Nicollet County budget was prepared with input from all department heads and Nicollet County Board members; and

WHEREAS, on September 22, 2020, the County Board set a 2021 preliminary property tax levy of \$23,782,117, which is a 2.99% increase of the 2020 property tax levy; and

WHEREAS, a budget meeting was held on December 3, 2020, to take public comment on the proposed 2021 budget and tax levy.

THEREFORE, BE IT RESOLVED that on December 15, 2020, the Nicollet County Board hereby approves the 2021 net property tax levy for Nicollet County, as follows:

Revenue Fund:	
Administrative Services	\$3,679,188
Property & Public Services	\$2,641,205
Criminal Justice Services	\$7,128,343
Economic Development/Service Appropriations	\$271,808
Special Levy: HRA	\$123,202
Special Levy: Library	\$110,088
Total Revenue Fund	\$13,953,834
Road & Bridge Fund	\$1,724,861
Health & Human Services Fund	\$5,880,451
Bonded Debt Fund	\$2,222,971
TOTAL	\$23,782,117

2021 Budget Resolution

Administrator Krosch appeared before the Board to request approval of the 2021 Nicollet County Budget Resolution as presented. There was a 1.3% increase in the total budget in comparison to the 2020 budget.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the 2021 Nicollet County Budget Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY BUDGET RESOLUTION

WHEREAS, the Nicollet County Board annually adopts a budget; and

WHEREAS, the 2021 Nicollet County budget was prepared with input from all department heads and Nicollet County Board members; and

WHEREAS, a budget meeting was held on December 3, 2020, to take public comment on the proposed 2021 budget and tax levy.

THEREFORE, BE IT RESOLVED that on December 15, 2020, the Nicollet County Board hereby approves the 2021 budget in the amount of \$46,295,129.

Budgeted		2020
<u>Governmental Funds</u>		<u>Budget</u>
REVENUES		

Nicollet County Board Meeting Minutes
December 15, 2020

Tax Levy-Property	23,782,117
Tax Levy-(County Program Aid)	1,861,620
Taxes-Delinquent & Misc	254,700
Taxes-Wheelage & Add'l Sales Tax	1,970,000
Special Assessment-(Recycling)	292,000
Licenses and Permits	65,558
Intergovernmental	
Federal	6,158,047
State	7,592,179
Other	693,573
Charges for Services	1,196,790
Fines and forfeits	20,500
Interest and Investments	195,300
Gifts and Donations	1,000
Miscellaneous	1,597,982
OTHER SOURCES	
Budgeted Use of Unrestricted Fund Balance	70,382
Budgeted Use of Restricted Fund Balance	543,381
TOTAL REVENUES	
AND OTHER SOURCES	46,295,129

EXPENDITURES	
General Public	10,942,305
Public Safety	7,395,718
Highway And Streets	10,567,206
Sanitation	315,500
Health & Human Services	13,761,188
Culture and Recreation	123,297
Conservation/Natural Resources	587,259
GO Debt Service	2,117,163
Transit	33,150
Economic Development	113,245
Housing Redevelopment Authority	123,202
Intergovernment-Regional Library	110,088
OTHER SOURCES:	
Designated Future Funds-Debt Services	105,808
TOTAL EXPENDITURES	
AND OTHER SOURCES	46,295,129

Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

Commissioner Marie Dranttel

- Board Meeting

- Food Access Network Meeting
- Region 9 Board of Directors
- One Watershed One Plan Meeting
- Tax Levy Meeting
- AMC Annual Meeting

Commissioner Terry Morrow

- Board Meeting
- Adult Chemical Welfare (ACWA) Meeting
- AMC Annual Meeting
- Tax Levy Meeting
- Tri-County Recycling Subcommittee

Commissioner Denny Kemp

- Board Meeting
- Tax Levy Meeting
- County Attorney Education
- South Central EMS
- AMC Annual Meeting
- EMS Finance Committee
- MRCI Finance Committee

Commissioner Jack Kolars

- Board Meeting
- Tax Levy Meeting
- AMC Annual Meeting
- REDA/GMG Meeting
- ATP

Commissioner John Luepke

- Board Meeting
- Lower MN Watershed Meeting
- Soil & Water Meeting
- Tax Levy Meeting
- AMC Annual Meeting
- Lafayette Fire Department fundraiser

Approve Per Diems and Expenses

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor on a roll call vote.

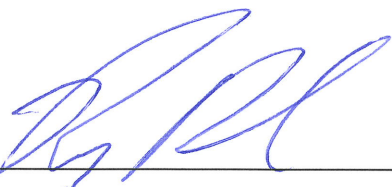
Adjourn

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor on a roll call vote. The meeting adjourned at 10:24 a.m.



JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



RYAN KROSCH
CLERK TO THE BOARD



**RESOLUTION APPROVING THE REGULARLY
SCHEDULED 2021 COUNTY BOARD
MEETINGS AND WORKSHOPS**



WHEREAS, MN Statute 375.07 states, "The board shall meet at the county seat for the transaction of business on the first Tuesday after the first Monday in January, and may meet on other days and at other locations within the county it prescribes as necessary for the interests of the county. ... Sessions shall be called by a majority of the board and the clerk shall give at least ten days' notice of them to each of the commissioners"; and

WHEREAS, the Nicollet County Board of Commissioners annually schedules regular meetings to vote on items and conduct the business of the county when a quorum of commissioners are present; and

WHEREAS, the Nicollet County Board annually schedules board workshops to discuss items and gather information related to the business of the county but takes no votes or formal action at said workshops.

NOW, THEREFORE BE IT RESOLVED, The Nicollet County Board of Commissioners adopts the attached schedule of 2021 County Board meetings and workshops as presented.

BE IT FURTHER RESOLVED, said County Board meetings and workshops may be canceled or rescheduled and additional meetings and workshops may be added by a majority of the Board.

Dated: January 5, 2021

A handwritten signature in black ink, appearing to read "Terry Morrow", written over a horizontal line.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

A handwritten signature in blue ink, appearing to read "Ryan Krosch", written over a horizontal line.

Ryan Krosch,
County Administrator/Clerk to the Board



RESOLUTION APPROVING A GOPHER BOUNTY



WHEREAS; Minnesota State Statute 348.12 requires that County Boards adopt a resolution annually to offer a bounty for the destruction of gophers; and

WHEREAS; Nicollet County wishes to reimburse any Nicollet County township for payments made for a gopher bounty.

NOW, THEREFORE BE IT RESOLVED, by the Nicollet County Board of Commissioners that Nicollet County shall reimburse any Nicollet County township a bounty of \$1.00 per gopher paid for by a township in 2021.

Dated: January 5, 2021

A handwritten signature in black ink, appearing to read "Terry Morrow", written over a horizontal line.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

A handwritten signature in blue ink, appearing to read "Ryan Krosch", written over a horizontal line.

Ryan Krosch,
County Administrator/Clerk to the Board

2021 Bookmobile Purchase of Services Contract Between Nicollet County and the City of North Mankato

In an effort to continue to provide bookmobile service for residents of Nicollet County, Nicollet County (County) and the City of North Mankato (City) hereby enter into this contract effective January 1, 2021.

I. DEFINITIONS

For the purposes of this contract, the following words shall have the following meanings:

Rural Resident – “Rural Resident” shall be those persons having a residence located outside the corporate limits of the Cities of North Mankato and St. Peter.

Bookmobile Services – “Bookmobile Services” shall mean mobile access to library services as defined in Minnesota Statutes 134.001, Subd. 2 and 3.

II. THE COUNTY WILL

- Provide to the City of North Mankato the total sum of \$10,000 to be paid quarterly for the provision of bookmobile services to the rural residents of Nicollet County.

III. THE CITY OF NORTH MANKATO WILL

- Provide bookmobile services to the following locations a minimum of two (2) times per month:
 - Nicollet – ½ day every other week
 - Nicollet – school stop weekly
 - Courtland – Community Center every other week
 - Courtland – school stop weekly
 - Lafayette – stop every other week

The sites listed above are considered the minimum number of stops.

- If these locations change, the City of North Mankato will notify the County.
- Agree to submit quarterly billings to the County, and the County will reimburse the City.

IV. MONITORING AND REPORTING

A. The City agrees to ensure that records relating to bookmobile services provided are maintained.

B. The City, as deemed necessary by the County, shall ensure that personnel of the County or appropriate State Agencies, including the Office of the State Auditor, have access to bookmobile services records at reasonable hours.

C. The City will furnish information regarding bookmobile services as requested by the County.

D. The City will ensure that records pertaining to bookmobile services are available for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall ensure that full and accurate records with respect to all matters covered under this Contract are maintained. Pursuant to Minnesota Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices regarding the bookmobile as relevant to this Contract.

VI. PERSONNEL

The City shall ensure that all personnel required in performing the services under this Contract are provided. All personnel engaged in the work shall be fully qualified to perform the services of the Contract.

VII. INDEMNIFICATION / INSURANCE

A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed under the terms of this Contract.

B. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, ensure that appropriate automobile insurance, general liability insurance, and workers compensation insurance be in force and that such insurance have liability limits which satisfy the requirements of Minnesota Statute Chapter 466, entitled "Tort Liability of Political Subdivisions", and other applicable statutes requiring insurance coverage.

C. Under no circumstances shall a party to this Agreement be required to pay on behalf of itself, or another party, any amounts in excess of the limits of liability established in Minn. Stat. §466 applicable to any third party claim. The statutory limits of liability for some or all of the participating parties may not be added together or stacked to increase the maximum amount of liability for any third party claim.

D. That this section concerning indemnification and defense does not constitute a waiver by any party of limitations on liability provided under Minn. Stat. §466.

VIII. EQUAL EMPLOYMENT OPPORTUNITY AND COMPLIANCE WITH LAWS.

A. In fulfilling this Contract, the City will ensure that individuals are not discriminated against because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance.

B. The City shall at all times comply with all laws and rules which govern a public entity in the State of Minnesota.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the Contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the Contract.

X. MISCELLANEOUS

Entire Contract – It is understood and agreed that the entire Contract of the parties is contained herein and that this Contract supercedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this Contract shall be from January 1, 2021 until December 31, 2021. Renewal of this Contract subsequent to this time period will be at the sole discretion of the County.

CITY OF NORTH MANKATO

Dr. Mark Dehen, Mayor

Date _____

John Harrenstein, City Administrator

Date _____

NICOLLET COUNTY



Terry Morrow, Board Chair

Date 1/5/2021



Ryan Krosch, County Administrator

Date 1/5/2021

2021 Library Purchase of Services Contract Between Nicollet County and the City of St. Peter

In an effort to continue to provide library service for residents of Nicollet County and the City of Saint Peter (City), Nicollet County (County) and City hereby enter this contract promoting cooperation and coordination of efforts.

I. DEFINITIONS

For purposes of this contract, the following words shall have the following meanings:

Rural Resident - Rural Resident shall be those persons having a residence located outside the corporate limits of the City of Saint Peter.

Library Services: Library Services shall mean access to physical facilities and materials that provide reading, audio and computer access to information and as defined in Minnesota Statutes 134.001 Subd. 2 and 3.

II. NICOLLET COUNTY WILL:

Provide to the City of Saint Peter the total sum of \$50,044 to be paid quarterly for the provision of library services to the rural areas of Nicollet County.

III. THE CITY OF SAINT PETER WILL:

- Provide for complete access to all services that are available to library patrons that reside within the City of Saint Peter including access to any programs that may be made available for the term of this contract.
- The City will agree to submit quarterly billings to the County and the County will reimburse the City.

IV. MONITORING AND REPORTING

- A. The City agrees to maintain records relating to contractual library services provided.
- B. The City, as deemed necessary by the County shall allow the County or appropriate State Agency, including the Office of the State Auditor, access to the City's contractual library service records at reasonable hours.
- C. The City will furnish information regarding contractual library services as requested by the County.
- D. The City will maintain and make available records pertaining to contractual library services for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall maintain full and accurate records with respect to all matters covered under this Contract. Pursuant to Minn. Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices of the City relevant to this Contract.

VI. PERSONNEL

The City shall secure, at its own expense, any and all personnel required in performing the services under this Contract. Any and all personnel engaged in the work shall be fully qualified to perform the services under the Contract.

VII. INDEMNIFICATION / INSURANCE

- A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed by the City under the terms of this Contract.
- B. Insurance. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, have and keep in force automobile insurance, general liability insurance, and workers' compensation insurance having liability limits which satisfy the requirements of Minn. Statute Chapter 466, entitled Tort Liability of Political Subdivisions, and other applicable statutes requiring insurance coverage.

VIII. EQUAL EMPLOYMENT OPPORTUNITY

In fulfilling this Contract, the City will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance. The City will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, or age.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the contract.

X. MISCELLANEOUS

Entire Contract - it is understood and agreed that the entire contract of the parties is contained herein and that this contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this contract shall be from January 1, 2021 until December 31, 2021. Renewal of this contract subsequent to this time period will be at the sole discretion of the County.

CITY OF SAINT PETER

Charles Zieman, Mayor

Date: _____

Todd Prafke, City Administrator

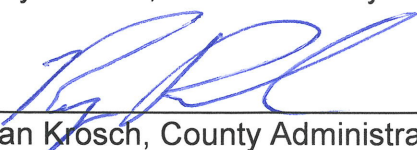
Date: _____

NICOLLET COUNTY



Terry Morrow, Nicollet County Board Chair

Date: 1/5/21



Ryan Krosch, County Administrator

Date: 1/5/2021

2021 Library Purchase of Services Contract Between Nicollet County and the City of North Mankato

In an effort to continue to provide library service for residents of Nicollet County and the City of North Mankato (City), Nicollet County (County) and the City hereby enter this contract promoting cooperation and coordination of efforts.

I. DEFINITIONS

For purposes of this contract, the following words shall have the following meanings:

Rural Resident - Rural Resident shall be those persons having a residence located outside the corporate limits of the City of North Mankato.

Library Services: Library Services shall mean access to physical facilities and materials that provide reading, audio and computer access to information and as defined in Minnesota Statutes 134.001 Subd 2 and 3.

II. NICOLLET COUNTY WILL:

- Provide to the City of North Mankato the total sum of \$50,044 to be paid quarterly for the provision of library services to the rural areas of Nicollet County.

III. THE CITY OF NORTH MANKATO WILL:

- Provide for complete access to all services that are available to library patrons that reside within the City of North Mankato including access to any programs that may be made available for the term of this contract.
- The City will agree to submit quarterly billings to the County and the County will reimburse the City.

IV. MONITORING AND REPORTING

- A. The City agrees to maintain records relating to contractual library services provided.
- B. The City, as deemed necessary by the County shall allow the County or appropriate State Agency, including the Office of the State Auditor, access to the City's contractual library service records at reasonable hours.
- C. The City will furnish information regarding contractual library services as requested by the County.
- D. The City will maintain and make available records pertaining to contractual library services for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall maintain full and accurate records with respect to all matters covered under this Contract. Pursuant to Minn. Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices of the City relevant to this Contract.

VI. PERSONNEL

The City shall secure, at its own expense, any and all personnel required in performing the services under this Contract. Any and all personnel engaged in the work shall be fully qualified to perform the services under the Contract.

VII. INDEMNIFICATION / INSURANCE

- A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed by the City under the terms of this Contract.
- B. Insurance. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, have and keep in force automobile insurance, general liability insurance, and workers' compensation insurance having liability limits which satisfy the requirements of Minn. Statute Chapter 466, entitled Tort Liability of Political Subdivisions, and other applicable statutes requiring insurance coverage.

VIII. EQUAL EMPLOYMENT OPPORTUNITY

In fulfilling this Contract, the City will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance. The City will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, or age.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the contract.

X. MISCELLANEOUS

Entire Contract - It is understood and agreed that the entire contract of the parties is contained herein and that this contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this contract shall be from January 1, 2021 until December 31, 2021. Renewal of this contract subsequent to this time period will be at the sole discretion of the County.

CITY OF NORTH MANKATO

Dr. Mark Dehen, Mayor

Date: _____

John Harrenstein, City Administrator

Date: _____

NICOLLET COUNTY

Terry Morrow, Board Chair

Date: 1/5/2021

Ryan Krosch, County Administrator

Date: 1/5/2021



**RESOLUTION APPROVING PUBLICATION OF TRANSPORTATION
PROJECT BIDS ON THE NICOLLET COUNTY WEBSITE**



WHEREAS, M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation projects on the political subdivision's website. Publication on the web site may be used in place of or in addition to any other required form of publication. Each year after designating publication on the website for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the website, notice that the political subdivision will publish advertisements for bids on its website.

THEREFORE, BE IT RESOLVED, the Nicollet County Board of Commissioners approves the Nicollet County Public Works Department to use the Nicollet County website www.co.nicollet.mn.us as the method of advertising for transportation project bids.

THEREFORE, BE IT FUTHER RESOLVED, in accordance with M.S. 331A.12, notice will be published in a qualified newspaper and on the County website that advertisements for bids for transportation projects will be published on the Nicollet County website.

Dated: January 5, 2021

A handwritten signature in black ink, appearing to read "Terry Morrow", written over a horizontal line.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

A handwritten signature in blue ink, appearing to read "Ryan Krosch", written over a horizontal line.

Ryan Krosch,
County Administrator/Clerk to the Board



RESOLUTION APPROVING THE
OFFICIAL NEWSPAPER USED FOR PUBLICATIONS



WHEREAS, Minnesota Statute 375.12 states a county board shall have the official proceedings of its sessions published in a qualified newspaper of general circulation in the county. The publication shall be let annually by contract to the lowest bidder, at the first regular session of the board in January each year; and

WHEREAS, Minnesota Statute 331A.03 requires public notices of a political subdivision be published in a qualified newspaper as described in M.S. 331A.02; and

WHEREAS, M.S. 331A.04 states the priority for selecting a qualified newspaper; and

WHEREAS, M.S. 331A.06 states a political subdivision may enter into multiyear contracts with a qualified newspaper for publication of the political subdivision's public notices. No multiyear contract may be for a term longer than three years; and

WHEREAS, three-year publication bids were requested in December 2018 for 2019-2021 from the St. Peter Herald and Lafayette Ledger; and

WHEREAS, on January 8, 2019 the Nicollet County Board approved the St. Peter Herald as the official legal paper and the Lafayette Ledger as the secondary legal paper for 2019-2021.

NOW, THEREFORE BE IT RESOLVED, by the Nicollet County Board of Commissioners to:

- Approve the St. Peter Herald as the official legal paper for Nicollet County in 2021 at rate of \$4.50 per column inch for all Nicollet County legal publications and notices including, but not limited to, delinquent tax list, meeting minutes/synopsis, tax forfeited land sales, county financial statement, and hearing/meeting/bid notices.
- Approve the Lafayette Ledger as the official legal paper for legal publications and notices when a second publication is required or desired in the Ledger's general area of circulation at a rate of \$7.00 per column inch for 2021.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board



RESOLUTION TO DELEGATE AUTHORITY FOR ELECTRONIC FUNDS TRANSFERS



WHEREAS, Minnesota Statute 471.38 allows for the use of electronic fund transfer as means of making various payments; and

WHEREAS, Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government may make an electronic funds transfer for the following:

- 1) for a claim for a payment from an imprest payroll bank account or investment of excess money;
- 2) for a payment of tax or aid anticipation certificates;
- 3) for a payment of contributions to pension or retirement fund;
- 4) for vendor payments; and
- 5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers to the County's chief financial officer or their designee.

NOW THEREFORE, BE IT RESOLVED, that the Nicollet County Board delegates the authority to make electronic funds transfers to Heather McCormick, Nicollet County Finance Director and her designees.

NOW THEREFORE BE IT FURTHER RESOLVED, that the county finance director will:

- 1) provide copy of this resolution to the disbursing bank;
- 2) provide a list of all transactions made by electronic fund transfer to the county board as its next regularly scheduled meeting.

Dated this 5th day of January, 2021.



Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:



Ryan Krosch
County Administrator and Clerk to the Board

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Lisa Chesley ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on a monthly basis in the amount of \$2,000.00 per month. By the 10th of every month, the Attorney shall submit to Nicollet County Court Administration a list of families with whom the Attorney has worked.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

The contract can be terminated by either party upon sixty (60) days written notice to the other party with or without cause. Provided, the contract can be terminated immediately in the event the State resumes funding for the appointment of counsel for parents in CHIPS cases.

The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

IN WITNESS WHEREOF, the parties have executed this agreement this 15th day of December, 2020.

INDEPENDENT CONTRACTOR

BY:

Lisa M. Chesley
Attorney at Law

Approved as to Form:

[Signature]
Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET

[Signature]
Nicollet County Board of Commissioners

ATTEST:

[Signature]
Ryan Kroesch
Nicollet County Administrator

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Chris Grean ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on an hourly basis in the amount of \$90.00 per hour. By the 10th of every month, the Attorney shall submit to Nicollet County Court Administration a report detailing the services provided under this contract.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

The contract can be terminated by either party upon sixty (60) days written notice to the other party with or without cause. Provided, the contract can be terminated immediately in the event the State resumes funding for the appointment of counsel for parents in CHIPS cases.

The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

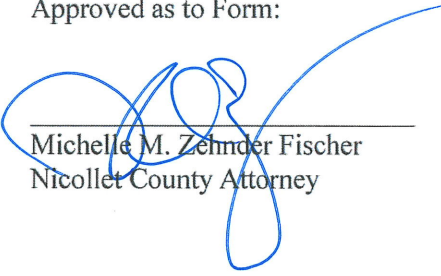
IN WITNESS WHEREOF, the parties have executed this agreement this 11 day of Dec, 2020.

INDEPENDENT CONTRACTOR

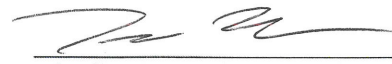
BY: 

Attorney at Law

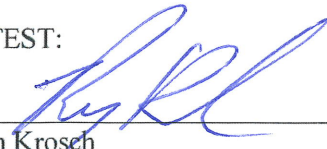
Approved as to Form:


Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET


Nicollet County Board of Commissioners

ATTEST:


Ryan Krosch
Nicollet County Administrator

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Elizabeth Weinandt ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on a monthly basis in the amount of \$2,000.00 per month.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

The contract can be terminated by either party upon sixty (60) days written notice to the other party with or without cause. Provided, the contract can be terminated immediately in the event the State resumes funding for the appointment of counsel for parents in CHIPS cases.

The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

IN WITNESS WHEREOF, the parties have executed this agreement this 14th day of December, 2020.

INDEPENDENT CONTRACTOR

BY: Elizabeth L. Weinandt
Attorney at Law

Approved as to Form:



Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET



Nicollet County Board of Commissioners

ATTEST:



Ryan Krosch
Nicollet County Administrator



RESOLUTION EXTENDING THE FAMILIES FIRST
CORONAVIRUS REPSONSE ACT BENEFITS



WHEREAS, the Federal Families First Coronavirus Response Act ("Act") went into effect on April 2, 2020 in response to the COVID-19 pandemic; and

WHEREAS, the Act includes provisions for employer provided emergency paid sick leave and expansion to the Family Medical Leave Act for employees that are unable to work or telework due to COVID-19; and

WHEREAS, the Act expired on December 31, 2020; and

WHEREAS, the Act has not been extended past December 31, 2020 by the Federal Government; and

WHEREAS, COVID-19 continues to create a need for employee time off in 2021; and

WHEREAS, the Nicollet County Board continues to be committed to supporting the well-being of its staff and their families during this pandemic.

NOW, THEREFORE, BE IT RESOLVED, the Nicollet County Board of Commissioners approves extending the benefits of the Act to March 31, 2021.

BE IT FURTHER RESOLVED; should the Act be extended or modified by the Federal Government, Nicollet County shall follow said extension and modifications.

Dated this 5th day of January, 2021.

A handwritten signature in black ink, appearing to read "Terry Morrow", written over a horizontal line.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

A handwritten signature in blue ink, appearing to read "Ryan Krosch", written over a horizontal line.

Ryan Krosch
County Administrator and Clerk to the Board

A RESOLUTION FOR THE ADOPTION OF THE NICOLLET COUNTY COMPREHENSIVE PLAN

THE COUNTY BOARD OF NICOLLET COUNTY ORDAINS:

WHEREAS, Minnesota Statutes Section 394.21 grants a county the authority to carry out planning and zoning activities; and

WHEREAS, Minnesota Statutes Section 394.23 grants a county board the authority to prepare and adopt by ordinance a comprehensive plan which is the basis for official controls; and

WHEREAS, the original Nicollet County Comprehensive Plan was adopted in 1985;

WHEREAS, in 2018, the Nicollet County Board of Commissioners (Board) authorized the review and update of the 1985 Comprehensive Plan; and

WHEREAS, the 2040 Comprehensive Plan reflects a community planning process conducted in the years 2018 through 2020, involving elected officials, appointed officials, city staff, community organizations, the public at large, developers, and other stakeholders; and

WHEREAS, pursuant to the requirements of Minnesota Statutes Sections 394.26 and 375.51, following a public hearing on November 16, 2020 during the Planning and Zoning Advisory Commission (Commission) meeting, the Commission unanimously recommended approval for adoption of the proposed 2040 Comprehensive Plan; and

WHEREAS, pursuant to the requirements of Minnesota Statutes Sections 394.26 and 375.51, following a public hearing on November 24, 2020, during the Board meeting, the Board recommended approval of the proposed 2040 Comprehensive Plan following publication in the St. Peter Herald, the official paper; and

WHEREAS, the legal notice stating the adoption of the 2040 Comprehensive Plan occurred in the December 3, 2020 edition of the St. Peter Herald; and

NOW, THEREFORE, BE IT RESOLVED that based upon the hearing record, the Nicollet County 2040 Comprehensive Plan is adopted and is effective as of the date of this resolution.

Dated: January 5, 2021



Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:



Ryan Krosch, County Administrator
Clerk to the Board

AMENDMENT # 2 TO MnDOT CONTRACT #: 1034758.

Contract Start Date:	<u>7/29/2019</u>	Original Contract Amount:	<u>\$ 160,000.00</u>
Orig. Contract Exp. Date:	<u>7/29/2024</u>	Prev. Amendment(s) Total:	<u>\$ 35,970.84</u>
Amended Exp. Date	<u>N/A</u>	Current Amendment Amount:	<u>\$ 6,208.95</u>
		Current Contract Total	<u>\$ 202,179.79</u>

Project Identification :	<u>Preliminary Engineering</u>		
State Project (SP):	<u>052-614-011</u>	Route Name	<u>CSAH 14</u>
Federal Project #	<u>ER MN19(400)</u>		

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation ("State") and Nicollet County ("Local Government").

Recitals

The State has a contract with the Local Government identified as MnDOT Contract No. 1034758 ("Original Contract") to act as Agent of the Local Government for the receipt and disbursement of federal funds. This agreement provides for payment of federal funds for Preliminary Engineering for the project which needs to be upgraded with Emergency Relief funds.

The contract is being amended due to the increase in costs from the estimated amount in the prior agreement. This contract is being amended to better reflect the actual cost of the work that needs to be completed.

The State and the Local Government are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment deleted contract terms will be ~~struck out~~ and the added contract terms will be underlined.

REVISION 1. Article 6. **"Payment"** is amended as follows:

6.1 The estimated cost of the Preliminary Engineering is ~~\$195,970.84~~ \$202,179.79.

6.1.1. It is anticipated that 80% (up to ~~\$156,776.67~~ \$161,743.83) of the cost of the Preliminary Engineering is to be paid from federal funds made available by the FHWA, and that the remaining 20% shall be paid by the Local Government. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.

REVISION 2. Article 6. **"Payment"** is amended as follows:

6.1.6. For costs expected to exceed ~~\$195,970.84~~ \$202,179.79, the Local Government must request the preparation and execution of a supplement to this agreement, prior to incurring such costs.

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

NICOLLET COUNTY

Nicollet County certifies that the appropriate person(s) have executed the Amendment on behalf of Nicollet County as required by applicable articles, bylaws or resolutions.

By: 

Title: CHAIR, NICOLLET COUNTY

Date: 1/5/2021

By: 

Title: County Administrator

Date: 1-5-21

DEPARTMENT OF TRANSPORTATION

Individual certifies that the applicable provisions of Minnesota Statutes §16C.08 subdivisions 2 and 3 are reaffirmed

By: _____

Title: State Aid Engineer

Date: _____

OFFICE OF FINANCIAL MANAGEMENT – GRANT UNIT

By: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



RESOLUTION



BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Nicollet County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Nicollet County Board Chair and the Nicollet County Administrator are hereby authorized and directed for and on behalf of Nicollet County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1034758 Amendment No. 2", a copy of which said agreement was before the Nicollet County Board and which is made a part hereof by reference.

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the Nicollet County Board at a duly authorized meeting thereof held on the 26th day of November, 2019, as shown by the minutes of said meeting in my possession.



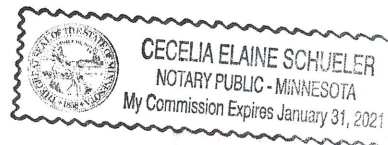
Ryan Krosch
County Administrator and Clerk to the Board

Subscribed and sworn to before me this 5th day of January, 2021.

Notary Public

My Commission Expires

1/31/2021



Notary Stamp



RESOLUTION ESTABLISHING THE 2021 COMMITTEE AND
BOARD ASSIGNMENTS AND MEETINGS THAT
QUALIFY FOR A PER DIEM PAYMENT



Whereas, pursuant to MN Statute 375.055, the Nicollet County Board has established a per diem payment for service by individual county commissioners on any board, committee, or commission of county government including committees of the board, or for the performance of services by individual county commissioners when required by law; and

Whereas, pursuant to MN Statute 375.06, county commissioners may be paid a per diem in addition to their salary for each day necessarily occupied in the discharge of their official duties while acting on any committee under the direction of the board; and

Whereas, pursuant to a MN Attorney General Opinion, a county commissioner may only collect one per diem for each calendar day spent performing official duties; and

Whereas, pursuant to a MN State Auditor Opinion, when a board, committee, commission, joint powers or other entity provides a per diem, a commissioner may not collect another per diem from the county; and

Whereas, Nicollet County employees and the Nicollet County elected Sheriff and Attorney are not eligible for per diems; and

Whereas, certain citizen appointed members to a board, committee, or commission may be paid a per diem as approved by the County Board or as provided for by MN Statute; and

Whereas, duties approved for a per diem payment must be reported back to the applicable board, committee or commission in order to receive the payment; and

Whereas, the MN State Auditor does not consider social events as work qualifying for per diem payments; and

Whereas, the MN State Auditor's statement of position regarding per diem payments states commissioners cannot claim a per diem payment whenever they meet with a constituent or group unless it is done under the authorization of the county board to meet with a single person or group to obtain information for a matter under consideration by the county board.

Now, therefore, be it resolved, regularly scheduled County Board meetings, regularly scheduled Drainage Authority meetings held in conjunction with regularly scheduled County Board meetings and committee meetings held immediately prior to and immediately after regularly scheduled County Board meetings are not eligible for a per diem payment.

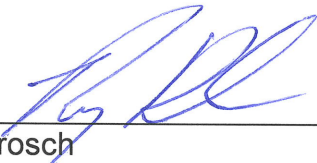
Now, therefore, be it also resolved, that the Nicollet County Board of Commissioners approves the attached list of 2021 committee and board assignments and meetings that qualify for a per diem payment from Nicollet County unless stated otherwise therein or the per diem is paid by another board or committee.

Dated this 5th day of January, 2021.



Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:



Ryan Krosch
County Administrator and Clerk to the Board



**RESOLUTION APPROVING NICOLLET COUNTY'S
RELIEF GRANT PROGRAM**



WHEREAS, in December 2020 the Minnesota Legislature and Governor approved a bill providing economic relief for businesses adversely affected by the COVID-19 pandemic; and

WHEREAS, this \$216.8 million economic relief package included \$114.8 million for all 87 Minnesota counties; and

WHEREAS, Minnesota counties are asked to provide economic relief grant programs with these funds to businesses and nonprofits adversely affected by the COVID-19 pandemic; and

WHEREAS, Nicollet County received \$660,861.28 of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners approves the attached Nicollet County Relief Grant Program (Program).

BE IT FURTHER RESOLVED, administrative and policy changes may be made to this Program by the Nicollet County Finance Director or Nicollet County Administrator without Nicollet County Board approval as guidance, need and circumstances change.

BE IT FURTHER RESOLVED, the Nicollet County Administrator and Finance Director are authorized to approve the final list of grant award recipients for this Program.

Approved by the Board of Commissioners of Nicollet County, Minnesota this 5th day of January, 2021.

Terry Morrow, Nicollet County Board Chair

Attest:

Ryan Krosch, County Administrator
Clerk to the County Board

State of Minnesota Business Assistance Legislation Summary

1. On December 16, 2020 Governor Walz signed into law a \$216.8 million economic relief package for businesses struggling as a result of the pandemic.

2. \$88 million

- a. Goes to breweries, wineries, distilleries, fitness/sports centers, bowling centers, specialty foods, drinking places (bars) and restaurants.
- b. Must show a 30% reduction in taxable gross receipts from April 1 to September 30, 2020.
- c. Payment will be made directly by the Minnesota Department of Revenue.
- d. Grant amounts:

Businesses that don't participate in UI programs (small businesses/sole proprietors),
\$10,000
0-20 employees, \$15,000
21-100, \$25,000
101-300, \$35,000
Over 300, \$45,000

3. \$14 million

- a. Grants from the Minnesota Department of Employment and Economic Development to movie theaters and convention centers (convention center must have a capacity of 1,500 people or more).
- b. Nicollet County has none of these businesses.

4. \$114.8 million

- a. Funds go to all 87 counties to provide economic relief grants to business.
- b. Counties shall use the funds to make grants to individual businesses and nonprofits that, to the extent it is feasible for the county to determine:
 - (1) are located in the applicable county in the state of Minnesota or on adjacent tribal land;
 - (2) have no current tax liens on record with the secretary of state as of the time of application for a grant under this section; and

(3) were impacted by an executive order related to the COVID-19 pandemic.

- c. **A county shall determine grant recipients and the grant amount awarded per grant. A business that receives a business relief payment under #2 above is not excluded from applying for a county relief grant under this section.**
- d. Nonprofits, nonprofit arts organizations, nonprofit museums, and nonprofit fitness centers that earn revenue similar to businesses, including but not limited to ticket sales and membership fees, are eligible for grants under this section.
- e. Grant funds must be used by the eligible business or nonprofit for operations expenses incurred during the COVID-19 pandemic.
- f. Grants under this section must be awarded by March 15, 2021.
- g. Nicollet County will receive \$660,861.28 to award to businesses and \$16,521.53 for grant administration.



Nicollet County Relief Grant Program – Overview and Eligibility

The Minnesota Legislature and Governor have passed legislation authorizing funding to Minnesota counties for relief grants to local businesses and nonprofits impacted by an executive order related to the COVID-19 pandemic.

Grants:

- **Businesses without employees (self-employed persons, sole proprietors, independent contractors, homebased business, etc.):** Grants of up to \$2,000. Applicants must certify that the business is the primary source of income and may be asked for documentation to validate this statement.
- **Businesses with 1-50 full-time equivalent (FTE) employees in addition to the owner:** Grants of up to \$5,000.
- **Nonprofits (defined as registered with the Minnesota Secretary of State, earn revenue similar to a business (including but not limited to ticket sales and membership fees) and have 0-50 FTE employees):** Grants of up to \$5,000.

Employee Count: A FTE employee is defined as working, on average, 40 hours a week as of December 31, 2020.

***** Applicants that did not receive a Nicollet County CARES Business Relief Grant in 2020 are eligible for grants up to \$10,000 (\$5,000 for businesses without employees). *****

***** Business with a primary NAICS code of 31212 – Breweries, 31213 – Wineries, 31214 – Distilleries, 71394 - Fitness and Recreational Sports Centers, 71395 - Bowling Centers, 7223 - Specialty Foods, 7224 - Drinking Places (alcoholic beverages), and 7225 – Restaurants that were required to close or reduce business operations due to Minnesota Governor Executive Orders 20-99 but did not qualify for a MN Department of Revenue direct payment grant are eligible for grants up to \$10,000 (\$5,000 for businesses without employees). *****

***** Hotels, motels, bed and breakfasts and similar for-profit lodging properties and for-profit event centers are eligible for grants up to \$10,000 (\$5,000 for businesses without employees). *****

Use of Funds:

Grant funds must be used by the eligible business or nonprofit for operational expenses incurred during the COVID-19 pandemic.

Eligibility Requirements:

- Must have a physical establishment in Nicollet County.
- Must have no current tax liens on record with the Minnesota Secretary of State as of the time of application.
- Must have been adversely impacted by a Minnesota Governor executive order related to the COVID-19 pandemic (examples – full or partial business closure required, limited service and customers allowed, stay at home order reduced customers, travel restrictions, etc.).

- Certify a financial hardship as a result of the COVID-19 pandemic (reduction in revenue of 25% for at least three months between March 1 and December 31, 2020 compared to the same three months in 2019; **OR** expenses exceeded revenues for at least three months between March 1 and December 31, 2020). Applicants may be asked for documentation to validate their hardship.
- Must be current on property tax payments, have no IRS debt, not be in bankruptcy and be licensed and in good standing (if applicable) at the time the application is submitted.
- Must have been operating prior to July 1, 2020.
- Must be in compliance or have complied with Minnesota Governor executive orders related to business closure requirements or limitations placed on services delivery.
- Certify that pandemic related grants received from all sources do not exceed the amount of operating expenses the applicant incurred from March 1 to December 31, 2020.

Ineligible businesses or nonprofits include:

Agriculture crop and livestock operations; corporate/multi-state chains (except those owned by a local franchisee); finance, insurance and real estate businesses; banks; financial advisors; property rentals or property management; billboards; retail/off-sale only liquor stores; lobbyist; government entities; businesses that earn a majority of their income from online transactions. Nicollet County reserves the right to determine other businesses and nonprofits as ineligible.

Documentation Required

- A completed application.
- IRS Form W9.
- Other additional documentation that may be requested by Nicollet County or their representative to determine eligibility and grant award amount or to complete an audit of funds awarded.

Ranking Criteria

If the amount of requested grant funds exceeds available funding, first priority will be given to businesses that did not receive a Nicollet County CARES Business Relief Grant in 2020. Second priority will be given to those businesses with a primary NAICS code of 31212 – Breweries, 31213 – Wineries, 31214 – Distilleries, 71394 - Fitness and Recreational Sports Centers, 71395 - Bowling Centers, 7223 - Specialty Foods, 7224 - Drinking Places (alcoholic beverages), and 7225 – Restaurants that did not qualify for a MN Department of Revenue direct payment grant and to hotels, motels, bed and breakfasts and similar for-profit lodging properties and for-profit event centers.

Grant Application

Grant applications and IRS Form W9 must be emailed to caresact@co.nicollet.mn.us or left in the Nicollet County Government Center drop box located on Mulberry St. in St. Peter by 4:30 p.m. on XXXXX, XX, 2021.

Applications will be available at www.co.nicollet.mn.us beginning January XX, 2021.

It's anticipated that funds will be distributed by XXXXXXXX.

Acknowledgments and Disclosures

Please see the application for required applicant acknowledgements and disclosures.

Questions

Please email caresact@co.nicollet.mn.us or call (507) 934-7204.



Nicollet County Relief Grant Program Application

Business or Nonprofit Information

Applicant Name:

Business/Nonprofit Legal Name:

Business/Nonprofit Operating Name/DBA:

Business/Nonprofit Address:

City:

State:

Zip Code:

Phone Number:

Email:

Federal ID Number (EIN):

NAICS Code (found on your IRS Form 1120, 1120S, 1065, Schedules C and F or at www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2017):

Describe the primary service or product provided by your business or nonprofit:

Business or Nonprofit Type

Employee Count: A FTE employee is defined as working, on average, 40 hours a week as of December 31, 2020.

1. Select one of the following:

☐ **Business without employees (self-employed person, sole proprietor, independent contractor, homebased business, etc.). By selecting this option the applicant certifies that the business is their primary source of income.**

☐ **Business with 1-50 full-time equivalent (FTE) employees in addition to the owner.**

☐ **Nonprofit (defined as registered with the Minnesota Secretary of State, earns revenue similar to a business (including but not limited to ticket sales and membership fees) and has 0-50 FTE employees)**

☐ **None of the above**

2. My business or nonprofit received a Nicollet County CARES Business Relief Grant in 2020? **Yes No**

3. My business has a primary NAICS code of 31212 – Breweries, 31213 – Wineries, 31214 – Distilleries, 71394 - Fitness and Recreational Sports Centers, 71395 - Bowling Centers, 7223 - Specialty Foods, 7224 - Drinking Places (alcoholic beverages), and 7225 – Restaurants that was required to close or reduce business operations due to Minnesota Governor Executive Orders 20-99 but did not qualify for a MN Department of Revenue direct payment grant. **Yes No**
4. My business is a hotels, motels, bed and breakfast or similar for-profit lodging property or is a for-profit event center? **Yes No**

Eligibility Questions

5. Does your business or nonprofit have a physical establishment in Nicollet County? **Yes No**
6. Does your business or nonprofit have any current tax liens on record with the Minnesota Secretary of State? **Yes No**
7. Was your business or nonprofit adversely impacted by a Minnesota Governor executive order related to the COVID-19 pandemic (examples – full or partial business closure required, limited service or customers allowed, stay at home order reduced customers, travel restrictions, etc.)? **Yes No**
8. Did your business or nonprofit experience a financial hardship (applicants may be asked for documentation to validate their financial hardship) as a result of the COVID-19 pandemic from:

A reduction in revenue of 25% for at least three calendar months between March 1 and December 31, 2020 compared to the same three calendar months in 2019? **Yes No**

Expenses exceeding revenues for at least three calendar months between March 1 and December 31, 2020? **Yes No**

9. Was your business or nonprofit operating prior to July 1, 2020? **Yes No**
10. Do you certify your business or nonprofit is current on property tax payments, has no IRS debt, is not in bankruptcy and is licensed and in good standing (if applicable)? **Yes No**
11. Did your business or nonprofit intentionally violate any Minnesota Governor executive order related to business closure requirements or limitations placed on service delivery? **Yes No**
12. Do any of the following describe your business or nonprofit? **Yes No**

Agriculture crop and livestock operation; corporate/multi-state chain (except those owned by a local franchisee); finance, insurance and real estate business; bank; financial advisor; property rental or property management; billboards; retail/off-sale only liquor store; lobbyist; government entity; business that earns a majority of its income from online transactions.

13. Do you certify that pandemic related grants received from all sources (federal, state, county, city, other) for your business or nonprofit do not exceed the amount of operating expenses incurred from March 1 to December 31, 2020? **Yes No**
14. Do you certify that if awarded grant funds from this grant program that the funds will be used for operational expenses incurred during the COVID-19 pandemic? **Yes No**

Acknowledgments and Disclosures – IMPORTANT – PLEASE READ

By signing this application you acknowledge and agree to abide by the terms outlined below:

1. *Consent to share information.* I have requested assistance under the Nicollet County Relief Grant Program ("Program"). I authorize representatives from Nicollet County to supply and receive information I provide related to this Program. I understand and consent to the disclosure of public and non-public personal information by and between Nicollet County in connection with this Program, including, but not limited to: data and documentation verification, review, evaluation, monitoring and oversight.

2. *All information provided is truthful and accurate.* I certify that I am legally authorized to submit this application document and the information and statements that I have provided are truthful and accurate. I understand the information and documentation submitted will be provided to a governmental agency and is subject to the guidelines of the State of Minnesota legislation authorizing these grant funds and this Program. I agree to comply with all guidelines. Failure to provide truthful and accurate information may cause this application to be rejected or the repayment of grant funds awarded.

3. *Privacy notice.* We are asking that you provide the information on the Program application form to determine if you are eligible to participate. Your name, address and the amount of assistance you receive are considered public data under the Minnesota Data Practices Act. Other information that you provide to the Program about you and your business is considered private data. We will use your private data only when it is required for administration and management of the Program. Persons or agencies with whom this information may be shared include:

- Staff and other persons involved in Program administration.
- Auditors who perform required audits of this Program.
- Authorized personnel from local, state and federal agencies providing oversight.
- Those persons who you authorize to see it.
- Law enforcement personnel in the case of suspected fraud or other enforcement authorities as required.

We cannot release private data to anyone else or use the private data in any other way unless you give us permission by completing a consent form that we will provide. Please keep in mind, however, that data must be released if required by court order, and, in addition, your private data may be released if Congress or the Minnesota Legislature passes a new law that authorizes or requires such release of data.

4. *Source of funding.* State of Minnesota funds have been made available to fund this Program. I understand that, in the event federal funding becomes available to fund this program, the funding source may change and Nicollet County and/or my business or nonprofit must comply with all terms of the federal funding source and any applicable Single Audit Act requirements, including the need for federal single audits.

5. Additional acknowledgements.

I acknowledge that Nicollet County retains final authority to determine if a business or nonprofit is eligible or not for funding, whether to approve a grant or not and the final grant amount. Nicollet County reserves the right to reduce grant award amounts if the total requests exceed available funding.

I acknowledge that Nicollet County has the right to verify any information contained in this application. Additional information and documentation may be requested at a later date. Failure to provide the information required may result in repayment of the funds. I agree to provide Nicollet County any documentation needed to complete an audit of funds awarded. Should Nicollet County be audited and it is found that the business payment is not allowable under federal or state guidelines, such business shall repay the funds to Nicollet County within three months of notification.

I acknowledge that Nicollet County will issue grant recipients an IRS Form 1099 and that these grant funds are taxable.

Authorized Signature

Date

Grant Application

Grant applications and IRS Form W9 must be emailed to caresact@co.nicollet.mn.us or left in the Nicollet County Government Center drop box located on Mulberry St. in St. Peter by 4:30 p.m. on XXXXX, XX, 2021.

Applications will be available at www.co.nicollet.mn.us beginning January XX, 2021.

It's anticipated that funds will be distributed by XXXXXXXX.

Questions

Please email caresact@co.nicollet.mn.us or call (507) 934-7204.

**Nicollet County Relief Grant Program – State of Minnesota Funded
Timeline
(January 2021)**

1. First week of January – County receives funds.
2. Board approval of funding program January 5 or call a special meeting the week of January 11-15.
3. Grant applications accepted January 18 – February 5 (3 weeks).
4. We process applications February 8-19.
5. Possible 2nd round February 22- March 5 (2 weeks).
6. Process and approve grants by March 15.
7. All grant checks must be written by April 1.
8. Unspent funds must be returned to the State by April 15.



**RESOLUTION APPROVING NICOLLET COUNTY'S
RELIEF GRANT PROGRAM**



WHEREAS, in December 2020 the Minnesota Legislature and Governor approved a bill providing economic relief for businesses adversely affected by the COVID-19 pandemic; and

WHEREAS, this \$216.8 million economic relief package included \$114.8 million for all 87 Minnesota counties; and

WHEREAS, Minnesota counties are asked to provide economic relief grant programs with these funds to businesses and nonprofits adversely affected by the COVID-19 pandemic; and

WHEREAS, Nicollet County received \$660,861.28 of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners approves the attached Nicollet County Relief Grant Program (Program).

BE IT FURTHER RESOLVED, administrative and policy changes may be made to this Program by the Nicollet County Finance Director or Nicollet County Administrator without Nicollet County Board approval as guidance, need and circumstances change.

BE IT FURTHER RESOLVED, the Nicollet County Administrator and Finance Director are authorized to approve the final list of grant award recipients for this Program.

Approved by the Board of Commissioners of Nicollet County, Minnesota this 5th day of January, 2021.

Terry Morrow, Nicollet County Board Chair

Attest:

Ryan Krosch, County Administrator
Clerk to the County Board

OFFICIAL PROCEEDINGS OF THE NICOLLET
COUNTY DRAINAGE AUTHORITY
DECEMBER 15, 2020

The Nicollet County Drainage Authority met in regular session on Tuesday, December 15, 2020 at 10:35 a.m. with Chair John Luepke presiding. Commissioners Marie Dranttel, Terry Morrow, Jack Kolars, Denny Kemp and John Luepke were present. Also present were County Administrator Ryan Krosch, Recording Secretary Sarah Frahm and County Attorney Michelle Zehnder Fischer.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting. Chair Luepke, Administrator Krosch and Recording Secretary Frahm were in attendance at the County Board Room. All other commissioners, staff and public participated via Zoom. The meeting was also video recorded.

Approval of Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the agenda with the following addition: 2021 Legal Services Agreement with Rinke Noonan. Motion carried with all voting in favor on a roll call vote.

Consent Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the consent agenda items as follows: approval of the November 24, 2020 Drainage Authority minutes and approval of Ditch Repair Reports 20-033 through 20-048. Motion carried with all voting in favor on a roll call vote.

2021 Legal Services Agreement with Rinke Noonan

Public Services Manager, Jaci Kopet, appeared before the Board to request approval of the 2021 Legal Services Agreement with Rinke Noonan. Director Kopet is recommending to continue with Option 1, which is the \$200.00 monthly retainer fee. The County Attorney has also reviewed the agreement and recommends approval for Option 1.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the 2021 Legal Services Agreement with Rinke Noonan. Motion carried with all voting in favor on a roll call vote.

Closed Meeting

County Ditch 62A Improvement Project

At 10:40 a.m. Chair Luepke moved to a closed session of the Drainage Authority, as permitted under Minnesota Statute §13D.05, Subdivision 3(b), to discuss potential litigation regarding the improvement project on Nicollet County Ditch 62A. Individuals attending the closed meeting were: Commissioners Denny Kemp, Marie Dranttel, Terry Morrow, Jack Kolars and John Luepke; County Attorney Michelle Zehnder Fischer; County Administrator Ryan Krosch, County Engineer Seth Greenwood; Ditch Inspector Nate Henry, Public Services Manager Jaci Kopet and Attorney Roger Justin.

The regular Drainage Authority meeting reconvened at 11:23 a.m.

County Ditch 62A ISG Invoices

Attorney Roger Justin spoke regarding outstanding invoices from ISG related to the County Ditch 62A improvement project. There were cost overruns on the estimates of ISG's fees for this project. He recommended a motion be made to pay ISG in the amount of \$51,935.99. Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the payment to ISG in the amount of \$51,935.99 for invoices related to the County Ditch 62A improvement project. Motion carried with all voting in favor on a roll call vote.

Motion by Commissioner Kemp and seconded by Commissioner Luepke to adjourn the meeting. The meeting adjourned at 11:27 a.m.



JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



RYAN KROSCH
CLERK TO THE BOARD