



November 25, 2025
OFFICIAL PROCEEDINGS OF THE
NICOLLET COUNTY DRAINAGE AUTHORITY

The Nicollet County Drainage Authority met in regular session on Tuesday, November 25, 2025 at 9:29 a.m. Present at the meeting were Commissioners Dranttel, Dehen, Kolars, Zins, and Helget. County Attorney Michelle Zehnder Fischer and County Administrator Landkamer were also in attendance.

Approval of Agenda

Motion by Commissioner Dehen and seconded by Commissioner Helget to approve the agenda. Motion carried unanimously.

Consent Agenda

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the consent agenda items as follows:

- a. November 10, 2025 Drainage Minutes
- b. Consider Ditch Repair Reports 25-040 through 25-048

Motion carried unanimously.

Public Appearances

There were no public appearances.

Public Services

Set Public Hearing Date for CD61 FER Public Hearing

Director Kopet requested approval to set a Public Hearing for CD61 regarding the final engineer's report for the proposed improvement project. The hearing will be held on January 6, 2026, at 10:00 a.m. in the Nicollet County Board Room. A landowner's informational meeting is scheduled on December 10, 2025 at 9:00 a.m. to review the Viewer's Reports and to answer landowner questions.

Motion by Commissioner Dehen and seconded by Commissioner Helget to approve the public hearing date for January 6, 2026 at 10:00 a.m. . Motion carried unanimously.

CD38A Improvement Bid Recommendation

Chris Otterness, PE, Houston Engineering Inc., engineer for the CD38A Improvement Project, summarized the Technical Memorandum for the CD38A Improvement Project. Three bids were received and opened on November 11, 2025, ranging from \$380,113.60 to \$546,883.05. Engineer Otterness recommended the bid be awarded to MSB Excavating and Tiling, LLC. who submitted the lowest bid of \$380,113.60.

Motion by Commissioner Zins and seconded by Commissioner Helget to accept the bid from MSB Excavating and Tiling, LLC. of \$380,113.60. Motion carried unanimously.

Motion by Commissioner Zins and seconded by Commissioner Helget to approve an additional 20% of the contract (\$76,022.72) for potential change orders resulting from unforeseen conditions or omissions discovered as the project progresses and to also authorize a staff representative to be able to execute change orders up to \$76,022.72. . Motion carried unanimously.

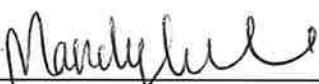
Adjourn

The meeting was adjourned at 9:40 a.m.



MARIE DRANTTEL, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD