



September 9, 2025
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, September 9, 2025, at 9:00 a.m. in the Nicollet County Board Room. Present at the meeting were Commissioners Dranttel, Kolars, Zins, Dehen, and Helget. County Attorney Michelle Zehnder Fischer and County Administrator Landkamer were also in attendance.

Approval of Agenda:

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the agenda. Motion carried unanimously.

Consent Agenda:

1. August 26, 2025 Board Meeting Minutes
2. End of Probations
3. Approval of Bills

Acknowledgement of the September 9, 2025, Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:

- a. General Revenue Fund - \$186,395.16
- b. Road & Bridge Fund - \$21,596.50
- c. Human Services Fund - \$78,330.63

Motion by Commissioner Dehen and seconded by Commissioner Helget to approve the consent agenda items. Motion carried unanimously.

Public Appearances:

There were no public appearances.

Health and Human Services

Consider Disability Services: MnCHOICES Assessor Position

Director Sassenberg requested the approval of the Disability Services: MnCHOICES Assessor Position. This position will help alleviate the currently waitlist, as well as help fill service gaps for residents that cannot be resolved through internal process adjustments in order to meet statutory requirements and community needs.

Motion by Commissioner Dehen and seconded by Commissioner Helget to approve the Disability Services: MnCHOICES Assessor Position and execute the agreement between Nicollet County and State Operated Forensic Services. Motion carried unanimously.

Administration

Consider Designating a Responsible Authority for Data Requests

County Administrator Landkamer requested the approval of the Resolution Designating a Responsible Authority for Data Requests. The resolution will appoint

Bridget Flier, Human Resources Director, and will consist of duties related to the administration of the requirements for collection, storage, use and dissemination of data on individuals within the County for the purpose of meeting statutory requirements.

Motion by Commissioner Helget and seconded by Commissioner Dehen to approve the Resolution Appointing Bridget Flier as the Responsible Authority for Data Requests. Motion carried on a roll call vote.

Consider Appointing a Health Insurance Portability and Accounting Act (HIPAA) Compliance Coordinator

County Administrator Landkamer requested the approval of the Resolution Appointing a Health Insurance Portability and Accounting Act (HIPAA) Compliance Coordinator. The resolution will appoint Bridget Flier, Human Resources Director, and will consist of duties related to developing policies, conducting risk assessments, coordinating employee training and managing any potential security or privacy breaches.

Motion by Commissioner Helget and seconded by Commissioner Kolars to approve the Resolution appointing a Bridget Flier as the Health Insurance Portability and Accounting Act (HIPAA) Compliance Coordinator. Motion carried on a roll call vote.

County Attorney Update:

County Attorney Michelle Zehnder Fischer reported the office being busy with the day to day and attending to Drainage Authority matters. Additionally she noted Friends of Learning filled roughly 680 backpacks.

Chair Report:

- Budget Workshops #1 & #2
- Personnel Committee
- Friends of Learning
- 1W1P Mankato

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner Mark Dehen

- Budget Workshops #1 & #2
- Special Drainage Authority Meeting
- MRCI

Commissioner Nicole Helget

- Budget Workshops #1 & #2
- MN Farm Bureau Webinar
- Jail Administrator Visit
- League of Women Voters
- Stakeholders in Education Meeting

Commissioner Kurt Zins

- Budget Workshops #1 & #2
- County Housing advisory Committee
- Special Drainage Authority Meeting
- Personnel Committee

Commissioner Jack Kolars

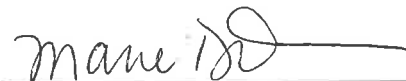
- Diversity Counsel
- Board Workshop
- Budget Workshops #1 and #2
- County Housing Advisory Committee
- MAPO
- Special Ditch Meeting

Approve Per Diems and Expenses:

Motion by Commissioner Kolars and seconded by Commissioner Zins to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried unanimously.

Adjourn:

The meeting adjourned at 9:14 a.m.



MARIE DRANTTEL, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD