



OCTOBER 25, 2022
OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS

The Nicollet County Board of Commissioners met in regular session on Tuesday, October 25, 2022, at 9:00 a.m. Commissioners Marie Dranttel, Jack Kolars, Terry Morrow, and John Luepke were present. Also present were County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

Approval of Agenda

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kolars to approve the consent agenda items as follows:

1. October 11, 2022 Board Meeting Minutes;
2. End of Probations for:
 - Rebecca Thomes, Environmental Health Specialist, effective November 1, 2022;
 - Heather Coopman, Administrative Support Specialist, effective November 8, 2022;
 - Jason Bierma, Network Administrator, effective October 10, 2022;
3. Juvenile Work Crew Contract with Blue Earth County
4. Acknowledgement of the Auditor's Warrants and approval of the Commissioner Warrants as presented for the following amounts:
 - a. General Revenue Fund - \$142,778.94;
 - b. Road & Bridge Fund - \$66,737.32;
 - c. Human Services Fund - \$181,567.30;

Motion carried with all voting in favor.

Public Appearances:

Andrew Greve and Nathan Wollschlager, both residents of Nicollet County, came before the Board to voice concerns over the recent CUP request by United Farmer's Coop. Both men have safety concerns regarding the replacement of an anhydrous ammonia tank. Mr. Graeve is also concerned about increased traffic in the area due to a larger tank being installed.

PPSD – Property Services

AgBMP Low Interest Loan Project – Septic Lien

Public Services Director Kopet approached the Board to request approval to attach special assessments to multiple parcels that have utilized the AgBMP loan program for septic activities.

PARCEL #	ACTUAL COST	LIEN DATE	REPAYMENT TERM	INTEREST RATE
11.104.0100	\$13,484.00	3/28/2022	10 years	3%
06.661.0040	\$19,768.00	5/04/2022	10 years	3%
03.002.0605	\$16,300.00	6/29/2022	10 years	3%
06.109.0500	\$19,200.00	7/18/2022	10 years	3%
10.131.0400	\$12,700.00	9/12/2022	10 years	3%

05.011.0300	\$18,500.00	9/20/2022	10 years	3%
12.018.0300	\$21,518.00	9/20/2022	10 years	3%

Motion by Commissioner Luepke and seconded by Commissioner Morrow to approve the resolution authorizing the placement of liens on the above listed parcels. Motion carried with all voting in favor.

PPSD – Property Services

October 17, 2022 Planning and Zoning Advisory Commission Meeting

Deputy Zoning Administrator Crawford came before the Board to request consideration of the following conditional use permit requests and findings of fact from the October 17, 2022 Planning & Zoning Advisory Commission Meeting:

1.)

United Farmers Cooperative	PLN22-12	Conditional use permit to place anhydrous ammonia tank
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There was discussion among the Commissioners as to whether the residents of the adjacent property would be able to build in the future. There were also concerns raised regarding the well on the property.

Representatives from United Farmers Coop and their legal counsel approached the Board to provide additional comment. UFC's intent is to move the larger tank from Gaylord to the Norseland location. A smaller ammonia tank has been on the property for many years and there have not been documented issues. Additionally, the attorney for UFC stated that they have met all required standards and setbacks related to the Ordinance.

Commissioners Morrow and Dranttel raised issues of safety and potential trespassers on the property. Commissioner Morrow recommended an additional condition to install 24-hour cameras around the property. Commissioner Dranttel also recommended the condition that UFC create a safety plan with a radius of ½ mile around the project area.

At 9:48, the Board took a ten-minute recess to allow staff to add the two additional conditions to the permit. At 10:00, the meeting was resumed. Deputy Zoning Administrator Crawford read the original conditions as well as the two additional conditions recommended by the Board.

Motion by Commissioner Luepke and seconded by Commissioner Dranttel to accept the Planning & Zoning Advisory Commission's October 17 2022 report, recommendations, and findings as submitted therein, with two additional conditions:

- The installation of security cameras to monitor site safety and security to specifically, but not be limited to, visualize the main tank.
- The applicant maintains a safety plan, circulates the plan to neighbors and businesses within one-half mile of the site, first responders, and Nicollet County Emergency Management, and further conducts an annual safety meeting with local residents and first responders.

The Motion carried on a roll call vote 3-1, with Commissioner Kolars voting no.

Finance

2022 Quarter Three Donations

Finance Director Heather McCormick presented various Quarter Three donations to Nicollet County:

FROM WHOM	AMOUNT	PURPOSE
Various Donations	\$ 300.00	Van Services
Auto Restorers Club, Inc.	\$ 200.00	Sheriff Posse
	\$ 800.00	Sheriff K9
Various Donations	<u>\$ 370.00</u>	Loan Closet
Total:	\$1,965.00	

Motion by Commissioner Morrow and seconded by Commissioner Luepke to approve the Quarter Three Donations Resolution. Motion carried with all voting in favor on a roll call vote.

Lighthouse on Marshall Establishment of Change Funds Resolution

Director McCormick presented information on establishing change funds in the amount of \$50 to be used for the Lighthouse on Marshall establishment.

Motion by Commissioner Morrow and seconded by Commissioner Luepke to approve the Change Funds Resolution. Motion carried with all voting in favor.

Lighthouse on Marshall Establishment of Imprest Funds Resolution

Director McCormick presented information on establishing imprest funds in the amount of \$100 to be used for the Lighthouse on Marshall establishment.

Motion by Commissioner Morrow and seconded by Commissioner Luepke to approve the Imprest Funds Resolution. Motion carried with all voting in favor.

County Attorney Update:

County Attorney Zehnder Fischer recently held a training on fraud with local law enforcement partners. The training was well attended, with over 30 people in attendance.

Chair's Report

- Cultural Agility Training

Commissioner Committee Reports

The Commissioners reported on various meetings and activities, including:

Commissioner David Haack

- NA (absent)

Commissioner John Luepke

- County Road Tour

Commissioner Terry Morrow

- HHS meeting
- Braver Angels
- Tri-County Recycling Event
- County Road Tour

Commissioner Jack Kolars

- County Board
- League of Women Voters
- Traverse de Sioux Personnel Committee
- County Road Tour
- ATP committee

Approve Per Diems and Expenses

Motion by Commissioner Kolars and seconded by Commissioner Luepke to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

Adjourn

Motion by Commissioner Luepke and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 10:16 a.m.



MARIE DRANTTEL, CHAIR
BOARD OF COMMISSIONERS

ATTEST:



MANDY LANDKAMER, CLERK TO THE BOARD