



FEBRUARY 27, 2024
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, February 27, 2024 at 9:00 a.m. Present at the meeting were Commissioners Morrow, Dranttel, Kolars, Dehen and Zins. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

Approval of Agenda

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the consent agenda items as follows:

1. February 13, 2024 Board Meeting Minutes
2. Ducks Unlimited Lake Region Gambling Permit
3. Renewal of Consumption and Display Permit for Nicollet Conservation Club, Inc.
4. End of Probations
5. Approval of Bills
6. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$110,460.30;
 - b. Road & Bridge Fund - \$21,994.32;
 - c. Human Services Fund - \$140,017.93

Motion carried with all voting in favor.

Public Appearances:

There were no public appearances.

Health and Human Services

County Burial-Cremation Policy

Director Sassenberg came forward to request approval of the County Burial-Cremation Policy, which provides the County's framework for decision-making and procedures for handling funding requests when a resident passes away and are unable to pay for cremation or burial services. Motion by Commissioner Dranttel and seconded by Commissioner Kolars to approve the amended County Burial-Cremation Policy. Carried with all voting in favor.

Model Jail Services Grant

Director Sassenberg shared that a grant for \$130,000 was awarded from the Minnesota Department of Health to offer the Parenting Inside Out Program. The program will focus on providing optional evidence-based parenting skills training to mothers or fathers who are

currently incarcerated within the Nicollet County jail. HHS and Sheriff's Office staff would also assist in offering community-based services for parents discharged into the community.

Motion by Commissioner Kolars and seconded by Commissioner Dehen to authorize Director Sassenberg to accept and execute the Model Services grant and enter into a two-year agreement with the Minnesota Department of Health. Carried with all voting in favor.

Public Services

Resolution to Establish Absentee Ballot Board and County UOCAVA Ballot Board for the April 9, 2024 Special Election

The Minnesota Election Law directs the local governing body to establish a Ballot Board to review, accept, and/or reject absentee ballots submitted by voters. Election law directs the County Auditor to establish a County UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) Ballot Board to complete the work of reviewing, accepting, and rejecting absentee ballots that have been submitted by voters who live overseas or are in active military duty status.

Motion by Commissioner Dehen and seconded by Commissioner Kolars to approve the attached resolution to establish a Ballot Board for absentee ballots and a County Ballot Board for UOCAVA ballots, as well as authorize the PPSD Director to implement the Boards as provided in Minnesota Election Law. Carried with all voting in favor.

Houston Engineering Additional Service Request

Director Kopet presented information regarding a Service Agreement from Houston Engineering, Inc. to complete additional Drainage System document scanning and related work. This agreement is an addition to the original Houston Engineering Project No. R006162-0010.

Lynn Fluegge, resident, inquired if the document scanning project and cost reflected the current work on CD 86A. It was clarified that the project is for historical documents and does not include the current project on CD 86A.

Motion by Commissioner Zins and seconded by Commissioner Dranttel to authorize Director Kopet to enter into the Service Request with Houston Engineering. Motion carried with all voting in favor.

County Attorney

County Attorney Zehnder Fischer discussed Minnesota's Towards Zero Deaths effort to reduce traffic fatalities. There have been 50 road fatalities this year on roads, as compared to 29 at the same time last year. She reminded all drivers to buckle up and reduce speeds to keep everyone safe on our roadways.

Chair's Report

- Board Workshop
- 2023 Audit Meeting
- Open Meeting Law

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner Kurt Zins

- Board Workshop
- Department Head Meeting
- 1W1P Policy Meeting
- PZAC

Commissioner Mark Dehen

- ACWA
- GMG Regional Development Alliance
- Sertoma Club Presentation

Commissioner Marie Dranttel

- Board Workshop
- Department Head Meeting
- Traverse de Sioux Board Meeting
- Tri-County Solid Waste Meeting
- 1W1P Policy Meeting

Commissioner Jack Kolars

- Board Workshop

Approve Per Diems and Expenses

Motion by Commissioner Kolars and seconded by Commissioner Dehen to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

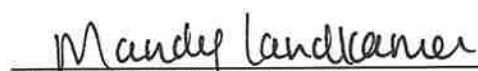
Adjourn

The meeting adjourned at 9:28 a.m.



TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD