



January 7, 2025
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, January 7, 2025, at 9:00 a.m. Commissioners Dranttel, Kolars, Zins, Helget, and Dehen were present at the meeting. County Administrator Mandy Landkamer and County Attorney Michelle Zehnder Fischer were also present.

Election of Officers

Commissioner Dranttel requested nominations for 2025 Board Chair. Commissioner Kolars moved to nominate Commissioner Dranttel for the role of Chair of the Nicollet County Board for 2025, and Commissioner Dehen seconded the motion. No other nominations were made and the motion was approved unanimously.

Chair Dranttel then requested nominations for the Board Vice Chair. Commissioner Kolars moved to nominate Commissioner Dehen for the role of Vice Chair of the Nicollet County Board for 2025, with Commissioner Zins seconding the motion. No other nominations were made and the motion was approved unanimously.

Approval of Agenda:

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the agenda. Motion carried unanimously.

Consent Agenda:

1. December 17, 2024 Board Meeting Minutes
2. End of Probations
3. 2025 Solid Waste Collection and Transportation Licenses
4. Consider Carver County Juvenile Detention Contract with Blue Earth County
5. Consider Out of State Travel – Public Works
6. Approval of Bills
7. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$467,783.58
 - b. Road & Bridge Fund - \$345,971.06
 - c. Human Services Fund - \$299,941.67

Motion by Commissioner Zins and seconded by Commissioner Dehen to approve the consent agenda items. Motion carried with all voting in favor.

Public Appearances:

There were no public appearances.

Sheriff's Office:

Consider 2025 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Contract Agreement

Sheriff Lange requested approval of the 2025 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Contract Agreement. This grant is to update and replace equipment for the Sheriff's Office Dive Team.

Motion by Commissioner Kolars and seconded by Commissioner Dehen, to approve the 2025 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Contract Agreement. Motion carried unanimously.

Human Resources:

Consider Resolution to Approve County Funds for Employee Recognition Events

Director Larson requested approval for the Resolution to approve County Funds for Employee Recognition Events. This will allow the County to use budgeted county funds to help pay for employee recognition events throughout the year.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the Resolution for the use of County Funds for Employee Recognition Events. Motion carried unanimously on a roll call vote.

Finance:

Consider Nicollet County updated Procurement Policies

Director McCormick requested approval of the amended Nicollet County Procurement Policy and the Nicollet County Federal Grant or Award Procurement Policy for Nicollet County. The policies were previously adopted in 2019.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the amended Procurement Policies for Nicollet County. Motion carried unanimously.

Consider Resolution to Delegate EFT Authority

Director McCormick requested approval of the Resolution to Delegate Authority for Electronic Funds Transfers. Minn. Stat. §471.38 allows the use of EFT for various payments.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the Resolution to Delegate EFT Authority. Motion carried unanimously on a roll call vote.

Health and Human Services:

Consider Resolution to Approve the 2025 Health and Human Services: Execution of Contracts and Agreements

Director Sassenberg requested approval of the Resolution for the 2025 Health and Human Services: Execution of Contracts and Agreements. This will enable the Health and Human Services Director to effectively manage and approve contracts for programs that have already been budgeted.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the Resolution for the 2025 Health and Human Services: Execution of Contracts and Agreements. Motion carried unanimously on a roll call vote.

Consider Revised Resolution - Community Health Services Administrator

Director Sassenberg requested approval of the revised Resolution Authorizing Community Health Services Administrator. The revisions will enable the Public Health Supervisor to review, approve, and submit invoices on behalf of the Board for activities related to funding opportunities managed by the Minnesota Department of Health and other organizations.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the revised Resolution Authorizing Community Health Services Administrator. Motion carried unanimously on a roll call vote.

