



May 28, 2024
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, May 28, 2024 at 9:00 a.m. Present at the meeting were Commissioners Morrow, Dranttel, Kolars, and Dehen. Also present were County Administrator Mandy Landkamer and County Attorney Michelle Zehnder Fischer.

Approval of Agenda

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

1. May 14, 2024 Board Meeting Minutes
2. Renewal of Liquor/Tobacco Licenses
3. Legal Services Contract for July 1, 2024 – December 31, 2024
4. End of Probations
5. Approval of Bills
6. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$493,762.44
 - b. Road & Bridge Fund - \$125,801.43
 - c. Human Services Fund - \$120,089.02

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the above consent agenda items. Motion carried with all voting in favor.

Public Appearances:

There were no public appearances.

Finance:

Consider Negative Drainage System Fund Balance Transfer Resolution

Director McCormick requested approval of a temporary transfer of funds from the General Fund to cover the negative drainage system balance. The advancement will be repaid as the funds become available in the individual ditch funds with interest.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the resolution to transfer \$1,917,844.14 from the General Fund into the Drainage Fund. Motion carried with all voting in favor on a roll call vote.

Sheriff:

Consider 2024 Budget Change Request

Director McCormick and Sheriff Lange requested approval of a 2024 budget change of \$87,000 for the purchase of eight squad and body cameras. The cameras were purchased with Public Safety funds appropriated by the Minnesota Legislature. The funds were received in late 2023, after the approval of the 2024 budget.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the 2024 budget change. Motion carried with all voting in favor.

Health and Human Services:

Public Hearing for the Proposed Local Housing Trust Fund Ordinance and Resolution

Commissioner Morrow opened the public hearing on the Local Housing Trust Fund Ordinance. No one appeared for the public hearing and Commissioner Morrow closed the public hearing. Director Sassenberg then requested consideration of the Local Housing Trust Fund Ordinance. The purpose of the Ordinance is to develop and preserve affordable housing to keep families from losing stable housing and to assist those experiencing homelessness find housing.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the adoption of the Local Housing Trust Fund Ordinance and Resolution. Motion carried with all voting in favor on a roll call vote.

Collections Policy Revision

Director Sassenberg requested approval of a revision to the Collections Policy to allow for the collection of a parental fee or redirection of support if it is determined to be in the best interest of the child.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the revision to the Collections Policy. Motion carried with all voting in favor.

Public Works:

Consider Resolution to Release a Portion of TH 4 from MNDOT

Public Works Director Greenwood requested consideration of a Resolution to release a portion of Truck Highway 4 from MNDOT to County ownership. It was discovered that a portion of CSAH 21 and 30 are still designated as Trunk Highway 4 and that the ROW/highway easement was still under the ownership of MNDOT. The resolution will allow MNDOT to begin and complete the release/turnback process to the County.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the resolution. Motion carried with all voting in favor on a roll call vote.

Consider CSAH 24 Cooperative Construction Agreement

Public Works Director Greenwood requested consideration of the CSAH 24 Cooperative Construction Agreement between the City of Courtland and Nicollet County. The agreement identifies the roles, responsibilities, and financial commitments for the development, construction, and future maintenance of the various improvements to CSAH 24.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the

CSAH 24 Cooperative Construction agreement. Motion carried with all voting in favor.

County Attorney Update:

County Attorney Zehnder Fischer shared that she attended the St. Peter Festival of Nations 2024 and the National Treatment Court Conference. County Attorney Zehnder Fischer noted a common message throughout the Conference is that these are very complex cases with the complex interaction of chemical abuse, mental health, and trauma and the limited mental health resources available.

Chair's Report

- Nicollet County Building Committee
- Tri-County Solid Waste Board

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner Mark Dehen

- Board Workshop
- South Central EMS Board

Commissioner Marie Dranttel

- Tri-County Solid Waste Board
- Traverse De Sioux Library Board

Commissioner Jack Kolars

- AMC Elections Webinar
- MAVIC
- Board Workshop
- District 77 Community Education
- Radio Advisory Committee

Approve Per Diems and Expenses

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

The Chair recessed the Board meeting at 9:34 a.m. to resume at 10:30 a.m.

Administration

Complaint Regarding Maintenance of Belgrade Township 130

Chair Morrow opened the hearing regarding the Complaint the County received regarding Belgrade Township 130. Testimony and documents were received from the landowners who submitted the Complaint. Testimony and documents were received from the Belgrade Township

Officers. At the conclusion of the testimony, the hearing closed and the Board considered the evidence before it.

The Board of Commissioners recessed the meeting to review the submitted documents. The meeting resumed at 11:35 a.m.

A motion was made by Commissioner Dehen and seconded by Commissioner Kolars to find that the area identified in the Complaint is TC-130, a cartway. Motion carried with all voting in favor.

A motion was made by Commissioner Kolars and seconded by Commissioner Dehen to direct County Attorney Zehnder Fischer to prepare findings for consideration at the next Board meeting. Motion carried with all voting in favor.

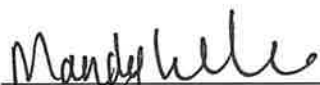
Adjourn

The meeting adjourned at 11:49 a.m.



TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD