



NOVEMBER 28, 2023
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, November 28, 2023, at 9:00 a.m. Present at the meeting were Commissioners Kolars, Dranttel, Morrow, Dehen, and Zins. Also present were County Administrator Mandy Landkamer and County Attorney Michelle Zehnder Fischer.

Approval of Agenda

Motion by Commissioner Dehen and seconded by Commissioner Morrow to approve the agenda. Motion carried with all voting in favor on a roll call vote.

Consent Agenda

Motion by Commissioner Morrow and seconded by Commissioner Dehen to approve the consent agenda items as follows:

1. November 14, 2023 Board Minutes
2. Out of State Travel: Laserfiche Empower 2024
3. End of Probations
4. Acknowledgment of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$494,314.21;
 - b. Road & Bridge Fund - \$32,259.58;
 - c. Human Services Fund - \$184,562.02

Motion carried with all voting in favor on a roll call vote.

Public Appearances:

There were no public appearances.

Sheriff's Office

MN Dept of Health Epidemiology and Laboratory Capacity for Infectious Disease (ELC) Grant

Sheriff Lange was joined by Public Health Nurse Kate Albrecht and Jail Programmer Mark Oberlander to share information regarding a grant awarded to the Nicollet County Sheriff's Office in the amount of \$80,450.00. The grant will be used to support Covid-19 testing in the jail as well as for implementation of a medical records system.

Motion by Commissioner Zins and seconded by Commissioner Dranttel to approve the ELC grant. Motion carried with all voting in favor on a roll call vote.

Human Resources

Earned Sick and Safe Time Policy

Director Larson came forward to provide information on the Earned Sick and Safe Time Policy for Nicollet County. The policy provides addresses paid leave for employees.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the ESST Policy. Motion passed with all voting in favor.

Finance

December 2023 and January 2024 Bill Approval

Finance Director McCormick came before the Board to request authorization to issue the following Commissioner Warrants with Board approval for the dates listed:

Payment Date:	Board Approval Date:
12/26/2023	01/02/2024
12/29/2023	01/02/2024
01/09/2024	01/23/2024

Motion by Commissioner Morrow and seconded by Commissioner Zins to authorize payment of the Commissioner Warrants on the dates noted above. Motion carried with all voting in favor.

Resolution for Committing Funds for Health Insurance

Finance Director McCormick provided information regarding health insurance fund reserves. When Nicollet County entered into a joint powers agreement with SCSC, the current rates were to be kept in place for the next three years. The savings throughout the three years would be placed in a reserve savings to cover future cost increases. The amount of savings for reserves within the 2023 budget totals \$673,908.00.

Motion by Commissioner Dehen and seconded by Commissioner Morrow to commit funds to the Health Insurance account. Motion carried with all voting in favor.

Property Services

November 20, 2023 Planning and Zoning Advisory Commissioner Meeting:

PLN 23-19 – Geldner Brothers Sand & Gravel, LLC

Deputy Zoning Administrator Zehnder came before the Board to request consideration of the following conditional use permit request and findings of fact from the November 20, 2023 Planning & Zoning Advisory Commission:

1.)	Geldner Brothers Sand & Gravel, LLC	PLN23-19	3-year Mineral Extraction Permit renewal to mine, crush, and stockpile gravel, and operate a bituminous/concrete batch plant
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The Planning Commission recommends approval with staff's recommended conditions.

Motion by Commissioner Dranttel and seconded by Commissioner Morrow to accept the Planning & Zoning Advisory Commission's November 20, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

PLN23-21 – M.R. Paving & Excavating, Inc.

Deputy Zoning Administrator Zehnder came before the Board to request consideration of the following conditional use permit request and findings of fact from the November 20, 2023 Planning & Zoning Advisory Commission:

2.)

M.R. Paving & Excavating, Inc.	PLN23-21	3-year Mineral Extraction Permit renewal to mine, crush, stockpile, and process gravel, clay and shale
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The Planning Commission recommends approval with staff's recommended conditions.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to accept the Planning & Zoning Advisory Commission's November 20, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

PLN23-22 - M.R. Paving & Excavating, Inc.

Deputy Zoning Administrator Crawford came before the Board to request consideration of the following conditional use permit request and findings of fact from the November 20, 2023 Planning & Zoning Advisory Commission:

3.)

M.R. Paving & Excavating, Inc.	PLN23-22	3-year Mineral Extraction Permit renewal to mine, crush, and stockpile gravel
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The Planning Commission recommends approval with staff's recommended conditions.

Motion by Commissioner Morrow and seconded by Commissioner Dehen to accept the Planning & Zoning Advisory Commission's November 20, 2023 report, permit, recommendations, and findings as submitted therein. Motion carried with all voting in favor.

Public Works

Consider Final Acceptance and Payment for 2023 Highway Striping Project

Director Greenwood came forward to ask for final acceptance of the 2023 Highway Striping project work completed by Sir Lines-a-Lot in the amount of \$12,257.52.

Motion by Commissioner Morrow and seconded by Commissioner Dranttel to approve the Final Acceptance and Payment for the 2023 Highway Striping Project. Motion carried with all voting in favor.

Consider Resolution of Support for Belgrade Township 2023 LRIP Applications

Director Greenwood shared information regarding the Local Road Improvement Program (LRIP) applications. For cities with a population under 5,000, townships are required to have a County sponsor with the support of the County Board. Belgrade Township has submitted two applications for funding to provide for improvements to 496th and 526th Streets. If Belgrade Township is successful in receiving one or more grants, a project sponsor agreement would be developed outlining the project responsibilities of Nicollet County and Belgrade Township.

Motion by Commissioner Zins and seconded by Commissioner Morrow to approve the Resolution of Support for the 2023 Belgrade Township LRIP Applications. Motion carried with all voting in favor on a roll call vote.

Administration

Nicollet County Guidelines for Requested Resolutions and Proclamations

Administrator Landkamer shared information proposed to establish County Board guidelines for the types of proclamations and resolutions considered by the Board. The goal of the guidelines are to ensure the County focuses on issues related to County business rather than broader ideological differences not central to County work.

Motion by Commissioner Dehen and seconded by Commissioner Dranttel to approve the Guidelines for Requested Resolutions and Proclamations. Motion carried with all voting in favor.

County Attorney Update:

County Attorney Zehnder Fischer shared that she recently drove on the newly finished Highway 14. She was very pleased with the work and stated it will save time and greatly enhance safety.

Chair's Report

- County Board
- Township Meeting
- Traverse de Sioux
- Transportation/ATP Meeting
- Building Committee
- Immtrack
- MVAC
- Board Workshop (Highway 14 opening)

Commissioner Committee Reports:

Commissioner Terry Morrow

- County Board
- HRA training
- Board Workshop (Highway 14 opening)

Commissioner Marie Dranttel

- County Board
- Tri-County Solid Waste
- Township Meeting
- Planning & Zoning Advisory Meeting
- Board Workshop
- Board Workshop (Highway 14 opening)

Commissioner Mark Dehen

- County Board
- Greater Mankato Growth Hall of Fame & Board Meeting
- Township meeting
- EMS Meeting
- Board Workshop (Highway 14 opening)

Commissioner Kurt Zins

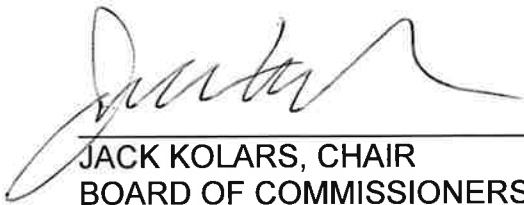
- County Board
- Township Meeting
- Rural Energy Board
- RAC
- Board Workshop (Highway 14 opening)

Approve Per Diems and Expenses

Motion by Commissioner Dehen and seconded by Commissioner Zins to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor on a roll call vote.

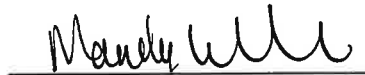
Adjourn

Chair Kolars adjourned the meeting at 9:47 a.m.



JACK KOLARS, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER,
CLERK TO THE BOARD