



BOARD OF ADJUSTMENT & APPEALS AGENDA

Date: December 18, 2023

Time: 7:00 p.m. (doors open at 6:45)

Location: Nicollet County Board Room, 501 S. Minnesota Avenue, St. Peter, MN

Copies of the meeting agenda and packet are available on the Nicollet County website at:
<https://mn-nicolletcounty.civicplus.com/AgendaCenter>

Questions or comments regarding the meeting can be directed to the Nicollet County Property Services Department by calling 507-934-7070 or by emailing niccopermitapps@co.nicollet.mn.us.

1. Call to Order
2. Roll Call
3. Silence Your Cell Phone
4. Review of Cancellations and Additions
5. Approval of Minutes: *November 20, 2023*
6. Public Appearances
7. Old Business
8. Other Business: 2024 Board of Adjustment and Appeals Meeting Schedule
9. Communications
10. Adjourn

Mission Statement

Providing efficient
services with innovation
and accountability.

Vision Statement

Setting the standard for providing superior and efficient county
government services through leadership, accountability and
innovation to a growing and diverse society.

Core Values

Leadership. Integrity.
Accountability.
Efficiency. Innovation.



BOARD OF ADJUSTMENT & APPEALS REGULAR MONTHLY MEETING MINUTES

NOVEMBER 20, 2023	7:00 PM	NICOLLET COUNTY BOARD ROOM
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ROLL CALL	BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT EXCUSED	NICOLLET COUNTY STAFF PRESENT
	☒ Justin Laven, <i>Chair</i> ☒ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Randy Schwab ☒ Jon Thoreson ☒ Dave Ubel	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☐ Jon Thoreson ☐ Dave Ubel	☒ Spencer Crawford, Zoning Administrator (ZA) ☒ John Zehnder, Zoning Administrator (ZA) ☒ Michelle Zehnder Fischer, County Attorney (CA) ☒ Crystal Madden, Recording Secretary ☐ Other Staff: ☐ Other Staff:

REVIEW OF CANCELLATIONS & ADDITIONS	None.
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APPROVAL OF OCTOBER 16, 2023 MINUTES	MOTION	2 ND
APPROVE	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☒ Jon Thoreson ☐ Dave Ubel	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Dave Ubel ☐ Jon Thoreson ☒ Randy Schwab
VOTE TO APPROVE MINUTES	☒ PASS ☐ FAIL	VOTE: 5 - 0

FINDINGS OF FACT PLN23-20, CARLSON	MOTION	2 ND
APPROVE	☐ Justin Laven, <i>Chair</i> ☒ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☐ Jon Thoreson ☐ Dave Ubel	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☐ Jon Thoreson ☒ Dave Ubel
VOTE TO APPROVE FINDINGS OF FACT	☒ PASS ☐ FAIL	VOTE: 5 - 0

PUBLIC APPEARANCES	None.
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ADDITIONAL ITEMS			
OLD BUSINESS	None.		
OTHER BUSINESS	None.		
COMMUNICATIONS	Approval for the 2024 Hearing Calendar will be included in the December 18 th meeting packet for approval.		
MOTION TO ADJOURN MEETING	MOTION	2 ND	
07:03 PM	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☐ Jon Thoreson ☒ Dave Ubel	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Randy Schwab ☐ Jon Thoreson ☐ Dave Ubel	
VOTE TO ADJOURN MEETING	☒ PASS ☐ FAIL	VOTE: 5 - 0	

CRYSTAL MADDEN, RECORDING SECRETARY		DATE	12/18/2023
JUSTIN LAVEN, CHAIR		DATE	12/18/2023

DRAFT



PROPERTY SERVICES DEPARTMENT

NICOLLET COUNTY GOVERNMENT CENTER
501 S. MINNESOTA AVENUE
ST PETER, MN 56082
DIRECT (507) 934-7070 FAX (507) 931-0856

BOARD OF ADJUSTMENT AND APPEALS & PLANNING COMMISSION 2024 HEARING DATES

APPLICANT DEADLINE BAA/PC HEARINGS	BAA & PC HEARINGS	BOARD OF COMMISSIONERS	FEEDLOT PERMITS
December 29	January 22	February 13	February 8
February 2	February 26	March 12	March 4
February 26	March 18	March 26	April 1
March 25	April 15	April 23	May 6
April 29	May 20	May 28	June 3
May 24	June 17	June 25	July 1
June 21	July 15	July 23	August 5
July 29	August 19	August 27	August 30
August 23	September 16	September 24	October 7
September 30	October 21	November 12	November 1
October 25	November 18	November 26	December 2
November 21	December 16	January 7, 2025	January 10, 2025

*Applications must be submitted **BEFORE 3:30 p.m.** on the deadline date.*