



August 27, 2024
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, August 27, 2024, at 9:03 a.m. Present at the meeting were Commissioners Dranttel, Kolars, Zins, and Dehen. Also present were County Administrator Mandy Landkamer and County Attorney Michelle Zehnder Fischer.

Approval of Agenda:

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the agenda. Motion carried with all voting in favor.

Consent Agenda:

1. August 13, 2024 Board Meeting Minutes
2. End of Probations
3. Emergency Assistance and Emergency General Assistance Policy Revision
4. Burial - Cremation Policy Revision
5. Approval of Bills
6. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$198,258.75
 - b. Road & Bridge Fund - \$188,186.38
 - c. Human Services Fund - \$189,158.33

Motion by Commissioner Zins and seconded by Commissioner Kolars to approve the above consent agenda items. Motion carried with all voting in favor.

Public Appearances:

There were no public appearances.

Informational Item:

Southern Minnesota Initiative Foundation (SMIF) Presentation

Tim Penny from the Southern MN Initiative Foundation (SMIF) presented information on various initiatives in the area. The Foundation is maintaining focus on early childhood, entrepreneurship, and programming for small towns in the region. SMIF continues to work closely with area organizations and towns to assist in their economic growth.

Property Services:

Public Hearing Continuation: Amendment to the Official Zoning Map

Zoning Specialist Zehnder requested consideration of an amendment to the Nicollet County Official Zoning map from the August 19, 2024 Planning and Zoning Advisory Commission:

United Farmers Cooperative	PLN24-12	Rezone request from Rural Townsite to Limited Industry
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The Public Hearing was opened for public comments. UFC Attorney Greg Halbert provided a summary of the future development of the properties following the rezoning.

The Planning and Zoning Advisory Commission recommended approval of the rezoning.

Motion by Commissioner Zins and seconded by Commissioner Dehen to approve the rezoning request for PLN24-12, United Farmers Cooperative. Motion carried with all voting in favor.

August 19, 2024 Planning and Zoning Advisory Commissioner Meeting

Zoning Specialist Zehnder requested consideration of the following conditional use permit and findings of fact from the August 19, 2024 Planning and Zoning Advisory Commission:

United Farmers Cooperative	PLN24-11	Placement of a 30,000 gallon liquid petroleum bulk storage container
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The Planning and Zoning Advisory Commission recommended approval of the Conditional Use Permit with staff's recommended conditions.

Motion by Commissioner Zins and seconded by Commissioner Dehen to approve the Planning and Zoning Advisory Commission's August 19, 2024 report, permit, recommendations and findings as submitted therein. Motion carried with all voting in favor.

Public Services:

Resolution to Establish Absentee Ballot Board and County UOCAVA Ballot Board for the November 5th General Election

The Minnesota Election Law directs the local governing body to establish a Ballot Board to review, accept, and /or reject absentee ballots submitted by voters. Election law directs the County Auditor to establish a County UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) Ballot Board to complete the work of reviewing, accepting, and rejecting absentee ballots that have been submitted by voters who live overseas or are in active military duty status.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the attached resolution to establish a Ballot Board for absentee ballots and a County Ballot Board for UOCAVA ballots, as well as authorize the PPSD Director to implement the Boards as provided in Minnesota Election Law. Motion carried with all voting in favor on a roll call vote.

Resolution Appointing the County Assessor

Director Kopet requested consideration of a resolution appointing Shana Jackson as the County Assessor for a four-year term, beginning on January 1, 2025 through December 31, 2028.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the resolution. The motion carried with all voting in favor on a roll call vote.

Health and Human Services:

Nicollet County Community Health Board Formation

Director Sassenberg requested consideration of a resolution forming the Nicollet County Community Health Board effective on January 1, 2025.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the resolution. The motion carried with all voting in favor on a roll call vote.

Nicollet County Community Health Board: Appointment of Community Health Services Administrator

Director Sassenberg requested consideration of a resolution appointing herself as the Community Health Services Administrator following the formation of a County Community Health Board. The appointment would be effective January 1, 2025.

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the resolution. The motion carried with all voting in favor on a roll call vote.

Set Public Hearing Date for Environmental Health Ordinances

Director Sassenberg requested approval to set a public hearing on September 24, 2024 at 9:15 a.m. concerning ordinances to support a proposed Environmental Health delegation agreement that would be effective on January 1, 2025.

Motion by Commissioner Dehen and seconded by Commissioner Zins to set the public hearing on September 24, 2024 at 9:15 a.m. Motion carried with all voting in favor.

Administration:

Resolution to Appoint North Mankato as the Responsible Government Unit for the AUAR Process

Administrator Landkamer requested consideration of a resolution appointing the City of North Mankato as the Responsible Governmental Unit for the proposed Alternative Urban Areawide Review environmental process in the Northwest Growth development area.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the resolution. Motion carried with all voting in favor on a roll call vote.

Public Works Facility Study/Master Planning Phase Agreements

Administrator Landkamer requested consideration of agreements with C&M Construction Consultants, Inc and BR Construction & Consulting LLC to assist with the Public Works Feasibility Study/Master Planning Phase.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the agreements. Motion carried with all voting in favor.

County Attorney Update:

Attorney Zehnder Fischer shared that she attended the Fentanyl Awareness Day event in Mankato. Speakers shared stories about fentanyl and substance abuse and the impact to the community.

Vice Chair's Report:

- Region 9 Board
- Department Budget Meetings
- Individual Department Head Meeting
- County Board Workshop
- Tri-County Solid Waste Meeting
- BNCH Executive Committee

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner Mark Dehen

- MRCI Client Picnic
- County Board Workshop
- True Transit
- ACWA Meeting
- Canvassing Board
- Employee Appreciation Picnic
- Mankato Airport Fly-In Breakfast

Commissioner Jack Kolars

- Diversity Council
- TdS Meeting
- AMC Education Committee
- County Board Workshop
- Personnel Committee
- BNCH Executive Committee

Commissioner Kurt Zins

- Canvassing Board
- Planning and Zoning Advisory Commission

- Individual Department Head Meeting
- Employee Appreciation Picnic
- Personnel Committee

Approve Per Diems and Expenses:

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

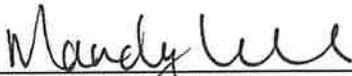
Adjourn:

The meeting adjourned at 10:04 a.m.



MARIE DRANTTEL, VICE CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD