



November 12, 2024
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, November 12, 2024, at 9:00 a.m. Present at the meeting were Commissioners Morrow, Dranttel, Kolars, Zins, and Dehen. Also present were County Administrator Mandy Landkamer and County Attorney Michelle Zehnder Fischer.

Approval of Agenda:

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the agenda. Motion carried with all voting in favor.

Consent Agenda:

1. October 22, 2024 Board Meeting Minutes
2. End of Probations
3. Approval for Out of State Travel: Community Corrections
4. Farm Lease Renewals
5. Approval of Bills
6. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$200,853.94
 - b. Road & Bridge Fund - \$234,288.79
 - c. Human Services Fund - \$253,839.18

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the above consent agenda items. Motion carried with all voting in favor.

Public Appearances:

There were no public appearances.

Health and Human Services:

Consider 2025 Master Contract Agreement for MFIP/DWP & and Notice of Funds Available

Director Sassenberg requested approval of the Contract Agreement for the 2025 Master Contract Agreement for MFIP/DWP and Notice of Funds Available. Nicollet County contracts with the Minnesota Valley Action Council (MVAC) to provide services to Nicollet County residents using the state and federal funds.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the 2025 Master Contract Agreement for MFIP/DWP and Notice of Funds Available. Motion carried with all voting in favor.

Consider Master Grant Agreement for Community Health Board

Director Sassenberg requested approval of the Master Grant Agreement for the Community Health Board. The Agreement is needed to begin executing a series of public health grants and an environmental health delegation agreement.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the acceptance of the Master Grant Agreement for Community Health Board. Motion carried with all voting in favor.

Consider Department of Human Services: Child and Teen Checkup Grant Contract

Director Sassenberg requested approval of the Department of Human Services: Child and Teen Checkup Grant Contract. Biannually, the Department of Human Services contracts with Community Health Boards to provide grant dollars for administrative services, education, and outreach related to child and teen checkups.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the Department of Human Services: Child and Teen Checkup Grant Contract. Motion carried with all voting in favor.

Finance:

Set Public Hearing Notice for the 2025-2029 Capital Improvement Plan

Director McCormick requested approval to set a public hearing date for Tuesday December 17, 2024 at 9:15 a.m. for the 2025-2029 Capital Improvement Plan. The plan identifies estimated capital expenditures and funding sources for a 5-year period.

Motion by Commissioner Dranttel and seconded by Commissioner Zins to set the public hearing date for Tuesday December 17, 2024 at 9:15 a.m. Motion carried with all voting in favor.

***Property Services: October 21, 2024 Planning and Zoning Committee Meeting
PLN24-16: Replat of parcels: 06.103.0400, 06.103.0300, 06.103.0210, 06.103.0905 and 06.103.0915.***

Zoning Specialist Zehnder requested approval to replat parcels: 06.103.0400, 06.103.0300, 06.103.0210, 06.103.0905 and 06.103.0915, in order to create a new subdivision known as "UFC Addition."

The Planning and Zoning Advisory Commission recommended approval of the replat.

Motion by Commissioner Zins and seconded by Commissioner Dranttel to approve the replat of five parcels to create the UFC Addition. Motion carried with all voting in favor.

PLN24-15: Conditional Use Permit to construct a structure over one-hundred (100) feet in height in the Limited Industry Zoning District.

Zoning Specialist Zehnder requested approval of the conditional use permit and findings of fact for a grain bin and support structures greater than one-hundred (100) feet in height in the Limited Industry Zoning District.

The Planning and Zoning Advisory Commission recommended approval of the Conditional Use Permit with staff's recommended conditions.

Motion by Commissioner Zins and seconded by Commissioner Dehen to approve Conditional Use Permit and findings of fact for a grain bin and support structures greater than one-hundred feet in height. Motion carried with all voting in favor.

Public Works:

Consider MnDOT Lighting Agreement #1058283 and Resolution

Director Greenwood requested approval of the MnDOT Intersection Lightning Agreement #1058283 and Resolution. MnDOT is planning pavement and culvert improvements to TH 22 from TH 111 to CSAH 20 in 2025.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the Resolution for the MnDOT intersection Lightning Agreement #1058283. Motion carried in favor on a roll call vote.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the MnDOT intersection Lightning Agreement #1058283. Motions carried with all in favor.

Consider ROW Plat 33 and Acquisition Resolution for SAP 052-606-007

Director Greenwood requested approval of the ROW Plat No. 33 and Resolution to acquire ROW and temporary easements for project SAP 052-606-007. This work will require the acquisition of new permanent ROW and temporary construction easements to realign the CSAH 6/409th Ave (Belgrade Township Road) intersection to provide a safer intersection.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve ROW Plat 33. Motion carried with all in favor.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the ROW Acquisition Resolution for SAP 052-606-007. Motion carried in favor on a roll call vote.

Human Resources:

At this time, 9:27 a.m., the Board moved to a closed session, pursuant to Minnesota Statutes Chapter 13D.03 to discuss the Licensed Law Enforcement Collective Bargaining Agreement for 2025 and the Community Corrections Collective Bargaining Agreement for 2025. In attendance were Commissioners Zins, Dehen, Morrow, Dranttel, and Kolars. County Attorney Michelle Zehnder Fischer, Human Resources Director Larson and County Administrator Landkamer. The meeting was reopened at 9:38 a.m.

Motion by Commissioner Zins and seconded by Commissioner Kolars to approve the Licensed Law Enforcement Collective Bargaining Agreement for 2025. Motion carried with all in favor.

Motion by Commissioner Zins and seconded by Commissioner Kolars to approve the Community Corrections Collective Bargaining Agreement for 2025. Motion carried with all in favor.

Chair's Report:

- Commissioner Morrow has been contacted by a group of County residents that have expressed interest in climate change and may approach the Board at a future meeting.

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner Marie Dranttel

- One Water One Plan Lower MN Policy Committee Meeting
- TdS Strategic Planning Meeting
- Canvass Board

Commissioner Mark Dehen

- Transit Authority Meeting
- MRCI Workshop and Finance Meeting
- EMS Meeting
- GMG Hall of Fame Event

Commissioner Jack Kolars

- Personnel Committee
- AMC District 7
- Rail Passenger Zoom Meeting
- Transit Authority Meeting
- Diversity Council
- TdS Strategic Planning
- MAPO
- Canvass Board

Commissioner Kurt Zins

- Personnel Committee
- County Extension Meeting
- County Gravel Road Examination with Public Works Staff

Approve Per Diems and Expenses:

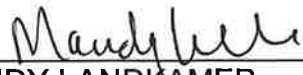
Motion by Commissioner Zins and seconded by Commissioner Dehen to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

Adjourn:

The meeting adjourned at 9:49 a.m.


TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:


MANDY LANDKAMER,
CLERK TO THE BOARD