

BOARD OF ADJUSTMENT & APPEALS REGULAR MONTHLY MEETING MINUTES

JUNE 10, 2024	7:00 PM	E.O.C. CONFERENCE ROOM
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ROLL CALL	COMMISSIONERS PRESENT	COMMISSIONERS ABSENT EXCUSED	NICOLLET COUNTY STAFF PRESENT
	☒ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Justin Laven ☒ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☒ Dave Ubel	☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☒ Jon Thoreson ☐ Dave Ubel	☒ Spencer Crawford, Zoning Specialist (ZS) ☒ John Zehnder, Zoning Specialist (ZS) ☒ Michelle Zehnder Fischer, County Attorney (CA) ☒ Other Staff: Crystal Madden, Recording Secretary ☐ Other Staff:

REVIEW OF CANCELLATIONS & ADDITIONS	None.
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APPROVAL OF APRIL 15, 2024 MINUTES	MOTION		SECOND
APPROVE WITH REVISIONS	☐ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☐ Dave Ubel		☒ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☐ Dave Ubel
VOTE TO APPROVE MINUTES	☒ PASS	☐ FAIL	VOTE: 4 - 0

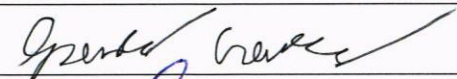
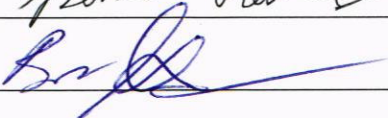
FINDINGS OF FACT PLN24-06, DORN	MOTION		SECOND
APPROVE	☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☒ Dave Ubel		☒ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☐ Dave Ubel
VOTE TO APPROVE THE FINDINGS OF FACT	☒ PASS	☐ FAIL	VOTE: 4 - 0

PUBLIC APPEARANCES	None.
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VARIANCE PUBLIC HEARINGS	
PLN24-09	APPLICANT/LANDOWNER: Travis Zimmerman
DESCRIPTION OF REQUEST	An after-the-fact variance to reduce the County Road front yard setback for a storage shed in the Agricultural Preservation Zoning District. PID: 08.028.0205
CONFLICT OF INTEREST	None.
SITE VISIT & PUBLIC CONTACT	Board Member Laven visited the site. There was no contact with Board Members from members of the public.
STAFF REPORT PRESENTED BY	ZS Crawford
APPLICANT TESTIMONY	Present to represent the application was Travis Zimmerman located at 46255 380th Street, Nicollet. Mr. Zimmerman submitted nine (9) photographs of the site into the record during the hearing.
PUBLIC TESTIMONY	No one was present to provide public testimony. No other correspondence was received.

BOARD DISCUSSION	Further discussion between the Applicant, Board, and Staff took place. Mr. Zimmerman stated that he understood and agreed to abide by the listed conditions of the variance.		
BOARD ACTION - MOTION	MOTION		SECOND
APPROVE VARIANCE with conditions, as recommended by Staff	☐ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☐ Dave Ubel		☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☒ Dave Ubel
VOTE TO APPROVE REQUEST	☒ PASS	☐ FAIL	VOTE: 4 - 0

ADDITIONAL ITEMS			
OLD BUSINESS	None.		
OTHER BUSINESS	Member Laven and Ubel requested that Staff communicate a reminder to the rural community that zoning permits are required. CA Zehnder-Fischer stated she will follow up with County Administrator Landkamer and Property & Public Services Director Kopet concerning this request. CA Zehnder-Fischer suggested detailing activities where a permit is required, as well as, the consequences of not obtaining a zoning permit before construction.		
COMMUNICATIONS	None.		
ADJOURN MEETING	MOTION		SECOND
07:29 PM	☐ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☐ Dave Ubel		☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Justin Laven ☐ Randy Schwab, <i>Chair</i> ☐ Jon Thoreson ☒ Dave Ubel
VOTE TO ADJOURN MEETING	☒ CARRIED	☐ FAILED	VOTE: 4 – 0

SPENCER CRAWFORD, ZONING SPECIALIST		DATE	7/15/2024
RANDY SCHWAB, CHAIR		DATE	7/15/2024