



November 26, 2024
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, November 26, 2024, at 9:00 a.m. Commissioners Morrow, Dranttel, Kolars, Zins, and Dehen were present at the meeting. County Administrator Mandy Landkamer and County Attorney Michelle Zehnder Fischer were also present.

Approval of Agenda:

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the agenda. Motion carried unanimously.

Consent Agenda:

1. November 12, 2024 Board Meeting Minutes
2. End of Probations
3. Consider Approval of Tobacco License
4. Approval of Bills
5. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$107,840.15
 - b. Road & Bridge Fund - \$92,654.95
 - c. Human Services Fund - \$163,864.05

Motion by Commissioner Dranttel and seconded by Commissioner Kolars to approve the above consent agenda items. Motion carried with all voting in favor.

Public Appearances:

There were no public appearances.

Finance:

Consider December 2024 and January 2025 Bill Approval

Director McCormick requested approval of payments on a regular schedule to ensure efficient accounting procedures and to provide timely payment to vendors, employees, providers and warrant distributions.

Motion by Commissioner Kolars and seconded by Commissioner Dehen, to approve the request for regular scheduled payments. Motion carried unanimously.

Property Services:

Set Public Hearing for Cannabis Ordinance

Zoning Specialist Zehnder requested approval to set the public hearing date for December 17, 2024, at 10:00 a.m. concerning the Nicollet County Cannabis Ordinance.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the public hearing date for December 17, 2024, at 10:00 a.m. Motion carried unanimously.

November 18, 2024 Planning and Zoning Advisory Committee Meeting:

PLN24-18: Registered Land Survey No. 81 – Jeffrey Leonard

Zoning Specialist Zehnder requested approval of the Registered Land Survey No. 81.

The Planning and Zoning Advisory Commission recommended approval of the Registered Land Survey No. 81, subject to the conditions recommended by staff.

Motion by Commissioner Zins and seconded by Commissioner Dranttel to approve the Registered Land Survey No. 81. Motion carried unanimously.

PLN24-19: Modification of Conditional Use Permit – Michaletz Properties, LLC

Zoning Specialist Zehnder requested approval of the modification of the Conditional Use Permit to allow an increased number of special events, an extension of operating hours, and a change in the permitted firearm caliber at the River Ridge Gun Club.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the modification of the Conditional Use Permit for Michaletz Properties, LLC. Motion carried unanimously.

Health and Human Services:

Consider County, City, Tribal, and State Health and Human Services Worker Day Proclamation

Director Sassenberg requested approval of the proclamation for County, City, Tribal, and State Health and Human Services Worker Day, to be observed on Wednesday, December 11, 2024.

Motion by Commissioner Kolars and seconded by Commissioner Zins to approve the proclamation for County, City, Tribal, and State Health and Human Services Worker Day for Wednesday, December 11, 2024. Motion carried unanimously.

Consider 2025-2029 Grant Project Agreement: Local Public Health and Foundational Public Health Responsibilities Grants

Director Sassenberg requested approval of the 2025-2029 Grant Project Agreement for the Local Public Health and Foundational Public Health Responsibilities Grant. This agreement is necessary to secure funding to meet the local public health requirements outlined in Minnesota Statutes Chapter 145a.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the 2025-2029 Grant Project Agreement for the Local Public Health and Foundational Public Health Responsibilities Grant. Motion carried unanimously.

Consider Grant Project Agreement: Statewide Health Improvement Partnership

Director Sassenberg requested approval of the 2025 Grant Project Agreement for the Statewide Health Improvement Partnership. As part of the transition to a single-county Community Health Board, Nicollet County must enter into new grant project

agreements with the Minnesota Department of Health for each program area to secure funding for fulfilling the responsibilities of local public health.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the 2025 Grant Project Agreement for the Statewide Health Improvement Partnership. Motion carried unanimously.

Consider Minnesota Department of Human Services County Grant Contract: Community Support Program.

Director Sassenberg requested approval of the Minnesota Department of Human Services County Grant Contract for the Community Support Program. Health and Human Services uses the Community Support Grant allocation to support the community support program services and otherwise unfunded general case management time for uninsured individuals or those whose insurance does not cover needed services.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the Minnesota Department of Human Services County Grant Contract for the Community Support Program. Motions carried unanimously.

Consider Grant Project Agreement: Minnesota Special Supplemental Nutrition Program for Women, Infants, and Children.

Director Sassenberg requested approval of the 2025-2026 Grant Project Agreement for the Minnesota Special Supplemental Nutrition Program for Women, Infants, and Children. Health and Human Services uses these funds to support a nutrition and breastfeeding program that helps eligible pregnant women, new moms, babies, and young children with nutrition education, access to nutritious foods, and referrals to other services.

Motion by Commissioner Kolars and seconded by Commissioner Zins to approve the 2025-2026 Grant Project Agreement for the Minnesota Special Supplemental Nutrition Program for Women, Infants, and Children. Motion carried unanimously.

Consider Resolution for the 2025 Nicollet County Community Health Board: Execution of County Contract Agreements.

Director Sassenberg requested approval of the Resolution for the 2025 Nicollet County Community Health Board for the execution of County Contract Agreements. To ensure these agreements are completed efficiently before January 1, 2025, the Director is requesting authorization for the Health and Human Services Director and Chair of the Board of Commissioners to approve and execute these contracts.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the Resolution for the 2025 Nicollet County Community Health Board for the execution of County contract Agreements. Motion carried in favor on a roll call vote.

Administration:

Discussion of the Brown-Nicollet Community Health Board

At this time 9:26 a.m., the Board moved to a closed session, pursuant to Minn. Stat. §13D.05, subd. 3(b), a closed meeting of the Nicollet County Board of Commissioners is needed to discuss potential litigation and legal strategy involving the

Elixir Building owned by BNCHB. Commissioners Zins, Dehen, Morrow, Dranttel, and Kolars were in attendance. Health and Human Services Director Sassenberg, County Attorney Zehnder Fischer and County Administrator Landkamer were also present. The meeting was reopened at 9:45 a.m.

Consider a Resolution to Ratify the Disposition of the Brown-Nicollet Community Health Board Real Property Known as the Elixir Building and the Elixir Fund.

County Administrator Landkamer requested the approval of the Resolution to Ratify the Disposition of the Brown-Nicollet Community Health Board Real Property, Known as the Elixir Building and the Elixir Fund.

Motion by Commissioner Kolars and seconded by Commissioner Zins to approve the Resolution to Ratify the Disposition of the Brown-Nicollet Community Health Board Real Property, Known as the Elixir Building and the Elixir Fund. Motion carried in favor on a roll call vote.

Human Resources:

Non-Licensed Law Enforcement Collective Bargaining Agreement for 2025

At this time 9:52 a.m., the Board moved to a closed session, Pursuant to Minn. Stat. §13D.03, a closed meeting of the Nicollet County Board of Commissioners is needed to discuss the Non-Licensed Law Enforcement Collective Bargaining Agreement for 2025. Commissioners Zins, Dehen, Morrow, Dranttel, and Kolars were in attendance. County Attorney Zehnder Fischer, Human Resources Director Larson and County Administrator Landkamer were also present. The meeting was reopened at 9:59 a.m.

Motion by Commissioner Kolars and seconded by Commissioner Zins to approve the Non-Licensed Law Enforcement Collective Bargaining Agreement for 2025. Motion carried unanimously.

County Attorney Update:

Attorney Zehnder Fischer shared that she recently attended the Bridges Out of Poverty event sponsored by the Health and Human Services Department.

Chair's Report:

- Board Workshop
- Tri-County Recycling Meeting
- Newly Elect Commissioner Meeting with Nicole Helget
- Nicollet County Collaborative

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner Marie Dranttel

- Board Workshop
- Individual Department Head Meeting
- Region 9 Board Meeting
- Newly Elect Commissioner Meeting with Nicole Helget

- TdS

Commissioner Mark Dehen

- Board Workshop
- EMS Board Meeting
- SHIP Meeting
- Individual Department Head Meeting

Commissioner Jack Kolars

- Diversity Council
- MVAC
- Board Workshop
- Community Ed Board Meeting
- Individual Department Head Meeting

Commissioner Kurt Zins

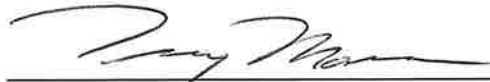
- Board Workshop
- Individual Department Head Meeting
- Rural Energy Board Meeting

Approve Per Diems and Expenses:

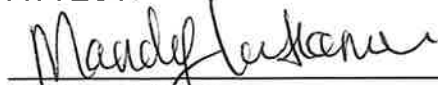
Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried unanimously.

Adjourn:

The meeting adjourned at 10:09 a.m.


TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:


MANDY LANDKAMER,
CLERK TO THE BOARD