



March 10, 2026
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, March 10, 2026, at 9:00 a.m. in the Nicollet County Board Room. Present at the meeting were Commissioners Dehen, Zins, Kolars, Dranttel and Helget. County Administrator Mandy Landkamer and County Attorney Michelle Zehnder Fischer were also in attendance.

Approval of Agenda

Motion by Commissioner Zins and seconded by Commissioner Helget to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

1. Approval of Bills
2. February 24, 2026 Board Minutes
3. Consider Victim/Witness Coordinator Grant Renewal
4. Consider Application for Early Literacy Grant
5. Consider Duck Unlimited Gambling Permit
6. End of Probations
7. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$126,565.72
 - b. Road & Bridge Fund – \$22,794.10
 - c. Human Services Fund - \$98,854.88

Motion by Commissioner Kolars and seconded by Commissioner Helget to approve the consent agenda items. Motion carried with all voting in favor.

Public Appearances

There were no public appearances.

Sheriff

Consider Resolution to Adopt the 2025 Nicollet County Hazard Mitigation Plan

Emergency Management Director Block requested the adoption of the completed 2025 Nicollet County Hazard Mitigation plan with signatures from the Board Chair and the County Administrator. FEMA Hazard Mitigation Plan (HMP) requirements mandate that state, tribal, and local governments maintain an approved, active mitigation plan to be eligible for non-emergency disaster assistance and mitigation funding.

Motion by Kolars and seconded by Commission Zins to approve the resolution to adopt the 2025 Nicollet County Hazard Mitigation Plan. Motion carried on a roll call vote.

Health and Human Services

Consider Housing Advisory Committee Funding Recommendations

Director Sassenberg requested approval to allocate approximately \$16,000 in Local Housing Trust Fund interest to short-term housing needs, as recommended by the Housing Advisory Committee.

Motion by Commissioner Helget and seconded by Commissioner Zins to approve the Housing Advisory Committee funding recommendations. Motion carried with all voting in favor.

Property Services

Consider Approval of Houston Engineering, Inc. Services Agreement Amendment

Environmental Specialist Budka requested approval of the amended Houston Engineering, Inc. Service Agreement. The amendment is for additional services necessary to address changes in project scope and to support ongoing plan execution.

Motion by Commissioner Dranttel and seconded by Commissioner Zins to approve the Houston Engineering Inc. Services Agreement Amendment. Motion carried with all voting in favor.

Public Works

Consider Final Payment for Project SAP 052-030-003

Director Greenwood requested authorization for the final payment to ASTECH Corporation for the amount of \$35,717.36 and acceptance of the project as complete. Construction was completed in 2025 and the contractor has met all contract obligations.

Motion by Commissioner Kolars and seconded by Commissioner Helget to approve the Final Payment for Project SAP 052-030-003. Motion carried with all voting in favor.

Consider Award of Bid for Project SAP 052-642-002

Director Greenwood requested approval of the Award of Bid for project SAP 052-642-002. Construction is anticipated to start the beginning of May until early August, 2026. Five bids were received.

Motion by Commissioner Zins and seconded by Commissioner Helget to approve the Award of Bid for Project SAP-052-642-002 to Holtmeier Construction Inc. for the bid amount of \$1,757,421.08. Motion carried with all voting in favor.

Administration

Proclamation of March as Women's History Month

County Attorney Zehnder Fischer requested approval of the Proclamation declaring March as Women's History Month. This will proclaim March as Women's History Month in Nicollet County.

Motion by Commissioner Dranttel and seconded by Commissioner Helget to approve the Proclamation of March as Women's History Month. Motion carried with all voting in favor on a roll call vote.

County Attorney Update

County Attorney Zehnder Fischer hosted the Collective Impact Conference – Stakeholders for Education Success on March 4, 2026. The office is preparing for a law enforcement training in April. April is Child Abuse Prevention, Sexual Assault Awareness month as well as Victims Rights Awareness month.

Chair's Report:

- MRCI Executive Committee
- Pre-Audit Meeting
- GMG Annual Meeting
- Blue Earth County Public Works Tour

Commissioner Committee Reports, Meetings & Conferences**Commissioner Marie Dranttel**

- Personnel Committee Meetings

Commissioner Nicole Helget

- Collective Impact Conference
- South Central Service Cooperative
- Extension and Grass Roots Non-profit Organization

Commissioner Kurt Zins

- Personnel Committee Meetings
- Building Committee Meeting
- Housing Advisory Committee Meeting
- Soil and Water Conservation District Meeting

Commissioner Jack Kolars

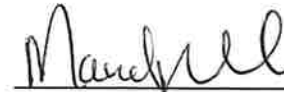
- Diversity Finance Meeting
- Building Committee Meeting
- Collective Impact Conference
- AMC Zoom Training

Approve Per Diems and Expenses:

Motion by Commissioner Kolars and seconded by Commissioner Helget to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

Adjourn:

The meeting adjourned at 9:22 a.m.



~~MARK DEHEN, CHAIR~~
~~BOARD OF COMMISSIONERS~~
Clerk to the Board

ATTEST: 

~~MANDY LANDKAMER,~~ Mark Dehen, CHAIR
~~CLERK TO THE BOARD~~ Board of Commissioners