Consider Approval of the 2025 Statewide Health Improvement Partnership (SHIP) Memorandum of Agreement

Director Sassenberg requested approval of the 2025 Statewide Health Improvement Partnership (SHIP) Memorandum of Agreement. The proposed Memorandum of Agreement is a revised agreement among the Brown, Nicollet, and LeSueur-Waseca Community Health Boards. It establishes guidelines for the continued partnership among the four counties for the duration of the grant agreement, following the dissolution of the Brown Nicollet Community Health Board.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the 2025 Statewide Health Improvement Partnership (SHIP) Memorandum of Agreement. Motion carried unanimously on a roll call vote.

Administration:

Consider Resolution to Approve the 2025 Board Meeting and Workshop Schedule

County Administrator Landkamer requested approval of the Resolution for the 2025 Board Meeting and Workshop Schedule per Minn. Stat. §375.07.

Motion by Commissioner Kolars and seconded by Commissioner Zins to approve the 2025 Board Meeting and Workshop Schedule. Motion carried unanimously on a roll call vote.

Consider Resolution to Approve the 2025 Gopher Bounty

County Administrator Landkamer requested approval of the Resolution for the 2025 Gopher Bounty. The Resolution will set the 2025 gopher bounty at \$1.00/gopher.

Motion by Commissioner Zins and seconded by Commissioner Helget to approve the Resolution of the 2025 Gopher Bounty. Motion carried unanimously on a roll call vote.

Consider Resolution to Approve the Official Newspaper for Publications in 2025

County Administrator Landkamer requested approval of the Resolution for the Official Newspaper for Publications in 2025. The Resolution will approve the St. Peter Herald as the official newspaper for Nicollet County in 2025.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the Official Newspaper for Publications in 2025. Motion carried unanimously on a roll call vote.

Consider Resolution for the Publication of Transportation Advertisement for Bids on the Nicollet County Website.

County Administrator Landkamer requested approval of the Resolution for the Publication of Transportation Advertisement for Bids on the Nicollet County Website per Minn. Stat. §311A.12. This will enable transportation project advertisements for bids to be published on the Nicollet County website.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the Resolution for the Publication of Transportation Advertisement for Bids on the Nicollet County Website. Motion carried unanimously on a roll call vote.

Consider Resolution Establishing the 2025 Committee and Board Assignments and Meetings that Qualify for a Per Diem Payment

The 2025 Committee and Board Assignments were discussed and Commissioners were added to various Committees. The Resolution will approve the Committee and Board assignments for 2025 and outline the payment of Per Diem for eligible meetings

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the Resolution Establishing the 2025 Committee and Board Assignments and Meetings that Qualify for a Per Diem Payment. Motion carried unanimously on a roll call vote.

County Attorney:

Consider Delegation Agreements Related to Cannabis Zoning and Land Use:

County Attorney Zehnder Fischer requested approval of the Delegation Agreements Related to Cannabis Zoning and Land Use for Ridgely and Courtland Townships.

Motion by Commissioner Zins and seconded by Commissioner Dehen to approve the Delegation Agreements Related to Cannabis Zoning and Land Use for the listed townships. Motion carried unanimously.

County Attorney Update:

Attorney Zehnder Fischer reported an increase in cases during the holidays. She will provide more details at an upcoming board meeting.

Property Assessment

Assessor Clerical Error Corrections and Abatements Annual Report

County Assessor Jackson submitted a list of clerical error corrections made to the 2024 assessment for taxes payable in 2025, in accordance with Minn. Stat. §273.01. This was presented for the Board's information only, with no action requested.

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner Kurt Zins

- BNCHB Board

Commissioner Mark Dehen

- BNCHB Board
- GMG Legislative Preview Meeting
- Childcare Association
- EMS Meeting

Commissioner Nicole Helget

- Elected Official Swearing in Ceremony

Commissioner Jack Kolars

- BNCHB Meeting
- Diversity Council

Approve Per Diems and Expenses:

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried unanimously.

Adjourn:

The meeting adjourned at 9:57 a.m.



MARIE DRANTTEL, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD