



BOARD OF ADJUSTMENT & APPEALS REGULAR MONTHLY MEETING MINUTES

AUGUST 21, 2023	7:00 PM	NICOLLET COUNTY BOARD ROOM
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ROLL CALL	BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT EXCUSED	NICOLLET COUNTY STAFF PRESENT
	☒ Justin Laven, <i>Chair</i> ☒ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Randy Schwab ☒ Jon Thoreson ☒ Dave Ubel	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☐ Jon Thoreson ☐ Dave Ubel	☒ Spencer Crawford, Deputy Zoning Administrator (DZA) ☒ Shana Jackson, County Assessor (Assessor) ☒ Roxann Klein, Assistant County Attorney (ACA) ☒ Crystal Madden, Recording Secretary ☐ Other Staff: ☐ Other Staff:

REVIEW OF CANCELLATIONS & ADDITIONS	None.
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APPROVAL OF JULY 17, 2023 MINUTES	MOTION	2 ND
APPROVE	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☒ Jon Thoreson ☐ Dave Ubel	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Dave Ubel ☐ Jon Thoreson ☐ Randy Schwab
VOTE TO APPROVE MINUTES	☒ PASS ☐ FAIL	VOTE: 5 - 0

PUBLIC APPEARANCES	None.
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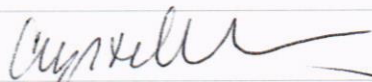
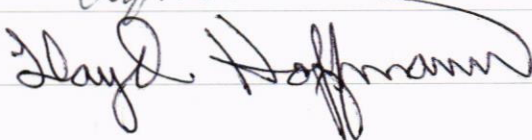
PUBLIC HEARINGS – Variance

PLN23-10	APPLICANT/LANDOWNER: Daniel Long / Daniel & Julie Long	
DESCRIPTION	Request for a reduction of the ordinary high water level setback from 200 feet to 70.8 feet for the purpose of constructing a 30 foot by 30 foot shed in the Shoreland Zoning District.	
CONFLICT OF INTEREST	None.	
SITE VISIT & PUBLIC CONTACT	Board Members Hoffmann & Schwab visited the site. There was no contact with the Board from members of the public.	
STAFF REPORT PRESENTED BY	DZA Crawford	
APPLICANT TESTIMONY	Present to represent the application was Daniel Long, 41427 595 th Lane, New Ulm.	
PUBLIC TESTIMONY	No one was present to provide public testimony. No other correspondence was received.	
BOARD DISCUSSION	Further discussion between the Applicant, the Board, and Staff took place. A motion was made by Board Member Ubel to amend staff recommended condition #4 to include that the storm water retention plan must be reviewed and approved by the DNR, and was seconded by Board Member Hoffmann. Vote to amend staff recommended condition #4 passed 5-0.	
BOARD ACTION	MOTION	2 ND
APPROVE VARIANCE WITH CONDITIONS, as amended	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☒ Jon Thoreson ☐ Dave Ubel	☐ Justin Laven, <i>Chair</i> ☒ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☐ Jon Thoreson ☐ Dave Ubel

VOTE TO APPROVE REQUEST	☒ PASS	☐ FAIL	VOTE: 5 - 0
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ADDITIONAL ITEMS

OLD BUSINESS	None.		
OTHER BUSINESS	None.		
COMMUNICATIONS	None.		
MOTION TO ADJOURN MEETING	MOTION	2ND	
07:41 PM	☐ Justin Laven, <i>Chair</i> ☒ Lloyd Hoffmann, <i>Vice Chair</i> ☐ Randy Schwab ☐ Jon Thoreson ☐ Dave Ubel	☐ Justin Laven, <i>Chair</i> ☐ Lloyd Hoffmann, <i>Vice Chair</i> ☒ Randy Schwab ☐ Jon Thoreson ☐ Dave Ubel	
VOTE TO ADJOURN MEETING	☒ PASS	☐ FAIL	VOTE: 5 - 0

CRYSTAL MADDEN, RECORDING SECRETARY		DATE	11/20/2023
LLOYD HOFFMANN, VICE CHAIR		DATE	11/20/2023