



June 10, 2025
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, June 10, 2025, at 9:00 a.m. in the Nicollet County Board Room. Commissioners Dranttel, Kolars, Helget, Zins, and Dehen were present at the meeting. County Administrator Mandy Landkamer and Assistant County Attorney James Dunn were also present.

Approval of Agenda:

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the agenda. Motion carried unanimously.

Consent Agenda:

1. May 27, 2025 Board Meeting Minutes
2. Consider Delegation Agreement Related to Cannabis Zoning and Land Use
 - a. Traverse Township
3. Consider Victim/Witness Coordinator Grant Renewal
4. End of Probations
5. Approval of Bills
6. Acknowledgement of the June 10, 2025, Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$158,775.91
 - b. Road & Bridge Fund - \$195,620.72
 - c. Human Services Fund - \$201,465.88

Motion by Commissioner Dehen and seconded by Commissioner Helget to approve the consent agenda items. Motion carried unanimously.

Public Appearances:

There were no public appearances.

Administration

Consider Public Works Site Assessment and Master Planning Services RFP

County Administrator Landkamer and Brian Ruschy of BR Construction & Consulting, LLC requested approval of the RFP, as presented, for the Master Planning Services for the Nicollet County Public Works Campus. This will award Brunton Architects LLC. the contract to conduct the feasibility study of the Public Works Campus Master Planning project

Motion by Commissioner Kolars and seconded by Commissioner Zins to approve the RFP as presented for the Master Planning Services for the Nicollet County Public Works Campus and Authorize the County Administrator to sign the contract with Brunton Architects LLC. Motion carried unanimously.

Public Works

Consider Award of Quote for 2025 Bituminous Materials (Asphalt Emulsions) Supply Contract

Director Greenwood requested the approval of the Quote for 2025 Bituminous Materials (Asphalt Emulsions) Supply Contract. Bids were opened on June 3, 2025 at 11:00 a.m.

Motion by Commissioner Dehen and seconded by Commissioner Helget to approve the Quote for 2025 Bituminous Materials (Asphalt Emulsions) Supply Contract with Flint Hills Resources in the amount of \$68,637.00. Motion carried unanimously.

County Attorney Update:

Assistant County Attorney James Dunn reported that the Attorney's office continues to participate in summer "kick-off" events, and the Victim Witness Coordinator attended a trauma-informed treatment of victim's event.

Chair Report:

- SCMMCHRA Meeting
- Personnel Committee
- U of M Extension Meeting
- Joint Ditch Meeting – Sibley County
- Total Compensation Meeting
- 1W1P Minnesota River – Mankato
- Food Shelf Distribution
- Le Sueur/Nicollet County Joint Meeting

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner Mark Dehen

- MRCI Finance and Board Meeting
- GMG Business After Hours
- Constituent Meeting
- National Association of Active and Retired Federal Workers Presentation
- Le Sueur/Nicollet County Joint Meeting

Commissioner Nicole Helget

- U of M Extension Meeting
- AMC Lunch & Learn Veteran Homelessness
- State of Immigration and Refugee Information Session
- Kick-Off to Summer Event
- Le Sueur/Nicollet County Joint Meeting

Commissioner Kurt Zins

- Personnel Committee

- Public Works Facility Study Meetings
- Building Committee
- SWCD Meeting
- Joint Ditch Meeting – Sibley County

Commissioner Jack Kolars

- Public Works Facility Study Meetings AMC Virtual
- MAPO
- Le Sueur/Nicollet County Joint Meeting

Approve Per Diems and Expenses:

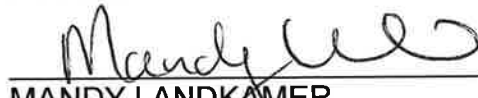
Motion by Commissioner Dehen and seconded by Commissioner Helget to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried unanimously.

Adjourn:

The meeting adjourned at 9:21 a.m.


 MARIE DRANTTEL, CHAIR
 BOARD OF COMMISSIONERS

ATTEST:


 MANDY LANDKAMER,
 CLERK TO THE BOARD